

**Minutes**  
**Tri-City Ambulance Board of Directors**  
**Regular Meeting**  
**March 8, 2013**  
**8:30 AM**

Present: Mayor Schielke (arrived after Roll Call), Batavia; Ald. Robert Liva, Batavia; Ald. Ron Singer, Geneva; Ald. Jon Monken, St. Charles; Mark Wissing, Geneva Township; Wendy Lee, Batavia Township Fire Protection District

Absent: Mayor DeWitte, St. Charles

Also Present: Chief Schelstreet, St. Charles; Chief Deicke, Batavia; Chief Olson, Geneva; Larry Robbins and Robert Horak, Paramedic Services of Illinois

Vice-Chairman Singer called a regular meeting of the Tri-City Ambulance Board of Directors to order at 8:30 AM. Roll was called with 6 members present.

Mayor Schielke arrived at the meeting at 8:35.

**Minutes of the December 14, 2012 Regular Meeting**

A motion was made by Ald. Singer and seconded by Ald. Monken to accept the minutes of the December 14, 2012 Regular meeting. The motion passed by unanimous voice vote of those present.

**Special Presentation to the Board**

Larry Robbins, Vice-President of Operations and Robert Horak, Vice-President of Finance with Paramedic Services of Illinois, Inc. presented the members of the Board a plaque recognizing 30 years of service to Tri-City Ambulance.

**Receipts and Disbursement Report Presentation**

Mr. Schultz reported that the medication costs were higher than normal because of national shortage of some drugs. With no further discussion, the report was accepted and placed on file.

**Expenditure Approval Listing**

A motion was made by Ald. Marks and seconded by Ms. Lee to approve the expenditures as presented. The motion was passed by unanimous voice vote of those present.

**Reports of Service Year Third Quarter 2012**

Mr. Schultz reported there were 156 less calls than the previous year due to the withdrawal of Fox River & Countryside Fire District, but ends up being a 2% increase over what the tri-city departments ran over the last year. With no further discussion, the reports were placed on file.

**Administrator's Report**

Mr. Schultz told the Board the new cardiac monitors are in full service and the replacement M152 for St. Charles had been received and is in service.

**Old Business**

No Old Business to discuss.

**New Business**

**FY 13/14 Proposed Budget** – Mr. Schultz reported that the budget will remain steady or flat in most areas. He told the Board there would be an increase in the ambulance replacement fund due to a different ambulance vendor being named by the Northwest Municipal Conference. Mr. Schultz said revenue remains steady. He said a \$375,000 spend down of reserve funds was being suggested in the proposed budget which would leave contributions from Batavia and St. Charles at \$345,266, Geneva at \$266,348, Batavia Fire District at \$22, 196 and Geneva Township at \$7,399. He said the contributions' increase is less than 1%.

Ald. Monken moved to authorize Resolution 2013-01 approving the proposed FY 13/14 budget as presented.

Ald. Liva suggested an increase in fees rather than any increase to the taxpayers when funding the ambulance service. Mayor Schielke said the fees have always undergone an ongoing review process. Chief Schelstreet said with the anticipated changes in health care the Board will be forced to review the fee structure. Mr. Schultz said he would provide the results of the annual ambulance survey at the June meeting.

With no further discussion, Mr. Wissing seconded the motion. The motion passed by unanimous voice vote of those present.

**Authorization to renew PSI agreement** – Mr. Schultz explained that the contract with Paramedic Services of Illinois, Inc. has a provision to provide renewal on an annual basis. He said this would be the first renewal of the current contract. He said the increase is one percent. Ald. Marks made a motion to authorize Resolution 2013-02 approving the first renewal of the current contract with Paramedic Services of Illinois, Inc. for paramedic services. Ald. Liva seconded. The motion passed by unanimous voice vote of those present.

**Disposal of Surplus Equipment** – Mr. Schultz explained that with the purchase of new cardiac monitors there was some surplus peripheral equipment that was not included in the trade-in and needed to be disposed of. Ald. Singer asked if any of the equipment would be recycled. Mr. Schultz replied all of the electronics would be recycled. With no further discussion, Mr. Wissing moved to approve the disposal of surplus monitor equipment. Ald. Monken seconded. The motion passed by unanimous voice vote of those present.

**Public Forum** - Nothing to report.

**Executive Session** – No executive session needed.

Tri-City Ambulance Regular Meeting  
March 8, 2013  
Page 3

With no further business, Ms. Lee motioned to adjourn the meeting. Ald. Singer seconded. The motion was passed by unanimous voice vote of those present. The meeting adjourned at 8:45 AM.

Respectfully submitted,  
Nonda Anderson, Recording Secretary