

**MINUTES
CITY OF ST. CHARLES, IL
ST. CHARLES CORRIDOR IMPROVEMENT COMMISSION
July 3, 2013**

Members Present: Chair English, Vice Chair Schuetz, and Dechene

Members Absent: Kane and Potts

City Staff Present: Matthew O'Rourke

1. Opening of Meeting

The meeting was convened by Chair English at 7:00 p.m.

2. Approval of Agenda

A motion was made by Schuetz and seconded by Dechene to approve the agenda.

Voice Vote: Unanimous; Nays: None; Members Absent: Kane and Potts

Motion Carried.

3. Approval of minutes from May 1, 2013

A motion was made by Schuetz and seconded by English to approve the May 1, 2013 minutes of the Corridor Improvement Commission.

Voice Vote: Unanimous; Nays: None; Members Abstain: Dechene; Members Absent: Kane and Potts.

Motion Carried.

A. Discussion Items – Grant Program Modifications/Amendments – Update

O'Rourke stated that the proposed amendments to the ordinance were presented to the P&D Committee and received a favorable recommendation and that they have already been formally approved by the City Council. He further stated there were no questions regarding the modifications except for some clarification.

B. 2013-2014 Work Plan

Chair English asked Matt if he was able to locate the previous plans for the Rt. 64 landscaping project. O'Rourke stated that he was able to located an older plan from 2003. Chair English stated that he thought it would be a good idea to see what IDOT is planning to plant and

see what species could be used so they can be replicated or supplemented. Chair English stated that if they could even replicate species that are known to survive such as daylilies then this would be worth investigating. Chair English also stated that it would be a good time to start thinking about E. Main Street again with the expected completion date of the IDOT project in the fall of 2013.

Vice Chair Schuetz asked if IDOT is required to meet the same landscaping standards that are required of businesses located on private property. O'Rourke stated they are not subject to the Zoning Ordinance since their project is located in the right-of-way. O'Rourke also stated that he believed they are going to do some landscaping but is not sure to what extent.

O'Rourke stated that he brought a copy of the proposed Comprehensive Plan update and that one of the subarea plans is for all of Main Street. He stated that there are specific goals in the plan that will give guidance as to what the corridor should look like and how to supplement the landscaping in the corridor.

Vice Chair Schuetz suggested that the Commission wait until IDOT plants everything in the spring to get a better idea of where funds could be utilized. O'Rourke stated that he is going to check with the Engineering Divisions to see if he can locate and updated landscape plan, but that the City should have one.

Chair English stated that he has spoken with Valvoline and suggested to them that they receive a grant.

The Commission reviewed the landscape plans to see what species were proposed and where some potential grants could be focused. Chair English asked where the median starts. O'Rourke explained that the majority of the middle lane in St. Charles will be a dual-left turn lane and the planted median begins east of Smith Road.

Chair English asked the Commission to create list of properties that may be worth approaching and some ideas. O'Rourke also stated that there is the sign amortization to consider which will also provide some opportunities. Vice Chair Schuetz suggested that we also plan to walk the area.

The Commission stated they should consider the following properties to approach:

- Valvoline
- Hunt Club
- Tin Cup Pass
- Holiday Inn Express
- Best Western
- BP
- Fox Burro Plaza
- Shell
- Bosa Doughnuts

Member Dechene stated that the plant species that are utilized will have a large impact as it will be important to illustrate what plants will survive to other property owners.

Chair English suggested that the Commission focus on the east side and try to get a few projects on board. Member Dechene asked what the budget is for this year. O'Rourke stated that the approved budget is \$25,000.

Chair English asked O'Rourke about the possibility of sending out a press release and speaking with the other organizations that promote St. Charles to promote the program. O'Rourke stated that this should be possible and will speak with Liza Garhan the City's Communications person about this. O'Rourke also stated that he will speak with her about sending the information to the other nonprofits that promote the City. O'Rourke also stated that he has spoken to the partnership in the past, and that a majority over their staff is new. O'Rourke stated that he would try and speak with them again.

O'Rourke stated that the draft Comprehensive Plan is online and that he encourages the Commission to review the goals in particular chapter 8 that includes the Main Street Subarea Plan.

5. Additional Business

6. Announcement and Upcoming Meetings

The Commission decided to move the meeting to July 31, 2013.

Next CIC Meeting – July 31, 2013

7. Adjournment

A motion was made by Dechene and seconded by Schuetz to adjourn the meeting.

Voice Vote: Unanimous; Nays: None; Members Absent: Kane and Potts.
Motion Carried