

 <b>ST. CHARLES</b> SINCE 1834	<b>AGENDA ITEM EXECUTIVE SUMMARY</b>		
	Title:	Recommendation to approve street closure, Class E2 Liquor License, and use of amplification equipment for the Heritage Center Pig Roast	
	Presenter:	Chief Lamkin	

*Please check appropriate box:*

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 04.22.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$1,847.02	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

**Executive Summary:**

This is the third annual event for this organization; however, the first time they are requesting for the event to take place at this location – the St. Charles Heritage Center, 215 E. Main St.

Event coordinators are requesting that the S. 3<sup>rd</sup> Avenue closure and tent set-up begin Saturday morning, the day of the event, June 29, 2013.

The Office will be responsible for the food and liquor (beer and wine) portion of this event. The entire area will be fenced off with volunteers working the two entrances. Liquor sales will start at 5:00 p.m. and end at 10:00 p.m.

An amplification permit has been requested. An MP3 player will be hooked up to speakers as background music for the duration of the event and end at 9:30 p.m.

Following is the estimated total cost for the city in which event coordinators are responsible for reimbursing in full: **Public Works: \$1,847.02**. The Police Department will determine any extra duty Police at the expense of the event sponsor.

**Attachments:** *(please list)*

Map of event layout

**Recommendation / Suggested Action** *(briefly explain):*

Recommendation to approve street closure, Class E2 Liquor License, and use of amplification equipment for the Heritage Center Pig Roast.

<i>For office use only:</i>	<i>Agenda Item Number: 5.b</i>
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# East Side Parking Structure

3rd Avenue

