

TRI-CITY AMBULANCE



INFORMATIONAL

PACKET

Formation of Tri-City Ambulance

Intergovernmental Agreement

Tri-City Ambulance was formed in 1985 through an intergovernmental agreement (IGA) between the cities of Geneva, Batavia, St. Charles, St. Charles Countryside Fire Protection District, Batavia Township and Countryside Fire Protection District and the Geneva Township. The St. Charles Countryside Fire Protection district withdrew from Tri-City Ambulance effective May 1, 2011.

The purpose of this Intergovernmental Agreement and Tri-City Ambulance is to provide an association for the funding, administration, management, maintenance and operation of Paramedic/Advanced Life Support Services for the above-mentioned areas.

Board of Directors

Tri-City Ambulance is governed by a board of directors that is comprised of two members of each of the cities, one trustee from the Batavia Countryside Fire Protection District and one supervisor of Geneva Township for a total of eight members. The Mayor from each respective city appoints their members, while the fire district and Geneva Township each determine its own manner of selection.

The board establishes all major policies and changes in service and approves all budgets, contracts and other expenditures. The board of directors meets quarterly on the second Friday (March, June, September and December).

Lead Agency

The IGA provides for one member city, with its consent to act as the lead agency for the Tri-City Ambulance. The City of St. Charles is the lead agency for Tri-City Ambulance.

The lead agency is authorized to expend Tri-City Ambulance funds within such limits set by the adopted budget. The lead agency can legally enter into contracts, purchase, and hold title to, lease, and otherwise make arrangements for equipment, facilities, furnishings, supplies and maintains administration records for Tri-City Ambulance. All equipment and vehicles purchased by Tri-City Ambulance is the property of Tri-City Ambulance and not the individual department that possesses the equipment.

Services Provided

Advanced Life Support

Tri-City Ambulance provides eight advanced life support (ALS) ambulances. Five ambulances are staffed with two paramedics each and on duty twenty-four hours a day, seven days a week. The paramedics work the identical shifts as career firefighters, twenty-four hours on, off forty-eight hours. St. Charles and Batavia house two ambulances respectively and Geneva houses one. Each community houses one reserve

ambulance that is equipped to the ALS level that can be staffed during high call volume or replace a frontline unit if needed.

Advanced life support implies that the paramedics are capable of performing advanced life support skills as defined by the Illinois Department of Public Health and the Southern Fox Valley Emergency Medical System. Some of the advanced procedures a paramedic may perform include:

- Cardiac monitoring
- Cardiac defibrillation
- Intravenous cannulation (IV)
- Advanced airway management.
- Advanced medication administration.

Service Providers

Paramedic Services of Illinois

Paramedic Services of Illinois (PSI) is a private contractor who provides thirty qualified paramedics to staff the five frontline ALS units stationed in the Tri-Cities. PSI has been the sole provider of paramedics for Tri-City Ambulance since its inception. The contract for paramedic provider was put to bid in 2011 where PSI was awarded the contract; the agreement is in effect from May 1, 2012 to April 30, 2017, renewed annually by Tri-City Ambulance board.

All paramedics provided by PSI are required to be licensed as a paramedic in the State of Illinois, through the Illinois Department of Public Health, and be approved for service within the Southern Fox Valley Emergency Medical System. At the sole discretion of the host Fire Chief, all paramedics assigned to a department may be required to be certified as an Advanced Firefighter (formerly Firefighter II). One-senior PSI employee furnished to each city is assigned as a Paramedic Coordinator. The Coordinator serves as a liaison between each Fire Department and PSI, and supervises PSI paramedics. The assignment of all PSI paramedic's and coordinators are subject to approval of the host department. All PSI members accept direction of the host Fire Chief and otherwise comply with all procedures and policies of the host department.

Administrator of Tri-City Ambulance

In the fall of 2008, Tri-City Ambulance added as a private contractor, a part-time Administrator. The Administrator's duties include but are not limited to: planning for the long and short term operational needs, acquisition of new equipment, preparation of annual budget, Develop and maintain capital replacement schedule for portable equipment and vehicles, data analysis, insuring the provision of quality medical services, coordinate billing and serve as liaison between Tri-City Ambulance and Southern Fox Valley Emergency Medical System.

The Administrator is provided office space with the lead agency. The Administrator reports to the Fire Chiefs of Geneva, Batavia, St. Charles and the Board of Directors. The

Fire Chief of the lead agency supervises the Administrator on a day-to-day basis. The agreement for the provision of professional services to Tri-City Ambulance is a one-year contract that at the exclusive discretion of TCA may extend for a twelve-month period upon the written request of the Administrator.