

Date posted: January 9, 2015

**City of St. Charles
Employment Opportunity
Network Manager
Full-Time**

Job Description

This hands on position is responsible for the full lifecycle of City Information Systems infrastructure, including, but not limited to, network, server, storage, telephony, and audio/visual equipment and software. Full lifecycle includes planning, designing, implementing, securing, operating, and optimizing these systems.

Will be responsible for all managed technology systems, including system performance, security, availability, data storage, and backup. This position provides coordination, planning, and technical assistance to support cooperative arrangements with other entities, including St. Charles School District 303, Kane County, Tri-Com, Geneva, and Batavia. This position assists with the preparation and implementation of the department's budget and business plan, manages the helpdesk, supervises 1 PC and Network Specialists and 1 Systems Administrator, and may assume the responsibilities of the Director of Information Systems when assigned.

Requirements

Applicants must possess a Bachelor's degree in business, computer science, management information systems, or a closely related field. A minimum of eight (8) years of Microsoft and Cisco networking and design, installation and/or support, two (2) years of IP telephony installation and support, as well as five (5) years supervisory experience is required. Must possess the ability to take initiative, and exercise professional, independent judgment to plan work, formulate recommendations, and make sound decisions. Exceptional oral and written communication skills to build rapport with co-workers, contractors, management, and elected officials are essential.

Applicants must have certifications for Cisco and Microsoft networking, preferably Cisco CCNP and Microsoft MCSE and MCITP. TCP/IP proficiency and experience troubleshooting cabling issues (UTP/5 and fiber) is also required. Specific systems knowledge with Cisco Call Manager, Cisco Unity, Windows Server 2008 R2, Cisco ASA firewall, and Microsoft Hyper-v preferred. Experience with an Infor/Lawson software environment and the ability to write and understand Visual Basic and C++ programming in Visual Studio would be a plus. Must have strong knowledge of various communications equipment; Windows servers, including server virtualization and clustering; TCP/IP, telecommunications and VOIP systems; internet connectivity including advanced Firewall, DNS, DHCP, WINS, content monitoring and filtering; Ethernet switching design; mobile computing; SAN and fiber channel environments; and knowledge and support of Microsoft Windows servers and applications.

Applicants must be able and willing to respond to emergency calls twenty-four (24) hours a day, seven (7) days a week, and carry a wireless communications device. This position also requires a valid drivers' license.

If selected, successful completion of a thorough background check, physical, functional capacity evaluation, and drug screen are required. Applicants must have the ability to lift up to 40 lbs., with or without a reasonable accommodation.

Salary

Starting pay will be commensurate with experience. Excellent benefit package provided.

Apply on line at www.stcharlesil.gov no later than February 1, 2015

Please thoroughly complete the employment application, including salary history. Resumes should be attached in the on-line application. Any additional documents may be sent to hr@stcharlesil.gov. If you are unable to apply online, or for other assistance, please contact 630-377-4415.

The City of St. Charles is an Equal Opportunity Employer.