



**ST. CHARLES**  
SINCE 1834

### AGENDA ITEM EXECUTIVE SUMMARY

**Title:** Recommendation to waive the bid procedure and execute an agreement with Fountain Technologies, Ltd. For maintenance of 1st Street water features.

**Presenter:** Mike Shortall

*Please check appropriate box:*

|                                     |                                 |                          |                     |
|-------------------------------------|---------------------------------|--------------------------|---------------------|
| <input checked="" type="checkbox"/> | Government Operations (4/15/13) | <input type="checkbox"/> | Government Services |
| <input type="checkbox"/>            | Planning & Development          | <input type="checkbox"/> | City Council        |

|                 |         |           |   |                             |
|-----------------|---------|-----------|---|-----------------------------|
| Estimated Cost: | \$6,975 | Budgeted: | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
|-----------------|---------|-----------|---|-----------------------------|

If NO, please explain how item will be funded:

**Executive Summary:**

For FY13/14 1<sup>st</sup> Street Water Feature weekly maintenance, Fountain Technologies offered to hold pricing. Fountain Technologies has been working for the City for a few years, and we are happy with their work.

**Attachments:** *(please list)*

Bid Waiver; Quote

**Recommendation/Suggested Action** *(briefly explain):*

Recommendation to waive the bid procedure and execute an agreement with Fountain Technologies, Ltd. For maintenance of 1st Street water features.

*For office use only:*

*Agenda Item Number: 4e*

**REQUEST FOR WAIVING BID PROCEDURE**

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Fountain Technologies  
423 Denniston Ct.  
Wheeling, IL 60090

For the purchase of: First Street water feature maintenance \_\_\_\_\_.

At a cost not to exceed: \$6,975.

Reason for the request to waive the bid procedure: Fountain Technologies has offered to hold pricing from 2012 agreement. FountainTechnologies continues to provide very good service, and we are very happy with their work.

Other Quotations Received: None

Date: 3/31/13

Requested by: Michael Shortall

Department Director: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

**THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.**

# fountain technologies

March 5, 2013

Mr. Mike Shortall  
City of St. Charles  
Department of Public Works  
200 Devereaux Way  
St. Charles, Illinois 60174 – 1984

RE: CITY OF ST. CHARLES – FIRST STREET WATER FEATURE

Dear Mr. Shortall; (mshortall@stcharlesil.gov)

Fountain Technologies, Ltd. is pleased to quote to you the following fountain maintenance:

## WEEKLY MAINTENANCE (NORTH AND SOUTH)

CLEAN WALLS AND FLOOR IN BOTH POOLS  
CHECK AND ADJUST CASCADE JETS (6)  
CHECK OPERATION OF NORTH AND SOUTH LEVEL SENSORS  
CHECK OPERATION OF SUBMERSIBLE LIGHT FIXTURES IN BOTH POOLS (20)  
CLEAN AND ADJUST EYEBALL FITTINGS  
CLEAN SKIMMERS  
CHECK OVERFLOWS IN BOTH POOLS  
CLEAN (6) DISCHARGE SUMPS  
CHECK (4) SUCTION SUMPS  
CHECK 5 H.P. FEATURE PUMP  
REMOVE AND CLEAN 6" SUCTION  
STRAINER STAINLESS STEEL SCREEN  
CHECK ½ H.P. FILTER PUMP AND CLEAN BUILT-IN STRAINER POT  
CLEAN 50 SQ. FT. CARTRIDGE FILTER  
CHECK AND FILL BROMINATOR  
CHECK CHEMICAL LEVELS IN POOL  
ALL CHEMICALS ARE PROVIDED BY FOUNTAIN TECHNOLOGIES, LTD.  
CHECK OPERATION OF LEVEL BOARD AND FRESH WATER FILL SOLENOID  
CHECK CONTROL PANEL MOTOR STARTERS, TIME CLOCKS AND RELAYS

**fountain technologies, ltd.**

**423 Denniston Ct.**

**Wheeling, Illinois 60090**

**847.537.3677 • Fax 847.537.9904**

# fountain technologies

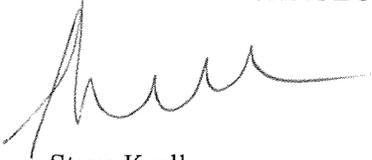
WE WILL PROVIDE WEEKLY FOUNTAIN MAINTENANCE AND  
WINTERIZATION FROM MAY 1 UNTIL OCTOBER 31, 2013 (OR DATES  
DECIDED UPON BY OWNER) FOR \$ 6,975.00.

NO PRICE INCREASE THIS YEAR.

If you have any questions, please call me.

Sincerely,

FOUNTAIN TECHNOLOGIES, LTD.



Steve Kroll  
Service Manager

---

CONTRACT ACCEPTANCE (SIGN & DATE)

**fountain technologies, ltd.**

---

**423 Denniston Ct.**

---

**Wheeling, Illinois 60090**

---

**847.537.3677 • Fax 847.537.9904**