

Date posted: July 10, 2013

**Employment Opportunity
Internal/External Posting**

**Fleet Technician 1
Full-Time**

Job Description

The Fleet Technician 1 is responsible for performing efficient and safe repair and maintenance of the City fleet including, but not limited to, automobiles, police vehicles, and public works vehicles and equipment. This includes overhauling and repairing engines, tuning and adjusting carburetors, repairing and replacing brakes, clutches, transmissions, suspension mechanisms and electrical systems and install, maintain, and repair special equipment such as beacon lights and sirens. This position may be asked to become Acting Division Manager when the need arises. If EVT qualified, may be asked to upgrade to Fleet Technician 2.

Requirements

Applicants should have extensive knowledge in maintenance and repair of all size vehicles, trucks and equipment and safety procedures. The position requires knowledge of the principles of operation of gasoline and diesel-driven equipment and familiarity with electronic engine performance analyzers. Applicants should have strong mechanical aptitude and dexterity and effective communication skills. In addition, an applicant must be able to lift up to 87 pounds and work under varying environmental conditions. This position requires a valid CDL class A driver's license, with appropriate endorsements. Applicants must be willing to respond to emergency calls 24 hours a day, 7 days a week, in addition to owning all tools. If selected, residency requirements must be maintained. EVT certifications and experience with the maintenance and repair of fire apparatus and vehicles would be a plus.

Applicants must possess a high school diploma or equivalent, minimum of two (2) years of experience in fleet maintenance, and formal training in the maintenance and repair of gasoline and diesel vehicles and equipment. ASE certification preferred. This position has residency requirements which must be met within 1 year. (See attached)

If selected, successful completion of a background check, physical, functional capacity evaluation, and drug screen are required.

Salary

Starting pay will be \$26.45/hr. Excellent benefit package provided.

Apply on line at www.stcharlesil.gov no later than July 31, 2013

Please complete the employment application including salary history. Resumes should be attached in the on-line application. Any additional documents may be sent to hr@stcharlesil.gov. If you are unable to apply online, or for other assistance, please contact 630-377-4415.

The City of St. Charles is an Equal Opportunity Employer.

Residency Boundaries:

Commencing at the center of the intersection of Route 20 and IL Route 59 proceed westerly along Route 20 to Plank Road (Kane County Route 22 and 38), continuing west along Plank Road to County Line Road, continuing south along County Line Road to the Union Pacific Railroad tracks, continuing northwesterly along the Union Pacific Railroad tracks to the northerly extension of South Kincaid Street (on the west side of Maple Park), continuing southerly along South Kincaid Street extended southerly to IL Route 38, continuing southeasterly along IL Route 38 to County Line Road, continuing southerly along County Line Road to Perry Road (Kane County Route 4), continuing easterly along Perry Road to Harter Road, continuing southeasterly along Harter Road to Lorang/Dugan Roads, continuing south along Lorang/Dugan Roads to Route 30, continuing east on Route 30 to IL Route 56, continuing easterly along IL Route 56 to Galena Boulevard, continuing easterly on Galena Boulevard to Orchard Road, continuing northerly along Orchard Road to Indian Trail Road, continuing easterly along Indian Trail Road to IL Route 31, continuing northerly along IL Route 31 to I88, continuing easterly along I88 to IL Route 59, continuing northerly along IL Route 59 to Route 20, also including the City of West Chicago that is westerly of County Farm Road.