



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Electric Reliability Report – Information only

Presenter: Tom Bruhl

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 1.28.13
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost: \$ Budgeted: YES NO

If NO, please explain how item will be funded:

Executive Summary:

For your information

Attachments: (please list)

None

Recommendation / Suggested Action (briefly explain):

For information only

For office use only:

Agenda Item Number: 3.a



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Tree Commission Minutes – Information only

Presenter: Peter Suhr

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	N/A	Budgeted:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> X
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If NO, please explain how item will be funded:

Executive Summary:

A duty of the Tree Commission is to advise and consult with the Government Services Committee. November 2012 meeting minutes are attached.

Attachments: *(please list)*

Tree Commission Minutes – November 2012

Recommendation / Suggested Action *(briefly explain):*

For information only

<i>For office use only:</i>	<i>Agenda Item Number: 3.b</i>
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**MINUTES
CITY OF ST. CHARLES, IL
TREE COMMISSION
WEDNESDAY, NOVEMBER 14, 2012**

Members Present: Co-Chair Bill Bangs, Valerie Blaine, Jon Duerr, Ralph Grathoff, Pam Otto, Phil Zavitz, Co-Chair Ron Ziegler

Members Absent: Suzi Myers

Others Present: Chris Adesso, Marcelline D'Argento, Peter Suhr

Speaker: Phil Graf, Graf Tree Care, Inc.

1. Call to Order and Pledge of Allegiance

The meeting was called to order by Co-Chair, Ron Ziegler at 7:00 p.m.

2. Introduction of Visitors - Comments and Concerns:

No visitors present.

3. Minutes - Review and Approval

A. Motion to accept and place on file the minutes of the September 12, 2012, Tree Commission meeting as presented. Motion by Commissioner Duerr, second by Commissioner Bangs. Voice vote: unanimous; absent Commissioner Myers; motion carried at 7:04 p.m.

B. Motion to accept and place on file the minutes of the October 9, 2012, Tri-Cities Joint meeting as presented. Motion by Commissioner Bangs, second by Commissioner Blaine. Voice vote: unanimous; absent Commissioner Myers; motion carried at 7:05 p.m.

4. Old Business

A. Wrap-up comments regarding the Tri-Cities Joint meeting.

The Commissioners and staff agreed the joint meeting with Batavia and Geneva was informative and productive. The Commissioners and staff will send a thank-you note to Andrea Dierich, the speaker from the Morton Arboretum.

B. Discussion of City Forestry Plan/Ordinance.

Mr. Suhr introduced Phil Graf, the owner of Graf Tree Care, Inc., located in St. Charles.

Mr. Suhr discussed the development of an Urban Forestry Management Plan ("UF Plan"), which is set forth as one of the core duties of the Tree Commission pursuant to City Ordinance 12.20.050. Mr. Suhr briefly described Mr. Graf's experience which includes developing UF Plans. Mr. Suhr explained UF Plans may include: Global Information Systems ("GIS"), tree inventory, Emerald Ash Borer ("EAB") management, reforestation, and diversification.

C. Presentation: *Urban Forestry Management Plan*, Phil Graf

Mr. Graf described his professional experience in arbor-culture which began in 1993 with tree pruning and removal. In 1999 he became a certified arborist, and later became knowledgeable in the areas of plant health care and diagnostics. As an urban forester, his focus is on the entire tree canopy.

Mr. Graf emphasized the importance of having an accurate tree inventory and a reforestation plan following EAB removals. A division of his business is Natural Resources Management and GIS. Mr. Graf explained the importance of managing the City's urban forest and having a UF Plan as a roadmap.

Mr. Suhr highlighted the importance of memorializing the City's forestry program through a UF Plan. Mr. Suhr informed the Commissioners the City has a good GIS already in use. He also reported the City's tree inventory is computerized and integrated into the City's GIS.

Mr. Graf explained how GIS mapping works in combination with other informational layers such as sewer lines, trees, and stop signs, for example. GIS can also include other tree-related data such as the species and diameter of each tree in inventory and the location of a specific tree in relation to power lines, for example.

Mr. Adesso reported all the City's trees are linked with GIS and we can locate and list all maple trees, for instance. Mr. Graf stated it is challenging to prioritize tree removals and plan for reforestation. He noted the importance of diversity to help avoid large scale tree-related natural disasters. Mr. Graf explained how chestnut blight, Dutch elm disease, and currently EAB have led to such natural disasters. He noted our global connectivity has caused the spread of more pestilence than in the past. However, correct reforestation and planning will result in less maintenance, less turnover, and a good canopy.

Mr. Graf explained diversity is a good starting point, but other important considerations include the types of trees best suited to grow in this area, different soil conditions within the City, and other criteria. He noted soil information may be obtained from the county and added to the City's GIS.

Mr. Ziegler inquired as to the type of relationship the City would have with a UF Planner. Mr. Suhr responded the UF Planner working with the City could be a consultant / contractor under formal agreement with the City. Mr. Suhr stated the goal will be to set up an agreement focusing on reforestation. Under the guidance of the Tree Commission, the City will work to develop an annual UF Plan.

Mr. Ziegler asked if the City has an Arborist on staff. Mr. Suhr responded there is no Arborist on staff currently, but there was in the past. Mr. Adesso noted he is responsible for the City's day-to-day forestry management.

Mr. Duerr commented on the policy portion of Mr. Graf's written materials, especially the basic care and private tree ordinances, and noted the Tree Commission's role in making ordinance recommendations to the City Council. Mr. Suhr explained there is a hazardous tree ordinance pertaining to private trees, but it is seldom used. Mr. Duerr stated

enforcement of a private tree ordinance would be important, especially if a private tree presents a danger to the rest of the tree population (i.e. pestilence / spread of disease).

Mr. Bangs inquired about public ash trees versus the number of private ash trees. Mr. Suhr responded there were 5,400 City ash trees, and estimated about 20,000 private ash trees.

Mr. Adesso stated residents often look to the City for guidance on trees and a UF plan written by a professional and approved by City government would be a good resource. Mr. Ziegler noted the UF Plan and the City Council should emphasize community involvement since 75% of the City's urban forest is private. Ms. Blaine asked what the next step would be with regard to writing a UF Plan.

Mr. Graf noted the City has already completed some important basic UF Plan components such as the inventory of trees, but he could guide the City in its plans. Mr. Suhr suggested a first step might be to have Mr. Graf help to develop an outline for a five-year UF Plan. The Commission could then use the outline to prioritize its focus. Mr. Suhr noted any UF Plan would be an ongoing process / living document.

Mr. Zavitz noted the City could influence and control private trees and pass an ordinance for new building and tree planting similar to the City's ordinances for sewer and water.

5. New Business

A. Update on the Emerald Ash Borer

Mr. Suhr reported the City is 1/3 finished with removal of ash trees. A bond in the amount of \$3 million was written for the EAB program. Thus far, 850 replacement trees have been planted, and next 1,000 trees have been approved by Council for removal and replacement; 900 tree replacements will be planted in spring 2013.

Mr. Bangs noted Gray Street was a great example of the City's progress with EAB removals and replanting, and complimented the City Council's commitment to fund the EAB program.

B. News or Concerns from Public Works / Revised Letter to Residents for Tree Selection

Mr. Suhr reported the City has taken steps to ensure the diversity of the City's parkway trees. The standard letter sent to residents regarding tree removal and replanting was initially changed and removed maple trees from the list of trees from which to choose. The letter was subsequently changed and eliminated residents' choice of parkway trees altogether. Mr. Suhr reported approximately 350 such letters were sent out this fall, and only 17 special requests for specific types of trees were received from residents. Mr. Suhr explained special requests for certain types of trees provide an opportunity for him to talk to residents directly and guide them away from requesting maple trees to replace ash trees. Mr. Suhr noted our goal would be to have a policy in place for spring 2013 planting.

Mr. Zielger shared an informational poster showing trees that are alternatives to ash trees. He suggested a publication of this type could be included with letters to residents as a means to provide education on different types of trees. Mr. Suhr reported 900 trees will be planted in spring 2013 and it might make sense to have Mr. Graf, or a similar consultant, help the City to make a tree diversity plan.

C. Langum Woods Spring Clean-Up

Ms. Otto reported the spring clean-up is an outreach program that is part of the curriculum for middle school. Planning is in progress but no date has been set, although April is a popular time for this project in connection with Earth Day.

5. Committee Reports

A. Education Committee: None. Ms. Myers not present.

B. Publicity Committee: Ms. Blaine no report.

C. Arbor Day Committee: Mr. Ziegler noted there is no Arbor Day Committee in place yet. Mr. Bangs and Mr. Duerr agreed to work on Arbor Day 2013.

8. Communications

A. Electric Division / Public Services Division Tree Activity Report for September and October 2012

September and October 2012 Electric Division / Public Services Tree Activity Reports were presented. Motion by Commissioner Duerr, second by Commissioner Grathoff, to place September and October 2012 Electric Division/Tree Activity Reports on file. Voice vote: unanimous; absent Commissioner Myers; motion carried at 8:10 p.m.

9. Comments

A. Commissioners:

Co-Chair Bangs: Great information; liked Mr. Graf's overview.

Commissioner Blaine: None.

Commissioner Duerr: Great work in the removal of a 16" green ash tree by Skyline from the parkway in front of his home, the stump was removed and the parkway was cleaned-up as well. Great work everyone.

Commissioner Grathoff: Thank you to Mr. Graf.

Commissioner Otto: Liked Mr. Graf's overview; thank you.

Commissioner Zavitz: None.

Co-Chair Ziegler: Good information from Mr. Graf. He also noted a ninth Commissioner is needed to complete the Tree Commission since the departure of Commissioner Scott. A resident of St. Charles Township is required.

B. Staff: None.

C. Visitors: n/a

10. Adjournment

Motion by Ms. Blaine to adjourn the meeting, second by Co-Chair Bangs. Voice vote: unanimous; absent Commissioner Myers; motion carried at 8:15 p.m.

/md



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: EAB Control Efforts – Information Only

Presenter:

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:		Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

Executive Summary:

Monthly update on EAB activities for January 2013. This update provides detailed information about the EAB infestation including EAB confirmation status and ash trees proposed to be removed beginning in the month of February, 2013.

Attachments: *(please list)*

Summary Sheet

Recommendation / Suggested Action *(briefly explain):*

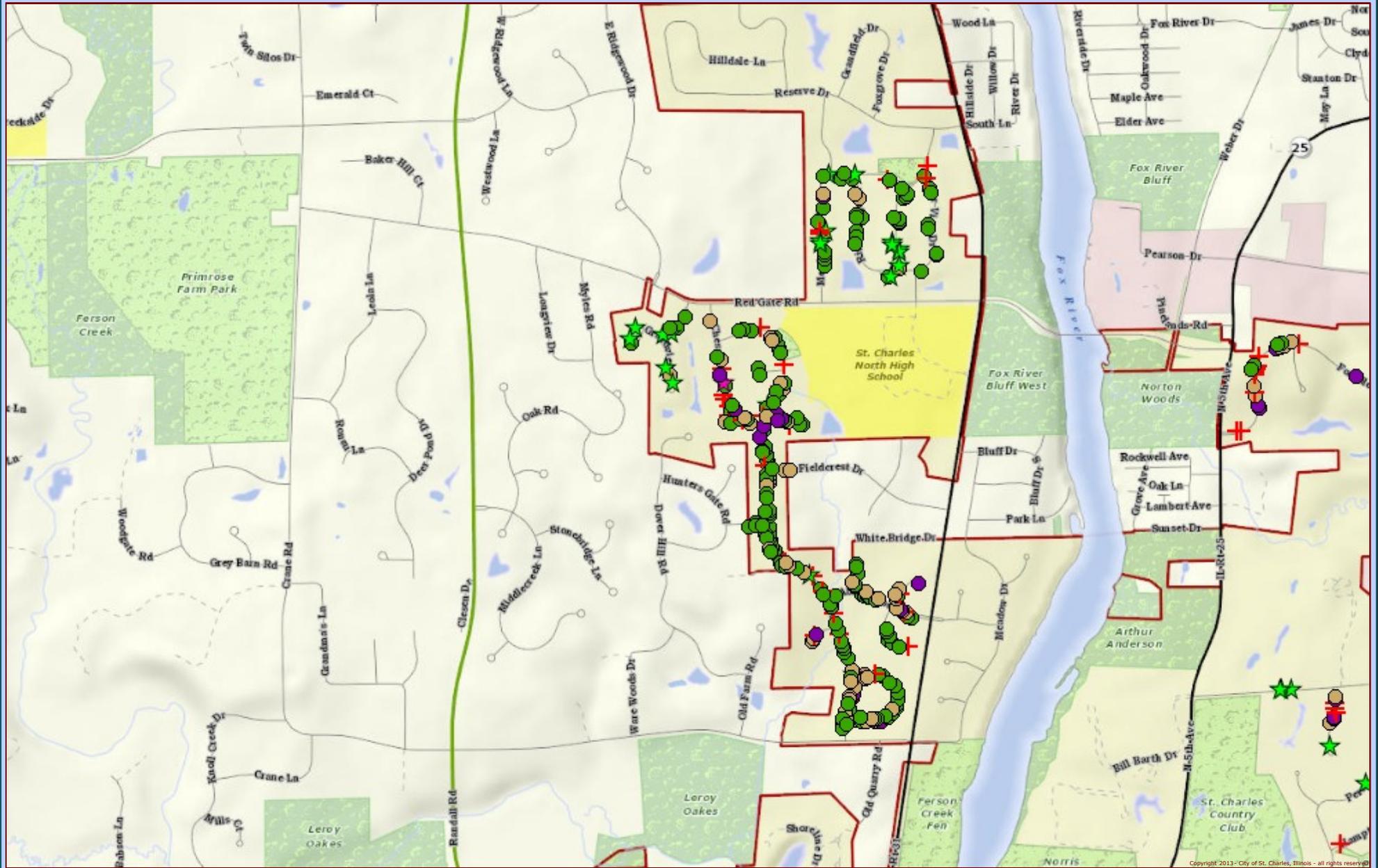
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Agenda Item Number: 3.c



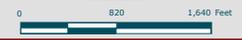
EAB Proposed Removals NW Area 1



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Data Source:
City of St. Charles, Illinois
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Projection: Transverse Mercator
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North American Datum 1983
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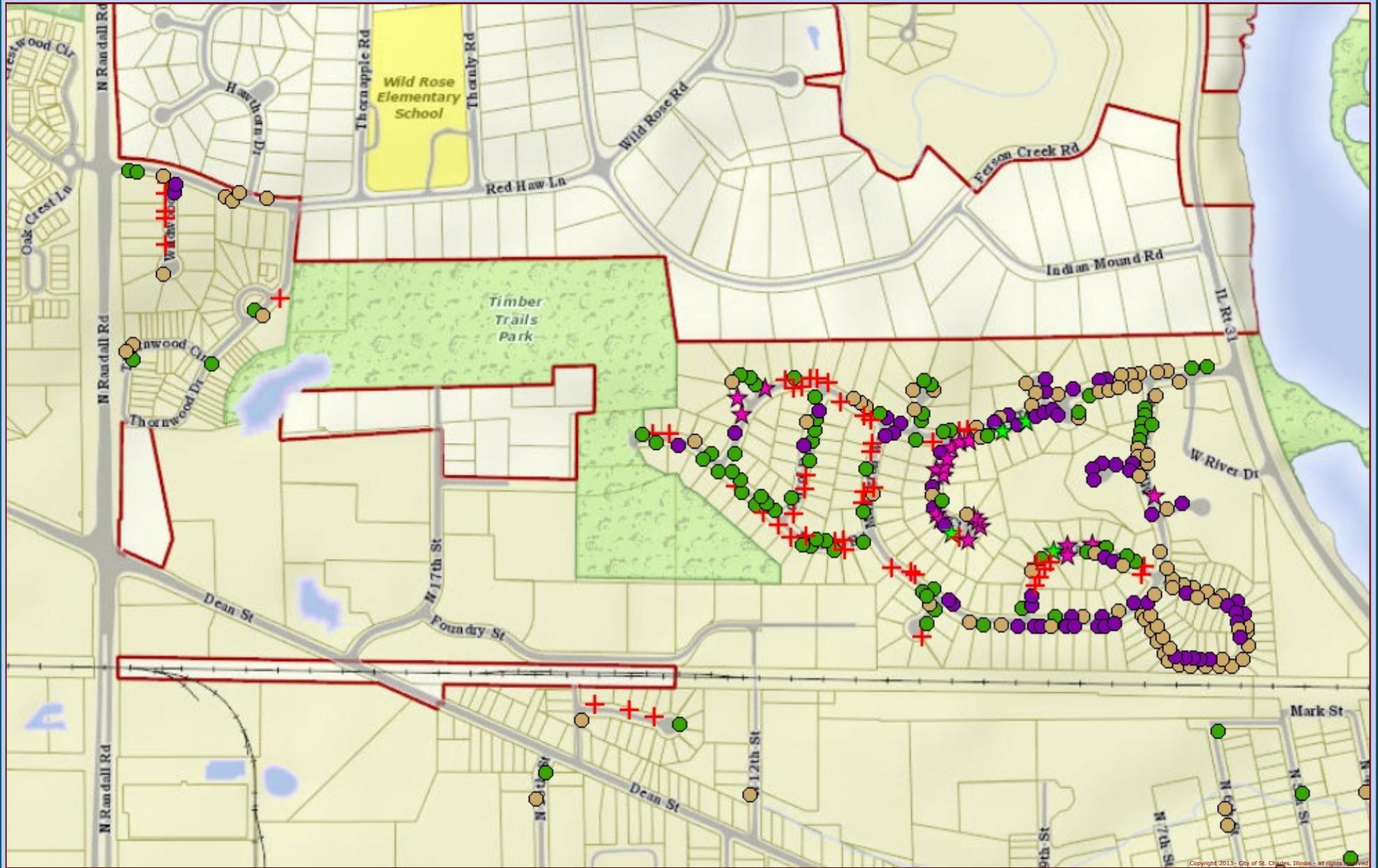


EAB Proposed Removals Upper NW Area 1

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EAB Proposed Removals NW Area 2



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Kane County, Illinois
DuPage County, Illinois
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Coordinate System: Illinois State Plane East
North American Datum 1983
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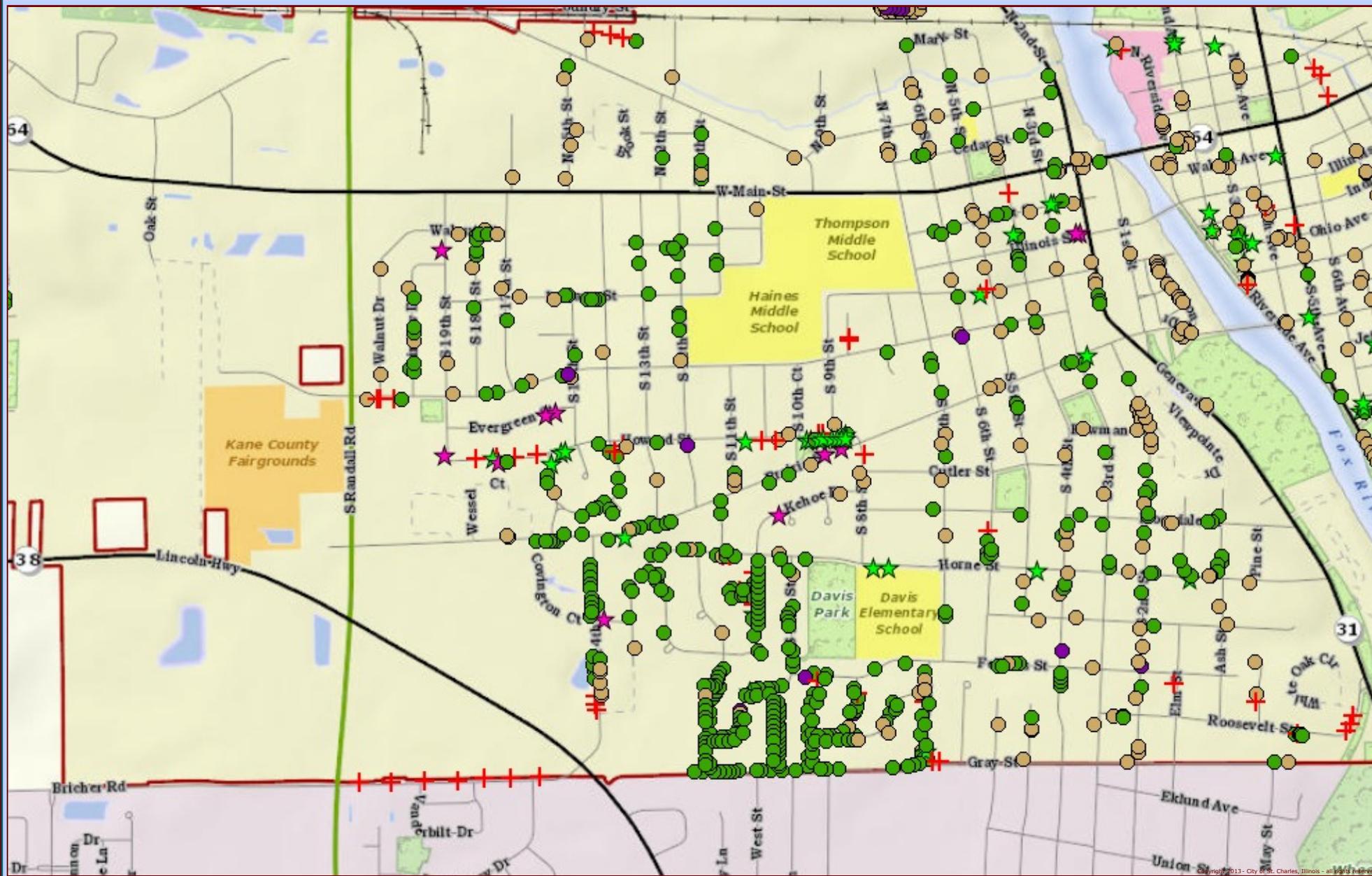
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EAB Proposed Removals 01.28.13 Lower NW Area 2

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EAB Proposed Removals SW Area 3



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 Kane County, Illinois
 DuPage County, Illinois
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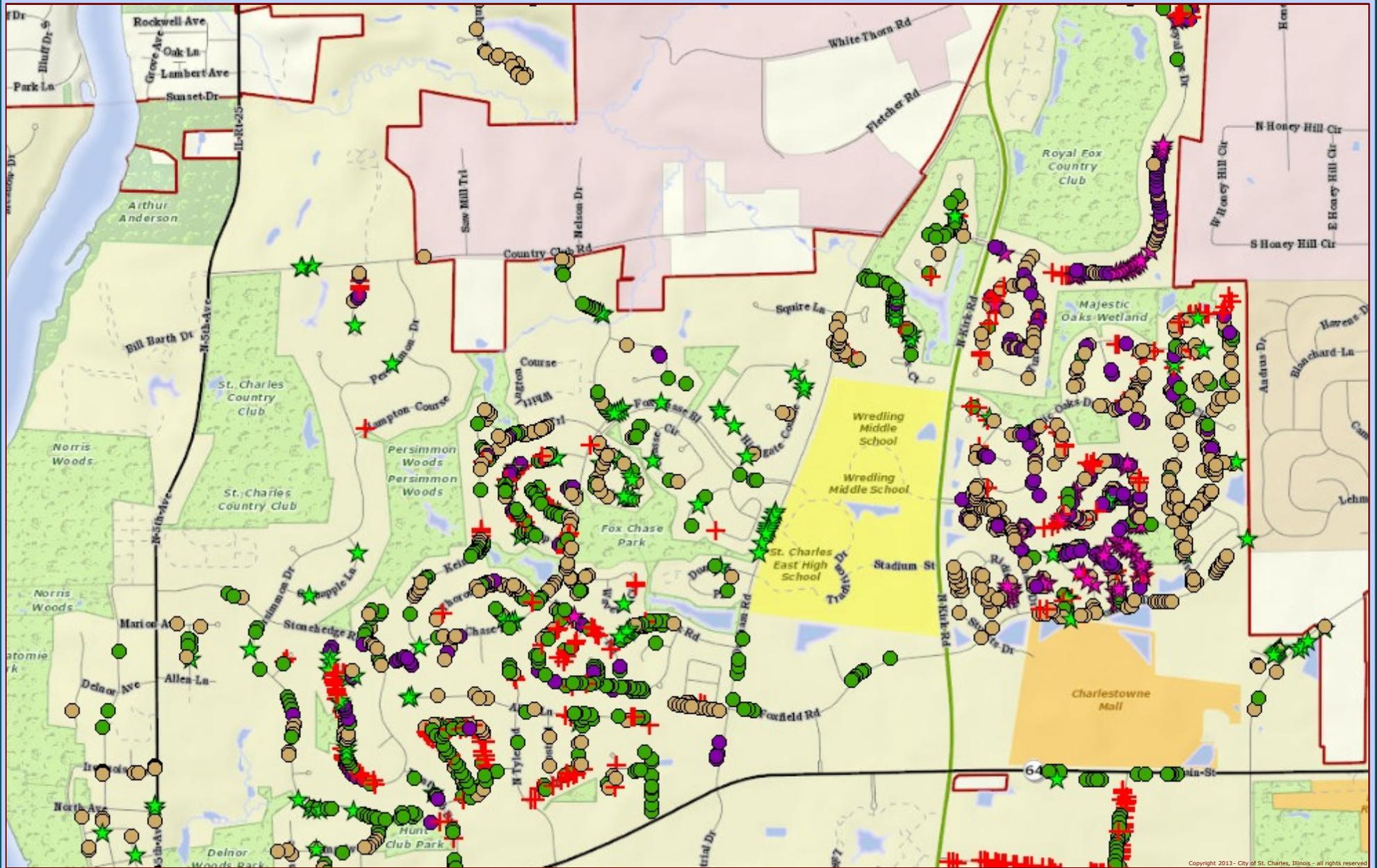


EAB Proposed Removals 01.28.13 Lower SW Area 3

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EAB Proposed Removals NE Area 4



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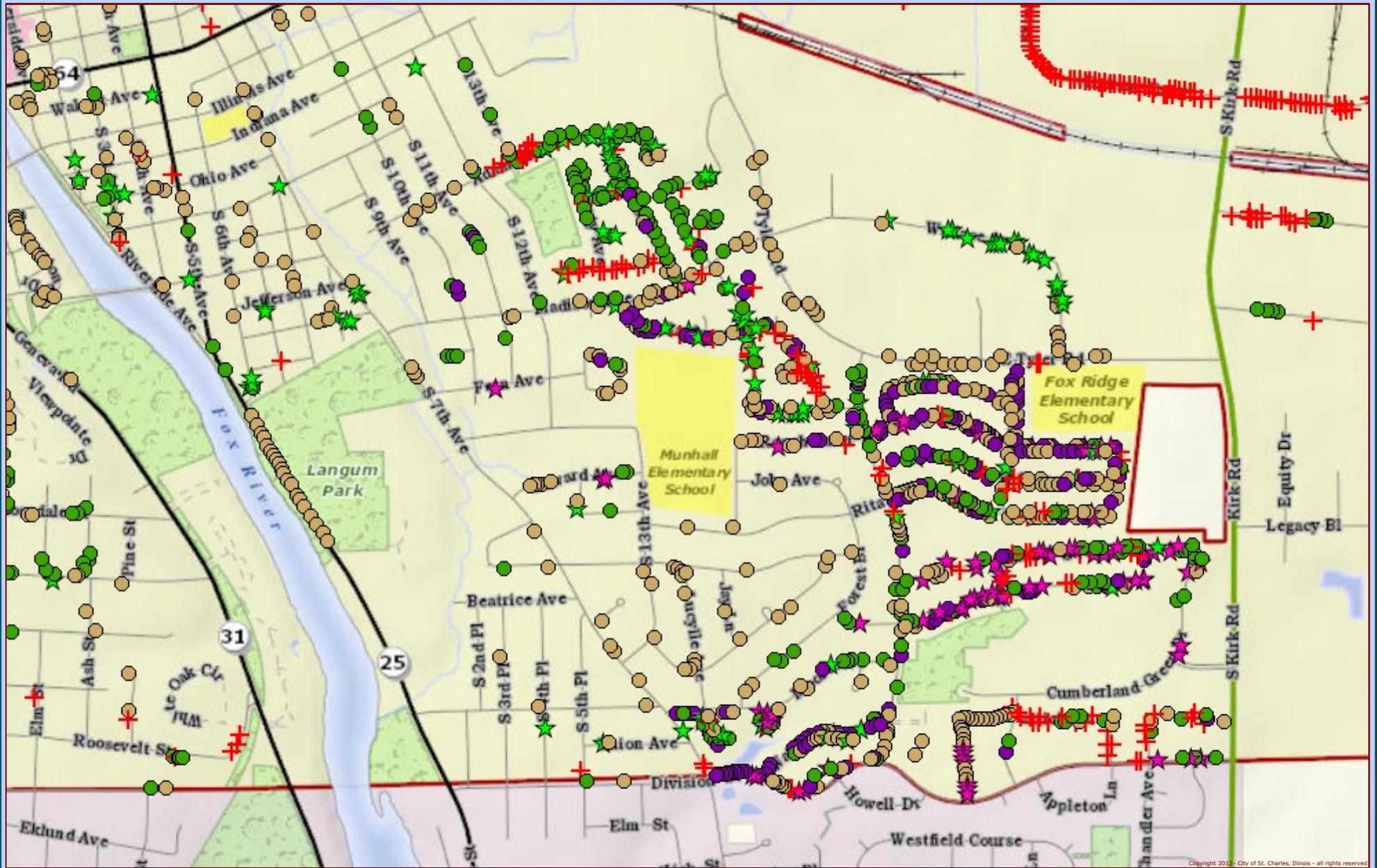


EAB Proposed Removals 01.28.13 Lower NE Area 4

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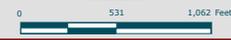
EAB Proposed Removals SE Area 5



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EAB Proposed Removals 01.28.13 Lower SE Area 5

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Summary Report
EAB Confirmed Sites January 28, 2013

Quadrant	Address	Suffix	Street	Side	Site	DBH	Condition	Maintenance	Species	
			Total January EAB Confirmations:					0		
			Breakdown of Confirmations by Quadrant				NE:	0		
							SE:	0		
							NW:	0		
							SW:	0		
							FW:	0		

Summary Report
EAB Proposed Removals January 28, 2013

QUAD	Address	Suffix	Street	Side	Site	DBH	Condition	Maintenance	Species	Notes
NE	717		Arrowhead Ln	Front	1	17	EAB	Proposed Removal-NE	Fraxinus americana 'Rosehill White'	YR2 012813GSC
NE	718		Arrowhead Ln	Front	1	18	EAB	Proposed Removal-NE	Fraxinus americana 'Rosehill White'	YR2 012813GSC
NE	806		Arrowhead Ln	Front	1	14	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	810		Arrowhead Ln	Front	1	15	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3102		Blackhawk Ct	Front	1	14	EAB	Proposed Removal-NE	Fraxinus americana 'Rosehill White'	YR2 012813GSC
NE	3104		Blackhawk Ct	Front	1	14	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3107		Blackhawk Ct	Front	1	15	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3108	X	Blackhawk Ct	Median	1	8	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3108	X	Blackhawk Ct	Median	2	8	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3108	X	Blackhawk Ct	Median	3	9	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3213		Blackhawk Tr	Front	2	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3401		Blackhawk Tr	Front	1	10	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3401		Blackhawk Tr	Front	2	11	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3405		Blackhawk Tr	Front	1	11	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3409		Blackhawk Tr	Front	1	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3410		Blackhawk Tr	Front	1	16	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3414		Blackhawk Tr	Front	1	14	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3417		Blackhawk Tr	Front	1	15	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3417		Blackhawk Tr	Front	2	14	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3002		Charlemagne Ln	Side	1	13	EAB	Proposed Removal-NE	Fraxinus americana 'Rosehill White'	YR2 012813GSC
NE	3101		Charlemagne Ln	Side	3	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3104	X	Charlemagne Ln	Median	3	10	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3122		Charlemagne Ln	Front	2	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3122		Charlemagne Ln	Front	3	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3125	X	Charlemagne Ln	Front	2	14	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3218		Charlemagne Ln	Front	4	14	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3218		Charlemagne Ln	Front	5	14	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3418		Charlemagne Ln	Front	1	13	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3501		Charlemagne Ln	Front	1	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	1700		Huntington Rd	Front	1	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	709		Indian Way	Front	1	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	710		Indian Way	Front	1	15	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	714		Indian Way	Front	1	14	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	714		Indian Way	Front	2	10	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	717		Indian Way	Front	3	16	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC

Summary Report
EAB Proposed Removals January 28, 2013

QUAD	Address	Suffix	Street	Side	Site	DBH	Condition	Maintenance	Species	Notes
NE	718	X	Indian Way	Front	1	15	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	718	X	Indian Way	Front	4	15	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	718	X	Indian Way	Front	6	14	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	718	X	Indian Way	Front	7	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	718	X	Indian Way	Front	8	13	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	805		Indian Way	Front	1	15	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	809		Indian Way	Front	1	16	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	813		Indian Way	Front	1	8	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	813		Indian Way	Front	2	8	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	813		Indian Way	Front	3	13	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3301		Oxbow Ln	Front	2	9	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3301		Oxbow Ln	Side	2	8	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3407	X	Oxbow Ln	Front	6	10	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3407	X	Oxbow Ln	Front	7	8	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3407	X	Oxbow Ln	Front	8	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	723		Ridings Ln	Side	1	7	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	723		Ridings Ln	Side	2	7	EAB	Proposed Removal-NE	Fraxinus americana 'Autumn Purple'	YR2 012813GSC
NE	732		Ridings Ln	Front	1	8	EAB	Proposed Removal-NE	Fraxinus americana 'Rosehill White'	YR2 012813GSC
NE	744		Ridings Ln	Front	1	6	EAB	Proposed Removal-NE	Fraxinus americana 'Autumn Purple'	YR2 012813GSC
NE	807		Ridings Ln	Side	1	6	EAB	Proposed Removal-NE	Fraxinus americana 'Autumn Purple'	YR2 012813GSC
NE	807		Ridings Ln	Front	1	7	EAB	Proposed Removal-NE	Fraxinus americana 'Autumn Purple'	YR2 012813GSC
NE	816		Ridings Ln	Front	1	7	EAB	Proposed Removal-NE	Fraxinus americana 'Autumn Purple'	YR2 012813GSC
NE	827		Ridings Ln	Front	1	7	EAB	Proposed Removal-NE	Fraxinus americana 'Autumn Purple'	YR2 012813GSC
NE	2903		Royal Fox Dr	Front	1	13	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3203		Royal Fox Dr	Front	1	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3203		Royal Fox Dr	Front	2	15	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3203		Royal Fox Dr	Front	3	14	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3305		Royal Fox Dr	Front	1	10	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3305		Royal Fox Dr	Front	2	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3305		Royal Fox Dr	Front	3	10	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3401		Royal Fox Dr	Front	1	8	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3401		Royal Fox Dr	Front	2	10	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3401		Royal Fox Dr	Front	3	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3401		Royal Fox Dr	Front	4	10	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3403	X	Royal Fox Dr	Front	1	10	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC

Summary Report
EAB Proposed Removals January 28, 2013

QUAD	Address	Suffix	Street	Side	Site	DBH	Condition	Maintenance	Species	Notes
NE	3403	X	Royal Fox Dr	Front	2	8	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3403	X	Royal Fox Dr	Front	3	10	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3403	X	Royal Fox Dr	Front	4	6	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3503		Royal Fox Dr	Front	5	10	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3805		Royal Fox Dr	Front	1	13	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3805		Royal Fox Dr	Front	2	13	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	3805		Royal Fox Dr	Front	3	11	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	4105		Royal Fox Dr	Side	1	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	4105		Royal Fox Dr	Side	2	13	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	4105		Royal Fox Dr	Side	3	10	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	2704		Royal Kings Ct	Side	2	12	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NE	1413		Winners Cup Cir	Front	1	9	EAB	Proposed Removal-NE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	202		Benham Ct	Side	2	11	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	402		Bradley Cir	Front	1	13	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	405		Bradley Cir	Front	1	15	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	406		Bradley Cir	Front	2	20	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	902		Carrol Ct	Side	1	17	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	910		Carrol Ct	Front	1	11	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	910		Carrol Ct	Side	1	16	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	3602		Chesapeake Rd	Front	3	10	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	2902		Greenwood Ln	Front	1	11	EAB	Proposed Removal-NW	Fraxinus americana 'Rosehill White'	YR2 012813GSC
NW	102		Lewis Ct	Front	2	18	EAB	Proposed Removal-NW	Fraxinus pennsylvanica Marshall Seedless	YR2 012813GSC
NW	102		Lewis Ct	Side	1	14	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	102		Lewis Ct	Side	2	7	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Summit'	YR2 012813GSC
NW	102		Lewis Ct	Front	1	15	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	106		Lewis Ct	Front	2	17	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	106		Lewis Ct	Front	3	12	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	107		Lewis Ct	Front	1	18	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	118		Lewis Ct	Front	1	20	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	118		Lewis Ct	Front	2	19	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	119		Lewis Ct	Front	1	17	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	119		Lewis Ct	Front	2	19	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	122		Lewis Ct	Front	1	20	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
NW	130		Lewis Ct	Front	1	18	EAB	Proposed Removal-NW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1703		Cambridge Dr	Front	2	13	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC

Summary Report
EAB Proposed Removals January 28, 2013

QUAD	Address	Suffix	Street	Side	Site	DBH	Condition	Maintenance	Species	Notes
SE	1710		Cambridge Dr	Side	2	10	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1714		Cambridge Dr	Front	2	12	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1715		Cambridge Dr	Front	2	13	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1719		Cambridge Dr	Front	2	14	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1719		Cambridge Dr	Side	2	13	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1809		Cambridge Dr	Front	1	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1810		Cambridge Dr	Front	1	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1810		Cambridge Dr	Front	2	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1816		Cambridge Dr	Front	1	13	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1902		Cambridge Dr	Front	1	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1905		Cambridge Dr	Front	1	13	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1907		Cambridge Dr	Front	1	18	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1909		Cambridge Dr	Front	1	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1912		Cambridge Dr	Front	2	12	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	2001		Cambridge Dr	Front	2	14	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	2001		Cambridge Dr	Side	3	12	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	2005		Cambridge Dr	Front	2	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	2010		Cambridge Dr	Front	1	13	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1777		Cumberland Grn Dr	Front	1	11	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1779		Cumberland Grn Dr	Front	1	12	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1903		Cumberland Grn Dr	Front	2	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1904		Cumberland Grn Dr	Front	1	15	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	158		Division Ct	Front	1	6	EAB	Proposed Removal-SE	Fraxinus pennsylvanica Marshall Seedless	YR2 012813GSC
SE	1430		Division Ct	Side	1	13	EAB	Proposed Removal-SE	Fraxinus pennsylvanica Marshall Seedless	YR2 012813GSC
SE	1430		Division Ct	Side	2	12	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1910		Division St	Front	1	10	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1940		Division St	Front	2	12	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1950		Division St	Front	1	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1229		Edward Ave	Front	1	20	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1229		Edward Ave	Front	2	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1013		Fern Ave	Front	1	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1608		Jeanette Ave	Front	2	6	EAB	Proposed Removal-SE	Fraxinus americana 'Windy City White'	YR2 012813GSC
SE	1704		Jeanette Ave	Front	2	13	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1708		Jeanette Ave	Front	2	13	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1715		Jeanette Ave	Front	1	14	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC

Summary Report
EAB Proposed Removals January 28, 2013

QUAD	Address	Suffix	Street	Side	Site	DBH	Condition	Maintenance	Species	Notes
SE	1715		Jeanette Ave	Front	2	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1716		Jeanette Ave	Front	1	13	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1716		Jeanette Ave	Front	2	14	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1718		Jeanette Ave	Front	1	14	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1722		Jeanette Ave	Side	1	15	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1722		Jeanette Ave	Front	2	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1801		Jeanette Ave	Front	1	15	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1801		Jeanette Ave	Front	2	18	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1804		Jeanette Ave	Front	1	12	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1808		Jeanette Ave	Front	2	8	EAB	Proposed Removal-SE	Fraxinus americana 'Windy City White'	YR2 012813GSC
SE	1912		Jeanette Ave	Front	1	18	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1914		Jeanette Ave	Front	4	17	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1915		Jeanette Ave	Front	1	14	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1915		Jeanette Ave	Front	2	10	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1505		Madison Ave	Front	1	10	EAB	Proposed Removal-SE	Fraxinus americana 'Royal Purple'	YR2 012813GSC
SE	1809		Moore Ct	Side	6	12	EAB	Proposed Removal-SE	Fraxinus americana 'Autumn Purple'	YR2 012813GSC
SE	1823		Moore Ct	Front	1	11	EAB	Proposed Removal-SE	Fraxinus americana 'Rosehill White'	YR2 012813GSC
SE	1839		Moore Ct	Front	1	8	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1840	X	Moore Ct	Median	1	12	EAB	Proposed Removal-SE	Fraxinus americana 'Rosehill White'	YR2 012813GSC
SE	1840	X	Moore Ct	Median	2	12	EAB	Proposed Removal-SE	Fraxinus americana 'Rosehill White'	YR2 012813GSC
SE	1843		Moore Ct	Front	1	11	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1501		Patricia Ln	Front	1	12	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1501		Patricia Ln	Front	2	11	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1501		Patricia Ln	Front	3	12	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1519		Patricia Ln	Front	1	12	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1525		Patricia Ln	Front	1	10	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1525		Patricia Ln	Front	2	10	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1531		Patricia Ln	Front	1	10	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1706		Rita Ave	Front	2	17	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1907		Rita Ave	Front	2	13	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1908		Rita Ave	Front	2	13	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1517		Ronzheimer Ave	Front	1	17	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1608		Ronzheimer Ave	Front	2	13	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1609		Ronzheimer Ave	Front	1	19	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1706		Ronzheimer Ave	Front	1	15	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC

Summary Report
EAB Proposed Removals January 28, 2013

QUAD	Address	Suffix	Street	Side	Site	DBH	Condition	Maintenance	Species	Notes
SE	1709		Ronzheimer Ave	Front	1	19	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1804		Ronzheimer Ave	Front	1	18	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1903		Ronzheimer Ave	Front	2	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1904		Ronzheimer Ave	Front	1	18	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1907		Ronzheimer Ave	Front	1	17	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1908		Ronzheimer Ave	Front	1	17	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SE	1910		Ronzheimer Ave	Front	1	16	EAB	Proposed Removal-SE	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SW	111		19th St /S	Front	1	15	EAB	Proposed Removal-SW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SW	413		19th St /S	Front	1	3	EAB	Proposed Removal-SW	Fraxinus americana 'Autumn Purple'	YR2 012813GSC
SW	1601		Evergreen St	Front	2	3	EAB	Proposed Removal-SW	Fraxinus americana 'Fall Festival'	YR2 012813GSC
SW	1607		Evergreen St	Front	1	3	EAB	Proposed Removal-SW	Fraxinus pennsylvanica 'Patmore'	YR2 012813GSC
SW	1719		Howard St	Front	1	2	EAB	Proposed Removal-SW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SW	214		Illinois St	Front	1	3	EAB	Proposed Removal-SW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SW	214		Illinois St	Front	2	3	EAB	Proposed Removal-SW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SW	1015		Kehoe Dr.	Front	3	3	EAB	Proposed Removal-SW	Fraxinus americana 'Windy City White'	YR2 012813GSC
SW	800	X	Prairie St	Front	1	3	EAB	Proposed Removal-SW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
SW	800	X	Prairie St	Front	5	11	EAB	Proposed Removal-SW	Fraxinus pennsylvanica 'Cimmaron'	YR2 012813GSC
Total January Proposed EAB Removals:								192		
							NE:	82		
							SE:	78		
							NW:	22		
							SW:	10		
							FW:	0		



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Update Regarding St. Charles Tavern Association and Joint Efforts of City and Association

Presenter:

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:	\$	Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

Executive Summary:

Chief Lamkin and Steve Baginski will provide an update on the status of the Tavern Association and the joint efforts of the City and Association.

Attachments: *(please list)*

No attachments

Recommendation / Suggested Action *(briefly explain):*

For discussion only.

For office use only:

Agenda Item Number: 4.a



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve Parking Lot Closure and Use of Amplification Equipment for the 2013 Irish Fest
Presenter:	Chief Lamkin

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:		Budgeted:	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

In conjunction with the parade, approval for an additional event is requested by Shay Clarke from McNally's Irish Pub in St. Charles. Mr. Clarke has requested permission to construct a tent on the temporary parking lot on First Street to be used all weekend, beginning Friday, March 15, 2013. The tent will be used for traditional Irish bands playing music, dancers, and a Gaelic mass to be held Sunday morning. Food and alcohol will be served throughout the duration of the event. The **requested** hours for the three-day event are as follows:

- Friday, March 15th 5 p.m. – 11:30 p.m. (music ends); 12:00 a.m. (alcohol service ends)
- Saturday, March 16th noon – 11:30 p.m. (music ends); 12:00 a.m. (alcohol service ends)
- Sunday, March 17th noon – 8:00 p.m. (music and alcohol service end)

No other street or parking lot closings are being requested for the festival. The closing of this lot will begin Thursday, March 14, 2013, for set up, until noon on Monday, March 18, 2013, once the tent is removed. The loud speaker permit is for the music as well as the viewing stand for the parade.

The event sponsor will work with the Police Department to determine the appropriate number extra duty officers needed for the duration of this event and will be invoiced accordingly. The Electric Department is also working with the event sponsor regarding the electric needs during the event and will bill them for these services.

Attachments: (please list)

Diagram of event layout

Recommendation / Suggested Action (briefly explain):

The Police Department recommends approval of the parking lot closure and use of amplification equipment for the 2013 Irish Fest.

For office use only:

Agenda Item Number: 4.b

MOBILE GENERATOR 50 KW

PROPOSED TENT LAYOUT

MC. NALLY'S ST. PATRICK'S WEEKEND FESTIVAL
MARCH 15TH 16TH 17TH 2013 (SCALE 1/16 TO 1)

20' X 16' X 16' HIGH STAGE
10' FLAP ACCESS PERFORMERS

ELECTRIC HEATERS IF NECESSARY 3 LOCATIONS

TEMP BARRICADE
NO PUBLIC ACCESS SOUTH (BEYOND) OF BARRICADE

NO PUBLIC ACCESS EAST SIDE
TEMP BARRICADE OR FENCE

OPEN EGRESS 10'

EMERGENCY EXIT SIGNS & LIGHTS 5 LOCATIONS

8' CLEAR AISLE BETWEEN SEATS

OPEN 10' EGRESS

RECEIVED
DEC 31 2012

Building & Code Enforcement
St. Charles, IL

BEER TRAILERS
BAR SERVICE

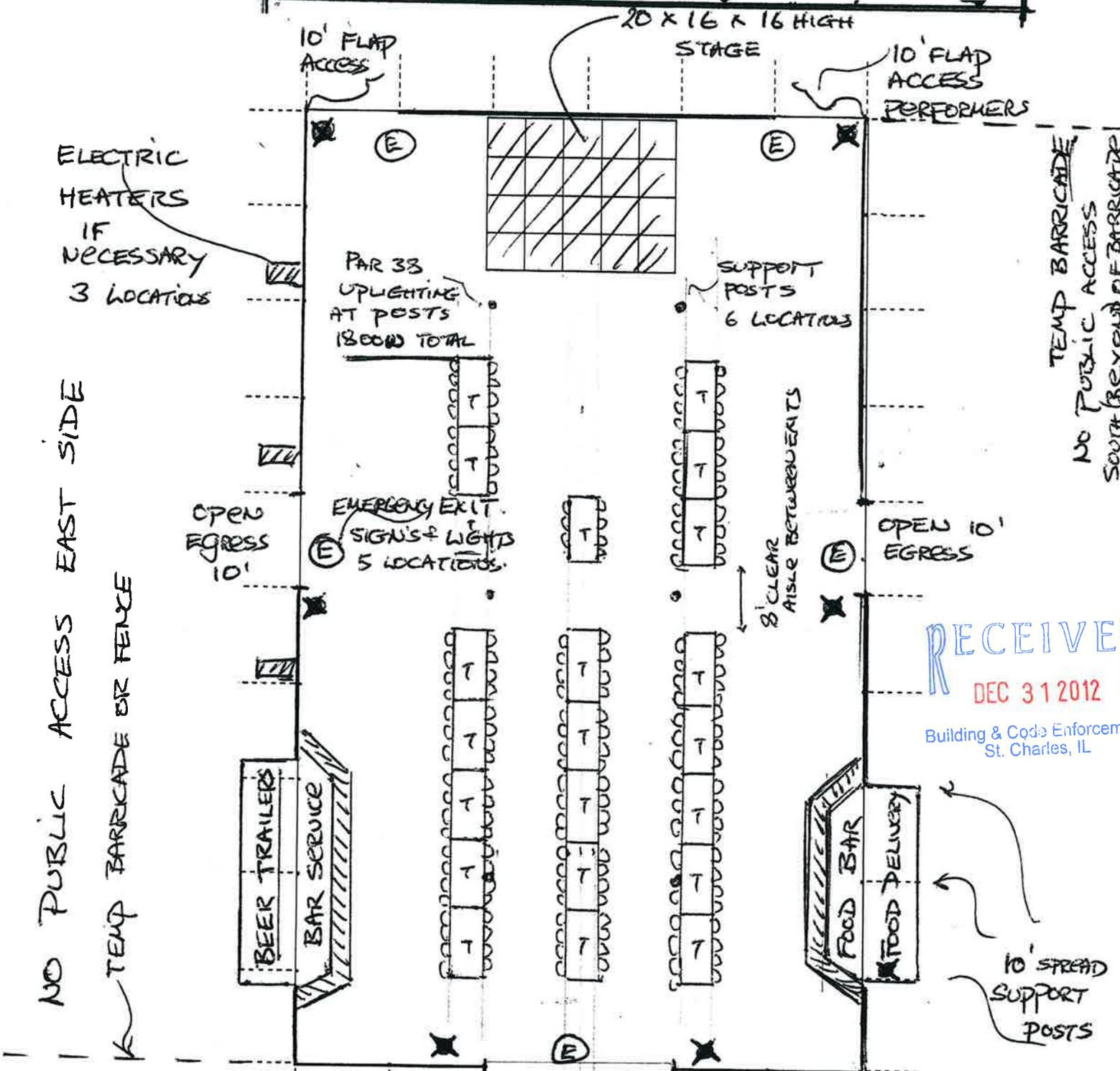
FOOD BAR
FOOD DELIVERY

10' SPREAD SUPPORT POSTS

MAIN ENTRANCE 20' CLEAR

FIRE EXTINGUISHERS 10 LB ABC 7 LOCATIONS AT EACH EXIT & FOOD AREA

T 32 X 96" TABLE 22 TOTAL
SEATING CAPACITY 176
STANDING CAPACITY 150.



FOX RIVER

EMERGENCY EXIT
SIGNS & LIGHTS
LOCATIONS

EXISTING GRAVEL
PARKING LOT

FLAP
ENTRANCES.
PERFORMERS.

20'
MAIN
ENTRANCE
OPEN
CLEAR
NO DOORS

16" HIGH PLATFORM.
STAGE

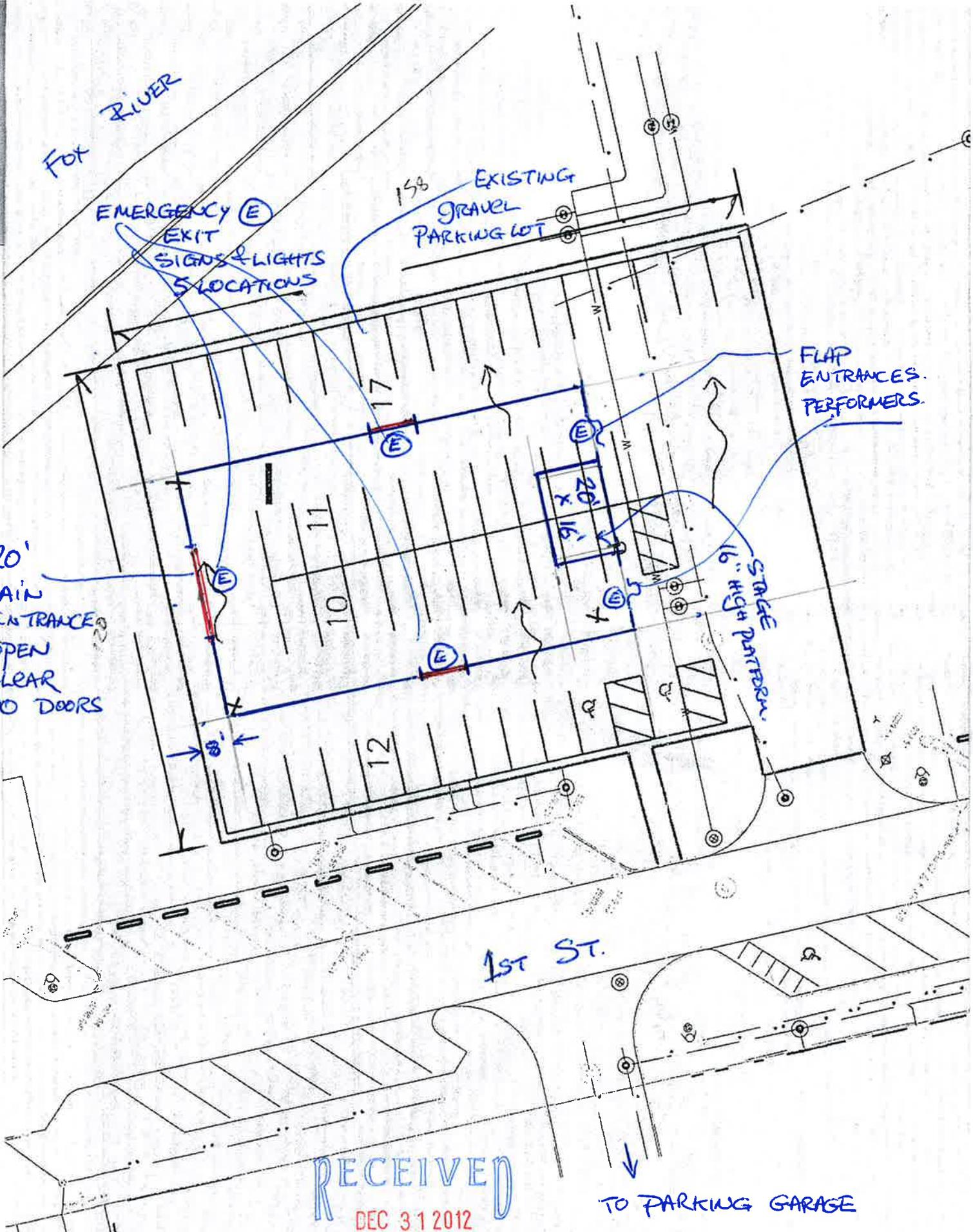
1ST ST.

TO PARKING GARAGE

RECEIVED
DEC 31 2012

Building & Code Enforcement
St. Charles, IL

PLAZA





PROPOSED TENT STYLE
WITH SOLID SIDES (NOT SHOWN)

RECEIVED
DEC 31 2012

Building & Code Enforcement
St. Charles, IL



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve a Resolution requesting closure of Main Street and Use of Amplification Equipment for the 2013 St. Patrick's Day Parade
Presenter:	Chief Lamkin

Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	PD \$3,095.20 / PW \$3,512.28 TOTAL: \$6,607.48	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

Executive Summary:

A resolution is being submitted for the closing of Main Street on Saturday, March 16, 2013 for the St. Patrick's Day Parade.

In 2010, the cost to the City for this event was approximately \$7,127.66.
 In 2011, the cost to the City for this event was approximately \$6,783.32.
 In 2012, the cost to the City for this event was approximately \$6,607.48

The Police Department is working with the parade committee to keep costs down and maintain safety for the parade participants and attendees.

Fourth, Fifth and Sixth Streets will be closed in order to allow for parade staging. Only two parking spaces will be coned off in the checkerboard parking lot for parade preparations. The loud speaker permit is for the music as well as the viewing stand for the parade.

Attachments: *(please list)*

Resolution for St. Patrick's Day parade

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve a Resolution requesting closure of Main Street and Use of amplification equipment for the 2013 St. Patrick's Day Parade.

<i>For office use only:</i>	<i>Agenda Item Number: 4.c</i>
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City of St. Charles, Illinois
Resolution No. _____

A Resolution Requesting the Closure of Routes 64 and 31 for the St. Patrick's Day Parade

Presented & Passed by the City Council on _____

WHEREAS, the Chamber of Commerce is sponsoring a St. Patrick's Day Parade in the City of St. Charles, and;

WHEREAS, this Parade will require the temporary closure of Main Street (Route 64) and Second Street (Route 31) state highways in the City of St. Charles, and;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of state highways for such public purposes or needs as parades and local celebrations;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles that permission to close Main Street (Route 64) and Second Street (Route 31) on Saturday, March 16, 2013 from 1:30 p.m. to 3:30 p.m. be requested of the Department of Transportation;

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, all highway traffic during the periods of time specified shall be detoured over the following routes:

For westbound on Route 64: south on 5th Avenue (Route 25) to Illinois Avenue, west to 7th Street, north to Route 64. For southbound on Route 31: west on State Street from Route 31 to 7th Street, south on 7th Street to Illinois Street, east on Illinois Street to Route 31. For eastbound Route 64 and northbound Route 31, use the reverse route.

BE IT FURTHER RESOLVED that if such permission is granted by the Department of Transportation, the City of St. Charles assumes full responsibility for the direction, protection and regulation of the traffic during the time the detour is in effect, and all liabilities for damages of any kind occasioned by the closing of the state highway, and it is further agreed that efficient all-weather detours will be maintained to the satisfaction of the Department and conspicuously marked for the benefit of traffic diverted from the state highway.

Resolution No. _____

Page 2

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this resolution.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2013.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2013.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2013.

Donald P. DeWitte, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve street closures and use of amplification equipment for the 2 nd Annual Prairie State Cycling Services on July 21, 2013
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Presenter:	Chief Lamkin
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Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	PD \$5,796.48/PW \$,842.60/ FD \$1,272 TOTAL \$11,911.08	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

Executive Summary:

For the second year, Sammy’s Cycling Club is sponsoring the Prairie State Cycling Series on July 21, 2013, from 6:50 am until approximately 6:30 pm., **with actual times for the various heats to commence at 9:00 am.** This is a USA cycling sanctioned event. It is expected to draw attendance in excess of 2,500 competitors and visitors to the City. Event sponsors request:

1. Closure of the streets on the route to include the Illinois Street Bridge on the north, 1st Street from Illinois to Prairie Street on the west, Prairie Street Bridge on the south, and Riverside Avenue on the east.
2. The use of sound amplification equipment during race times.

During the 2012 event, access to the El Diamante car wash was restricted resulting in complaints. Those issues have been satisfactorily addressed through coordination with event sponsors, the St. Charles Park District and City Public Works Department. Accessibility to the Brownstones and affected businesses within the event route are also being coordinated with event sponsors, similar to last year. Anticipated city costs for the event have been identified and the sponsor is requesting financial consideration as a non-profit entity under the Special Events policy.

Attachments: *(please list)*

Event promotional material and map

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve street closures and use of amplification equipment for the 2nd Annual Prairie State Cycling Series.

For office use only:

Agenda Item Number: 4.d



City of St. Charles, Illinois

Two And One Half Square Miles
Phone 636.227.2000 Fax 636.227.2001 www.stcharles.org

Precision GIS

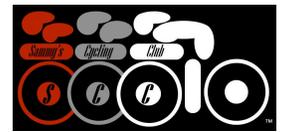
DONALD P. DEWITTE Mayor
BRIAN TOWNSEND City Administrator



Data Source:
 City of St. Charles GIS
 Aerial Imagery, Street
 Parcel Data, etc.
 Precision: Esri/ArcGIS
 Software: ArcGIS
 Map: Precision GIS
 Date: 10/10/2013



This work was created by showing parcel and
 lot information as it appears currently or as it
 would appear in 2013. The information
 presented is for informational purposes only
 and does not constitute a warranty or
 representation of the City of St. Charles. No
 liability shall be assumed for any errors or
 omissions. The information is provided as is
 and is not intended to be used for any
 other purpose.



Sammy's St. Charles Prairie State Criterium: Sunday, July 29, 2012
(Downtown St. Charles, IL)



CATEGORY	START	DISTANCE	FIELD LIMIT	PRIZES	PLACES
Women Cat 3/4	10:10a	40 min	75	\$250	10
Cat 4/5	11:00a	50 min	75	\$250	10
Masters 35+ Cat 3/4	12:00p	50 min	120	\$250	10
Cat 2/3	1:00p	50 min	120	\$450	10
Masters 35+ Cat 1/2/3	2:00p	70 min	120	\$650	15
Pro Women 1/2	3:20p	60 min	150	\$1,250	16
BREAK – Local Event	4:20p	N/A	N/A	N/A	N/A
Pro Men 1/2	5:00p	90 min	150	\$1,900	20

Entry Fees: **PRO MEN & WOMEN: \$50** – includes \$3 daily USA Cycling surcharge.
ALL OTHER CATEGORIES: \$40 – includes \$3 daily USA Cycling surcharge

Entry Discounts: There will be a \$10 discount for the second race entered on same day. Discount reflected in checkout total.

Registration: **Two Options:** 1) Advance ONLINE at www.PreRace.com thru July 25, 2012 or 2) ON-SITE (additional fee of \$10/race) opens at 8:30a and closes 30 minutes prior to race of interest. RAIN OR SHINE.

Directions/Parking: **From the North:** take Randall Rd until you reach Rt. 64-Main (commonly referred to as North Avenue). Turn left onto Rt. 64-Main St. and go approx. 1.25 miles. **From the South:** take Randall Rd until you reach Rt. 64-Main St. (aka North Ave). Take a right on Rt. 64-Main St. and go approx. 1.25 miles. **Via I-90:** take I-90 exit south on Randall Rd. and continue south until Rt. 64-Main St. (aka North Avenue) approx. 10 miles. Take a left on Rt. 64-Main St. and go approx. 1.25 miles. **Via I-88:** You can also take I-88 and exit north on Farnsworth Ave. The name will change to Kirk Road. Continue north until Rt 64-Main St. (aka North Avenue), approx. 8 miles. Take a left on Rt. 64-Main St. for approx. 2 miles.

PARKING OPTIONS: A. Public Parking 3-Deck Garage at S. 3rd Ave. and Walnut, B) Public Parking 5-Deck Garage at 1st St. and Illinois, C) Behind BMO/Harris Bank on Riverside Ave. and Main St., D) Thompson Middle School lots on 7th St. and Main St. and 7th St. and Illinois St., E) On regular streets with the exception of Rt. 31 and Rt. 25 – please follow signs and local regulations. **PLEASE NOTE: NO PARKING for racers or spectators at the Blue Goose Store or the Parking Lot at Indiana Ave. and 1st. Ste. CARS MAY BE TOWED!**

Accommodations: Limited host housing available. Please contact race director. There are plenty of wonderful hotels in the St. Charles area. For a complete listing, please visit www.PrairieStateCyclingSeries.com

Information: Race Director Marco Colbert: marco@praiestatescyclingseries.com or cell: 847.644.0277

- Racers may register and compete in any number of races, with every racer competing in any race eligible for the prize list.
- Every winner of every race category on the daily schedule will receive a winner's jersey.

* * * For a map of the Sammy's St. Charles Prairie State Criterium race course, please visit www.PrairieStateCyclingSeries.com * * *



Held under USA Cycling Event permit. Produced by Midwest Cycling Series, LLC.



	AGENDA ITEM EXECUTIVE SUMMARY		
	Title:	Recommendation to Approve Fifth Amendment to Intergovernmental Agreement (TriCom Central Dispatch) between the City of St. Charles, City of Geneva, and the City of Batavia	
	Presenter:	Chief Lamkin	

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$10,500	Budgeted:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

The TriCities joined into the original Intergovernmental Agreement (IGA) on 1976. Since that time there have been four amendments that have been approved by each city. The proposed Fifth amendment changes the calculations used for each entity using TriCom dispatch services. In the original agreement the annual operations budget was funded based on calls for service experienced by each of the three cities paying a proportionate share of the costs related to the share of calls for service generated in the previous year. In recent years, other municipalities have expressed interest in dispatch services from TriCom, and consolidation of dispatch centers continues to be more common. They are considered contract agencies, with no Board voting rights. A review of the IGA was addressed by the TriCom Board of Directors, with a new fee structure recommended requiring a base fee of 1% of the operating budget and then the balance charged proportionately to each entity using the services whether a full TriCities member or contract agency. Any new member shall also pay an amount proportionate to previous years call volume in relation to the current operating budget, which shall be non-refundable and placed into operating reserve funds (as outlined in Section 4).

This recommended change allows for the TriCities to maintain voting rights, allows for a capital reserve contribution, and long term reduction in annual fees due to contributions from other agencies.

Attachments: *(please list)*

Proposed Amendment

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve a Resolution authorizing the Mayor and City Clerk to authorize the Fifth Amendment to the IGA between the City of St. Charles, City of Geneva and the City of Batavia.

For office use only:

Agenda Item Number: 4.e

**FIFTH AMENDMENT TO AN INTERGOVERNMENTAL AGREEMENT
[TRICOM CENTRAL DISPATCH]**

City of St. Charles, City of Geneva, and City of Batavia, Illinois

THIS FIFTH AMENDMENT TO AN INTERGOVERNMENTAL AGREEMENT (this “Amendment”), is made and entered into this ____ day of _____, 2013, by and between the CITY OF ST. CHARLES, DuPage and Kane Counties, Illinois (“St. Charles”), the CITY OF GENEVA, Kane County, Illinois (“Geneva”) and CITY OF BATAVIA, Kane County, Illinois (“Batavia”). St. Charles, Geneva and Batavia sometimes hereafter referred to, collectively, as “Original Members”.

WITNESSETH:

WHEREAS, St. Charles, Geneva and Batavia entered into an Intergovernmental Agreement relating to a cooperative arrangement to provide communications services for police, fire, ambulance and other emergency functions (the arrangement or agency commonly referred to as “TriCom Dispatch” or “TriCom”) within each municipality on June 7, 1976 (hereinafter referred to as “Agreement”); and

WHEREAS, the Agreement was subsequently amended 1979, 1985, and 1986; and

WHEREAS, the Original Members find that it is in their respective best interests to amend the Agreement, as heretofore amended; and

WHEREAS, the Original Members are “units of local government” as defined by Article VII, Section 1, of the Constitution of the State of Illinois of 1970, and Geneva is “non-home rule unit(s)” and St. Charles and Batavia are “home rule unit(s)”, as defined by the Constitution of the State of Illinois of 1970; and,

WHEREAS, units of local government are enabled by Article VII, Section 10 of the Constitution of the State of Illinois of 1970 to enter into agreements among themselves to obtain or share services and to exercise, combine or transfer any power or function in any manner not prohibited by law or ordinance; and,

WHEREAS, the Original Members desire to modify the Agreement, as amended, as to (1) the manner in which the expenses of operating are allocated between the Original Members and any other unit of local government receiving contract communication service from TriCom and (2) the manner of authorizing contracts for communication service to other units of local government (“contract service communication members”); and

WHEREAS, St. Charles, Geneva and Batavia have authorized, by ordinance, the execution of this Amendment as an exercise of their intergovernmental cooperation authority under the Constitution of the State of Illinois, and the Intergovernmental Cooperation Act.

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual promises hereinafter contained, the adequacy and sufficiency of which the parties hereto stipulate St. Charles, Geneva and Batavia agree as follows:

Section 1. Incorporation of Recitals. The recitals set forth hereinabove are incorporated herein by reference as substantive provisions of this Amendment.

Section 2. Amendment to Paragraph 2 (Purpose) of the Agreement.
Paragraph 2 of the Agreement is hereby deleted and the following provisions are substituted therefore:

“2. Purpose. The purpose of this Agreement is to unite the parties in a cooperative arrangement to provide communications services for police, fire, ambulance and other emergency functions within St. Charles, Geneva and Batavia, as well as other units of local government which TriCom, as hereinafter defined, through its Board of Directors may contract for rendering communication services (contract communications service member).

In no event shall any contract communications service member become a party to this Agreement without first complying with the terms and conditions set forth at Paragraph 14 (Additional Parties). Contract communication service members shall have no voting rights on the Board of Directors (as defined below) or entitlement to any capital investments of TriCom, but shall be permitted to attend open meetings of the Board of Directors.”

Section 3. Amendment to Paragraph 8 (Personnel) of the Agreement. Paragraph 8 (Personnel) of the Agreement is amended by adding the following provisions thereto:

“Notwithstanding any provision contained in this Paragraph 8 to the contrary, the Executive Director of Communications may appoint, evaluate, promote, demote or remove employees of TriCom pursuant to the approved TriCom budget and in accordance with the personnel policies, procedures, and collective bargaining agreements of TriCom; prior to the suspension, demotion or termination of an employee, the Executive Director of Communications shall consult with the Human Resources Division of Geneva as to the manner and procedure of discipline.”

Section 4. Amendment to Paragraph 10 (Finances) of the Agreement. Paragraph 10 (Finances) of the Agreement is hereby deleted and the following provisions are substituted therefor:

“10. Finances. St. Charles, Geneva and Batavia as well as contract communication service members (as defined at Paragraph 19 below) each shall pay to Geneva, on behalf of TriCom, an annual sum as and for the service fee for communication services provided by TriCom (Annual Service Fee). Such communication services may include financial , risk management and human resources obligations of TriCom, as reasonably determined by

Geneva. The Annual Service Fee shall be paid to Geneva in the name of TriCom in equal quarter annual installments by the tenth day of the month following receipt of an invoice from TriCom. The Annual Service Fee is based on the sum of the Base Fee and the Usage Fee. The Base Fee is One (1%) percent of the annual day-to-day operating budget for TriCom. The purpose of the Base Fee is to allocate among all Original Members and contract communication service members expenses of TriCom. The Usage Fee is a member's proportionate share of the remaining balance of the annual day-to-day operating budget (reduced by total Base Fees and non-Usage Fee revenues) based upon the number of Calls for Service received from a member's corporate jurisdiction for the prior fiscal year. A Call for Service is a telephonic alarm dispatch request or emergency responder request received by TriCom Central Dispatch from a location within (or for a location within) the corporate boundaries of a member (Original Member or contract communication service member). The proportionate share of a member for a fiscal year shall be determined by dividing the total number of Calls for Service originating from a member by the total number of Calls for Service received by TriCom. For illustration purposes only, assume that TriCom's annual day-to-day operating budget for year 2012 is \$2,500,000 and TriCom received 182,500 Calls for Service in year 2011 and Municipality "X" generated 63,875 Calls for Service. The Annual Service Fee for Municipality "X" would be calculated as follows:

Base Fee (1% of \$2,500,000) = \$25,000.00

Usage Fee (63,875/182,500 = 35% x \$2,325,000*) = \$813,750.00

Annual Service Fee (\$25,000.00 + \$813,750): \$838,750.00

***Net day-to-day Operating Budget after Base Fee and non-Usage Fee Reductions**

Geneva shall keep accurate records of the cost of operating TriCom, which records shall be available at Geneva's municipal offices for inspection by a duly authorized agent or employee of an Original Member or contract communication service member during regular business hours. The operating expenses shall include a reasonable sum for Geneva's administrative expenses. Geneva shall invoice the Original Members and contract communications service members for their respective shares of the Annual Service Fee quarter annually. Invoices shall be paid within thirty (30) days from receipt thereof. The financial records of TriCom shall be audited annually by an auditor selected by the City of Geneva and the cost of audit shall be a cost of operating TriCom."

Section 5. Amendment to Paragraph 14 (Additional Parties) of the Agreement. The following language is hereby added to Paragraph 14 of the Agreement:

"The Board of Directors may enter into contract communications service contracts with units of local government, whether or not contiguous to the corporate boundaries of any Original Member. All new members as well as contract communications service members shall be required to, prior to the effective date of commencing service with TriCom, pay to TriCom a proportionate share of the minimum operating reserves of TriCom and any expenses related to the conversion of service to TriCom. The new member's proportionate share of the minimum operating reserves shall be calculated by multiplying one-fourth (25%) of the current year's day-to-day operating budget of TriCom ("minimum 3-month operating reserve") by the anticipated call volume percentage of the new member. The anticipated call volume, which is the aggregate of all Calls for Service received by TriCom, shall be determined by using the new member's call volume for the

prior calendar year. The new member's call volume shall be interpolated into an estimated percentage of TriCom call volume. For illustration purposes only, assume TriCom's current day-to-day operating budget is \$2,500,000 and the new member's prior year's call volume would have constituted 1.2% of TriCom's entire call volume for the prior year, the new member's contribution to the operating reserve would be \$7,500. ($\$2,500,000 \times .25 = \$625,000 \times .012 = \$7,500$) for its one-time, nonrefundable contribution to the financial operating reserves of TriCom."

Section 6. Binding Effect. This Agreement shall be binding upon and shall apply only to the legal relationship between St. Charles, Geneva and Batavia. Nothing herein shall be used or construed to affect, support, bind or invalidate any claims of any Original Member insofar as such claims shall affect any entity, which is not a party to this Amendment or the Agreement, as modified.

Section 7. Amendment. No Original Member shall directly or indirectly seek any modification of this Amendment or the Agreement, as amended, through court action and the Agreement, as heretofore and herein amended, shall remain in full force and effect until amended or changed in writing by the mutual agreement of the Original Members.

Section 8. Partial Invalidity. If any provision of this Amendment shall be declared invalid for any reason, such invalidation shall not affect other provisions of this Amendment, which can be given effect without the invalid provisions and to this end, the provisions of this Amendment are deemed to be separable.

Section 9. Notice and Service. Any notice hereunder from either municipality hereto to the other municipality shall be in writing and shall be served by registered or certified mail, postage prepaid, return receipt requested addressed as follows:

To St. Charles: City of St. Charles
 2 E. Main Street
 St. Charles, IL 60174
 Attn: City Administrator

To Geneva: City of Geneva
 22 South First Street
 Geneva IL 60134
 Attn: City Administrator

To Batavia: City of Batavia
 100 N. Island
 Batavia, IL 60510
 Attn: City Administrator

or to such persons or entities and at such address as either municipality may from time to time designate by notice to the other municipality. Notice shall be deemed received on the third business day following deposit in the U.S. Mail in accordance with this Section.

Section 10. Illinois Law. This Agreement shall be construed in accordance with the laws of the State of Illinois.

Section 11. Execution of Agreement, Recordation and Counterparts. Each municipality shall authorize the execution of this Agreement by an ordinance duly passed and approved. This Amendment may be executed by the parties in counterparts.

Section 12. Effective Date. The effective date (“Effective Date”) of this Amendment shall be date the last party executes the Amendment.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the date first

above written.

CITY OF ST. CHARLES, an Illinois
municipal corporation

By: _____
Mayor

ATTEST:

City Clerk

CITY OF GENEVA, an Illinois
municipal corporation

By: _____
Mayor

ATTEST:

City Clerk

CITY OF BATAVIA, an Illinois
municipal corporation

By: _____
Mayor

ATTEST:

City Clerk

AGENDA ITEM EXECUTIVE SUMMARY



Title:	Recommendation to Approve an Ordinance to Modify Certain Fees Related to Towing
Presenter:	Chief Lamkin

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:		Budgeted:	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

The Police Department conducts an annual review of fees for towing and related service as required under Title 10.58.020. A review was completed at the end of December 2012. For purposes of the review, comparisons were made with Batavia, Geneva, Elburn, Kane County, South Elgin, West Chicago, Wheaton and Winfield.

Most of the current fees were found to be consistent with others, with these recommended changes:

1. Clean up fee should be increased to \$30.00 from \$10.00 currently;
2. After hours release should be increased to \$40.00 from \$30.00 currently;
3. Service fee should be increased to \$65.00 from \$55.00 currently;
4. Mileage fee should be increased to \$3.50 per mile from \$2.50 currently.
5. Winching or other special handling kept at \$125.00; however, changed to be measured in 30 minute increments rather than 15 minute increments

The last changes made to the current fee schedule were made in the 2008-09 fiscal year.

Attachments: *(please list)*

Revised fee structure

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve an Ordinance to increase fees for towing and related services.

For office use only:

Agenda Item Number: 4.f

After a review of tow fees by the Police Department, the following fees will be in place for February 2013:

1. Towing – The maximum fee which may be charged by any towing operation for removing a vehicle from the street in response to a police call shall be as follows:
 - a. For the towing of any vehicle, for the total gross weight up to 12,000 pounds: a flat rate of \$140.00.
 - b. For any service call where no tow is involved: \$65.00.
 - c. All out-of-town mileage charges shall not exceed \$3.50 per mile.
 - d. For vehicles with a weight between 12,000 and 40,000: \$150.00 per hour.
 - e. Any and all vehicles with a weight over 40,000 pounds: \$250.00 per hour.
 - f. Recovery fee: for vehicles with a combined weight of 26,000 pounds and under, the fee shall be no more than \$150.00 per hour. For vehicles over 26,000 and where goods need to be secured, a recovery fee not in excess of \$185.00 per hour.
 - g. Charges of \$30.00 per hour will be charged to cage brakes and/or removing the drive shaft, if necessary, for the removal of a disabled vehicle.
 - h. Where a lowboy trailer is required to haul away a vehicle, the rate shall not exceed more than \$250.00 per hour.
 - i. Special handling charges shall be at a rate not to exceed \$125.00 per hour and shall be measured in 30-minute increments. Special handling charges shall include, but not be limited to the following:
 1. Vehicle rollover;
 2. Vehicle impacted in a building or other structure;
 3. Vehicle in river or other body of water;
 4. Vehicle off the roadway requiring the use of a power winch for retrieval.
 5. Motorcycle or other vehicle requiring special handling considerations.
 - j. Miscellaneous rates.
 - k. Police vehicles for the City of St. Charles will be towed at the rate of \$50.00 per hour.
 - l. Removal of abandoned vehicles from city streets to City vehicle impound lot will be towed at the rate of \$50.00 per vehicle.
 - m. Snow tow removal or snow relocation shall be charged at the rate of \$100.00 per hour.
 - n. Standby time shall be charged at the rate of \$55.00 per hour, up to a maximum of two (2) hours.
 - o. Any time a firm is required to respond out of the corporate limits of the city to recover a vehicle for the Police Department, time shall be charged at the rate of \$70.00 per hour plus mileage.
 - p. Removal of debris in the roadway combined with the use of necessary oil-dry type substance shall charge at a rate of \$30.00 per incident.
2. Storage charges for vehicles shall be as follows:
 - a. For vehicles stored less than 24 hours: no charge.
 - b. For any vehicle up to 12,000 pounds: \$35.00 per day.
 - c. For any vehicle over 12,000 pounds: \$60.00 per day.
 - d. For storage of semi-tractor truck only: \$50.00 per day.
 - e. For storage of semi-tractor truck and trailer: \$75.00 per day. After the 10th day: \$100.00 per day.
3. Release fee for release other than normal business hours, Monday through Friday, 8 a.m. to 5 p.m. and Saturday 8 a.m. to noon: \$40.00.

City of St. Charles, Illinois

ORDINANCE NO. 2013-M-_____

An Ordinance amending title 10 "Vehicles and Traffic", Section 10.58 "Fees" of the St. Charles Municipal Code

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION ONE: That Title 10 "Vehicles and Traffic", Section 10.58 "Fees", of the St. Charles Municipal Code, be and is hereby amended as follows:

- “1. Towing – The maximum fee which may be charged by any towing operation for removing a vehicle from the street in response to a police call shall be as follows:
- a. For the towing of any vehicle, for the total gross weight up to 12,000 pounds: a flat rate of \$140.00.
 - b. For any service call where no tow is involved: \$65.00.
 - c. All out-of-town mileage charges shall not exceed \$3.50 per mile.
 - d. For vehicles with a weight between 12,000 and 40,000: \$150.00 per hour.
 - e. Any and all vehicles with a weight over 40,000 pounds: \$250.00 per hour.
 - f. Recovery fee: for vehicles with a combined weight of 26,000 pounds and under, the fee shall be no more than \$150.00 per hour. For vehicles over 26,000 and where goods need to be secured, a recovery fee not in excess of \$185.00 per hour.
 - g. Charges of \$30.00 per hour will be charged to cage brakes and/or removing the drive shaft, if necessary, for the removal of a disabled vehicle.
 - h. Where a lowboy trailer is required to haul away a vehicle, the rate shall not exceed more than \$250.00 per hour.
 - i. Special handling charges shall be at a rate not to exceed \$125.00 per hour and shall be measured in 30-minute increments. Special handling charges shall include, but not be limited to the following:
 - 1. Vehicle rollover;
 - 2. Vehicle impacted in a building or other structure;
 - 3. Vehicle in river or other body of water;

4. Vehicle off the roadway requiring the use of a power winch for retrieval.
 5. Motorcycle or other vehicle requiring special handling considerations.
- j. Miscellaneous rates.
 - k. Police vehicles for the City of St. Charles will be towed at the rate of \$50.00 per hour.
 - l. Removal of abandoned vehicles from city streets to City vehicle impound lot will be towed at the rate of \$50.00 per vehicle.
 - m. Snow tow removal or snow relocation shall be charged at the rate of \$100.00 per hour.
 - n. Standby time shall be charged at the rate of \$55.00 per hour, up to a maximum of two (2) hours.
 - o. Any time a firm is required to respond out of the corporate limits of the city to recover a vehicle for the Police Department, time shall be charged at the rate of \$70.00 per hour plus mileage.
 - p. Removal of debris in the roadway combined with the use of necessary oil-dry type substance shall charge at a rate of \$30.00 per incident.
2. Storage charges for vehicles shall be as follows:
 - a. For vehicles stored less than 24 hours: no charge.
 - b. For any vehicle up to 12,000 pounds: \$35.00 per day.
 - c. For any vehicle over 12,000 pounds: \$60.00 per day.
 - d. For storage of semi-tractor truck only: \$50.00 per day.
 - e. For storage of semi-tractor truck and trailer: \$75.00 per day. After the 10th day: \$100.00 per day.
 3. Release fee for release other than normal business hours, Monday through Friday, 8 a.m. to 5 p.m. and Saturday 8 a.m. to noon: \$40.00.”

SECTION TWO: That, after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the City Council of the City of St. Charles, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

SECTION THREE: This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2013.

PASSED by the City Council of the City of St. Charles, Illinois this ____ day of _____, 2013.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2013.

Donald P. DeWitte, Mayor

ATTEST:

Nancy Garrison
City Clerk

COUNCIL VOTE:

Ayes : _____

Nays : _____

Absent : _____



AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve an Ordinance Modifying Regulations regarding City Parking Lots and Traffic Regulations for the Red Gate Bridge

Presenter: Chief Lamkin

Please check appropriate box:

Government Operations	X	Government Services 01.28.13
Planning & Development		City Council
Public Hearing		

Estimated Cost:		Budgeted:	YES		NO	
-----------------	--	-----------	-----	--	----	--

If NO, please explain how item will be funded:

Executive Summary:

Upon review, two requested ordinance revisions from business owners were deemed necessary by the Police Department.

Also included in this update is a revision which came about when two City owned parking lots were recently repaved.

- City Lot "C" – the Baker Court Parking Lot: One handicap space was added after restriping. The lot now contains 27 public parking stalls and 2 handicapped stalls.
- City Lot "L" – the old St. Charles Court Parking Lot: After completion, the lot now contains 33 public parking stalls, 2 handicapped stalls, and 6 compact vehicle stalls.

The remaining changes included in these updates are the ordinance amendments and additions for the newly opened Red Gate Bridge.

Attachments: *(please list)*

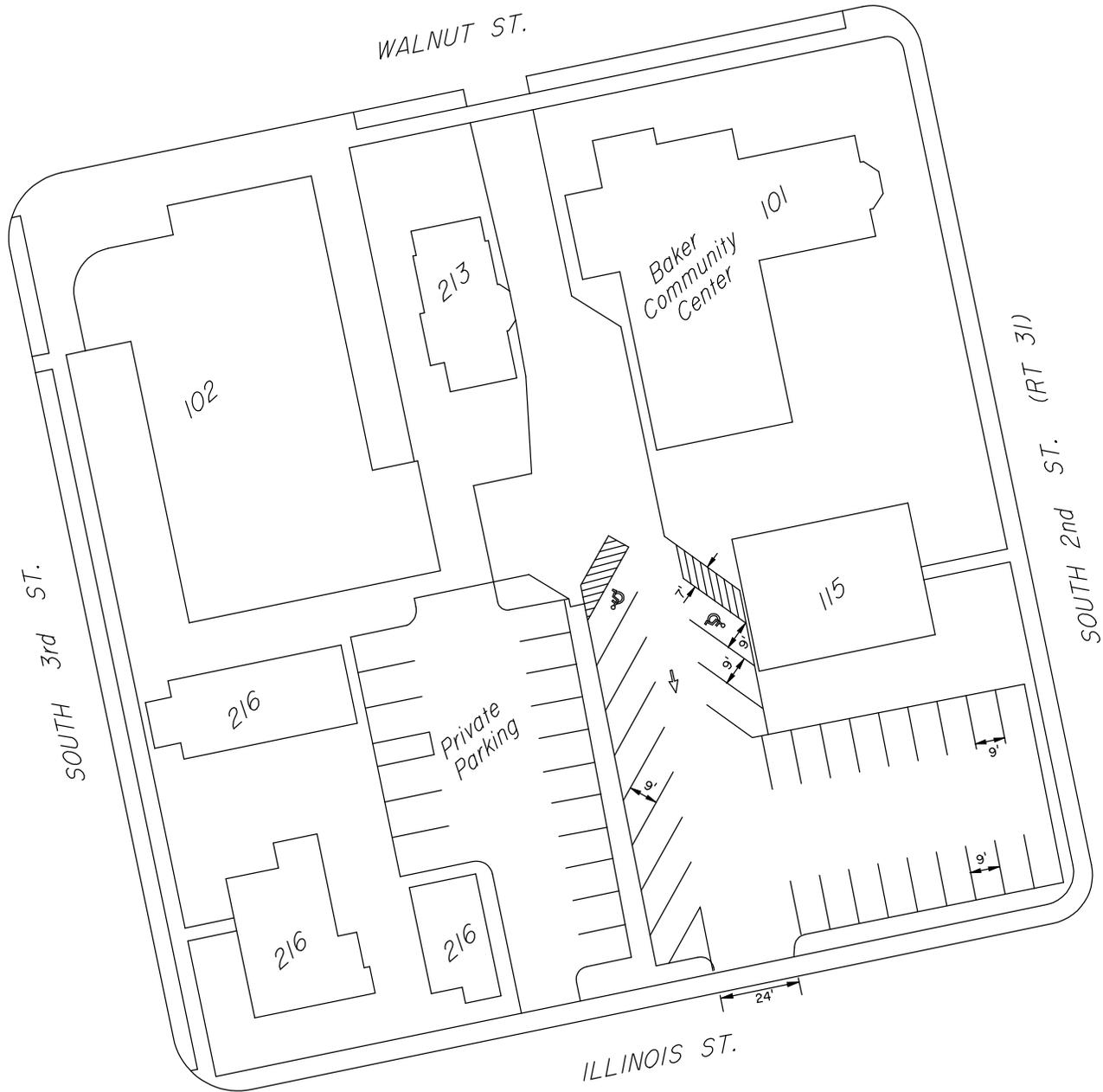
Exhibit Map 1, Exhibit Map 2, Exhibit Map 3; (5) Ordinance Updates

Recommendation / Suggested Action *(briefly explain):*

The Police Department recommends approval of the Ordinance modifying regulations regarding city parking lots and traffic regulations for the Red Gate Bridge.

For office use only: *Agenda Item Number: 4.g*

EXHIBIT "PL-C" 10.40.010
MUNICIPAL PARKING LOT "C"



27 PUBLIC PARKING STALLS
2 HANDICAPPED STALLS

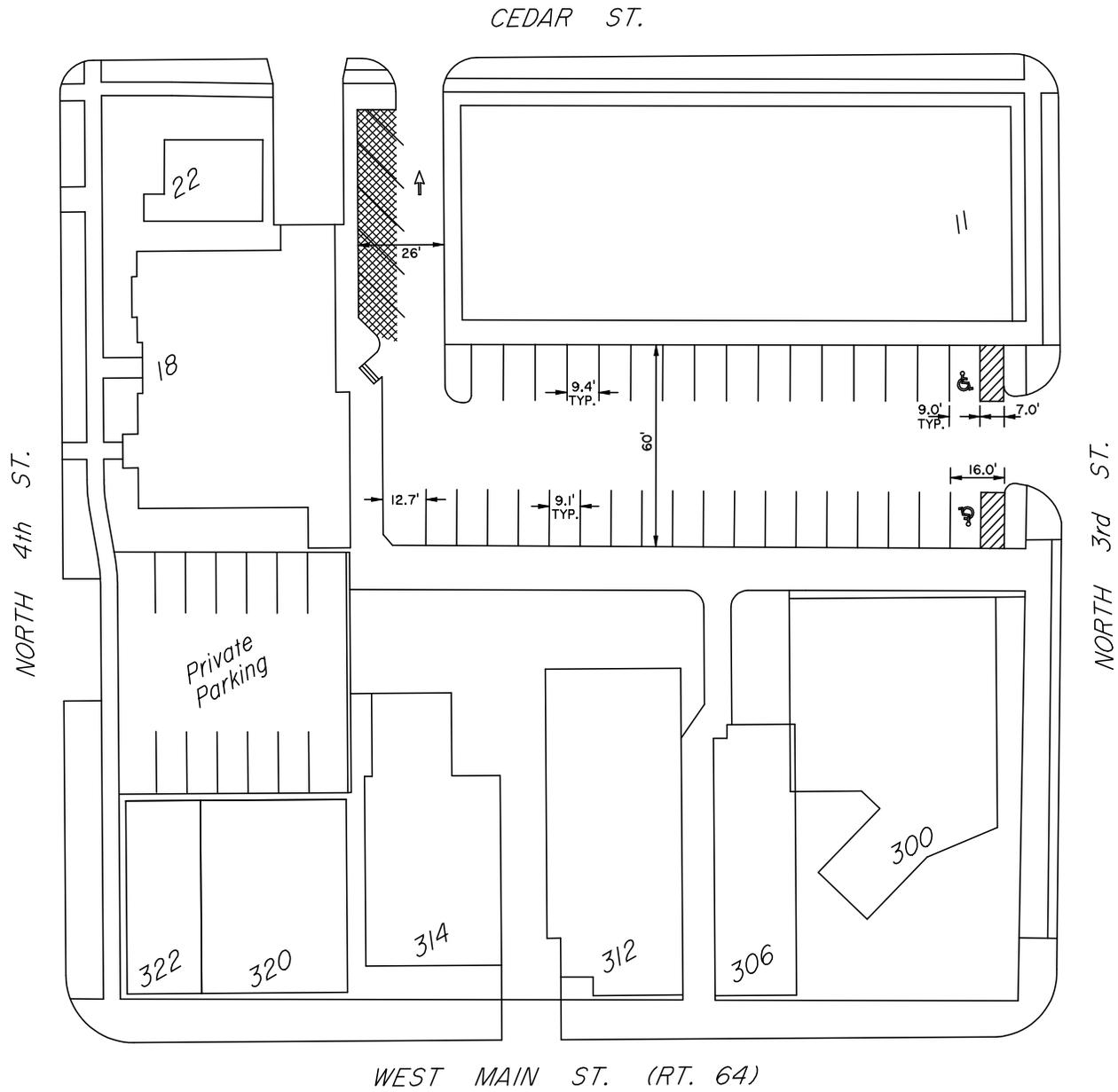
3 HOUR PARKING
8:00 AM - 6:00 PM. MON. THROUGH SAT.
EXCEPT HOLIDAYS

BAKER COURT PARKING LOT



9/17/2012
1"=50'

MUNICIPAL PARKING LOT "L"



- 18 (3 HR.) PUBLIC PARKING STALLS
- 15 (24 HR.) PUBLIC PARKING STALLS
- 2 HANDICAPPED PARKING STALLS
- 6 COMPACT VEHICLE (3 HR.) PUBLIC PARKING STALLS

3 HR. PARKING
 8:00 A.M. 6:00 P.M. MON. THROUGH SAT.
 EXCEPT HOLIDAYS

COMPACT VEHICLE PARKING STALLS 

OLD ST. CHARLES COURT PARKING LOT



9/18/2012
 1"=50'

City of St. Charles, Illinois

ORDINANCE NO. 2013-M-_____

An Ordinance amending title 10 "Vehicles and Traffic", Section 10.40.010 "Parking Time Limits" of the St. Charles Municipal Code

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION ONE: That Title 10 "Vehicles and Traffic", Section 10.40.010 "Parking Time Limits", of the St. Charles Municipal Code, be and is hereby amended as follows:

- A. That Exhibit PL-C be removed and replaced with the amended PL-C.
B. That Exhibit PL-L be removed and replaced with the amended PL-L.

SECTION TWO: That, after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the City Council of the City of St. Charles, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

SECTION THREE: This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ___ day of _____, 2013.

PASSED by the City Council of the City of St. Charles, Illinois this ___ day of _____, 2013.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ___ day of _____, 2013.

Donald P. DeWitte, Mayor

ATTEST:

Nancy Garrison
City Clerk

COUNCIL VOTE:

Ayes :_____
Nays :_____
Absent :_____

City of St. Charles, Illinois

ORDINANCE NO. 2013-M-_____

An Ordinance amending title 10 "Vehicles and Traffic", Section 10.11 "Rules of the Road" of the St. Charles Municipal Code

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION ONE: That Title 10 "Vehicles and Traffic", Section 10.11 "Rules of the Road", of the St. Charles Municipal Code, is hereby amended by adding thereto a new Section 10.11.2385 as follows:

“10.11.2385 Pedestrians Prohibited on Red Gate Bridge.

Pedestrians are prohibited from the Red Gate Bridge from a point at the eastern most right of way of North 2nd Street at the intersection with Red Gate Road, to a point at the western most right of way of North 5th Avenue at the intersection with Red Gate Road. Pedestrian traffic on the Red Gate Bridge and all approaches shall be restricted to the trail bridge only and is prohibited on the highway bridge.”

SECTION TWO: That, after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the City Council of the City of St. Charles, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

SECTION THREE: This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ___ day of _____, 2013.

PASSED by the City Council of the City of St. Charles, Illinois this ___ day of _____, 2013.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ___ day of _____, 2013.

Donald P. DeWitte, Mayor

ATTEST:

Nancy Garrison
City Clerk

COUNCIL VOTE:

Ayes :_____
Nays :_____

Absent : _____

City of St. Charles, Illinois

ORDINANCE NO. 2013-M-_____

An Ordinance amending title 10 "Vehicles and Traffic", Section 10.59 "Speed Limits" of the St. Charles Municipal Code

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION ONE: That Title 10 "Vehicles and Traffic", Section 10.59 "Speed Limits", of the St. Charles Municipal Code, be and is hereby amended as follows:

“10.59.070 Maximum Speed – 35 Miles Per Hour. Redgate Road - North 5th Avenue (Illinois Route 25) to the western most City limits.”

SECTION TWO: That, after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the City Council of the City of St. Charles, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

SECTION THREE: This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2013.

PASSED by the City Council of the City of St. Charles, Illinois this ____ day of _____, 2013.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2013.

Donald P. DeWitte, Mayor

ATTEST:

Nancy Garrison
City Clerk

COUNCIL VOTE:

Ayes : _____
Nays : _____
Absent : _____

City of St. Charles, Illinois

ORDINANCE NO. 2013-M-_____

An Ordinance amending title 10 "Vehicles and Traffic", Section 10.40 "Stopping, Standing and Parking" of the St. Charles Municipal Code

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION ONE: That Title 10 "Vehicles and Traffic", Section 10.40 "Stopping, Standing and Parking", of the St. Charles Municipal Code, be and is hereby amended as follows:

“10.40.010 Parking time limits.

2. Thirty-minute parking:

- a. On the west side of South Third Street from the south right-of-way of Illinois Street to a point one hundred thirty (130) feet southerly therefrom.

10.40.040 No-parking places designated - Prohibited parking.

- d. On the east side of south Second Avenue from Walnut Avenue to Main Street, from 8:00 a.m. through 12:00 p.m.”

SECTION TWO: That, after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the City Council of the City of St. Charles, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

SECTION THREE: This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ____ day of _____, 2013.

PASSED by the City Council of the City of St. Charles, Illinois this ____ day of _____, 2013.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ____ day of _____, 2013.

Donald P. DeWitte, Mayor

ATTEST:

Nancy Garrison
City Clerk

COUNCIL VOTE:

Ayes : _____

Nays : _____
Absent : _____

City of St. Charles, Illinois

ORDINANCE NO. 2013-M-_____

An Ordinance amending title 10 "Vehicles and Traffic", Section 10.15 "Size, Weight, Load and Permits" of the St. Charles Municipal Code

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DUPAGE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION ONE: That Title 10 "Vehicles and Traffic", Section 10.15 "Size, Weight, Load and Permits", of the St. Charles Municipal Code, be and is hereby amended as follows:

“10.15.420 Vehicles Prohibited on Certain Streets

- A. As prohibited by Section 15-316 of the Illinois Vehicle Code (625 ILCS 5/15-316), it shall be unlawful to operate any vehicle in excess of 10,000 lbs. on any street in the City except state highways and county roads, and where such prohibitions are posted.
B. As prohibited by Section 15-316 of the Illinois Vehicle Code (625 ILCS 5/15-316), it shall be unlawful to operate any vehicle in excess of 20,000 lbs. on the Red Gate Bridge.”

SECTION TWO: That, after the adoption and approval hereof, this Ordinance shall (i) be printed or published in book or pamphlet form, published by the authority of the City Council of the City of St. Charles, or (ii) within thirty (30) days after the adoption and approval hereof, be published in a newspaper published in and with a general circulation within the City of St. Charles.

SECTION THREE: This Ordinance shall be in full force and effect ten (10) days from and after its passage by a vote of the majority of the corporate authorities now holding office, approval and publication in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this ___ day of _____, 2013.

PASSED by the City Council of the City of St. Charles, Illinois this ___ day of _____, 2013.

APPROVED by the Mayor of the City of St. Charles, Illinois, this ___ day of _____, 2013.

Donald P. DeWitte, Mayor

ATTEST:

Nancy Garrison
City Clerk

COUNCIL VOTE:

Ayes :_____
Nays :_____
Absent :_____



AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve the Purchase of Truck Scales
Presenter:	Deputy Chief David Kintz

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost:	\$25,518	Budgeted:	YES	X	NO
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If NO, please explain how item will be funded:

Executive Summary:

The police department has in-ground truck scales used for enforcement of weight statutes. The current scales were purchased in 1994 and are beyond repair. This proposal is to replace the scales and make necessary site changes to accommodate them. The scales allow for truck enforcement officers to safely weigh the truck while not obstructing traffic.

Proposals were made by two companies. Allied Measurement Systems provided the lowest quote. Allied has installed similar systems for area companies that use platform scales.

This is a budgeted capital expense. The estimate is \$518 over the budgeted amount due to high freight cost estimate. Installation will be done in the spring so Allied will arrange for the scales to be shipped in conjunction with another delivery and lower the freight cost.

Attachments: *(please list)*

Allied Measurement Systems Corporation Proposal
Bid Waiver Form

Recommendation / Suggested Action *(briefly explain):*

Recommendation to waive the formal bid process and approve the purchase of truck scales.

<i>For office use only:</i>	<i>Agenda Item Number: 4.h</i>
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REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Allied Measurement Systems Corporation

For the purchase of: Truck Scales

At a cost not to exceed: \$25,518

Reason for the request to waive the bid procedure:

By nature of the product, there are few manufacturers for this item. We received two quotes for the scales. Allied is the lower of the two quotes. They have installed several systems in the area including scales at a local business that we have used while ours have been broken.

Date: January 18, 2013

Requested by: Deputy Chief David Kintz

Department Director: Chief James Lamkin

Purchasing Manager: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.

2012

COMPLETE WEIGHING SOLUTIONS > SERVICE • SALES • RENTALS • CONSTRUCTION

ALLIED MEASUREMENT SYSTEMS CORPORATION

Proposal for

City of St. Charles

St. Charles Police Dept. – Traffic Unit

Fairbanks Matrix Axle Truck Scale System

Quote #31545R1

December 13, 2012

Submitted by

Cristi Moss

630.450.6996

cristi@alliedmeasurement.com

Allied Measurement Systems Corporation

www.alliedmeasurement.com

Commander Erik Mahan
City of St. Charles
211 N. Riverside Ave.
St. Charles, Illinois 60174
P: 630-443-3841
F: 630-443-3722
emahan@stcharlesil.gov

Quote #31545R1
December 13, 2012

AXLE TRUCK SCALE EQUIPMENT:

(1) Fairbanks Ultra-Low Axle Truck Scale System

Capacity: 60,000 x 20 lb
Dimensions: 10' x 10' x 6"
Deck: 3/8" thick steel deck
Load cells: (4) 50,000 lb. each capacity load cell, stainless steel, hermetically sealed, IP69K
Easy top access to load cells and junction box
Subframe allows for ramp access – (2) access ramps included
CLC: 60 Tons - Concentrated Load Capacity
Approvals: NTEP, Cert. Of Conf. #07-069 (For government agencies only)
Warranty: Full 1-Year factory warranty on weighbridge structure and components

(1) GSE 465 Stainless Steel Digital Weight Indicator

Display: VFD .75" (19 mm), 6 digit weight display with 2 x 5 alpha-numeric matrix
Enclosure: Stainless steel NEMA 4X/IP66
Power: 90-250 VAC, 50/60 Hz or 10-32 VDC
Keypad: Silicone rubber, 22-key English text
350 Ohm load cells: 14
Scale Inputs: 4
Analog Output: 4

(1) TM-295 Ticket Printer

Small footprint (7" x 7.5")
Unidirectional printing
XON/XOFF
Programmable baud rates 1200, 2400, 4800, 9600
1.9 to 2.3 lines per second print speed
Character set 95 alphanumeric, 32 international, 128 x 2 graphic
Ink Cartridge
110/240 VAC power supply

(1) Model A45 Remote Scoreboard Display

Big, ultra-efficient LED display
4.5" High, 6-digits
Visible up to 250 feet
Selectable day & night brightness levels
Power Save mode
Weather-proof enclosure
Non-glare lens (optimized for LED clarity)
Optically isolated port for lightning protection

PRICE PACKAGE:

AMS Corp. to provide a new axle truck scale and perform final wiring and calibration for scale part only. Customer responsible for any permits required. This is a non-legal weighing application, weight verification only. All wiring and conduit done by others.

A.	(1) Fairbanks Matrix-1010-60K Axle Truck Scale (1) Stainless Steel Digital Weight Indicator (1) Ticket Printer with 1,000 tickets (1) A45 Remote Scoreboard (1) AMS to provide box enclosure for instrumentation and printer	\$14,800.00
B.	(1) Scale system wiring and calibration	Included
C.	(1) Pit construction – remove and re-construct new pit foundation Provide 10' level approaches at each end	\$7,500.00
D.	(1) Customer to provide flat level surface on both ends of the scale after the 10' approaches	Customer responsibility
E.	(1) Crane or heavy lifting device to remove scale off truck upon arrival (5,000 lbs)	Allied Measurement

Project Total for Line items A, B, C & E only. **\$22,300.00**

(1) Freight Estimate Only \$3,218.00

St. Charles Public Works to provide power for scale system St. Charles

OPTIONAL ACCESSORIES:

A.	Attended Scale Operator Box (Mild Steel outdoor enclosure)	\$4,225.00 add
B.	Wireless for A45 remote scoreboard	\$ 345.00 add
C.	30" x 10' Access Ramps at each end	\$2,435.00 add
D.	If any additional interface cable is needed beyond the 50' included -add	\$1.50 per ft.

Customer responsible for the following:

- (1) To supply 120V Outlet within 3 ft from remote scoreboard
- (1) All conduit and wiring done by others
- (1) Customer to mount A45 and route cable from remote location to indicator.
- (1) Manlift is required for safety. If not provided it will be charged at a rate of \$650.00 per site per day
- (1) Customer or others to blend asphalt beyond scale area if needed.

(*Ask us about our service inspection agreements to make sure your scale is calibrated.)

TERMS & CONDITIONS:

VALIDITY:

Prices firm for 60 days from the date of this proposal.

INSTALLATION:

If any additional service is requested beyond the scope of the project, it is billable at a rate of \$99.00 per hour, plus applicable truck zone charge.

WARRANTY:

Full 1-Year factory warranty on weighbridge structure and components

WARRANTY SERVICE:

Performed during regular business hours 7a.m. to 3:30p.m. Premium time, travel and equipment charges are not included.

TERMS:

1/3 Due upon placement of order

Remaining balance due Net 15 days from receipt of equipment

SHIPMENT:

Seller will ship the products in accordance with customary manufacturing schedule, F.O.B. manufacturers ship dock. *Allow 4-6 weeks for normal delivery on this special.*

TAXES:

All applicable state, federal or municipal tax in effect at the time of delivery of the products will be added to the prices quoted here in and will be paid by the purchaser.

PERMITS:

Customer is responsible for all permits required.

DELAYS:

Seller shall not be responsible for any delays in delivery because of labor strikes, accidents, fires, transportation difficulties, or any other delays beyond the seller's control.

PERFORMANCE:

Equipment to be installed or repaired by certified technicians. Work will be performed during normal business hours 7a.m. to 3:30p.m. Monday through Friday.

CANCELLATION, MODIFICATION:

Purchaser may not cancel this order after five working days, it is a special custom order.

SUBMITTED BY:

Cristi Moss

Regional Sales Mgr.

cristi@alliedmeasurement.com

M: 630-450-6996



AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve Mixed Martial Arts Event at the DuPage Expo on March 9, 2013

Presenter: Chief Lamkin

Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$801.84 (PD)	Budgeted:	YES		NO	X
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If NO, please explain how item will be funded:

Event sponsors shall be responsible for any city costs related to hosting the event.

Executive Summary:

A mixed martial arts event hosted by American Predator Fighting Championship (APFC) has been proposed to be held at the DuPage Expo center on Saturday, March 9, 2013. The hours for the event will be from 7:00 p.m., ending no later than midnight. The actual times for the fights will be from 7:00 p.m. - until approximately 11:00 p.m. Alcohol and food service will be offered during the event, with doors opening at 5:30 p.m. The DuPage Expo Center will utilize the existing Pheasant Run liquor license and will be responsible for the alcohol and food service. The Fire Department will review the event layout and be responsible for final approval.

The sponsor requests the event be open to all ages, with those consuming alcohol to be verified as 21 years of age, wearing a wristband.

There will be a physician stationed ring side during the event as well as a private ambulance present. Extra duty St. Charles Police will be required at the expense of the event sponsor.

The last event similar to this was in March of 2012 and was approved by City Council for all ages. It was with a different sponsor.

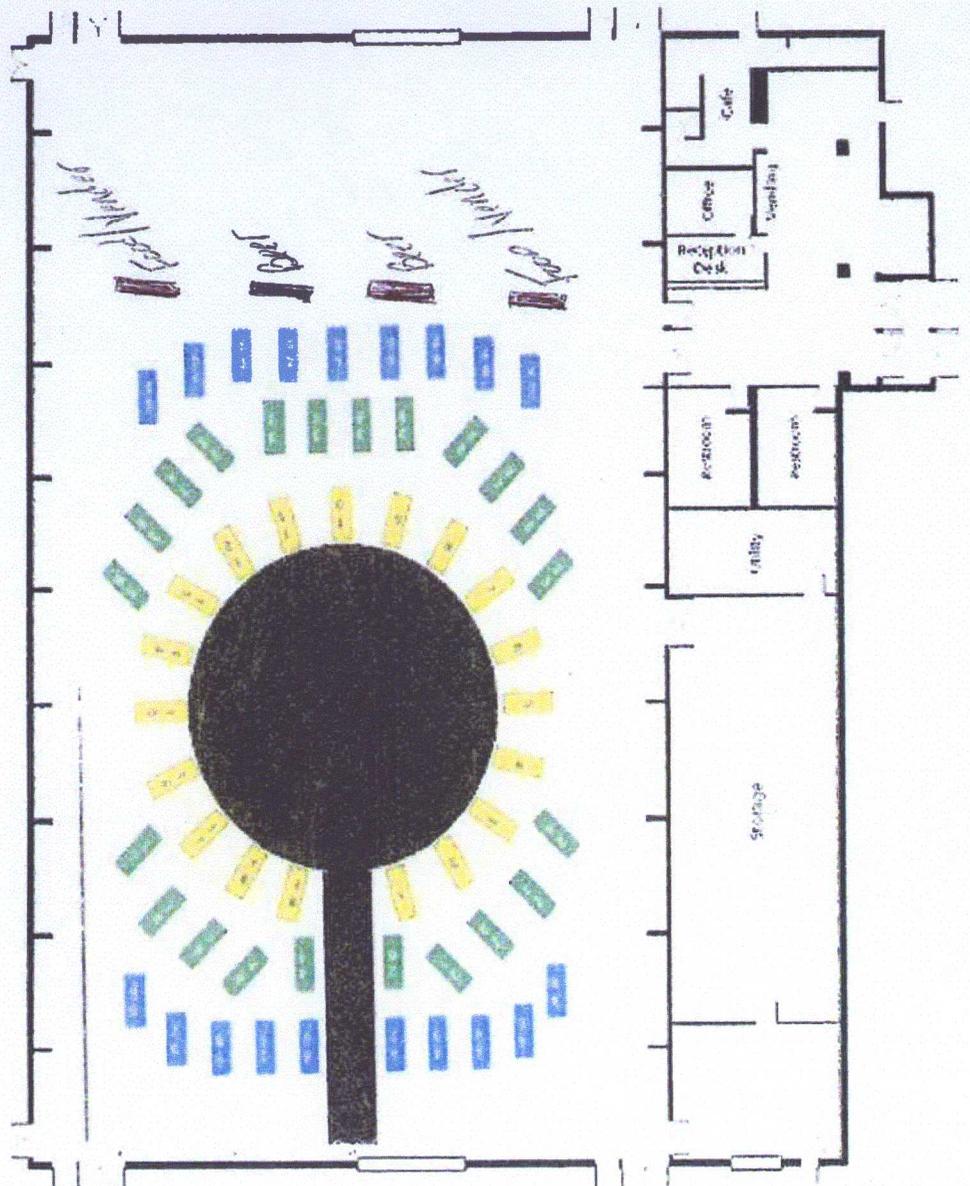
Attachments: *(please list)*

Resolution; event diagram

Recommendation / Suggested Action *(briefly explain):*

The Police Department recommends approval of the Mixed Martial Arts event at the DuPage Expo Center on March 9, 2013.

For office use only: *Agenda Item Number: 4.i*



City of St. Charles
Resolution No. _____

**A Resolution Consenting to an Event to be Conducted at a Premise Holding a
Liquor License Issued by the City of St. Charles, Pursuant to Section 5.08.250(H) of
the St. Charles Municipal Code – Pheasant Run Resort (DuPage Expo Center)**

**Presented & Passed by the
City Council on _____**

WHEREAS, Pheasant Run Resort is the holder of a liquor license issued by the City of St. Charles; and,

WHEREAS, Pheasant Run Resort has requested approval to conduct a Mixed Martial Arts event at the licensed premises (its DuPage Expo Center), on March 9, 2013 (the “EVENT”); and,

WHEREAS, said EVENT is subject to the prior consent of the City Council and approval of the Local Liquor Control Commissioner as provided in Section 5.08.250(H) of the St. Charles Municipal Code.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, as follows:

SECTION ONE: That in accordance with the provisions of Section 5.08.250(H) of the St. Charles Municipal Code, the City Council hereby consents to the conduct of the EVENT.

SECTION TWO: That the consent granted by Section One of this Resolution is subject to the following conditions:

- A. That the EVENT shall not be permitted unless the prior written approval of the Local Liquor Control Commissioner shall have first been obtained.
- B. That Pheasant Run Resort and American Predator Fighting Championship (APFC) shall provide at all times during the EVENT (including times attendees are entering and leaving the EVENT) the following members of the police department:
 1. Police personnel:
Sworn officers - 2
- C. American Predator Fighting Championship (APFC) shall be responsible for the fees, payments and salaries for all personnel and equipment required by B above.

On or before March 1, 2013, American Predator Fighting Championship (APFC) shall post a cash deposit with the City to secure the payment of estimated fees, payments and salaries. Said deposit shall be in the amount of \$801.84.

If said deposit does not cover the actual amount due, American Predator Fighting Championship (APFC) shall be responsible for any balance due, said amount to be paid within 30 days after receiving an invoice therefore.

- D. Any violation of the provisions of this Resolution shall be cause to take action (fine, suspension, revocation) against the liquor license issued to Pheasant Run Resort.

SECTION THREE: That all resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

SECTION FOUR: That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Presented to the City Council of the City of St. Charles, Illinois this ____ day of _____, 2013.

Passed by the City Council of the City of St. Charles, Illinois this ____ day of _____, 2013.

Approved by the Mayor of the City of St. Charles, Illinois this ____ day of _____, 2013.

Donald P. DeWitte, Mayor

Attest:

Nancy Garrison, City Clerk

Council Vote:
Ayes: _____
Nays: _____
Abstain: _____
Absent: _____



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve a Class E-2 Temporary Liquor License for an Event at the Kane County Fairgrounds
Presenter:	Chief James Lamkin

Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	*	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

*Any costs associated with this event are the responsibility of the sponsor.

Executive Summary:

The Geneva Park District is sponsoring the Super Bowl Shuffle 5k on Sunday February 3, 2013. They have arranged for the operators of the Damn Bar and Grill in Geneva, who also operate Alley 64 in St. Charles, to assist with food and beverage service for the after-run event from 10:00 am until 3:00 pm. The party will be held in Robinson Hall at the Kane County Fairgrounds. Alley 64 has applied for a Class E-2 Temporary Liquor License for this function. The establishment is eligible for this license due to their Class B-3 license in St. Charles. All applicable requirements to include ID check and wristbands shall be the responsibility of Alley 64. The police department will review the event and determine any requirement for extra duty police service at Alley 64's expense.

Attachments: *(please list)*

Application and Site Drawing

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve a Class E2 Temporary Liquor License for an event at the Kane County Fairgrounds on Sunday, February 3, 2013.

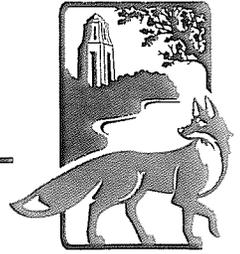
For office use only:

Agenda Item Number: 4.j

For Office Use
Received: 1/22/13
Fee Paid: \$
Receipt #

CITY OF ST. CHARLES

TWO EAST MAIN STREET NON-REFUNDABLE
ST. CHARLES, ILLINOIS 60174-1984



CITY LIQUOR DEALER LICENSE APPLICATION CLASS E2 - SPECIAL EVENTS

Pursuant to the provisions of Chapter 5.08, Alcoholic Beverages, of the City of St. Charles Municipal Code regulating the sale of alcoholic liquors in the City of St. Charles, State of Illinois and all amendments thereto now in force and effect.

The undersigned hereby makes application for a Liquor Dealer License,
Class E2
Commencing 2/3/13 and ending 2/3/13
Time Starting 10:00 am and ending 3:00 pm
Location of Event KC Jangbonds - Robinson Hall

Name of Business Alley 64
Address of Business 212 W Main St Business Phone 630 513 6464
Has Applicant had a Class E1 License in the previous 365 days? NO. If YES, on what date:
5.08.050A1 Circle Choice to Show: Individual Partnership Corporation Other: _____

Requirements of a Class E2 - Special Civic Event License

1. The Class E2 license fee is \$100.00 per day.
2. A minimum of three (3) liquor supervisors shall monitor liquor service during all times of operation. **Please provide a list of all supervisors with this application.**
3. Beer and/or Wine are the only alcoholic beverages to be sold.
4. Hours are restricted to 12 noon to 12:00 midnight.
5. Licensee must rope/fence off the licensed premises.
6. Each patron **must wear a wristband** after having identification checked for legal alcohol consumption age.
7. Are children/minors permitted in the licensed premises? Y/N
8. A sign limited beer and/or wine consumption to the roped off area must be conspicuously displayed at all times.
9. **Each server of alcohol must be BASSET certified - need copy of BASSET certification.**
10. A copy of site plan diagram to include roped area shall accompany this application.
11. All security/police resources needed shall be attached to this application with approval of the Chief of Police before final issuance by Liquor Commissioner.

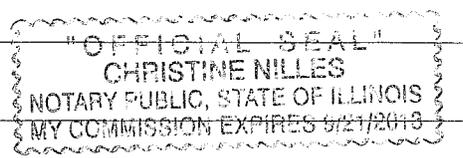
1. Name of class B, Class C or Class I Liquor License: B3
2. Has the applicant had a Class E2 License in the previous 365 days? NO If Yes, on what date? _____
3. Is license to be used in conjunction with a special event approved by the City Council?
If yes, provide name of event: Geneva Park District Super Bowl Shuffle 5K
4. Is license to be used in conjunction with a picnic, bazaar, fair or similar assembly with food dispensing and/or sale the predominate purpose of the event? Yes
5. Location/address of event. Important: Attached drawing of location to this application. KC Jangbonds
6. Important: If location is out of doors, attach proof of liability insurance (photocopy) from an approved insurance agency.

Affidavit

State of Illinois)
County of Kane)

I/We, the undersigned, being first duly sworn, say that I/we have read the foregoing application and that the statements therein are true, complete, and correct and are upon my/our personal knowledge and information and are made for the purpose of inducing the City of St. Charles to issue the Liquor Dealer License, Class E1 to me/us for the location hereinbefore indicated; that I/we will not violate any of the laws of the United States, the State of Illinois or the City Ordinances of the City of St. Charles.

Signed: _____ Signed: _____
Sworn to before me this 22 day of January, 2013.
Notary Public Christine Nilles



ENDORSEMENT OF THE LIQUOR CONTROL COMMISSIONER

Approved: _____ Date: _____ Chief of Police: _____
Approved: _____ Date: _____ Liquor Commissioner: _____

Cabinets Wall

2-5m

Womens

Mens

2.00



1.80



1.80



1.20

Table Area



A

2.00 x 1.00





CERTIFICATE OF LIABILITY INSURANCE

ALL290C

OP ID: BP

DATE (MM/DD/YYYY)

07/06/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Serpe Insurance Agency 2538 N. Lincoln Avenue Chicago, IL 60614 Serpe Insurance Agency		773-871-0808 773-871-2976	CONTACT NAME: _____ PHONE (A/C, No, Ext): _____ E-MAIL ADDRESS: _____ FAX (A/C, No): _____
INSURED Alley 64, Inc 212 W. Main Street St. Charles, IL 60174		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Badger Mutual Insurance	NAIC # 13420
		INSURER B: _____	
		INSURER C: _____	
		INSURER D: _____	
		INSURER E: _____	
		INSURER F: _____	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			0063836303	06/01/12	06/01/13	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10000			0063836303	06/01/12	06/01/13	EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				WC STATUTORY LIMITS OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability			0063836303	06/01/12	06/01/13	CSL 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

CITSTCH

City of St. Charles
 Two East Main Street
 St. Charles, IL 60174

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
 Serpe Insurance Agency

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AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to approve a Resolution Authorizing City Administrator to Execute Fox Glade Court Indemnification Letters
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Presenter:	Mark Koenen
------------	-------------

Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	NA	Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

Executive Summary:

Background- The Fox Glade PUD Subdivision Unit No. 1 final plat (dated Aug. 4, 1969) included a “walkway easement” along the common side-yard of lots 5/6 and 13/14. There was no other broad based reference to this “walkway easement” on the document to discuss purpose, beneficiary, maintenance, etc.

Issue- Property owners of lots 5/6/13/14 are concerned about the potential impacts of a public sidewalk on private property.

Analysis- City Atty. Catella advised in 1976, that liability if an accident were to occur on one of these walkways “rested solely with the city as it would be on a public sidewalk”. Gorski & Good (R. Jones) in 2012 generally concurred with the Catella comments, however noted that there could be various defenses and immunities available to the City.

Proposal- The property owners have reviewed the Indemnification Letter form and content and find it acceptable. The letter obligates the city to maintenance and to indemnify the property owners for damages resulting from use of the sidewalk for its intended purpose. The letter will be recorded and indemnify future property owners. The letter also restates the city interest in a “walkway easement” as originally proposed.

Attachments: *(please list)*

One copy of the Indemnification Letter for each property owner.

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve a Resolution authorizing City Administrator to execute Fox Glade Court Indemnification Letters.

<i>For office use only:</i>	<i>Agenda Item Number: 5.a</i>
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Date: _____

Philip VanAcker
1227 Fox Glade Court
St. Charles, Illinois 60174

Re: Walkway located at 1227 Fox Glade Court

Dear Philip VanAcker:

This letter is in reference to the sidewalk on the premises that you own, located at the above-referenced address (the "Premises"). The sidewalk was constructed by the City pursuant to a walkway easement denoted on the plat of subdivision for Fox Glade Unit No. 1. The City Council of the City has authorized me to inform you as follows:

1. So long as the sidewalk remains in existence (including any replacement sidewalk that may be installed), the City shall, at its expense, maintain, repair, renew and replace the sidewalk as from time to time necessary and appropriate to keep it in good condition.

2. The City shall, to the extent permitted by law, indemnify, defend and hold harmless you, as owner of the Premises, and any successor owner of the Premises, from and against all liability arising out of claims for bodily injuries, death or property damage resulting from the use of the sidewalk for its intended purpose. However, nothing set forth in this paragraph shall be deemed a waiver of any defenses or immunities relating to the sidewalk that are, or would be, available by law to the City.

3. Nothing contained in this letter is intended to give rise to any duties or liabilities on behalf of the City which are not set forth herein or authorized by law.

4. Nothing contained in this letter is intended to abrogate the police powers of the City.

5. This letter is intended to benefit you, as owner of the Premises and any successor owner of the Premises.

6. If the City removes and does not replace the sidewalk, it will grade and seed the affected area. Upon such removal, all obligations and undertakings set forth in this letter shall cease and the City may record a document to that effect with the Kane County Recorder's Office.

CITY OF ST. CHARLES, ILLINOIS

By: _____
Brian Townsend, City Administrator

Receipt acknowledged
this _____ day of _____

Philip VanAcker

Date: _____

Hilda Holm
1228 Fox Glade Court
St. Charles, Illinois 60174

Re: Walkway located at 1228 Fox Glade Court

Dear Hilda Holm:

This letter is in reference to the sidewalk on the premises that you own, located at the above-referenced address (the "Premises"). The sidewalk was constructed by the City pursuant to a walkway easement denoted on the plat of subdivision for Fox Glade Unit No. 1. The City Council of the City has authorized me to inform you as follows:

1. So long as the sidewalk remains in existence (including any replacement sidewalk that may be installed), the City shall, at its expense, maintain, repair, renew and replace the sidewalk as from time to time necessary and appropriate to keep it in good condition.

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6. If the City removes and does not replace the sidewalk, it will grade and seed the affected area. Upon such removal, all obligations and undertakings set forth in this letter shall cease and the City may record a document to that effect with the Kane County Recorder's Office.

CITY OF ST. CHARLES, ILLINOIS

By: _____
Brian Townsend, City Administrator

Receipt acknowledged
this _____ day of _____

Hilda Holm

Date: _____

Gary and Sherry Fox
1309 Fox Glade Court
St. Charles, Illinois 60174

Re: Walkway located at 1309 Fox Glade Court

Dear Gary and Sherry Fox:

This letter is in reference to the sidewalk on the premises that you own, located at the above-referenced address (the "Premises"). The sidewalk was constructed by the City pursuant to a walkway easement denoted on the plat of subdivision for Fox Glade Unit No. 1. The City Council of the City has authorized me to inform you as follows:

1. So long as the sidewalk remains in existence (including any replacement sidewalk that may be installed), the City shall, at its expense, maintain, repair, renew and replace the sidewalk as from time to time necessary and appropriate to keep it in good condition.

2. The City shall, to the extent permitted by law, indemnify, defend and hold harmless you, as owner of the Premises, and any successor owner of the Premises, from and against all liability arising out of claims for bodily injuries, death or property damage resulting from the use of the sidewalk for its intended purpose. However, nothing set forth in this paragraph shall be deemed a waiver of any defenses or immunities relating to the sidewalk that are, or would be, available by law to the City.

3. Nothing contained in this letter is intended to give rise to any duties or liabilities on behalf of the City which are not set forth herein or authorized by law.

4. Nothing contained in this letter is intended to abrogate the police powers of the City.

5. This letter is intended to benefit you, as owner of the Premises and any successor owner of the Premises.

6. If the City removes and does not replace the sidewalk, it will grade and seed the affected area. Upon such removal, all obligations and undertakings set forth in this letter shall cease and the City may record a document to that effect with the Kane County Recorder's Office.

CITY OF ST. CHARLES, ILLINOIS

By: _____
Brian Townsend, City Administrator

Receipt acknowledged
this _____ day of _____

Gary Fox / Sherry Fox

Date: _____

Jeff Fox and Christine Carlson-Fox
1310 Fox Glade Court
St. Charles, Illinois 60174

Re: Walkway located at 1310 Fox Glade Court

Dear Jeff Fox and Christine Carlson-Fox:

This letter is in reference to the sidewalk on the premises that you own, located at the above-referenced address (the "Premises"). The sidewalk was constructed by the City pursuant to a walkway easement denoted on the plat of subdivision for Fox Glade Unit No. 1. The City Council of the City has authorized me to inform you as follows:

1. So long as the sidewalk remains in existence (including any replacement sidewalk that may be installed), the City shall, at its expense, maintain, repair, renew and replace the sidewalk as from time to time necessary and appropriate to keep it in good condition.

2. The City shall, to the extent permitted by law, indemnify, defend and hold harmless you, as owner of the Premises, and any successor owner of the Premises, from and against all liability arising out of claims for bodily injuries, death or property damage resulting from the use of the sidewalk for its intended purpose. However, nothing set forth in this paragraph shall be deemed a waiver of any defenses or immunities relating to the sidewalk that are, or would be, available by law to the City.

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5. This letter is intended to benefit you, as owner of the Premises and any successor owner of the Premises.

6. If the City removes and does not replace the sidewalk, it will grade and seed the affected area. Upon such removal, all obligations and undertakings set forth in this letter shall cease and the City may record a document to that effect with the Kane County Recorder's Office.

CITY OF ST. CHARLES, ILLINOIS

By: _____
Brian Townsend, City Administrator

Receipt acknowledged
this _____ day of _____

Jeff Fox / Christine Carlson-Fox



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve a Resolution authorizing the Mayor to Execute a Lease Agreement with BMO Harris Bank, N. A. (Parking Lot “B”)
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Presenter:	Mark Koenen
------------	-------------

Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	N/A	Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

Executive Summary:

The City and BMO Harris Bank, N. A. have worked together for years to provide parking in the downtown. Please recall Lot B ownership is shared between BMO Harris and the city. This Lease Agreement extends the lease for parking (66 spaces) at the northwest corner of 2nd Ave and Illinois Ave for ten years. Terms of the lease are generally unchanged from prior agreements except as follows:

- 1- BMO has requested the city accept a “right of first offer” should BMO be interested in selling the lot. In the past the city had a “right of first refusal”.
- 2- The “right of first offer” is conditioned on BMO interest to sell the lot during the term of the lease, except when the leased land is packaged with the sale of 11-15 East Main St. (Smitty’s/former Burger Drug/Harris).

Attachments: *(please list)*

Red-line version of BMO Harris Bank, N.A. Lease Agreement
Exhibit of parking lot

Recommendation / Suggested Action *(briefly explain):*

Staff recommends approval of a Resolution authorizing the execution of a Lease Agreement with BMO Harris Bank, N.A.

<i>For office use only:</i>	<i>Agenda Item Number: 5.b</i>
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BMO HARRIS BANK, N.A.
LEASE AGREEMENT

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This Agreement is entered into this _____ day of _____, 2013, between the City of St. Charles, Illinois (CITY), whose business address is 2 East Main Street, St. Charles, Illinois, 60174, and BMO Harris Bank, N.A., a National Banking Association.

WHEREAS, BMO Harris owns the following described property (hereinafter designated as Parcel A as shown in Exhibit 1 which is attached hereto and made a part hereof):

Parcel A:

Lot 7 (except the westerly 5 feet of the northerly 25 feet thereof) and Lot 8 in Block 10 of the Original Town of St. Charles, in the City of St. Charles, Kane County, Illinois.

WHEREAS, the City owns the following described property (hereinafter designated as Parcels B and C, as shown in Exhibit 1):

Parcel B:

Lot 1 and Lot 2 (except the West five (5) feet of said Lot 2) in Block 10 of the Original Town of St. Charles, in the City of St. Charles, St. Charles Township, Kane County, Illinois.

Parcel C:

Lot 5 and Lot 6 (except the northerly 25 feet thereof, and the portion of said Lot 5 dedicated for public right of way) in Block 10 of the Original Town of St. Charles, in the City of St. Charles, Kane County, Illinois.

NOW, THEREFORE, in consideration of the mutual promises and agreements of the parties hereinafter set forth, it is agreed as follows:

1. The parties agree that this Lease Agreement shall supersede a certain lease agreement dated April 30, 2002, between the parties hereto covering the property described herein.
2. BMO Harris hereby leases to City for parking and access purposes Parcel A, and City hereby leases to BMO Harris for parking and access purposes Parcels B and C, pursuant to the terms hereof.
3. This Lease Agreement shall commence as of the date of this Agreement and shall continue through April 30, 2022, unless otherwise terminated earlier pursuant to the terms hereof. This Lease Agreement shall be subject to termination by either party at any time upon thirty (30) days' written notice. The party receiving said notice shall, within thirty (30) days of receipt of same, vacate the premises being leased by it.

4. BMO Harris shall have the exclusive right to use of the designated parking spaces shown in Exhibit 1, for the purpose of access and employee parking between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, and between the hours of 8:00 a.m. and 12:00 p.m. (noon) on Saturday, except when any of such days shall fall on a BMO Harris holiday. CITY agrees to assure availability of said parking for BMO Harris employees at the days and hours indicated by posting appropriate signs on the lot and by enforcing the CITY Ordinances relative thereto. The CITY shall have the right to relocate the designated parking spaces upon providing written notice and a revised map to BMO Harris.

5. Subject to BMO Harris' use as described in Paragraph 4 above, the CITY shall have the unrestricted right to use all of Parcels A, B and C for parking and access purposes. Said right shall include the ability to provide parking on a public, no fee basis, to charge a fee for parking, or to lease parking spaces under the conditions and terms as CITY shall decide.

6. At its own expense, CITY shall improve, to its usual and customary standards, said Parcels A, B and C for parking purposes, including surfacing, sidewalks, curbs and gutters, curb cuts, striping, signs for said parking facilities, and lighting. All improvements on Parcel A shall remain the property of BMO Harris after the termination of this Lease, ~~unless the CITY acquires the property pursuant to Section 11 hereof.~~

7. CITY shall, at its own costs, provide sweeping and snow plowing for said Parcels A, B and C, along with the lighting and power supply for said Parcels.

8. BMO Harris agrees to remain responsible for any and all real estate taxes due in connection with Parcel A.

9. Except as provided for by law, BMO Harris shall hold CITY harmless in connection with any claims resulting from the operations of Parcels A, B and C for the benefit of BMO Harris access and employee parking.

10. Except for BMO Harris negligence or willful misconduct, CITY shall hold BMO Harris harmless in connection with any and all claims resulting from the operation of Parcels A, B and C for public parking.

11. BMO Harris hereby grants to CITY the right of ~~first offer~~ to purchase Parcel A, together with all improvements thereon, ~~should~~ BMO Harris ~~determine to sell Parcel A. Prior to commencing any marketing activities for such sale, including, but not limited to, advertising or entering into a listing agreement, BMO Harris shall give the CITY written notice of its intent to sell the property and its proposed sale price. Upon receipt of said notice, the CITY shall have twenty five (25) days to provide BMO Harris a written offer for the purchase of Parcel A. BMO Harris agrees to give due consideration to the offer from the CITY.~~ If this Agreement is terminated prior to April 30, 2022, this right of first ~~offer~~ shall survive for a period of one (1) year following such termination. ~~Notwithstanding the foregoing, this Section 11 shall not apply if Parcel A is sold or otherwise transferred as part of the sale or other transfer of either of the properties located at 11 and 13 East Main Street for so long as BMO Harris owns said properties.~~

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Deleted: receives an offer to purchase that it intends to accept,

Deleted: it

Deleted: thereof

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Deleted: refusal

12. This Lease Agreement, or a memorandum thereof referencing the right of first refusal granted above, shall be recorded against Parcel A in the Kane County Recorder's Office.

13. All notices in connection with this Agreement shall be delivered personally to or be mailed to parties as follows:

If to BMO Harris: BMO Harris Bank, N.A.
Corporate Real Estate
111 W. Monroe Street – Floor 21W
Chicago, IL 60603
ATTN: Lease Administration

If to CITY: City Administrator
City of St. Charles
2 East Main Street
St. Charles, IL 60174

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Page Break

IN WITNESS WHEREOF, BMO Harris Bank, N.A., has caused this Agreement to be executed by its President and attested by its Secretary, and THE CITY OF ST. CHARLES, Kane and DuPage Counties, Illinois, has caused this Agreement to be executed by its Mayor and attested by its City Clerk, all as of the date first above written.

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BMO Harris Bank, N.A.

President

ATTEST

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City of St. Charles, Kane and DuPage
Counties, Illinois

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Donald P. DeWitte, Mayor

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ATTEST

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Nancy Garrison, City Clerk

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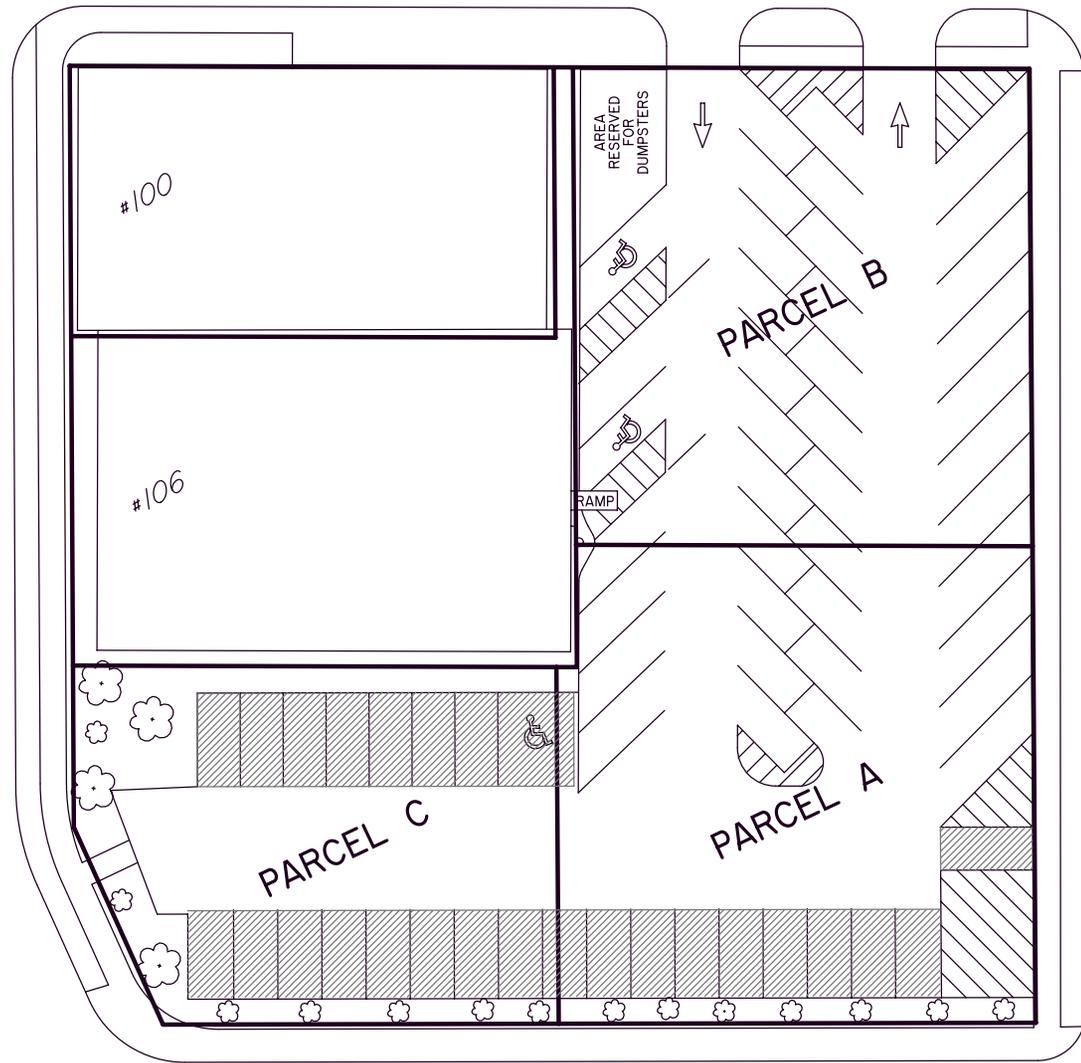
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SOUTH RIVERSIDE AVE.

WALNUT AVE.

SOUTH 2nd AVE.

ILLINOIS AVE.

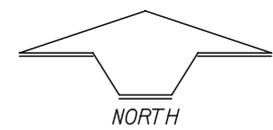


PARCEL A:
OWNED BY BMO HARRIS BANK, N.A.

PARCEL B:
OWNED BY CITY OF ST. CHARLES

PARCEL C:
OWNED BY CITY OF ST. CHARLES

 RESERVED/LEASED PARKING STALLS



DATE: FEBRUARY 22, 2012

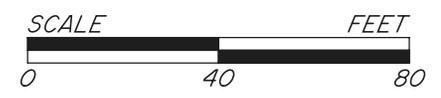


EXHIBIT I



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve the Memorandum of Understanding Agreement and a Resolution Authorizing the Mayor and Clerk to execute on behalf of City of St. Charles
Presenter:	Mark Koenen

Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$0	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

Executive Summary:

The City of St Charles is a sponsor of the Ride In Kane program. The coordinating council requests that each participating sponsor designate authorized representatives for participation in the Ride in Kane coordinating council. Of the respondents thus far, most communities have designated either the Mayor or City Administrator as the “authorized signer” (defined as the designated person to sign on matters associated with program commitments and budget) for the program. In addition, each respondent has named two “alternate member representatives” (defined as the person(s) to attend routine meetings and represent the City’s interest on routine operational matters) which has commonly been a program representative and an administrative support staff. For St Charles, staff would recommend Mark Koenen and Isabel Soderlind. If a City Council member would like to participate in the coordinating council, you could choose to be named as an “alternate member representative”. It should be noted that coordinating council meetings are open to the public and City Council members can attend these meetings any time without being designated as an “alternate member representative”.

Attachments: *(please list)*

Ride in Kane Paratransit Coordinating Council Memorandum of Understanding
Resolution for Kane County Paratransit Coordinating Council Memorandum of Understanding

Recommendation / Suggested Action *(briefly explain):*

Staff recommends approval of the Memorandum of Understanding Agreement and a Resolution authorizing the Mayor and Clerk to execute on behalf of City of St. Charles

<i>For office use only:</i>	<i>Agenda Item Number: 5.c</i>
-----------------------------	--------------------------------

Memorandum of Understanding Kane County Paratransit Coordinating Council

WHEREAS, there is a substantial unmet need for paratransit services within Kane County, where "Ride in Kane paratransit" is defined as demand-responsive, curb-to-curb transportation services, and where paratransit rider eligibility, limited to seniors, persons with disabilities, and low-income populations for some programs, is determined by the funding sources;

WHEREAS, Ride in Kane was established in 2008 providing paratransit services, yet there is still a significant unmet travel need among seniors, persons with disabilities, and low-income populations, an unmet need that will also increase substantially during the next 20 years; and

WHEREAS, there is interest in enhancement and coordination of these programs to accommodate unmet service need;

_____ The City of St Charles _____ agrees to become a member of
(Organization)

the Kane County Paratransit Coordinating Council (the Council). This Memorandum of Understanding documents this agreement but does not signify a commitment of funding at this time. As a Council member, the organization agrees to designate, in writing, an individual to serve as member and an alternate member who shall have the same privileges as members in the member's absence.

The mission of the Council is to help provide guidance for a coordinated paratransit system that will better accommodate the unmet travel needs among seniors, persons with disabilities, and low-income populations of Kane County and cities, towns and townships that are partially within Kane County, and to provide paratransit access for these persons to locations throughout Kane County and within the northeastern Illinois region. Thus, the goal of the Council will be to enhance and improve the existing paratransit system.

The on-going functions of the Council will be to help develop policy, establish guidelines for paratransit services, implement the strategies and recommendations of the *Kane County Paratransit Coordination Study*, as adopted by the Kane County Board in February 2003, examine further strategies, and ensure that there is consumer participation in the planning activities.

IN WITNESS WHEREOF, indicates its support and agreement:

Name: Donald P. DeWitte _____
(Authorized Signer)

Agency: City of St Charles

Signature: _____

Title: Mayor

Date:

Alternate Member Representative #1 Name/Title: Mark Koenen, Director of Public Works

Alternate Member Representative #2 Name/Title: Isabel Soderlind, Administrative Coordinator



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to approve Illinois Department of Transportation Resolution regarding non-routine maintenance work within the State Right of Way
Presenter:	Mark Koenen

Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	N/A	Budgeted:	YES		NO	
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If NO, please explain how item will be funded:

Executive Summary:

The city is required annually to furnish IDOT with a resolution that permits the city to perform work on the state right-of-way. City work may include utility locations for JULIE, construction, operations and maintenance of driveways and street returns (intersection curb and pavement work), water mains, sanitary and storm sewers, street lights, traffic signals, sidewalk, landscaping, etc. This relates to planned and emergency tasks.

The resolution requires the city to follow the IDOT permit conditions and hold the State of Illinois harmless for damages resulting from accidents or reasons relating to the performance of work.

Attachments: *(please list)*

IDOT resolution

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve Illinois Department of Transportation Resolution regarding non-routine maintenance work within the State Right of Way.

For office use only:

Agenda Item Number: 5.d

RESOLUTION

Whereas, the _____, hereinafter referred to as MUNICIPALITY, located in the County of _____, State of Illinois, desires to undertake, in the years 20__ and 20__, the location, construction, operation and maintenance of driveways and street returns, watermains, sanitary and storm sewers, street light, traffic signals, sidewalk, landscaping, etc., on State highways, within said MUNICIPALITY, which by law and/or agreement come under the jurisdiction and control of the Department of Transportation of the State of Illinois hereinafter referred to as Department, and,

Whereas, an individual working permit must be obtained from the Department prior to any of the aforesaid installations being constructed either by the MUNICIPALITY or by a private person of firm under contract and supervision of the MUNICIPALITY.

NOW, THEREFORE, be it resolved by the MUNICIPALITY:

FIRST: That MUNICIPALITY hereby pledges its good faith and guarantees that all work shall be performed in accordance with conditions of the permit to be granted by the Department, and to hold State of Illinois harmless during the prosecution of such work, and assume all liability for damages to person or property due to accidents or otherwise by reason of the work which it to be performed under the provision of said permit.

SECOND: That all authorized officials of the MUNICIPALITY are hereby instructed and authorized to sign said working permit on behalf of the MUNICIPALITY.

I, _____, hereby certify the

above to be true copy of the resolution passed by the

MUNICIPALITY. Dated this _____ day

of _____ A.D. ____

Corporate Seal

By: _____



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Presentation of Proposed 2013 MFT Street Rehabilitation Project

Presenter: James Bernahl

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$1,500,000	Budgeted:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO	
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If NO, please explain how item will be funded:

Executive Summary:

City staff is presenting the recommended roadways to be part of the city's 2013 MFT Street Rehab Program. Staff will also discuss the results of the 2012 MFT Street Rehab Program. The following is a list of the proposed roadway locations for rehabilitation as part of the 2012 MFT Program.

#	Street Name	From	To
1	Allen Lane	East End	Wing Ln
2	Allen Lane	West End	N. Tyler Rd
3	Allen Lane	Wing Ln	N. Tyler Road
4	Independence Ave.	Madison Ave.	N. Tyler Road
5	Concord Court	Independence Ave	Cul-de-sac
6	S. 4th Ave.	Indiana Ave.	Illinois Ave.
7	S. 4th Ave.	Ohio Ave.	Indiana Ave.
8	S. 5th St.	Mckinley St.	Horne St.
9	S. 7th St	Oak St.	Prairie St.
10	S. 7th St	Prairie St.	Cutler St
11	S. 7th St	Cutler St.	Mosedale St.
12	S. 7th St	Mosedale St.	Horne St.
13	S. 7th St	Horne St.	Fellows St.
14	Post Road	Allen Lane	Wing Lane
15	Wing Lane	N. Tyler Road	Allen Lane
16	Williams Ave	Midway Ave	Ronzheimer Ave

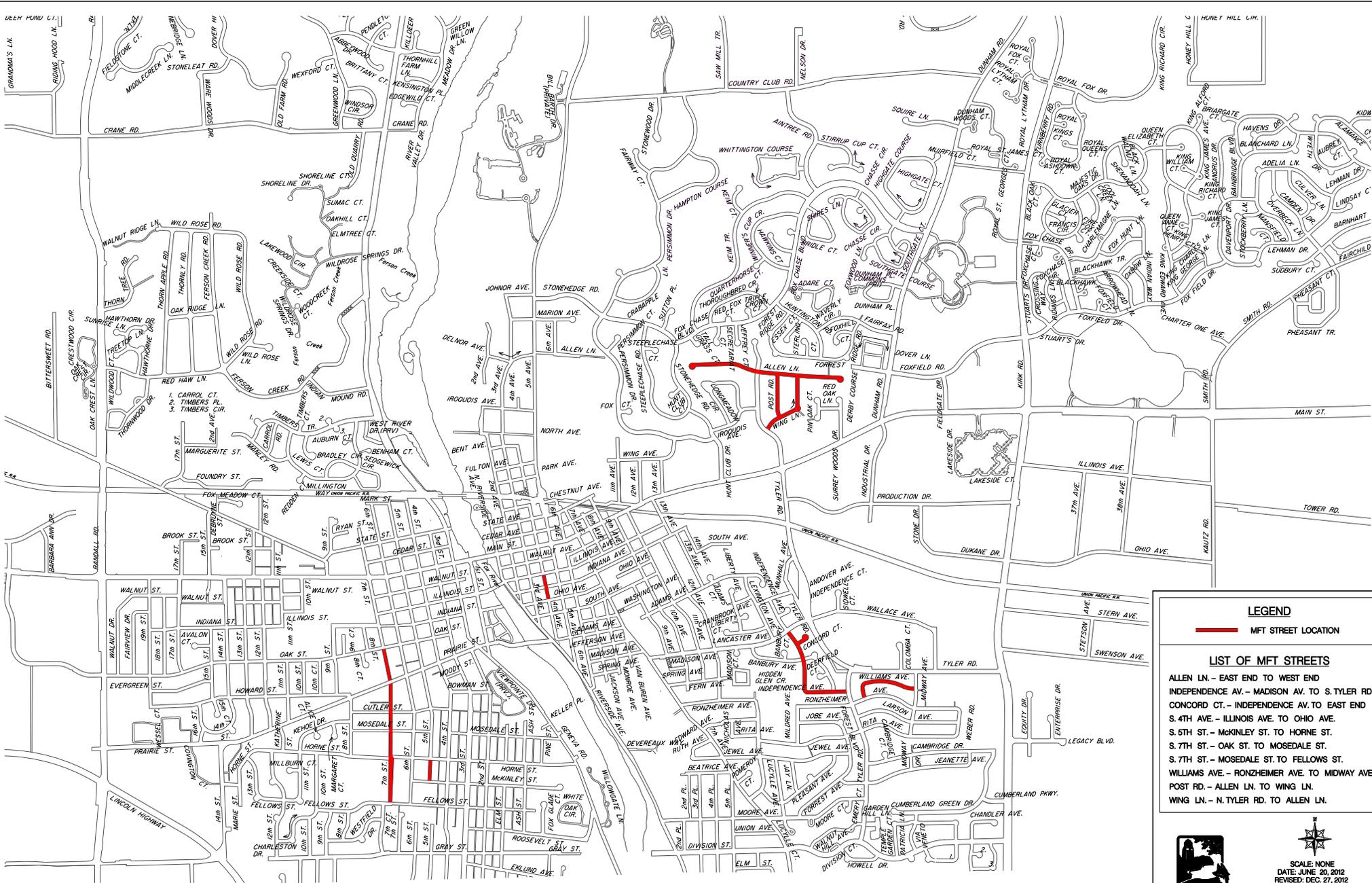
Attachments: *(please list)*

Copy of Roadway Location Map

Recommendation / Suggested Action *(briefly explain):*

For Information only.

<i>For office use only:</i>	<i>Agenda Item Number: 5.e</i>
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2013 MFT STREET PROGRAM

LEGEND

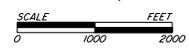
 MFT STREET LOCATION

LIST OF MFT STREETS

ALLEN LN. - EAST END TO WEST END
 INDEPENDENCE AV. - MADISON AV. TO S. TYLER RD.
 CONCORD CT. - INDEPENDENCE AV. TO EAST END
 S. 4TH AV. - ILLINOIS AV. TO OHIO AV.
 S. 5TH ST. - MCKINLEY ST. TO HORNE ST.
 S. 7TH ST. - OAK ST. TO MOSEDALE ST.
 S. 7TH ST. - MOSEDALE ST. TO FELLOWS ST.
 WILLIAMS AV. - RONZHEIMER AV. TO MIDWAY AV.
 POST RD. - ALLEN LN. TO WING LN.
 WING LN. - N. TYLER RD. TO ALLEN LN.



SCALE: NONE
 DATE: JUNE 20, 2012
 REVISED: DEC. 27, 2012



FILE: 2013-MFT-STREETS.DGN



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Presentation of the Addition of “Mailbox Section” to Parkway Ordinance

Presenter: James Bernahl

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$0	Budgeted:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO	
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If NO, please explain how item will be funded:

Executive Summary:

On October 1, 2012 the City Council approved the proposed “Parkway Section” Ordinance (2012-M-47) which amended various sections in Title 12 of the City Code. The creation of this new section in the City Code would allow for additions to or consolidation to the existing code for other specific parkway items as this section is developed in the future. Some of the areas for future consideration were specific to private sidewalks, mailboxes, sprinkler systems, hardscape items, illuminated items, etc.

Staff is proposing that the next section to be addressed relates specifically to parkway “mailboxes”. Attached with this agenda item is a copy of the proposed ordinance modifications which was developed by staff and the City’s legal counsel. This presentation will provide an overview of the new section.

Attachments: *(please list)*

Proposed “Mailbox Section” for Parkway Ordinance

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve an Ordinance approving the addition of “Mailbox Section” to city code.

For office use only:

Agenda Item Number: 5.f

City of St. Charles, Illinois
Ordinance No. _____

An Ordinance Amending Title 12, “Streets, Sidewalks, Public Places and Special Events”, Chapter 12.04, “General Provisions”, Section 12.04.218, “Mailbox Installation and Placement”, and Chapter 12.10, “Parkways”, of the St. Charles Municipal Code

BE IT ORDAINED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois as follows:

Section 1. That Title 12, “Streets, Sidewalks, Public Places and Special Events”, Chapter 12.04, “General Provisions” of the St. Charles Municipal Code be and is hereby amended by deleting Section 12.04.218, “Mailbox Installation and Placement” and the Exhibit referred to therein, and by substituting the following therefor:

“RESERVED”

Section 2. That Title 12, “Streets, Sidewalks, Public Places and Special Events”, Chapter 10, “Parkways” of the St. Charles Municipal Code be and is hereby amended by adding thereto a new Section 12.10.030, “Mailboxes”, as follows:

“12.10.030 Mailboxes.

- A. Mailboxes shall be installed at a minimum height of 42" above grade and a maximum of 48" above grade. The face of the box shall be a minimum of 12" and a maximum of 18" from the back of the curb or edge of the pavement as the case may be. Mailbox installation procedures shall follow the standards identified by the United States Postal Services (www.usps.com).
- B. Definitions. For purposes of this Section, the following definitions shall apply:
 - 1. “Standard mailbox” means a 4-inch by 4-inch wooden post, meeting the standards for height and set-back as prescribed by the United States Postal Service, with a plastic or aluminum containment box affixed to the top of post.
 - 2. “Specialty mailbox” means a mailbox that is constructed of a rigid or alternative material such as masonry, brick, block, decorative steel, or other non-standard composite.
- C. Installation of a specialty mailbox shall require a right-of-way permit from the City prior to installation, pursuant to the following procedures and conditions:
 - 1. An application for such permit shall be pursuant to the City’s standard application form.
 - 2. The maximum base size of a specialty mailbox shall not exceed 3’ x 3’.
 - 3. The maximum height of a specialty mailbox shall not exceed 5.5’.
 - 4. The location of the specialty mailbox shall be approved by the City as part of the permit approval process.

5. The City shall require that a “covenant running with the land” outlining owner’s responsibilities and liabilities, in the City’s standard form, be recorded with the appropriate County Recorder’s Office.

6. Issuance of a permit by the City shall not be construed to mean that the proposed specialty mailbox meets the standards of, or has been approved by, the United States Postal Service. Any relocation or replacement of a specialty mailbox required by the United States Postal Service shall be at the owner’s sole expense.

D. The owner of the lot or parcel adjacent to the parkway shall be responsible for all costs associated with maintaining, replacing or relocating the mailbox located thereon; provided, however, that any mailbox, whether standard or specialty, that is damaged due to City actions such as snow plowing or construction activities, or that needs to be relocated due to the change of the roadway width by the City, shall be replaced and installed by the City with a standard mailbox. At the option of the owner of the lot or parcel, in lieu of such replacement and installation, the City shall pay to the owner a sum of money equal to the cost of materials of a standard mailbox. In such case, it shall be the owner’s responsibility to install and, if necessary, relocate a replacement mailbox.”

Section 3. That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

Section 4. That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication as provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois this ____ day of _____, 2013.

PASSED by the City Council of the City of St. Charles, Illinois the ____ day of _____, 2013.

APPROVED by the Mayor of the City of St. Charles, Illinois this ____ day of _____, 2013.

Mayor Donald P. DeWitte

ATTEST:

City Clerk

Ordinance No. _____

Page 3

COUNCIL VOTE:

Ayes:

Nays:

Abstain:

Absent:

APPROVED AS TO FORM:

City Attorney

DATE: _____



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve Resolution Authorizing Application to Kane County Riverboat Grant Program
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Presenter:	James Bernahl
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Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$850,000	Budgeted:	YES	X	NO	
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Executive Summary:

Each year Kane County offers grant programs to help improve the quality of life within Kane County. The City successfully received \$80,000 and \$30,000 in 2010 and 2011, respectively, from the Kane County Riverboat Grant Program to assist with the completion of the Bob Leonard Riverwalk Project. Staff would like to submit an application for the Kane County Community Riverboat Grant for the rehabilitation of the municipal parking campus located on the north side of the Municipal Center.

The project will include the removal of the existing asphalt parking lot and respective storm sewer, approximately 3.2 acres. The new parking lot will include the creation of increased green space along the Fox River, provide “source” treatment for storm water runoff utilizing various best management practices (BMP’s), the installation of a new rain garden which will also be used by local high schools for educational purposes, permeable pavement, brick paver walkway, new bike path, bio-swales, and enhanced landscaping improvements (see attached exhibit). The City has also been approached by various organizations for the donation of sculptures to further improve the aesthetic of the open space limits.

The 2013 grant application will be requesting an amount of \$100,000 which is the maximum allowable amount under this grant. The city has also applied for an additional grant through the IEPA (Illinois Green Infrastructure Grant Program). The amount requested for this grant is approximately \$637,000. Assuming this grant is also received, the remaining fiscal obligation is approximately \$113,000.

As part of the application submittal to the County approval of the attached resolution is required. Staff has been working closely with the Kane County staff on the submittal and for these reasons staff requests that the City Council approve the resolution to authorize the application of the grant and to allow staff to execute all documents upon receipt of the grant monies.

Attachments: *(please list)*

Copy of Resolution Authorizing Application to Kane County Riverboat Grant
Copy of Approved Concept Plan

Recommendation / Suggested Action *(briefly explain):*

Recommend approval of a Resolution Authorizing Application to Kane County Riverboat Grant and that the City Administrator be authorized to execute all necessary documents.

<i>For office use only:</i>	<i>Agenda Item Number: 5.g</i>
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City of St. Charles, Illinois
Resolution No. _____

**A Resolution Authorizing Application for Kane County Development
Funds and Execution of all Necessary Documents**

**Presented & Passed by the
City Council on _____**

WHEREAS, the City of St. Charles has determined that it is in its best interests to submit an application for Kane County Riverboat Funds for the City of St. Charles Municipal Campus / BMP Gardens Parking Lot project, and;

WHEREAS, said project will include the removal and replacement of the existing parking lot, the addition of open green space, improved landscaping, improved water quality measures along with additional best management practices, and;

WHEREAS, the Kane County Board must approve said application and will require the City of St. Charles to execute a Funding Agreement and other necessary documents upon approval.

NOW THEREFORE, be it resolved by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, as follows:

SECTION ONE: That Donald P. DeWitte, Mayor, is hereby authorized to execute an application for Kane County Riverboat Funds, a Funding Agreement and other necessary documents upon approval of the application by the Kane County Board, and any requests for payment and documentation required to be submitted by the City of St. Charles to Kane County requesting the dispersal of funds.

SECTION TWO: That any changes to the above-stated project description must be approved by the City of St. Charles.

SECTION THREE: This Resolution shall be in full force and effect upon its passage and approval.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2013.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2013.

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of _____ 2013.

Resolution No. _____

Page 2

Donald P. DeWitte, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to Approve Resolution Authorizing Application to Kane County Community Development Fund Grant
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Presenter:	James Bernahl
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Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$423,000	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

Executive Summary:

Each year Kane County offers grant programs to help improve the quality of life within Kane County. Last year the City successfully received \$100,000 from the Kane County Community Development Fund. These grant dollars in combination with City general funds were used to improve the infrastructure and roadway on the northern half of N. 15th Street between Dean Street and Brook Street. Staff would like to submit an application for the Kane County Community Development Fund for the second phase of the infrastructure and roadway improvement project on the southern portion of N. 15 St. between Brook Street and West Main Street.

This roadway corridor requires water, storm, and roadway improvements. This project was developed to be constructed over a two year period (2012 -2013). Advancing the project to construction is contingent on receiving the Kane County grant. The first phase of construction began in August of 2012 and was completed in October 2012. The second phase of construction is scheduled to begin in August 2013 and be completed by mid-November 2013.

The 2013 grant application will be requesting an amount of \$100,000 which is the maximum allowable amount under this grant. The remaining fiscal obligation for Phase II of construction is approximately \$423,000. The remaining fiscal obligation for Phase II of the project will be \$323,000.

As part of the application submittal to the County an approval of the attached resolution must be completed. Staff has been working closely with the Kane County staff on the submittal and for these reasons staff requests that the City Council approve the resolution to authorize the application of the grant and to allow staff to execute all documents upon reception of the grant monies.

Attachments: *(please list)*

Copy of Resolution Authorizing Application to Kane County Community Development Fund

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve Resolution Authorizing Application to Kane County Community Development Fund Grant Program and that the City Administrator be authorized to execute all necessary documents.

For office use only:

Agenda Item Number: 5.h

City of St. Charles, Illinois
Resolution No. _____

**A Resolution Authorizing Application for Kane County Development
Funds and Execution of all Necessary Documents**

**Presented & Passed by the
City Council on _____**

WHEREAS, the City of St. Charles has determined that it is in its best interests to submit an application for Kane County Development Funds for Phase 2 of the North 15th Street Reconstruction project, and;

WHEREAS, said project will include the removal and reconstruction of North 15th Street and subterranean infrastructure generally located between West Main Street and Brook Street, and Brook Street located between North 15th Street and Firethorne Condos, and;

WHEREAS, the Kane County Board must approve said application and will require the City of St. Charles to execute a Funding Agreement and other necessary documents upon approval.

NOW THEREFORE, be it resolved by the Mayor and City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, as follows:

SECTION ONE: That Donald P. DeWitte, Mayor, is hereby authorized to execute an application for Kane County Development Funds, a Funding Agreement and other necessary documents upon approval of the application by the Kane County Board, and any requests for payment and documentation required to be submitted by the City of St. Charles to Kane County requesting the dispersal of funds.

SECTION TWO: That any changes to the above-stated project description must be approved by the City of St. Charles.

SECTION THREE: This Resolution shall be in full force and effect upon its passage and approval.

PRESENTED to the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2013.

PASSED by the City Council of the City of St. Charles, Illinois, this _____ day of _____ 2013.

Resolution No. _____

Page 2

APPROVED by the Mayor of the City of St. Charles, Illinois, this _____ day of
_____ 2013.

Donald P. DeWitte, Mayor

ATTEST:

City Clerk

COUNCIL VOTE:

Ayes:

Nays:

Absent:

Abstain:



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: ComEd Reliability and Maintenance Issues – Information only

Presenter: Tom Bruhl

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$	Budgeted:	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

Presentation of the discussion that occurred with ComEd, and system reliability since the last update.

Attachments: *(please list)*

ComEd Reliability Memo, ComEd Maintenance Chart

Recommendation / Suggested Action *(briefly explain):*

For information only

For office use only: Agenda Item Number: 5 . i

Public Works Department
- Electric Office -



Memo

Date: 11/13/2012
To: Mark Koenen
From: Tom Bruhl
Cc: Richard Gallas
Re: ComEd Update

Staff has met with ComEd monthly since our last update in July of 2012.

Two significant storms created five sustained outages and four momentary outages in July and August. The major event on July 1 occurred on a Sunday and the August 4 storm was a Saturday. Restoration efforts outside of normal work hours create slightly longer outages while ComEd and City staff members report to work. The outages were all investigated by ComEd to document root cause.

Although the sustained outages were numerous and had serious impact on our customers, ComEd and City crews were able to restore all of the substation feeds within hours.

The longest ComEd line outage started in the early morning of July 2, and most heavily impacted the south east quadrant, for four hours and eighteen minutes, when ComEd restored the line. The outage was caused by tree contact with the line.

Both lines into the Dunham Road Substation were lost during the July 1 storm. City crews used an internal tie and reserve capacity on another 35kV line to restore half of the substation within about three hours. ComEd restored the other line approximately an hour later. Both line outages were related to trees. The ability to restore using City owned internal ties and reserve capacity on other ComEd feeds reinforces how important our contingency planning efforts are.

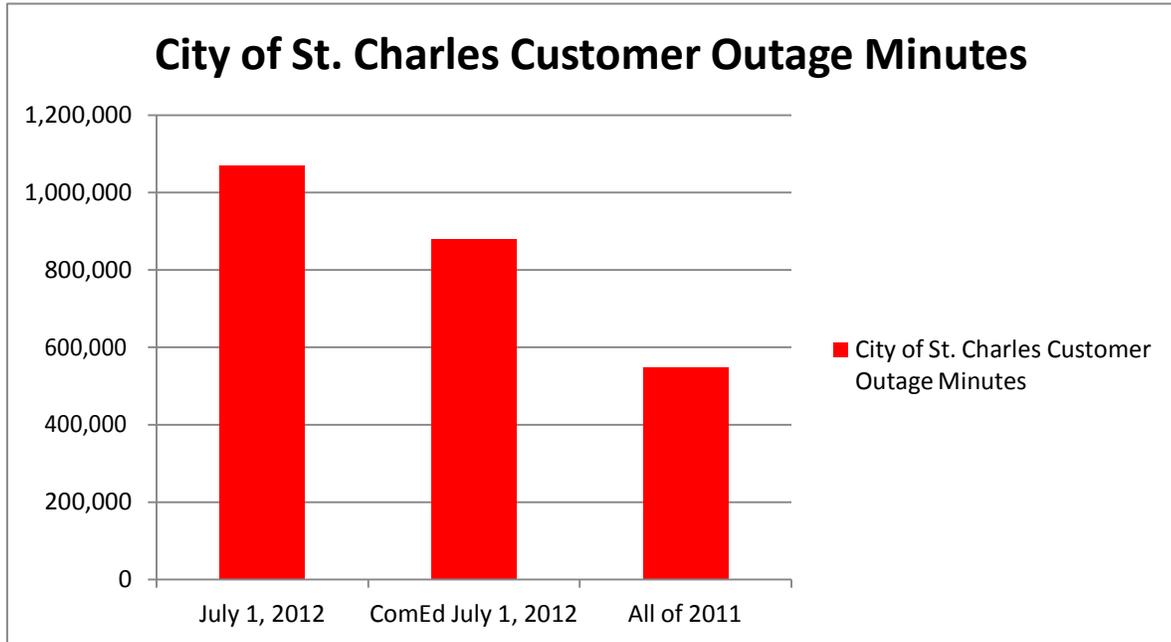
The line coming into N. 12th Street Substation was lost during the July 1 storm. The 35kV line survived the storm, but the 138kV line feeding ComEd's South Elgin Substation was lost. ComEd was able to restore power to the northwest quadrant of St. Charles within 38 minutes.

The storm of August 4 caused a sustained outage to the line into Peck Road Substation. The City crews restored power to our customers using an internal tie and reserve capacity on another line within approximately an hour. The cause of the outage was a lightning hit on a padmounted transformer similar to our LDC unit at RR Donnelley.

On the momentary side, lightning caused four separate line outages during storms. While inconvenient, the momentary outages are much better than the almost certain sustained outages that would have occurred without the protective equipment.

There have been two additional momentary outages, not related to storms. The first impacted the southwest quadrant on September 30. The second impacted the NE and SE quadrants on October 18. Those outages are currently under investigation by ComEd.

In terms of customer outage minutes (the product of the number of customers out of service and the number of minutes they are without power), the July 1 event was 1,068,668 customer outage minutes. ComEd line outages were responsible for 878,928 of those minutes. The balance was due to internal problems on the City distribution system. For the entire calendar year of 2011, the number of customer outage minutes in the City of St. Charles, for all causes, was 548,441. So the July 1 event by itself caused almost double the customer outage minutes that we sustained in all of 2011.



Another key indicator of the significance of the July 1 storm is the number of customers who had a sustained outage. The Electric Utility has approximately 15,500 customer accounts. Over 7,000 customers experienced a sustained outage over the July 1 through July 2 event.

The storm hit at approximately 12:10PM. Within 12 hours, the City and ComEd restored all but 31 customers, which was 99.5% of the customers impacted. All ComEd related outages were restored by just after 4PM.

There have been no sustained outages related to ComEd since August 5.

Staff discussed the installation of LDC2 in the area of the Red Gate Bridge and requested a ComEd quote to provide a 34.5kV feed into this location. We also discussed a second feed into that station. Our effort to obtain a 10th feed is not economically practical at this time. We will continue to work with the ComEd Planning group to investigate reasonable alternatives to bring a diverse 34.5KV feed into our LDC2 at Red Gate Bridge.

The next ComEd meeting is scheduled for December 12, 2012.

Summary of ComEd Maintenance & System Improvements Relating To The City of St. Charles

Line Number and (Sub Served)	Date of Last Tree Trimming ***	Date of Next Tree Trimming ***	Date of Last Thermoscan Inspection	Date of Next Thermoscan Inspection	Date of Last Maintenance Inspection	Date of Next Maintenance Inspection	Improvement Projects on Lines	Projects in ComEd Substation Related to Lines	Other Projects
L7962 (1/2 of City Hall Sub)	3/27/2012	3/26/2016	11/4/2011	12/31/2013	9/27/2012	12/31/2014	Installation of "Spacer Cable" in wooded section North of Q-Center property COMPLETE	All P.M.'S currently on schedule	
L13150 (1/2 City Hall Sub) and (1/2 Prairie St Sub)	8/18/2009	8/17/2013	3/5/2012	12/31/2014	2/3/2012	12/31/2014	Enhanced tree trimming around switch poles on both side of Dupage Airport COMPLETE	All P.M.'S currently on schedule	
L13154 (1/2 N 12th St Sub) and (1/2 Dunham Sub)	8/18/2009	8/17/2013	4/21/2011	12/31/2013	2/6/2012	12/31/2014	Enhanced tree trimming around switch poles on both side of Dupage Airport COMPLETE	All P.M.'S currently on schedule	
L13155 (1/4 Dukane Sub)	7/18/2009	7/17/2013	4/21/2011	12/31/2013	3/22/2011	12/31/2013	Enhanced tree trimming around switch poles on both side of Dupage Airport COMPLETE	All P.M.'S currently on schedule	
L13156 (1/4 Dukane Sub)	6/30/2009	6/29/2013	3/5/2012	12/31/2014	3/6/2012	12/31/2014	Enhanced tree trimming around switch poles on both side of Dupage Airport COMPLETE	All P.M.'S currently on schedule	
L13159 (1/2 Dunham Sub)	7/13/2009	7/12/2013	4/4/2012	12/31/2013	10/3/2012	12/31/2014		All P.M.'S currently on schedule	
L57736 (1/2 N 12th St Sub)	4/19/2010	4/18/2014	3/9/2012	12/31/2014	4/2/2012	12/31/2014		All P.M.'S currently on schedule	
L11167 (1/2 Dukane Sub)	7/12/2012	7/11/2016	4/9/2012	12/31/2013	4/19/2011	12/31/2013		All P.M.'S currently on schedule	
L56931 (Peck Rd Sub) and (1/2 Prairie St Sub)	7/13/2010	7/12/2014	6/1/2012	12/31/2014	11/2/2011	12/31/2013	Lightning arrester enhancement project from Deer Path Rd. to ESSW568 St. Charles COMPLETE	All P.M.'S currently on schedule	New 34kv recloser is currently scheduled to be installed in 2013

* Microprocessor based relays prohibit tripping upon loss of input sources (V,I) due to failure, perform self tests, initiate failure alarms, provide more setting

** Digital SCADA allows more monitoring and control of relays and equipment.

*** The tree trimming cycle is 4 years. However, spot inspection/trimming is also conducted in 2 of the 3 'off-cycle' years.

Enclosed switchgear is less susceptible to foreign interference type outages.

Networked line has sources at separate stations.



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: 2012 Electric Reliability Summary – Information Only

Presenter: Tom Bruhl

Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$	Budgeted:	YES		NO	X
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If NO, please explain how item will be funded:

Executive Summary:

Presentation of the 2012 Electric Reliability Statistics.

Note that for 2013, we will be converting to using the standard APPA Reliability Software, and future outage reports, charts, and graphs may look different.

Attachments: *(please list)*

2012 Electric Reliability Presentation

Recommendation / Suggested Action *(briefly explain):*

For information only

<i>For office use only:</i>	Agenda Item Number: 5.j
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Public Works Department
- Electric Office -



Memo

Date: 11/13/2012
To: Mark Koenen
From: Tom Bruhl
Cc: Richard Gallas
Re: ComEd Update

Staff has met with ComEd monthly since our last update in July of 2012.

Two significant storms created five sustained outages and four momentary outages in July and August. The major event on July 1 occurred on a Sunday and the August 4 storm was a Saturday. Restoration efforts outside of normal work hours create slightly longer outages while ComEd and City staff members report to work. The outages were all investigated by ComEd to document root cause.

Although the sustained outages were numerous and had serious impact on our customers, ComEd and City crews were able to restore all of the substation feeds within hours.

The longest ComEd line outage started in the early morning of July 2, and most heavily impacted the south east quadrant, for four hours and eighteen minutes, when ComEd restored the line. The outage was caused by tree contact with the line.

Both lines into the Dunham Road Substation were lost during the July 1 storm. City crews used an internal tie and reserve capacity on another 35kV line to restore half of the substation within about three hours. ComEd restored the other line approximately an hour later. Both line outages were related to trees. The ability to restore using City owned internal ties and reserve capacity on other ComEd feeds reinforces how important our contingency planning efforts are.

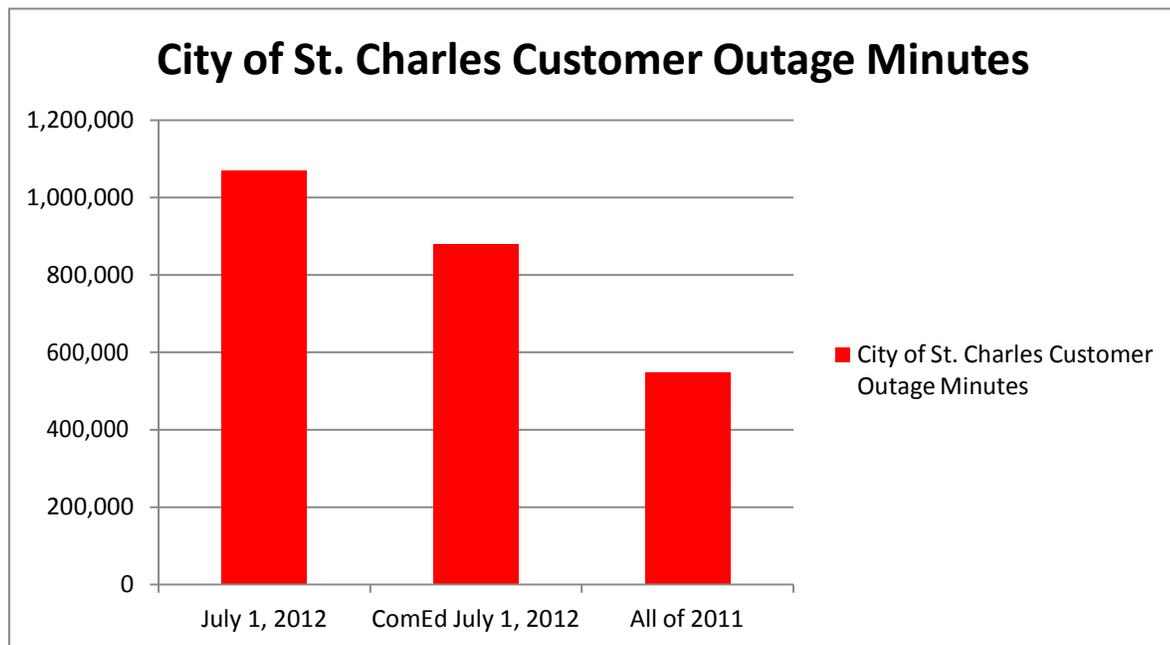
The line coming into N. 12th Street Substation was lost during the July 1 storm. The 35kV line survived the storm, but the 138kV line feeding ComEd's South Elgin Substation was lost. ComEd was able to restore power to the northwest quadrant of St. Charles within 38 minutes.

The storm of August 4 caused a sustained outage to the line into Peck Road Substation. The City crews restored power to our customers using an internal tie and reserve capacity on another line within approximately an hour. The cause of the outage was a lightning hit on a padmounted transformer similar to our LDC unit at RR Donnelley.

On the momentary side, lightning caused four separate line outages during storms. While inconvenient, the momentary outages are much better than the almost certain sustained outages that would have occurred without the protective equipment.

There have been two additional momentary outages, not related to storms. The first impacted the southwest quadrant on September 30. The second impacted the NE and SE quadrants on October 18. Those outages are currently under investigation by ComEd.

In terms of customer outage minutes (the product of the number of customers out of service and the number of minutes they are without power), the July 1 event was 1,068,668 customer outage minutes. ComEd line outages were responsible for 878,928 of those minutes. The balance was due to internal problems on the City distribution system. For the entire calendar year of 2011, the number of customer outage minutes in the City of St. Charles, for all causes, was 548,441. So the July 1 event by itself caused almost double the customer outage minutes that we sustained in all of 2011.



Another key indicator of the significance of the July 1 storm is the number of customers who had a sustained outage. The Electric Utility has approximately 15,500 customer accounts. Over 7,000 customers experienced a sustained outage over the July 1 through July 2 event.

The storm hit at approximately 12:10PM. Within 12 hours, the City and ComEd restored all but 31 customers, which was 99.5% of the customers impacted. All ComEd related outages were restored by just after 4PM.

There have been no sustained outages related to ComEd since August 5.

Staff discussed the installation of LDC2 in the area of the Red Gate Bridge and requested a ComEd quote to provide a 34.5kV feed into this location. We also discussed a second feed into that station. Our effort to obtain a 10th feed is not economically practical at this time. We will continue to work with the ComEd Planning group to investigate reasonable alternatives to bring a diverse 34.5KV feed into our LDC2 at Red Gate Bridge.

The next ComEd meeting is scheduled for December 12, 2012.



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve Change Order No. 1 to Contract with Archon for Directional Boring Services

Presenter: Tom Bruhl

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$100,000	Budgeted:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO	
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If NO, please explain how item will be funded:

Executive Summary:

In May of 2012, Electric engineering estimated the approximate funds from our Cable Replacement budget that would be spent on injection (rejuvenation) vs. directional boring (replacement). Since cable injection is approximately 60% less per foot, adequate funds were reserved for cable injection. Two things have occurred this year that have impacted our estimates. First, our crew had a very efficient fall and our cost per foot for injection has declined from \$6.56 to \$4.44. Second, there have been a number of locations that we could not inject due to splices in the cable. The result is that we have passed our original goal by 12,000 feet without using all of the cable injection funds. Subsequently, we need to move those funds to directional boring to complete a number of subdivisions where spans were passed over due to splices. The Novinium purchase order will be decreased by this change order amount, creating a net zero change to our budget allocation. In FY13, we have completed 54,437 feet worth of injection and 9,180 feet of new cable in pipe. We have 100% completion within a number of subdivisions as shown on the Priority Matrix. Transfer of these funds will allow us to reach 100% completions on many more of the highest priority subdivisions.

Attachments: *(please list)*

Cable Priority Matrix

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve Change Order No. 1 to contract with Archon in the amount of \$100,000.

<i>For office use only:</i>	<i>Agenda Item Number: 5.k</i>
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Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank
Thornley on the Fox Unit 1 - Thornhill Lane Ⓟ	1980	1	☠	1	1	\$40,599	34	Approximately 2332 ft. of direct buried cable: 5617T01 to 5623T01; 5625T02 to 5623T02	2337	3	①
Long Meadow of Fox ⚡	1977	0	1	1	1	\$35,162	44	Complete direct bury 2204 ft. 4423T01 to 4421S01; 4424T01 to 4424T02; 4413T04 to 4412T02	2024	3	②
Delnor Park ⚡	1972	1	0	1	2	\$8,773	22	Directional Bore New Cable & Conduit - Strand filled up pole 4468T02 to 4467P01 => 464 ft.	505	4	③
Aintree - fault 2010	1976	0	☠	1	1	\$140,177	84	Total Direct Buried 8,000 ft. Reconfigure residential loops 3682T01 to 3692T02 reconfig. Remove transformer 3692T01 & install splice box secondary. 3567T01 to 3568T01 under road 3671T01 to 3673B01 splice box 3578T02 to 3589T02 under road	8069	2	④
Persimmon Fields ⚡	1979	1	☠	1	1	\$124,351	55	Complete Direct Buried Cable 4455S01 to 4445T02 => 4800 ft. 4455S01 to 4446T01 => 2100 ft.	7158	3	⑤
Rolling Hill Manor Section 3	1969	1	☠	1	1	\$38,480	44	Need to complete direct bury cable in Rolling Hills Manor -- 3262S01 to 3199T01 => 2900' 3199T01 to 3262S01 => 3000'	2215	3	⑥
Rolling Hill Manor Section 4	1971	1	☠	1	\$34,970	37	2013		3		
Rolling Hill Manor Section 6	1971	1	1	1	\$32,174	27	1852		4		
Cambridge East - Unit 1	1978	0	2	1	1	\$16,139	47	Complete Direct Buried Cable 3262S01 to 3253T01 => 700 ft. 3254T01 to 3254T02 => 200 ft. Mostly New Cable in Conduit!	929	4	⑦
Cambridge East - Unit 2	1981	0	2	1	1	\$22,254	45	Piggyback direct buried cable with cable in Cambridge East 1 3262S01 to 3252T02 => 1200 ft.	1281	4	⑦
Wildrose Springs - Phase 1	1980	2	2	1	1	\$47,322	44	Total Direct Buried Cable from 5552S01 to 5551S01 => 2800 ft.	2724	6	⑧
Hunters Fields Unit 1A ⚡	1985	2	2	2	1	\$16,122	22	Total Direct Buried Cable from 4416T01 to 3498T01 => 950 ft.	928	7	⑨
Hunters Fields Commons - Dover Lane & Derby Course	1986	2	3	4	1	N/A	61	New Duct/New Cable => 1997	©	10	☒

New Cable in Conduit	Total Cable Injected in 2012	Excavate Splices & Complete Cable Injection	Percent Complete
852 planned, (1) 5615T01-5617T01	1485	1515 planned, (2) 5623T02-5625T02 5615T01-5623T01	64%
2024 ft. duct & 1/0 cable installed (4) 4421S01-4423T01 4424T01-4424T02 4413T04-4412T02 4413T02-4413T03	No Injection Directional Bore New 1/0 Cable in Conduit Only	N/A	100%
COMPLETE	505	505 planned, (1) 4468T02-4467P01	100%
4888 planned, (6) 3567T01-3568T01 3671T01-3673SB01 3682T01-3692T02 3692T02-3682T02 3682T02-3589T02 3589T02-3578T02	414	N/A	29%
622 ft. duct & 1/0 cable installed (1) 4466T02-4457T01	6536	N/A	100%
2344 planned, (7) 3262S01-3262T01 3262T01-3261T02 3271T02-3179T02 3291T02-3199T01 3281T01-3291T02 3189T01-3189T02 3272T02-3262S01	258	538 planned, (2) 3189T02-3179T01 3272T01-3272T02	12%
	1675		83%
	575		31%
504 planned, (2) 3254T01-3254T02 3253T01-3263T01	423	N/A	46%
683 planned, (1) 3262S01-3261T01	598	N/A	47%
2237 planned, (4) 5563T01-5563T02 5561T02-5551B02 5553T01-5554S01 5551B01-5552S01	1504	255 planned, (1) 5562T01-5562T03	55%
COMPLETE	928	DONE	100%
Not Required	N/A	Not Required	☑

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank
Hunters Fields Unit 1	1985	2	2	2	1	\$27,083	52	Total Direct Buried Cable from 3465S01 to 3455S01 => 2450 ft. 3465S01 to 3477T01 => 850 ft.	1559	7	9
Milburn Unit #5	1969	2	3	1	1	\$47,861	42	Total Direct Buried Cable from 5283P01 to 5293P04 => 2700 ft. Reconfigured the NO out-of-Ø	2755	7	10
Fox Glade PUD - Unit 1	1971	2	☠	1	1	\$30,176	17	Total Direct Buried Cable from 4178P02 to 4178P04 => 1700 ft.	1737	4	11
Prairie View Addition - Primary Cable is #2 Cu.	1972	2	3	1	1	\$16,278	16	Total Direct Buried Cable from 5241P03 to 5139P04 => 1100 ft.	937	7	12
Evergreen Addition	1976	2	3	1	2	\$11,500	8	Complete Direct Buried Cable: 5381P02 to 5288P06 => 700'	662	8	13
Marshall's Addition	1976	2	3	1	2	\$11,848	11	Complete Direct Buried Cable: 5362T04 to 5352P01 => 700'	682	8	14
CMD Stern 3Ø	1986	0	3	2	2	\$93,704	27	(27) Three-Phase Customers Approximately 3303 ft. of Direct Buried Cable to replace	9909	7	15
Hunters Fields Unit 2 ⚡	1986	2	3	2	1	\$35,422	50	Total Direct Buried Cable from 3468T02 to 3486T01 => 1150 ft. 3486T02 to 3477T01 => 1250 ft.	2039	8	9
Hunters Fields Unit 4 ⚡	1986	2	3	2	2	\$18,415	22	Total Direct Buried Cable from 3498T01 to 3495T01 => 1100 ft.	1060	9	9
Cambridge East - Unit 3 ⚡	1985	2	2	2	2	\$18,693	28	Cambridge East Units 3 & 4	1076	8	7
Cambridge East - Unit 4 ⚡	1985	2	2	2	2	\$4,117	14	Complete Direct Buried Cable 3252T02 to 3149T01 => 1400 ft. 3253T01 to 3252T02 => 300 ft.	237	8	
Larson/Ronzheimer - July 20, 2011 - Cable Fault ⚡	1984	2	2	2	2	See Below	33	Cable Failure on 7/20/2011 Total Direct Buried 3350 ft. See Cambridge East 5, 6, & 7.	4611	8	7
Cambridge East - Unit 5 ⚡	1985	2	2	2	2	\$15,983	29	Complete Direct Buried Cable 3235S01 to 3252T01 => 2500'	920	8	7
Cambridge East - Unit 6 ⚡	1986	2	2	2	2	\$20,030	27	3235S01 to 3149T01 => 2850'	1153	8	
Cambridge East - Unit 7 ⚡	1986	2	2	2	2	\$44,091	28	Larson/Ronzheimer Fault	2538	8	
Cambridge East - Unit 8 ⚡	1986	2	3	2	1	\$21,229	24	Complete Direct Buried Cable 3255T02 to 3254T02 => 1250 ft.	1222	8	7

New Cable in Conduit	Total Cable Injected in 2012	Excavate Splices & Complete Cable Injection	Percent Complete
COMPLETE	1559	288 planned, (1) 3457T01-3457T02	100%
667 planned, (2) 5282T02-5281T01 5282T01-5293P04	2088	at 5285P05 moved tap from BØ to CØ clear N.O. out-of-Ø	76%
1737 planned, (4) 4178P04-4178T01 4178T01-4177T01 4177T01-4167T01 4167T01-4178P02	No Injection Directional Bore New 1/0 Cable in Conduit Only	N/A	0%
565 planned, (2) 5149T01-5241P03 5231T01-5139P04	372		40%
662 planned, (3) 5288P06-5288T04 5288T04-5381T01 5381T01-5381P02	No Injection Directional Bore New 1/0 Cable in Conduit Only	N/A	0%
507 planned, (2) 5352P01-5362T03 5362T05-5362T04	185	N/A	27%
8764 planned, (5) 3228T02-3218T01 3218T01-3218T02 2267T02-2257T02 2257T02-2247T01 2247T01-2247P01	No Injection Directional Bore New 3Ø Cable in Conduit Only	N/A	12%
COMPLETE	2039	DONE	100%
COMPLETE	1060	DONE	100%
COMPLETE	1076	DONE	100%
COMPLETE	237	DONE	100%
COMPLETE	see Cambridge East Unit 5-7	DONE	100%
COMPLETE	920	DONE	100%
COMPLETE	1153		100%
COMPLETE	2538		100%
COMPLETE	1222	DONE	100%

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank	New Cable in Conduit	Total Cable Injected in 2012	Excavate Splices & Complete Cable Injection	Percent Complete	
Delnor Woods Medical Complex & Pineview Nursing Home 3Ø	1973	2	3	5	2	N/A	8	Replaced in 2011 lightning hit on 7/23/11. (8) 3Ø customers. New Cable in Conduit => 2011	©	12	☒	N/A	N/A	N/A	☑	
CMD - Stone/Dukane 3Ø	1974	0	3	5	2	N/A	11	(11) Three-Phase customers, New Cable in Conduit => 2007	©	10	☒	N/A	N/A	N/A	☑	
Manor Houses - Unit 1, 2, & 3 at Whittington Course	1979	0	3	5	1	N/A	122	Investigate - Completed 2008! GIS => new cable in conduit.	©	9	☒	N/A	N/A	N/A	☑	
Chandler	1979	2	3	5	2	N/A	27	New Cable in Conduit => 2009	©	12	☒	N/A	N/A	N/A	☑	
Thompson Middle School	1994	0	3	5	2	N/A	1	New Cable in Conduit => 2010		10	☒	N/A	N/A	N/A	☑	
Randallwood Medical 3Ø	1983	3	3	2	1	\$23,348	4	(4) 3-Phase customers, Need to inject/replace 823' of direct buried cable 6432T01-6339S02	2469	9	15	6339S02-6339T01 6339T01-6431T02 6431T02-6432T02 6432T02-6432T01	No Injection Directional Bore New 3Ø Cable in Conduit Only	N/A	25%	
Wildrose Springs - Phase 3	1987	3	1	3	1	\$66,849	37	Complete with Wildrose #1 (E)5551S01 to 5467T02 => 1500 (W)5551S01 - 5467T02 => 1200	3848	8	8	66838	1535 planned, (3) 5561T01-5551B02 5469T02-5551B01 5467T01-5467T02	2313	444 planned, (1) 5469T02-5469T03	60%
Hunter Woods ☆	1988	3	3	3	0	\$59,917	33	Complete Direct Buried Cable: 3581S01 to 3584S01 => 3800'	3449	9	16	70287	COMPLETE	3449	DONE	100%
Woods of Fox Glen 1 ☆	1988	2	3	3	1	\$130,258	51	(W)4736S01 to 4736S01=>4500' (E) 4736S01 to 4736S01 =>3000'	7498	9	17	77785	COMPLETE	7498	498 planned, (1) 4737T01-4738T01	100%
Royal St. James & Dunham Woods	1989	2	3	3	1	\$100,360	49	Complete Direct Buried Cable 3633S01 to 3538S01 => 5500 ft.	5777	9	18	83562	859 planned, (2) 3539T01-3539T02 3631T01-3539T01	922	993 planned, (1) 3633S01-3611T01	16%
Cambridge East - Unit 9	1987	3	2	3	1	\$61,533	57	Complete Direct Buried Cable 3168S01 to 3148T01 => 2300 ft. 3167S01 to 3157T03 => 1250 ft.	3542	9	19	90918	Fence impairs completion of span 3167S01-3157T01	3428	418 planned, (1) 3158T01-3169T01	97%
Cambridge East - Unit 10	1987	3	2	3	1	\$17,998	32	Complete Direct Buried Cable 3148T01 to 3148T02 => 600 ft. 3147T01 to 3138T03 => 500 ft.	1036	9	19		COMPLETE	1036	DONE	100%
Cambridge East - Unit 11	1987	3	2	3	1	\$48,260	47	Complete Direct Buried Cable 3129S01 to 3138T01 => 1400 ft. 3129S01 to 3138T01 => 1400 ft.	2778	9	19		644 planned, (1) 3138T03-3128T01	2209		80%
Royal Fox ReSub 205	1988	3	3	3	0	\$82,692	39	Complete Direct Buried Cable 2694S01 to 2694S01 => 4800 ft. Reconfigure N.O out-of-phase	4760	9	20		569 planned, (1) 3615T02-2694S02 Reconfigure N.O. to remove Out-of-Ø			0%
Royal Fox ReSub 206	1988	3	3	3	0	\$93,255	69	Complete Direct Buried Cable 2792T01 to 2791S01 => 750 ft. 2791S01 to 2785S01 => 3700 ft.	5368	9	20	1136 planned, (1) 2782T01-2785T02 488 existing duct	4232		79%	
The Royal Fox	1988	3	3	3	0	\$107,639	74	Complete Direct Buried Cable 3517S01 to 2694S02 => 2500 ft. 2694S02 to 3517S01 => 3500 ft.	6196	9	20				0%	
Royal Fox Country Club	1988	3	3	3	0	\$201,814	232	Complete Direct Buried Cable: (E)2774S01 to 2694S02 => 6000' (W)2774S01 to 2694S02=>6000'	11617	9	20	118859				0%
TOTAL DISTRIBUTION CABLE IMPROVEMENTS - INJECTION & REPLACEMENT @ 2012												9180	54437	63617	29%	

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank	New Cable in Conduit	Total Cable Injected in 2012	Excavate Splices & Complete Cable Injection	Percent Complete
Kehoe's Heath Park	1989	3	3	3	0	\$66,484	61	Complete Direct Buried Cable: 5254P01 to 5273P02 => 3800 ft.	3827	9	20				
Charlemagne Phase 1	1989	3	3	3	0	\$125,724	171	(N)2592S02 to 2592S02 => 6400' (S)2592S02 to 2479T02 => 4400'	7237	9	20	1017 ft duct install need 1/0 cable (2), 3513T01-3514T01 2583T01-2593S01			14%
Charlemagne Phase 2	1989	3	3	3	0	\$62,957	122	(N)2592S02 to 2592S02 => 6400' (S)2592S02 to 2479T02 => 4400'	3624	9	20				0%
Wildwood Estates	1989	2	3	2	2	\$22,549	16	Total Direct Buried Cable from 6414P01 to 12kV Elbow Modul at 2030 Thornwood Cir 1300 ft.	1298	9	20				0%
Hunt Club	1989	3	3	3	0	\$111,947	94	4431S01 to 4421S01 => 4700 ft. 4421S01 to 4424T01 => 1200 ft. 4436S01 to 4445T01 => 1800 ft. 4436S01 to 4446T01 => 1100 ft.	6444	9	20				0%
Hunt Club 2	1990	3	3	3	0	\$297,710	184	3499S01 to 4436S01 => 6700 ft. 3584S01 to 3576S01 => 3400 ft. 3499S01 to 4436S01 => 7400 ft.	17137	9	20				0%
Sutton Place	1989	2	3	3	2	\$20,065	11	Complete Direct Buried Cable with The Hunt Club 1100 ft.	1155	10	20				0%
Mediapolis Addition	1990	3	3	3	1	\$27,587	27	Complete Direct Buried Cable: 4174P03 to 4173T01 => 1600 ft.	1588	10	20				0%
Wildrose Springs - Phase 2	1986	2	3	3	2	N/A	77	Cable in Conduit	©	10	☒	Cable in Conduit	N/A	N/A	☑
Covington Court	1987	3	3	3	0	N/A	174	Cable in Conduit	©	9	☒	Cable in Conduit	N/A	N/A	☑
CMD - 37th 3Ø	1987	2	3	3	2	\$12,114	12	(27) Three-Phase Customers Approximately 569 ft. of Direct Buried Cable to replace - part of Eckrich Reinforcement job.	1281	10	20	1688 planned, (3) 2387T01-2387T02 2377S01-2377S02 2382S01-2383M02	No Injection Directional Bore New 3Ø Cable in Conduit Only	N/A	0%
CMD - 38th 3Ø	1987	2	3	3	2	\$3,868	15		409	10					
Red Gate Unit 1	1988	3	3	3	1	\$67,544	31	Complete w/ Red Gate Unit 3 5647S01 to 5647S01 => 7500 ft.	3888	10	20				0%
Willowgate	1988	3	3	3	1	N/A	40	Cable in Conduit	©	10	☒	Cable in Conduit	N/A	N/A	☑
Red Gate Unit 3	1989	3	3	3	1	\$62,610	32	Complete w/ Red Gate Unit 1 5647S01 to 5647S01 => 7500 ft.	3604	10	20				0%
CMD-Unit 1 - Wallace 3Ø (RRD)	1989	3	3	3	2	N/A	4	(4) Three-Phase customers, Cable in Conduit	©	11	☒	Cable in Conduit	N/A	N/A	☑
Woods of Fox Glen 2	1990	3	3	3	1	\$169,154	44	Includes Woods of Fox Glen 3 (N)4715S01 to 4715S01 => 4883' (S) 4715S01 to 4715S01 => 4873'	9737	10	20				0%
CMD - Ohio 3Ø	1990	3	3	3	1	N/A	37	3-Phase Cable in Conduit	©	10	☒	Cable in Conduit	N/A	N/A	☑
Charlestowne Mall 3Ø	1990	3	3	3	2	N/A	11	3-Phase Cable in Conduit	©	11	☒	Cable in Conduit	N/A	N/A	☑
Hunt Club Unit 3	1991	2	3	4	1	\$33,199	27	4436S01 to 4426T02 => 950 ft. 4427T01 to 4416T01 => 1000 ft.	1911	10	20				0%

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank		New Cable in Conduit	Total Cable Injected in 2012	Excavate Splices & Complete Cable Injection	Percent Complete		
Pomeroy Ct. East of 7th Ave	1991	3	3	4	1	\$12,543	33	Only 1Ø transformer w/650 ft. 4117P04 to 3198P02 => 650 ft.	722	11	20	182721				0%		
Red Gate Unit 2	1991	3	3	4	1	\$12,282	27	Includes Red Gate Unit 2, 4 & 8 5656S01 to 5764S01 => 4900 ft.	707	11	20	186298				0%		
Red Gate Unit 4	1991	3	3	4	1	\$31,062	37		1788	11	20						0%	
Walnut Hill	1991	2	3	4	0	N/A	194	New Cable in Conduit	©	9	☒			Cable in Conduit	N/A	N/A	☑	
Townes of Fox Chase - Waverly Circle	1992	2	3	4	1	N/A	77	New Cable in Conduit	©	10	☒			Cable in Conduit	N/A	N/A	☑	
Viewpointe	1992	3	3	4	0	N/A	55	New Cable in Conduit	©	10	☒			Cable in Conduit	N/A	N/A	☑	
Fox Meadow Estates	1992	3	3	4	1	\$18,797	17	Complete Direct Buried Cable: 5386P02 to 5386P06 => 1082 ft.	1082	11	20						0%	
Red Gate Unit 5	1993	3	3	4	1	\$40,008	22	Red Gate 5, 6 & 7 completed together-several spans in duct 5779S01 to 5764S01 => 6000 ft. 5764S01 to 5777T01 => 1600 ft.	2303	11	20						0%	
Red Gate Unit 6	1993	3	3	4	1	\$61,098	36		3517	11							0%	
Red Gate Unit 7	1993	3	3	4	1	\$42,336	37		2437	11							0%	
Kingswood	1994	3	3	4	1	\$182,079	171	Kingswood 1, 2 & 3 together 2569S01 to 2556S02 => 4800 ft. 2556S02 to 2552S01 => 2200 ft. 2556S02 to 2543T02 => 1600 ft.	10481	11	20		205036				0%	
Kingswood #2	1994	3	3	4	1	\$72,755	78		4188									0%
Kingswood #3	1994	3	3	4	1	\$33,650	55		1937									0%
?? Cable in Conduit?? Renaux Manor - Unit 1 ?? Cable in Conduit??	1997	3	3	4	1	\$69,368	64	Check for Direct Buried Cable: 7335S01 to 7441S01 => 2000 ft. 7337T01 to 7348T03 => 1933 ft.	3993	11	20	215154					0%	
Kirkland Center of Cumberland Green	1994	3	3	4	2	\$19,249	11	3126S01 to 3127T04 => 1108' buried cable of vintage 1994	1108	12	20						0%	
Westfield Park - Davis	1997	3	3	4	2	\$24,043	22	Complete Direct Buried Cable: 5149P02 to 5157T02 => 1300 ft.	1384	12	20						0%	
Red Gate Unit 8	1994	3	3	4	2	\$37,020	7	See Red Gate Units 2 & 4	2131	12	20			219777				0%
Tradition of St. Charles	1997	3	3	4	2	N/A	28	New Cable in Conduit => 1997	©	12	☒				Cable in Conduit	N/A	N/A	☑
Oak Crest - Unit 1	1997	3	3	4	2	N/A	31	New Cable in Conduit => 1997	©	12	☒			Cable in Conduit	N/A	N/A	☑	
Reneaux Manor Unit 2	1997	3	3	4	1	N/A	88	New Cable in Conduit => 1997	©	11	☒			Cable in Conduit	N/A	N/A	☑	
Townes of Reneaux Manor Unit 1	1997	3	3	4	1	N/A	92	New Cable in Conduit => 1997	©	11	☒		Cable in Conduit	N/A	N/A	☑		
Harvest Hills Unit 1	1997	3	3	4	0	N/A	196	New Duct/New Cable => 1997	©	10	☒		Cable in Conduit	N/A	N/A	☑		
Reneaux Manor Unit 1 P	1998	3	3	4	1	N/A	71	New Duct/New Cable => 1998	©	11	☒		Cable in Conduit	N/A	N/A	☑		
Harvest Hills Unit 2	1998	3	3	4	0	N/A	173	New Cable in Conduit => 1998	©	10	☒		Cable in Conduit	N/A	N/A	☑		
Meijer 3Ø	1998	3	3	4	2	N/A	7	(4) 3-Phase and (3) 1-Phase customers, Cable in Conduit	©	12	☒		Cable in Conduit	N/A	N/A	☑		
Amlis 3Ø	1998	3	3	4	2	N/A	24	(24) 3-Phase customers, Cable in conduit => 1998	©	12	☒		Cable in Conduit	N/A	N/A	☑		
Majestic Oaks	1999	3	3	4	0	N/A	141	New Cable in Conduit => 1999	©	10	☒		Cable in Conduit	N/A	N/A	☑		
Stuarts Crossing	1999	3	3	4	0	N/A	131	New Cable in Conduit => 1999	©	10	☒		Cable in Conduit	N/A	N/A	☑		

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank
Wildrose Springs - Mainline	2006	3	3	5	0	N/A	Mainline	New Duct/New Cable - Ovhd to Undg Conversion => 2006	©	11	☒
Regency Estates	2006	3	3	5	2	N/A	6	New Duct/New Cable => 2006	©	13	☒
Pine Ridge Park	2006	3	3	5	2	N/A	24	New Duct/New Cable => 2006	©	13	☒
Zylstra 3Ø	2006	3	3	5	2	N/A	2	New Duct & 3Ø Cable => 2006	©	13	☒
Legacy	2006	3	3	5	2	N/A	21	New Duct/New Cable => 2006	©	13	☒
Foundry Business Park 3Ø	2006	3	3	5	2	N/A	11	New Duct & 3Ø Cable => 2006	©	13	☒
Porter Business Park 3Ø	2007	3	3	5	2	N/A	7	New Duct & 3Ø Cable => 2007	©	13	☒
732 Mainline on Fox Chase Blvd. 3Ø	2008	3	3	5	0	N/A	Mainline	New Cable in Existing Duct - New tie to Line 713 to relieve imbalance on 1Ø loops =>2008	©	11	☒
Line 713 - 750 Cu. Upgrade 3Ø	2008	3	3	5	0	N/A	Mainline	New Cable in Existing Duct - Upgrade overloaded Line 713	©	11	☒
Timbers - Reconductor	2009	3	3	5	0	N/A	Mainline	Mix of Injection and Bore New Cable in Conduit => Age (1980)	©	11	☒
Persimmon Fields - Mainline 3Ø - Reconductor	2010	3	3	5	0	N/A	Mainline	New Cable & Duct Upgrade 3Ø 1/0 to 4/0 -Reconductoring	©	11	☒
Persimmon Woods - Main 3Ø North - Reconductor	2011	3	3	5	0	N/A	Mainline	New Cable & Duct Upgrade 3Ø 1/0 to 4/0 -Reconductoring	©	11	☒
Persimmon Woods - Main 3Ø Center - Reconductor	2011	3	3	5	0	N/A	Mainline	New Cable & Duct Upgrade 3Ø 1/0 to 4/0 -Reconductoring	©	11	☒
Cambridge - Reconductor	2011	3	3	5	0	N/A	114	Mix of Injection and Bore New Cable in Conduit => Age (1978)	©	11	☒
Cambridge - Phase 2 ⚡	1977	0	0	1	1	\$37,175	52	Finish Direct Buried Cable 4311T01 to 3297T02 => 2500 ft.	2469	2	①
Cambridge - Phase 5 ⚡	1979	0	0	1	1	\$32,714	36	Complete Direct Buried Cable 3276S01 to 3283T01 => 2200 ft.	1944	2	②
Timbers 3Ø Cable ⚡	1980	0	0	1	1	\$26,194	3Ø Mains	INJECTED 3Ø-4/0 cable => 664' 5441S01 to 5339P02 => 664' Directional Bore New Cable 5441S01 to 5348S02 => 502' 4211P03 to 4211T02 => 613' 4119P01 to 4118P09 => 1425' Directional Bore New Cable & Conduit 2037'. Injection not possible due to Oil in Cable!	1237	2	③
Oak Forest - Jewel Ave & 7th Ave ⚡	1968	0	0	1	1	\$45,933	49	Piggyback inject/replacement with Stonewood Estates work. Several cables have been previously injected/replaced. Splice clearing & directional boring for the remaining cable	2494	2	④
Persimmon Woods ⚡	1978	0	0	1	1	\$83,138	91		14444	2	⑤

New Cable in Conduit	Total Cable Injected in 2012	Excavate Splices & Complete Cable Injection	Percent Complete
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
Cable in Conduit	N/A	N/A	☑
COMPLETE	2469	DONE	100%
COMPLETE	1944	DONE	100%
507	1237	DONE	100%
2037	N/A	DONE	100%
COMPLETE	14444	DONE	100%

Subdivision	Year of Install	Fault Rate	Tan/Delta Rating	Cable Age	Customer Impact Rating	Replace Costs	Total Customer Affected	Notes	Cable Footage	Priority Totals	Rank
Stonewood Estates ⚡	1980	0	0	1	1	\$32,000	18	Piggyback inject/replacement cable with Persimmon Woods <i>Complete</i>	1777	2	5
Hunter's Woods #1 - ⚡ Southgate	1972	0	⚡	1	1	\$56,506	37	Need to complete direct bury 3561S01 to 3543T01 => 2500' 3565T01 to 3543T01 => 1300' 3566S01 to 3565T01 in conduit <i>Complete</i>	2455	2	6
Chasse Circle splice failure - July 19, 2011 Hunters ⚡ Woods	1977	0	⚡	1	1	\$35,688	32	Splice Failure on 7/19/2011 3561S01 to 3564T01 => 1600' 3566S01 to 3564T01 => 800' 3554T02 to 3554T03 in conduit See Hunters Woods #1 & #2. <i>Complete</i>	1737	2	6
Hunter's Woods #2 - ⚡ Chasse	1977	0	⚡	1	1	\$13,532	32	910' of Direct Buried on Chasse Circle. See above Hunters Woods #1 and #2 <i>Complete</i>	3952	2	6
Thornley - Edgewild Ct. ⚡	1980	1	⚡	1	1	See Above	11	TD Test Required Injecting Cable => 5625T01 to 5625T02 <i>Complete</i>	1717	3	7
Hunter's Woods #3 - ⚡ Dunham Pl. Mainline 3Ø 3561S01 to 3541S01	1979	2	1	1	1	\$55,763	48	3459S01 to 3551T01 => 750' 3561S01 to 3551T01 => 500' 3561S01 to 3469T01 => 1250' 3459S01 to 3469T01 => 1250' Piggyback injection/replacement cable with Hunters Woods #1 & 2 <i>Complete</i>	3822	5	10
Thornley on the Fox ⚡ Unit 2 - Greenwillow Lane	1985	3	3	2	2	\$32,714	19	Total Direct Buried Cable from 5616T01 to 5616T01 => 2200 ft. Finish with Thornley on the Fox Unit 1 if desired. <i>Complete</i>	1954	10	20
Hunters Fields Unit 3 ⚡	1986	2	3	2	1	\$10,409	34	Total Direct Buried Cable from 3496T01 to 3498T01 => 700 ft. <i>Complete</i>	1177	8	10

41179

New Cable in Conduit	Total Cable Injected in 2012	Excavate Splices & Complete Cable Injection	Percent Complete
COMPLETE	1777	DONE	100%
202	2455	DONE	100%
COMPLETE	1737	DONE	100%
737	3952	DONE	100%
COMPLETE	1717	DONE	100%
COMPLETE	3822	DONE	100%
COMPLETE	1954	DONE	100%
COMPLETE	1177	DONE	100%
2011 TOTAL	38685	DONE	100%

Age Impact Rating	Previous Fault Rating	Customer Impact Rating	Tan Delta Test Rating
1 = 30+ years old	0 = Multiple Cable Faults	0 = Critical Customers Served or High Total Number of Customers Affected	⚡ = 0 = Tan Delta test was shut down prematurely to prevent an imminent cable failure
2 = 25 - 30 years old	2 = 1 Known Cable Fault	1 = Moderate Customer Count	1 = High Tan Delta Reading
3 = 20 - 25 years old	3 = No Cable Faults on Record	2 = Low Customer Count	2 = Above Normal Tan Delta
4 = 10 - 20 years old			3 = Good Tan Delta or N/A (No Test)
5 = 10 or less years old			

Replacement Cost for 1/0 = \$18.37 per foot (1Ø cable & 3" conduit)	\$17.37	Replacement Cost for 3-Phase 4/0 = \$28.37 per foot (3Ø cable 4/0 & 5" conduit)	\$28.37
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⚡ => Cable Injection Completed and/or Directional Boring & Cable Replacement Scheduled and/or Completed



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Award Purchase of Capacitor Banks to Border States

Presenter: Tom Bruhl

Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$86,368	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

Executive Summary:

In November, 2012, the City deployed the first new capacitor bank on Stern Avenue. The unit had the desired impacts of lowering total power (KVA) on the line and increasing voltage. Using historical data from our SCADA system, and quick analysis, we have determined eight additional installations that would have similar positive effects for our system. The City went out for bids and got only one timely response. Border States (representing Cooper) was the low bidder. They were the manufacturer of our first unit, and the price per bank was in line with the original purchase.

Attachments: *(please list)*

SCADA snapshots and calculations, bid tabulation

Recommendation / Suggested Action *(briefly explain):*

Recommendation to award purchase of eight 600kVAR overhead capacitor banks from Border States in the amount of \$86,368.

<i>For office use only:</i>	<i>Agenda Item Number: 5.1</i>
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Capacitor Bank Results

Deploying a capacitor bank on an electric distribution system with poor power factor should have the following results:

- Voltage increase (capacitors act similar to a water tower on a water system, stabilizing pressure)
- Line amps decrease
- Total power on line decreases
- Power factor increases

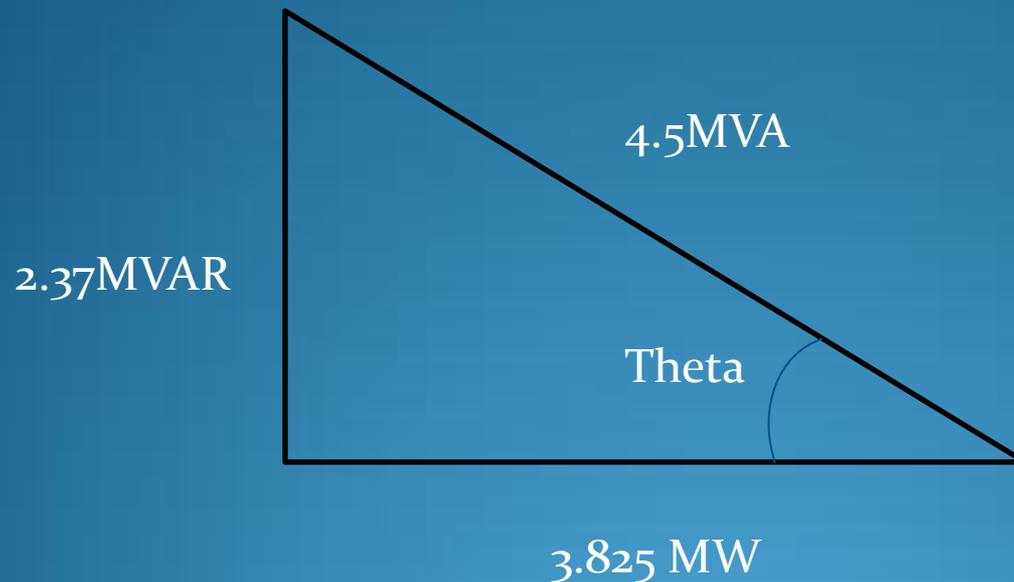
Capacitor Bank Results

On November 13, 2012, the City of St. Charles deployed a 1.2 MVAR capacitor bank to Circuit 513 on Stern Avenue. The average conditions before the turn on were:

- Bus voltage 7,407V
- 200A per phase
- 4.5MVA of load on the circuit
- 0.85 Power Factor

Capacitor Bank Results

Pre-existing conditions in phasor diagram:



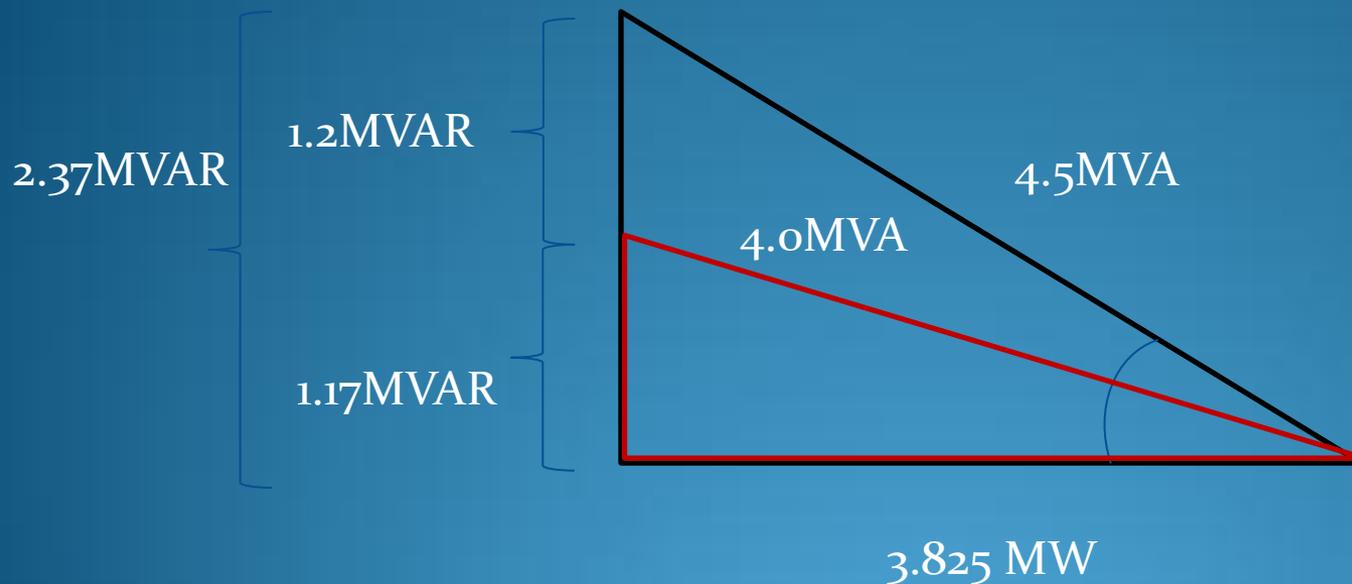
Theta = 31.8 degrees
Power Factor = $\cos(\text{Theta}) = 0.85$

MVA or Total Power is most significant because it represents that load that the substation transformer and the line need to carry.

For Example – 5T₁ at Dukane Drive Sub is rated at 25MVA

Capacitor Bank Results

Theoretical calculations in phasor diagram:



Theoretical calculation is that the total power on the line will drop to 4.0MVA by reducing MVAR by 1.2

$$2.37 - 1.2 - 1.17 \text{MVAR}$$

$$\text{Theta}_2 = 17 \text{ degrees}$$

$$\text{Cos}(\text{Theta}_2) = 0.96 = \text{Power Factor}$$

$$0.5 \text{MVA} = V * I$$
$$I = 23 \text{A}$$

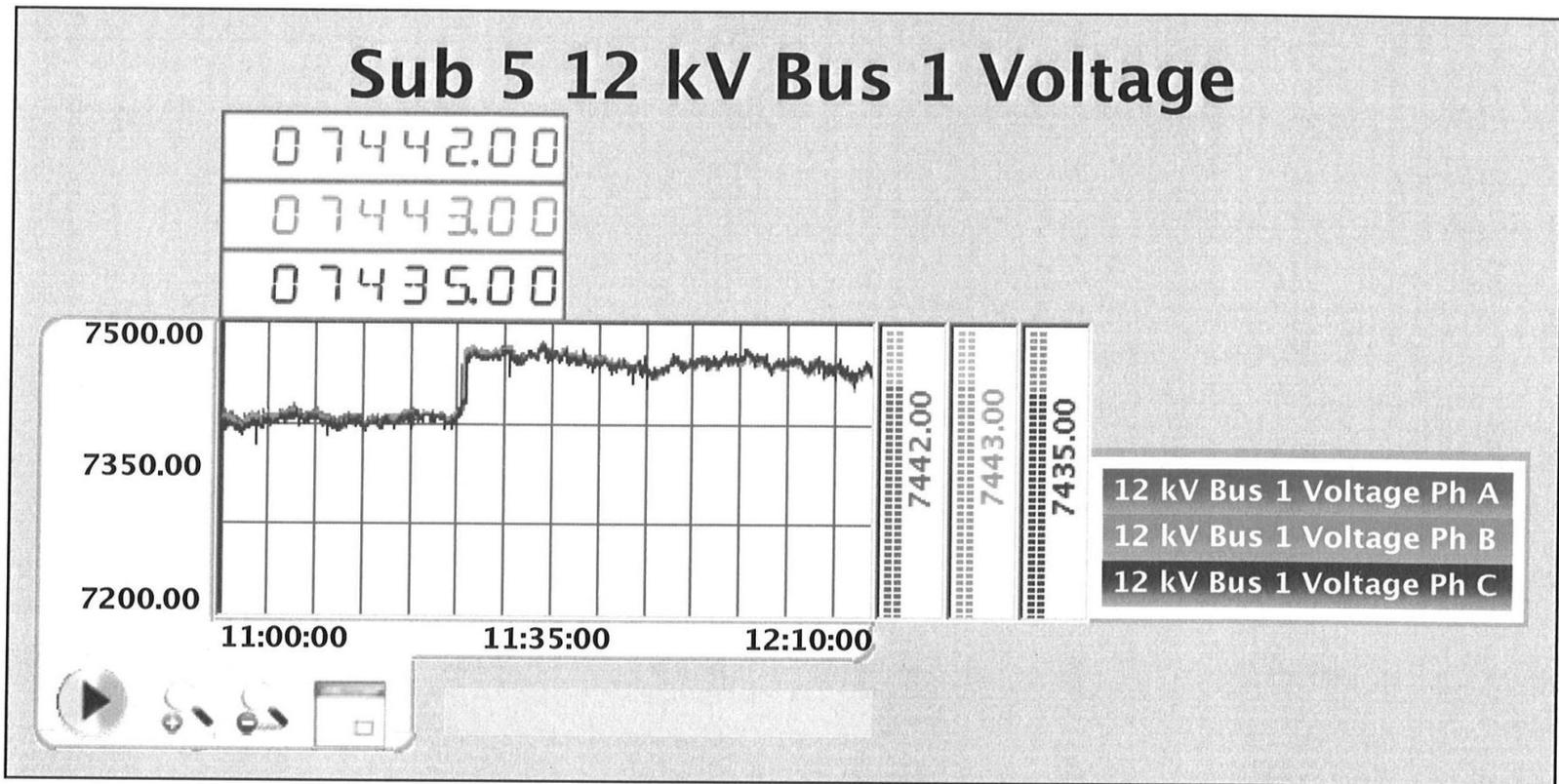
Capacitor Bank Results

Upon energizing:

- Bus voltage increased to 7,470V (0.8% rise)
- Line amps dropped to 177A per phase (23A decrease)
- Load dropped to 4.0MVA (0.5MVA decrease)
- Power Factor improved to 0.96

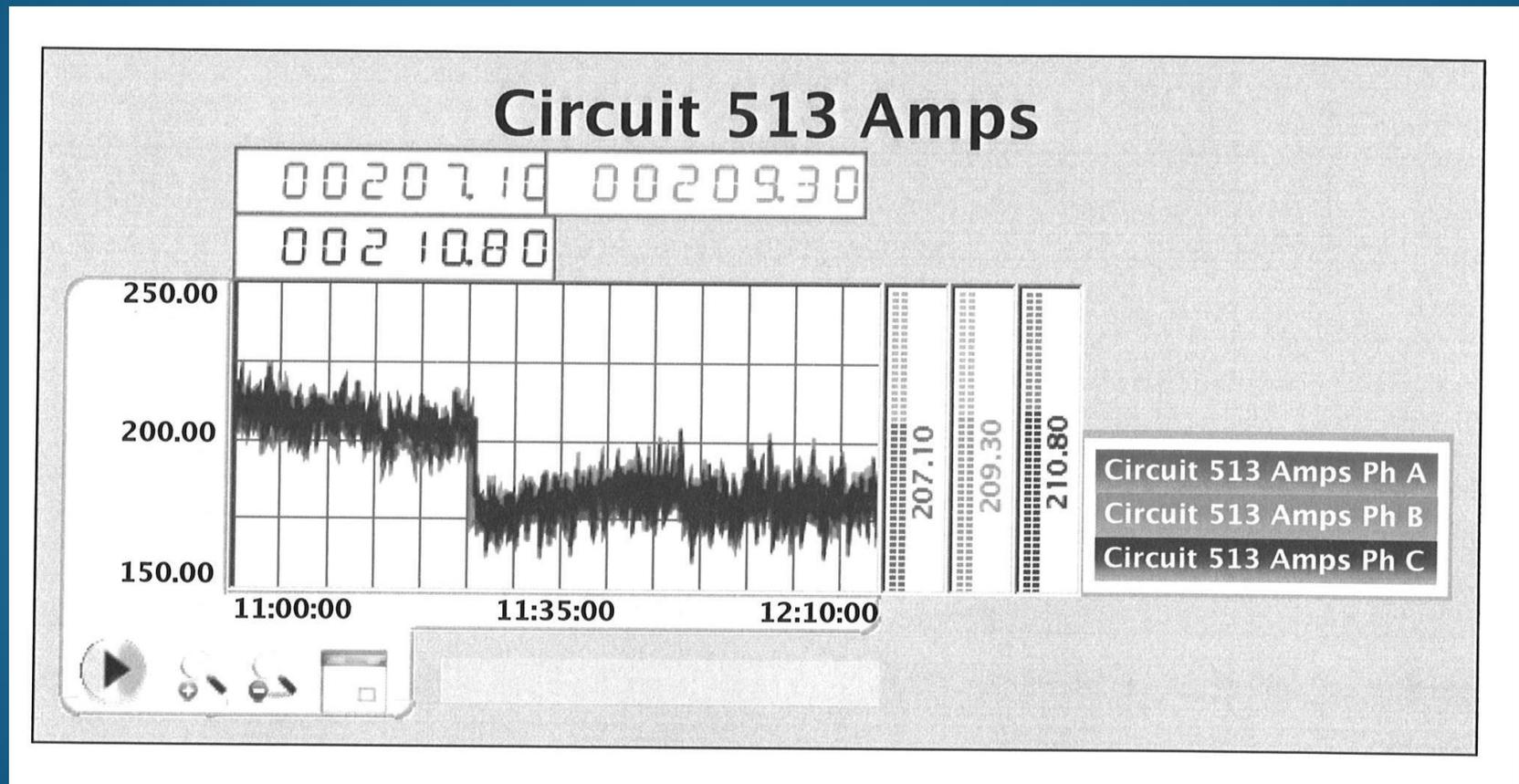
Capacitor Bank Results

SCADA Data Screen Shot of Bus Voltage:



Capacitor Bank Results

SCADA Data Screen Shot of Line Amps:



Capacitor Bank Quick Benefits

The performance of this capacitor bank justifies continued deployments:

IMEA charges us \$0.25 per KVAR per month, so this 1,200KVAR unit will shave \$300 per month off of our power bill. The approximate \$10,000 unit will pay for itself in less than 3 years based on this alone.

Pad mounted units are about 4 x as expensive, so primary focus will be on overhead deployments.

Capacitor Bank Long Term Benefits

Installing capacitor banks:

- Reducing the total power that our substation transformers and feeders need to carry
- Will help continued deferral of major capital reinforcement projects.
- Lower the total MVA carried by the lines, which reduce the resistive heat losses, which shave the delta between the number of KWH that we buy from IMEA and the KWH that we sell to our customers.

Capacitor Bank Next Steps

- 1- Procure and install (8) – 600KVAR overhead units on circuits identified using historical SCADA data.
- 2 – Utilize modeling software to identify and prioritize additional installations for FY13/14.
- 3 – Evaluate opportunities to use centralized control to implement what is called volt/var control that has been proven to reduce peak.

Supplier	Total Cost		Mfg or Agent	Delivery
Border States Electric, N29 W23606 Woodgate Ct. E., Pewaukee, WI 53072	\$86,368		Cooper Industries, Bryce Washebeck	
ABB, T&D Products, Inc.- ABB Rep., 4200 Cantera Dr., Ste. #216, Warrenville, IL 60555	N/A		T&D Products, Inc. (Mfg.), Tom Lubniewski	N/A

:cjb



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Award Contract for Overhead Reconstruction Projects to PieperLine Line Construction

Presenter: Tom Bruhl

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$65,000	Budgeted:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> X	<input type="checkbox"/> NO	
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If NO, please explain how item will be funded:

Executive Summary:

The city went out for bids for overhead contractors. Four bidders submitted pricing. The lowest hourly rate was submitted by Pieperline Line Construction. Pieperline performed work for the city recently on Route 25 by Red Gate Bridge and we were very satisfied with both their quality and their efficiency. Staff has put together a list of backyard systems that need to be completely replaced and budgeted in the FY 12/13 budget 2012/2013 specifically for this purpose.

Attachments: *(please list)*

Bid Tabulation

Recommendation / Suggested Action *(briefly explain):*

Staff recommends approval of a contract to the low bidder, PieperLine Line Construction, in an amount not to exceed \$65,000.

For office use only:

Agenda Item Number: 5.m

Bidder	Estimated Hours	Cost per Hour	Estimate	Theoretical Total
PieperLine	160	\$ 388.98	\$ 62,236.80	\$ 62,625.78
Intren	160	\$ 420.08	\$ 67,212.80	\$ 67,632.88
MJ Electric	160	\$ 446.70	\$ 71,472.00	\$ 71,918.70
Michels	160	\$ 516.20	\$ 82,592.00	\$ 83,108.20

Contingency	Total
\$ 2,374.22	\$ 65,000.00
Over Budget	Over Budget
Over Budget	Over Budget
Over Budget	Over Budget



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Approve Annual Doble Engineering Client Agreement

Presenter: Tom Bruhl

Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$26,430	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

Executive Summary:

The use of Doble equipment to test substation equipment is an industry standard. The tests provide diagnostic information on equipment that is in-service that helps to identify failures before they happen. The tests are also valuable after an incident to prove equipment is adequate to be put back into service. In addition to city staff approval of this testing, an insurance adjustor noted on his evaluation that the city should Doble test our major assets. Doble testing of equipment was also a recommendation of the consultant doing our 10-year study. This covers the cost of the equipment, transport cases, test leads and support, including on-site individualized training. To date, the city has performed many Doble tests on substation equipment using this test gear. The equipment identified the pending failure of two substation transformers prior to their ultimate demise, which saved the city from experiencing catastrophic failures and major outages. The Doble equipment is offered as a yearly lease, so this is a recurring item in our budget and will be a recurring agenda item on an annual basis.

Attachments: *(please list)*

Doble Engineering Company Contract, Bid Waiver

Recommendation / Suggested Action *(briefly explain):*

Recommendation to waive the formal bidding process, and approval of a resolution to authorize the Mayor and City Clerk to execute a contract with Doble Engineering Company to perform Doble Testing Services at a cost of \$26,430.

<i>For office use only:</i>	<i>Agenda Item Number: 5.n</i>
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Doble Engineering Company

TOGETHER WE POWER THE WORLD

November 19, 2012

St. Charles Municipal Electric Utility
Two East Main Street
St. Charles, IL 60174-1984

Dear Sir or Madam:

RE: Doble Service & Equipment Agreement
December 10, 2008 - Amendment Number 5

The current period of the agreement under which we are providing Engineering Service including the use of Doble test equipment will expire December 9, 2012. We shall be pleased to extend our Agreement for another One year(s) but with an adjustment in our annual rates as follows:

M4100 Insulation Analyzer with M4200 Controller	\$22,650.00
Doble Test Assistant	\$2,100.00
Trunk, M4300 Transport	\$410.00
TTR (Transformer Turns Ratio) Capacitor	\$370.00
Trunk, M4000	\$340.00
Trunk, M4200 Controller	\$320.00
M4300 Transport	\$240.00

We trust that you have continued to benefit from the use of our test equipment and services, and that it is your intention to extend our Agreement. Accordingly, we submit the following proposal for extension:

i. Amend Paragraph 2(a) of our Agreement to include the following Test Equipment and Contract Price:

1	M4100 Insulation Analyzer with M4200 Controller @ \$22,650.00	\$22,650.00
1	Doble Test Assistant @ \$2,100.00	\$2,100.00
1	Trunk, M4300 Transport @ \$410.00	\$410.00
1	TTR (Transformer Turns Ratio) Capacitor @ \$370.00	\$370.00
1	Trunk, M4000 @ \$340.00	\$340.00
1	Trunk, M4200 Controller @ \$320.00	\$320.00
1	M4300 Transport @ \$240.00	\$240.00
	Annual Contract Price	<hr/> \$26,430.00

Payable: Annually in Advance
All rates are FOB Watertown, MA

All other provisions and conditions of the Agreement remain unchanged.



We hope that you will find our proposal acceptable. If so, please sign the form of confirmation and acceptance below, and return one executed copy to us. For faster processing please fax your Purchase Order and the signed Amendment back to us at 617 926-0528 (Attention: Contracts Department) and send originals by mail. The second original may be retained for your files.

A purchase order should be issued for record and billing purposes; the 'Bill to' address should be clearly noted on the order. To avoid any conflict between the printed conditions of your purchase order form and our Agreement, we request that the following wording be included in your order;

This order is issued for billing and record purposes only, and is not intended to affect the terms, provisions and conditions of the Doble Service and Equipment Agreement dated December 10, 2008 as extended and amended.

Please indicate on your purchase order whether your organization is taxable or non-taxable. If you are non-taxable, please furnish us your tax-exempt certificate.

We will appreciate your kind consideration of this revision, and we look forward to being of continued service to your organization.

Sincerely yours,
Doble Engineering Company

Sean FWJ Fowler, Esq.
Contracts Department

In duplicate; Confirmed and Accepted:
St. Charles Municipal Electric Utility

A Purchase Order is___ / is not___ required for billing.
Please attach applicable documentation.

By: _____
(Signature)

Purchase Order/Contract
No. _____

(Print or Type Name)

Billing
Instructions: _____

(Title)

(Date)

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Doble Engineering Company
C/O Lehman Company
799 Roosevelt Road, Building 2, Suite 208
Glen Ellyn, IL 60137

For the purchase of: Doble Test Equipment

At a cost not to exceed: \$26,430

Reason for the request to waive the bid procedure: Unique product. There are no known equivalent alternatives.

Other Quotations Received: None

Date: 11/19/12

Requested by: T. Bruhl

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.



AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to approve new 35kV station at Red Gate Bridge

Presenter: Tom Bruhl

Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$84,040.72	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

Executive Summary:

ComEd is placing new facilities to allow the City to take a new service from the 34.5kV line that runs along the bike path on the east side of the river. Staff has reviewed the cost and concurs that the amount is reasonable for the required work.

Attachments: *(please list)*

ComEd Work Agreement

Recommendation / Suggested Action *(briefly explain):*

Recommendation to approve a Resolution to authorize the City Administrator to execute a contract with ComEd in an amount not to exceed \$84,040.72.

For office use only:

Agenda Item Number: 5.o

**ELGIN OFFICE
350 SECOND STREET
ELGIN, ILLINOIS 60123
630-723-2303**



**CITY OF ST CHARLES
ATTN TIM LEAHY
1919 SWIFT DR
OAK BROOK, IL 60523**

Date: **12/20/2012**

For Electrical Service To:
**0 E 1ST ST, 2N ROUTE 64
ST CHARLES TWP, IL**

Enclosed please find a copy of your Customer Work Agreement.
To ensure prompt processing of your agreement please do the following:

Review, sign and date the Customer Work Agreement.
Return the signed copy of the agreement and payment of **\$84,040.72** in the enclosed envelope, to my attention.

Work cannot proceed until we have received the signed document with your remittance and a call to 1-866-NEW-ELEC (1-866-639-3532) letting us know your electrician has completed work and passed required municipal government inspections. Upon approval by our Company, one copy of the document will be returned to you for your records.

If this contract is not returned within 30 days, it will be cancelled.

You may make payments on the ComEd website or by phone. A \$3.50 Bill Matrix, Inc. convenience fee will apply to each electronic payment transaction.

By **Internet** go to: <https://paymentscomed.billmatrix.com/>

(for payments of \$5,000 or less for Credit/Debit)

(for payments of \$90,000 or less for eCheck)

Or

By **Phone**, Call (English & Spanish)

1-800-334-7661 (for all payments of \$5,000 or less: Credit, Debit and eCheck)

1-800-588-9477 (for all payments of \$5,000 or less: Credit, Debit and eCheck)

Or

By **Customer Service Representatives**

1-800-334-7661 (for payments of \$5,000 or less for Credit/Debit)

1-800-334-7661 (for payments of \$90,000 or less for eCheck)

If you have any questions concerning this contract please contact your Field Representative.

Sincerely,

Enclosures

LYNN CHRISTENSON
FIELD REPRESENTATIVE
630-723-2303

CUSTOMER WORK AGREEMENT

PL#:

CWA#: **WF120313** R:0000

Date: 12/20/2012

CITY OF ST CHARLES ("Customer") and **ComEd** ("Company") agree that the Company will furnish at the Customer's expense the labor and materials necessary to do the work for the Customer on or adjacent to the Customer's premises at **0 E 1ST ST, 2N ROUTE 64, ST CHARLES TWP, IL 60174**, described below.

CUSTOMER WORK AGREEMENT - NEW 34 KV PRIMARY METER INSTALL NEW 65' POLE WITH 34 KV PRIMARY METERING EQUIPMENT. INSTALL NEW 34KV POLE TOP SWITCH. EXTEND L7962 APPROX 60' WITH 3/C 477AL WIRE. TESTING AND RELAY WORK INCLUDED. CUSTOMER TO RUN CABLE TO COMED METERING POLE.

MATERIALS AND LABOR	\$84,040.72
TOTAL CUSTOMER CHARGE	\$84,040.72

The Customer agrees to pay to the Company the sum of **\$84,040.72**, payment in full due prior to beginning of Company work.

The charges listed in this contract are for performing the work identified herein under normal field conditions. If abnormal field conditions are encountered and additional labor and materials are required to complete the work, or if the scope of work is altered, ComEd reserves the right to collect, and the owner agrees to pay, additional money to cover the increased costs.

The sketch, if any, attached hereto is hereby made a part of this Agreement and expressly designates ownership of the facilities referred to.

The Total Customer Charge reflects the scope of work described in this Customer Work Agreement that will be performed by the Company. This does not include charges for the relocation or removal of equipment owned by others, such as cable television or communication companies, that are attached to the Company's poles. **It is the Customer's responsibility to contact these other companies to schedule the relocation or removal of their equipment from the poles. These companies will bill the Customer separately for the work they must perform.**

Work will be done during the Company's regular working hours, unless otherwise specified.

This Agreement shall be void if not accepted by the Customer within thirty days from date submitted.

Transformers and metering equipment installed in conjunction with this work, shall in all cases, remain the property of the Company.

In the event the work covered by this Agreement cannot be completed within one year from the above date as a result of delays on the part of the Customer or because the Company has been denied access to the premises, the charge to the Customer shall be recomputed based on the level of costs prevailing at the time of completion of the work as stipulated in the Company's General Company Order No. 25.

This agreement is subject to the provisions of the Company's Schedule of Rates and Information and Requirements for Electric Services as on file with the Illinois Commerce Commission.

FOR THE COMPANY:

FOR APPLICANT:

LYNN CHRISTENSON

Submitted By

Accepted By

Signature

Accepted By

Signature

Print Name

Print Name

Official Capacity

Account Number: **0474209008**

Work Task Number: **0757377801**

Payment Stamp

Mail Bills To: **CITY OF ST CHARLES
ATTN TIM LEAHY
1919 SWIFT DR
OAK BROOK, IL 60523**



Agreement Date : 12/20/2012
Phone Number : 847-608-2323

Submitted by : KEVIN TEASE
Group :

Type of Payment

Check

Wire/ACH

Name : CITY OF ST CHARLES

Service Address : 0 E 1ST ST, 2N ROUTE 64

City, State : ST CHARLES TWP. IL

CWA Payment

C.W.A. #: WF120313

CIMS Account #	Work Order Task #	Total
0474209008	0757377801	\$84,040.72



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to approve Mosquito Abatement Contract with Clarke Environmental

Presenter: Peter Suhr

Please check appropriate box:

	Government Operations	X	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$96,162	Budgeted:	YES	X	NO	
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If NO, please explain how item will be funded:

Executive Summary:

Over the past twenty-seven years, the City has provided services related to mosquito abatement. Since the beginning, Clarke Environmental has provided exceptional service while managing the Mosquito Abatement Program. Clarke has been a very reliable consultant and is considered the top expert in our area. Over the years, they have been able to build a detailed database for the City of St. Charles, provide exceptional Customer Service and provide all of the abatement services for a successful program. In 2011, Clarke was approved to provide mosquito abatement through a three-year agreement with the City. This will be the final year of the agreement.

Attachments: *(please list)*

Clarke Environmental Mosquito Management Professional Services Outline
Request for Waiving Bid Procedure

Recommendation / Suggested Action *(briefly explain):*

Staff recommends approval of Clarke Environmental for Mosquito Abatement Services for the third year of a three-year agreement.

For office use only:

Agenda Item Number: 5.p

Clarke Environmental Mosquito Management, Inc.
Professional Services Outline For
The 2011 City of St. Charles
Environmental Mosquito Management (EMM) Program

Part I. General Service

- A. Aerial Survey and Geographic Information System (GIS) Mapping
- B. Computer System and Record Keeping Database
- C. Public Relations and Educational Brochures
- D. Mosquito Hotline Citizen Response – (800) 942-2555
- E. Comprehensive Insurance Coverage
- F. Program Consulting and Quality Control Staff

Part II. Surveillance and Monitoring

- A. Floodwater Mosquito Migration Model:
The use of weather data and computer model to predict the arrival of *Aedes vexans* brood (hatch) and peak annoyance periods.
- B. Arbovirus Surveillance:
 - 1. Gravid Trap: Operation of two (2) traps to collect *Culex* mosquitoes. Mosquitoes will be collected, identified to species, and pooled for disease assay. Samples will be tested at Clarke laboratories utilizing VecTest® technology for West Nile Virus.
 - 2. Clarke New Jersey Light Trap Network: Operation of Two (2) traps within the City of St. Charles to monitor and evaluate adult mosquito activity.
- C. Weather Monitoring – Operational Forecasts

Part III. Larval Control

- A. Targeted Mosquito Management System (TMMS™) computer database and site management.
- B. Larval Site Monitoring: nine (9) inspections
 - 1. Six (6) complete inspections of all sites.
 - 2. Three (3) targeted inspections of all breeding areas as determined by the computerized Clarke Targeted Mosquito Management System™.
 - 3. Inspections of sites called in by residents on the Mosquito Hotline.
- C. Prescription Larval Control with VectoLex® (*Bacillus sphaericus*), VectoBac® (*Bacillus thuringiensis israelensis* - Bti), Abate® and Altosid®.
 - 1. The program provides for VectoBac® Larviciding with backpack or hand equipment.

- D. Helicopter Treatment:
 1. Helicopter Prehatch: Three (3) treatments with 5% Abate® of all acres for floodwater mosquito control.
- E. Catch Basin Control:
 1. Catch Basins: One (1) treatment of all street side catch basins, inlets and manholes with Altosid XR sustained slow release insecticide.

Part IV. Adult Control

- A. Adulthooding in mosquito harborage areas:
 1. Six (6) scheduled truck Ultra Low Volume (ULV) treatments with a synthetic pyrethroid insecticide for any community special events.
- B. Adulthooding in Residential Areas:
 1. Three (3) community-wide truck ULV treatments of all miles of streets with Anvil® or Biomist®. Any additional authorized community ULV treatments will be priced at \$54.59 per mile.
- C. Adulthooding Operational Procedures
 1. Notification of community contact.
 2. Weather limit monitoring and compliance.
 3. Notification of residents on Clarke Call Notification List.
 4. ULV particle size evaluation.
 5. Insecticide dosage and quality control analysis.

2011 EMM Payment Total Cost for Parts I, II, III, & IV:** **\$ 90,642.00**

****NPDES Permit:** A NPDES (National Pollutant Discharge Elimination System) permit may be necessary for the execution of the work for mosquito control. Any costs associated with such a permit are not included in this proposal. Also, since final regulation requirements were not finalized when this proposal was presented, any additional and/or incremental activities or services that may be required by the applicator in order to comply with an NPDES permit are not included in this proposal.

**Clarke Environmental Mosquito Management, Inc.
Professional Services Outline For
The 2011 City of St. Charles
Environmental Mosquito Management (EMM) Program**

- I. Program Payment Plan:** For Parts I, II, III, and IV as specified in the 2011 Professional Services Outline, the total for the 2011 program is \$90,642.00. The payments will be due on May 1st, June, 1st, July 1st, and August 1st according to the payment schedule below. Any additional treatments beyond the core program will be invoiced when the treatment is completed. The 2012 and 2013 costs are estimated at a 3% cost of living allowance.

PROGRAM PAYMENT PLAN

Month	2011	2012 (est.)	2013 (est.)
May 1 st	\$22,660.50	\$23,340.50	\$24,040.50
June 1 st	\$22,660.50	\$23,340.50	\$24,040.50
July 1 st	\$22,660.50	\$23,340.50	\$24,040.50
August 1 st	\$22,660.50	\$23,340.50	\$24,040.50
TOTAL	\$90,642.00	\$93,362.00	\$96,162.00

For the City of St. Charles:

Sign Name: _____ Title: _____ Date: _____

For Clarke Environmental Mosquito Management, Inc.,:

Name: _____ Title: Control Consultant Date: _____
 Jack Thennisch

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Clarke Environmental Mosquito Management
110 E. Irving Park Rd.
Roselle, IL 60172

For the purchase of: Mosquito Control Services for Fiscal Year 2012/ 2013 with an Agreement extension until 2013.

At a cost of: \$ 96,162

Reason for the request to waive the bid procedure:

Clarke Mosquito has managed the Mosquito Abatement Program for the City for 27 Years, has provided reliable service, and meet all of the requirements of our specifications.

Other Quotations Received: None

Date: 01/28/2013

Requested by: _____

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title:	Recommendation to approve an agreement with Kramer Tree Services to provide tree lighting services for Holiday decorations.
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Presenter:	Peter Suhr
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Please check appropriate box:

	Government Operations	<input checked="" type="checkbox"/>	Government Services 01.28.13
	Planning & Development		City Council
	Public Hearing		

Estimated Cost:	\$21,150	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	
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If NO, please explain how item will be funded:

Executive Summary:

For decades, the City of St. Charles has decorated the Downtown area to celebrate the Holiday Season. Holiday lights and decorations have been placed along Main St., City Hall, Lincoln Park and most recently 1st Street and the Plaza. About five years ago, the City contracted a portion of the decoration to be installed by an outside vendor. In 2010, Kramer Tree Services was awarded a three year agreement to provide assistance with the program. Kramer has been a very reliable consultant and we have had several compliments about the lights that they install. This is the third and final year of their agreement.

Attachments: *(please list)*

Kramer Tree Specialists Invoice for Lighting Services
Request for Waiving Bid Procedure.

Recommendation / Suggested Action *(briefly explain):*

Recommendation to waive the formal bid procedure and approval of lighting services provided by Kramer Tree Specialists, Inc.

<i>For office use only:</i>	<i>Agenda Item Number: 5.g</i>
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Kramer Tree Specialists, Inc.

300 Charles Court

West Chicago, IL 60185

Office: (630) 293-5444

Fax: (630) 293-7667 www.kramertree.com

INVOICE

November 28, 2012

Page 1

Invoice #: 24543

Due Date: 12/28/2012

Invoice Date: 11/28/2012

Proposal #: 328468

Sales Rep: Jeff

Terms in Days: 30

Peter Suhr
City Of St. Charles Electric Dept.
200 Deveraux Way
St. Charles, IL 60174

Item#	Service(s) Performed	Qty	Plant Species	Completed	Unit Price	Item Amount
1	Holiday Lights Install holiday lights from top to bottom of tree crowns on approximately (16) trees, (11) shrubs, and approximately 168'X3' of hedges located at Baker Park. Lights are to be installed in the "traditional" style.		Holiday Lights	11/17/12		\$3,570.00
2	Holiday Lights Install holiday lights from top to bottom of tree crowns on approximately (19) trees located at City Hall and River Walk Areas. Lights to be installed in the "traditional" style. Install holiday lights on shrubbery around City Hall and River Walk Areas.		Holiday Lights	11/17/12		\$4,485.00
3	Holiday Lights Install, decorate, (1) 25'X8' artificial tree. Install (400) mini lights on (8) trees. Lights to be installed in the "traditional" style.		Holiday Lights	11/17/12		\$1,848.00
4	Holiday Lights Install holiday lights from top to bottom of tree crowns on approximately (43) trees located at Lincoln Park. Lights are to be installed in the "traditional" style.		Holiday Lights	11/17/12		\$7,860.00
5	Holiday Lights 1st street plaza (16) trees along the west side of the road from Route 64 to Illinois Street. City of St. Charles to provide equipment.		Holiday Lights	11/17/12		\$2,287.00
6	Holiday Lights Install mini-lights on all (10) evergreen trees. All lights and gear to be provided by the city of St. Charles.		Holiday Lights	11/17/12		\$1,100.00

PDF to Peter PO # 11/29/12

Thank you for your business and entrusting the care of your trees with Kramer Tree Specialists, Inc.

REQUEST FOR WAIVING BID PROCEDURE

We request the City Council to waive the bid procedure and accept the quotation (requiring two-thirds City Council vote) submitted by:

Kramer Tree Specialists, Inc.
300 Charles Court
West Chicago, IL 60185

For the purchase of: Purchase and Installation of Holiday Lights for Downtown St. Charles.

At a cost of: \$ 21,150

Reason for the request to waive the bid procedure:

Kramer Tree Specialists have provided exceptional service for the past three years and have received several compliments about the lights they install. Kramer was awarded a 3-year agreement in 2010 based on competitive quotes from two other bidders.

Other Quotations Received: None

Date: 01/28/2013

Requested by: _____

Department Director: _____

Purchasing Manager: _____

Committee Chairman: _____

THIS REQUEST FORM MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING COMMITTEE APPROVAL FOR WAIVING OF THE BID PROCEDURE. REQUESTS FORWARDED DIRECTLY TO THE CITY COUNCIL (AND BYPASSING COMMITTEE) MUST BE SIGNED BY ALL PARTIES PRIOR TO REQUESTING CITY COUNCIL APPROVAL. SUCH REQUESTS ARE TO BE OF AN EMERGENCY NATURE WHERE TIME IS OF THE ESSENCE.



ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation to Award a Contract for Royal Fox II Lift Station Rehabilitation

Presenter: John Lamb

Please check appropriate box:

<input type="checkbox"/>	Government Operations	<input checked="" type="checkbox"/>	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development	<input type="checkbox"/>	City Council
<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	

Estimated Cost:	\$530,000.00	Budgeted:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
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If NO, please explain how item will be funded:

Executive Summary:

The City owns and maintains sixteen sanitary sewer lift stations throughout the City. The Royal Fox II Lift Station is located on Dunham Road north of St. Charles East High School. It is approximately twenty-five (25) years old. This station is one of the larger stations both in structure and volume pumped on a daily basis. It is what is commonly referred to as a “can” system which means the pumps are submersed in a wet well made out of a circular steel structure in the ground to a depth of thirty feet.

Due to its age a conditions assessment was performed in the summer of 2012 on the station. The assessment identified a number of deficiencies such as corrosion of the structure, hatches, valves and fittings. Also the control system is beyond its service life and is being maintained by components that are hard to obtain. The station should also be upgraded to connect with the utility’s SCADA (Supervisory Control and Data Acquisition) to improve communication with updated technology.

The assessment included an estimated cost of \$530,000 for replacement, rehabilitation of the current structures, equipment, site accessibility and safety. The budgeted amount for this project is \$550,000.00. As noted in the attachment four bids were received. Staff is recommending the low bid be awarded to Genco Industries including the alternates. This total amount is well below the estimated costs.

Attachments: *(please list)*

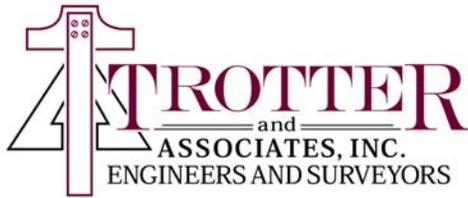
Bid Summary and Recommendation

Recommendation / Suggested Action *(briefly explain):*

Recommend approval to award a contract to Genco Industries in the amount of \$386,439 and a Resolution authorizing the Mayor and City Clerk to execute same.

For office use only:

Agenda Item Number: 5.r



January 24, 2013

Mr. John Lamb
Environmental Services Manager
City of St. Charles
Two East Main Street
St. Charles, Illinois 60174

**Subject: City of St. Charles – Royal Fox Lift Station No. II Rehabilitation
Recommendation to Award**

Dear Mr. Lamb,

The bid advertisement for the City of St. Charles – Royal Fox Lift Station No. II Rehabilitation was advertised in the Kane County Chronicle on January 4, 2013. The City received bids until 10:00 a.m. on Wednesday, January 23, 2013 in accordance with the advertisement. Four bids were received for the project and these bids were opened and read aloud in Council Chambers. The following is a tabulation of the bids received:

<u>Company</u>	<u>Bid Amount</u>
Genco Industries, Inc.	\$347,739.00
Marc Kresmery Construction LLC	\$399,800.00
Boller Construction Company, Inc.	\$423,000.00
Continental Construction Company, Inc.	\$489,000.00

Genco Industries, Inc. of Crestwood, Illinois was the apparent low bidder with a bid amount of \$347,739.00. We have reviewed the bidding documents and required certifications and confirmed that Genco Industries has provided a complete bid package. We requested Genco Industries to confirm their bid amount, which they did, and provide similar project references for review.

Genco Industries was founded in 1996 and focuses on water and wastewater pump station and treatment plant construction. Trotter and Associates has not worked with Genco Industries previously but they did provide the following project references as evidence of their qualifications:

Village of Winfield	Village of Warrenville	City of Naperville
Winfield Lift Station Rehab.	Emerald Green Lift Station	Riverwoods Lift Station Rehab
Contract: \$398,323	Contract: \$168,924	Contract: \$144,500
Contact: Tye Loomis	Contact: Mike Smith	Contact: Jim Dean

Trotter and Associates has contacted all three of the references given as well as additional contacts with pump representatives and competing contractors and it was unanimous that Genco Industries is fully capable and qualified to perform this work. All three of the references given indicated successful project completions and each contact also stated that they have done repeat business with Genco and makes an effort to contact them when projects are needed. Additionally, the City of Naperville Riverwoods Lift Station Rehabilitation project was a rehab that utilized the SprayWall coating that is specified for this project. Therefore Trotter and Associates is confident in Genco Industries ability to complete this project for the City.

*City of St. Charles – Royal Fox Lift Station No. II Rehabilitation
 Recommendation to Award
 January 24, 2013
 Page 2 of 2*

The Proposal for this project included two additive alternates, one to install a metering vault and a second to provide a third, spare submersible pump. A summary of the bid results including the additive alternates is as follows:

Company	Bid Amount	Additive Alt. No. 1 Amt	Additive Alt. No. 2 Amt	Total
Genco Industries, Inc.	\$347,739.00	\$24,900.00	\$13,800.00	\$386,439.00
Marc Kresmery Construction	\$399,800.00	\$17,600.00	\$12,500.00	\$429,900.00
Boller Construction Company	\$423,000.00	\$30,000.00	\$14,000.00	\$467,000.00
Continental Construction Co. Inc.	\$489,000.00	\$13,000.00	\$25,000.00	\$527,000.00
Average		\$21,375.00	\$16,325.00	

The bid results for this project were below the engineer’s estimate of \$425,000 and we feel that the inclusion of these alternates do provide a definite benefit to the lift station. It is therefore our recommendation that the City of St. Charles elect to accept both of the additive alternates and award this contract to Genco Industries, Inc. for the amount of \$386,439.00. If you should have any questions or wish to discuss this further please contact me at your earliest convenience.

Sincerely,

Mike Holland, P.E.
 Project Manager

SECTION 00510

NOTICE OF AWARD

Date: February 4, 2013

To: Genco Industries, Inc.
13610 Kenton Avenue
Crestwood, Illinois 60445

Project: City of St. Charles – Royal Fox Lift Station No. II Rehabilitation

The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for Bids and Information for Bidders.

You are hereby notified that your bid of Three Hundred Forty Seven Thousand Seven Hundred and Thirty Nine Dollars and Zero Cents (\$347,739.00) plus your Additive Alternate No. 1 amount of Twenty Four Thousand Nine Hundred Dollars and Zero Cents (\$24,900.00) and Additive Alternate No. 2 amount of Thirteen Thousand Eight Hundred (\$13,800.00) has been accepted for total contract amount of **Three Hundred Eighty Six Thousand Four Hundred Thirty Nine Dollars and Zero Cents (\$386,439.00)**.

You are required by the information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance BOND, Payment BOND and certificates of insurance within fifteen (15) calendar days from the date of this Notice indicated above.

If you fail to execute said agreement and to furnish said BONDS within fifteen (15) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this 4th day of **February, 2013**.

Donald P. DeWitte, Mayor
City of St. Charles, Illinois

Receipt of the above NOTICE OF AWARD is hereby acknowledged by Genco Industries, Inc. this ____ day of _____, 2013.

Name: _____
Title: _____

END 00510

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ST. CHARLES
SINCE 1834

AGENDA ITEM EXECUTIVE SUMMARY

Title: Discussion Regarding Madison Avenue Traffic

Presenter: Committee Chairman Stellato

Please check appropriate box:

<input checked="" type="checkbox"/>	Government Operations	X	Government Services 01.28.13
<input type="checkbox"/>	Planning & Development		City Council
<input type="checkbox"/>	Public Hearing		

Estimated Cost: NA Budgeted: YES NO

If NO, please explain how item will be funded:

Executive Summary:

Aldermen Stellato, Monken and Rogina are meeting with Mr. Steve Muenz, 1562 Madison Avenue during the week of January 21 regarding Madison Avenue traffic. A report will be offered for the committee.

Attachments: *(please list)*

None.

Recommendation / Suggested Action *(briefly explain):*

For discussion.

For office use only:

Agenda Item Number: 5.s