

**MINUTES
CITY OF ST. CHARLES, IL
GOVERNMENT SERVICES COMMITTEE MEETING
MONDAY, APRIL 28, 2014, 7:00 P.M.**

Members Present: Chairman Martin, Aldr. Stellato, Aldr. Silkaitis, Aldr. Payleitner, Aldr. Lemke, Aldr. Turner, Aldr. Bancroft, Aldr. Krieger, Aldr. Bessner, Aldr. Lewis

Members Absent: None

Others Present: Raymond P. Rogina, Mayor; Mark Koenen, City Administrator; Peter Suhr, Director of Public Works; John Lamb, Environmental Services Manager; Tom Bruhl, Electric Services Manager; Chris Adesso, Public Services Manager; Steve Huffman, Interim Police Chief; Joe Schelstreet, Fire Chief

1. Meeting called to order at 7:00 p.m.

2. Roll Call

K. Dobbs:

Stellato: Present

Silkaitis: Present

Payleitner: Present

Lemke: Present

Turner: Present

Bancroft: Present

Martin: Present

Krieger: Present

Bessner: Present

Lewis: Present

3.a. Electric Reliability Report – Information only.

3.b. Tree Commission Minutes – Information only.

4.a Discussion of the Relocation and Relocation Costs of the Jones Law Office.

Peter Suhr presented. We are here to talk this evening about the relocation of the Jones Law Office. You may recall that about five months ago, the City sold the property at 304 Cedar Avenue, otherwise known as the Dunham Hunt House. You may also remember that the real estate contract included a rider that states that the buyer agreed to hold the Jones Law Office and the Shelby Tower to be stored on their property for a period of six months from the date of the closing. The City entered into this agreement to allow time to find a possible new alternative location for the office and the tower, and also to determine if there was any community interest to do so.

The Dunham Hunt property was sold to the new owner on November 26, 2013, so the rider expires after six months on May 25, 2014. Your packet includes a cost estimate of approximately \$73,000. This estimate includes all of the estimated costs of relocating the Jones Law Office from the Dunham Hunt House, where it sits today, to a site located off Fifth Avenue. Those are estimated costs at this point in time and they reflect hiring a professional organization to lift the structure onto a trailer and move it to the new location. There is some site restoration work that would need to be done at the Dunham Hunt House, and then once it go to its new location, we would have to put it on a foundation system of some sort, create an ADA accessible sidewalk and a platform for the building to sit on, as well as some lighting. Some of the major costs associated with the move is also going under 16-18 electric lines on its trip that either need to be removed or lifted during that process.

At this time, I will turn the presentation over to Russell Colby who has more specific information about the project, and then Pat Pretz would like an opportunity to speak about the historic significance of the building.

Russell Colby presented. I would like to briefly summarize discussions about the location. The building sits at the Dunham Hunt House today vs. the original location at the northeast corner of Main and Fifth Avenue, and its proposed location is on North Fifth Avenue. The Historic Preservation Commission began discussing potential locations for locating the structure a few months back. The consensus was that Baker Park would be ideal, due to the close proximity of both the original location and current location. However, the Park District did not support locating it to that location or Delnor Woods Park. With no park sites as an option, the Commission began discussing locations of City owned properties on the east side around Downtown in or near the Historic District. Two viable sites were identified; one being North Fifth Avenue site and the other being Langum Park, also known as Camp Kane on South Riverside.

The Historic Commission supports relocating the building to a publically accessible location and they are generally supportive of either of the two sites identified, although some members preferred one over the other. The Fifth Avenue site is a City owned site and has no function other than green open space. It can be accessed by sidewalk from the north or south, so from Park Avenue or Delnor Woods Park which has off street parking,

you can cross Fifth Avenue and walk down to the park. This site is in the Historic District and is also fairly close to the original location of the building, just a few blocks to the south.

The alternate site discussed is Langum Park. No specific location was identified here. This site does have existing parking along Deveraux Way and there is a Historical Marker for Camp Kane at the site. I will now turn the presentation over to Pat Pretz who would like to talk about the history of the structure and support for relocating the building.

Pat Pretz: My name is Pat Pretz, 214 Chestnut Avenue. We have been residents for over 30 years in Charles. My professional background is in fundraising; I worked for a non-profit for 15 years and did primarily major and planned giving. I have spent the last five months trying to determine interest in the Jones Law Office and I must tell you, I have yet to meet someone who didn't think it was a treasure and something to be saved; there is a lot of interest and I feel this is important to make a decision before the deadline is up.

I would like to name some community representatives here this evening who have taken an interest and will be of support if we move forward with this; Architect Mike Dixon, Charlemagne Award and former Park Board Member Gloria Klimek, Daughters of the American Revolution members Viva Martin and Gayla Steele, former St. Charles Library Director Diana Brown, Homeowners of 415 Park Avenue Bill and Marilyn Berg, Pottawatomie Garden Club member Mary Savati, Preservation Partners of Fox Valley Adam Gibbons and Lisa Krisowski, Questors Arlene Schrock, St. Charles Art Council Sue McDowell and the St. Charles Heritage Center Kathy Brenz. Thank you to these people who are here tonight to show their interest and support.

There is also a group of "Friends of the Law Office" that we have started; we have about a dozen people who have made small financial commitments to begin with. We are not taking checks yet since we have nothing to put the money to yet. I will mention that Preservation Partners of Fox Valley went before their board and they are willing to allow us to use their 501 C 3 to put through any contributions earmarked special purpose for the Jones Law Office.

As for the history of the building, this is one of the most significant buildings we have available right now. It dates to 1843, Steven Jones came to St. Charles in 1838; he was an attorney, he was a judge from 1843-1846. His home was purchased from Ira Minard in 1843 and the law office was actually attached to the side of the house. Steven Jones is credited for naming St. Charles. He was not only a successful lawyer, he was a successful businessman. He built the Tremont Hotel, which was actually kiddy corner to his house, across from the library on Main and Fifth. That hotel also housed a print shop for the weekly newspaper that he was editor of titled the Kane County Democrat. There is a very famous painting of him in the Heritage Center that was painted in 1841 by well-known artist Sheldon Peck.

The house was used as a recruiting station during the Civil War and the Law Office was used as a cell for deserters. There is graffiti that can be seen that is period to the Civil War. Jane Dunham bought the law office in 1980. There was development going on in the house, it was going to be converted to commercial and she saved the building. She paid Muhfelt and Sons to move it to her Dunham Hunt Museum and had it fully restored at her cost. Dan Otto, who has been a consultant with us for the last three months has given us tremendous information about this. It was completely restored in 1988 and a new roof was completed 14 years ago, so we have a treasure that is not just a broken down shed that we are trying to keep going; this is a historically significant Greek Revival.

When Ms. Dunham passed away, the Heritage Center operated it until 2000 when the costs became too high. As Peter mentioned, it was sold in November of 2013 with a six month clause that is due to expire May 26. We have tried the most economical sites which were Baker Park and Delnor; unfortunately the Park District is firm on saying no, except to Primrose Park. It does not belong in Primrose Park; this is an 1840's structure that is key to the Historic District of the original footprint.

The building requires no heat, no water and no staff to give tours. You can look through the windows and with appropriate signage you can see everything about Steven Jones and his life and what happened in that building. Doing the right thing is important in life, and I believe the right thing is to preserve and save this building. I hope you will consider this carefully. There are plenty of opportunities for funding if the City would pay for the move. I am willing to work to develop funds for operating costs and some of the things that will be needed once the building is moved and on-site. Thank you for your time and consideration.

Aldr. Stellato: For the record, I am in full support. In your opening remarks, you did not mention anyone on the Historic Preservation Commission; are they okay with this?

Ms. Petz: Yes. We went to the Historic Preservation Commission and we discussed it three or four times. Everyone is on board for one of two sites; the Fifth Avenue site or Langum Park.

Aldr. Bessner: How long is the process to make the move?

Mr. Suhr: I have talked to the Dunham Hunt House owners and have tried to get an extension of the contract that ends May 25. They are stating that if we have a location, they will work with us on extending the rider of their agreement for a specific amount of time. I would assume something like this would take about three months.

Aldr. Bessner: Is this estimate accurate within \$10,000?

Mr. Suhr: Again, until we dig into the details, I can't say for sure, but I would say that is a fair statement.

Chairman Martin: Of the two locations, which one has the easiest access for moving?

Mr. Suhr: I would have to say Langum Park. The Fifth Avenue site sits down in a divot from the public sidewalk; it's actually 6 or 7 feet lower in grade than the sidewalk elevation. Therefore, to get an ADA required sidewalk to that level would require a sidewalk that is at a grade of 1 to 20, which is about 150 feet long. We wouldn't have that at Langum Park. Langum Park also has parking close, and the Fifth Avenue site would have on-street parking.

Aldr. Payleitner: This is a great opportunity to step forward and do something important. As I reflect on the two sites, initially from a historical perspective the North Fifth Avenue site on paper seems better, but then I worry long term – security, safety, and parking; all of that is more viable at the Langum Park site.

Aldr. Krieger: With the hope that someday the former railroad right-of-way will become a park, how close would the building be to that as an access point to someone walking along the trail?

Mr. Suhr: It is to the north, so you would certainly have access to that route. I think the location we have identified is a good 150 feet from the rail line to the north.

Aldr. Krieger: Does the City own the property between the building location and the rail line?

Mr. Suhr: Yes.

Chairman Martin: We have made a commitment to the veterans to build on one of the lots. Is this the one directly west?

Mr. Suhr: I do not know about that for sure.

Mr. Colby: Those are the lots to the west. The ones that are more on Fourth Avenue are the ones you are referring to.

Aldr. Lewis: Will this be lit at night?

Ms. Pretz: I think that would be important. I have someone who is an electrician who is willing to do some of the electrical work on this. There are some things we can do to bring down the cost. Mike Dixon is here tonight, and he has offered to do a drawing for placing it on the site and he has also offered to do the signage, which would save some money. The DAR is here tonight and they are looking for ways to get involved. There haven't been any promises, but we can ask the Pottawatomie Garden Club to consider helping with some landscaping. Once it is placed on the site, there will be help from the community.

I just want to stress; I talked with Anthony Rubano from the IL Historic Preservation about the two sites. He feels very strongly, too, that the Fifth Avenue site – the one that is in the Historic District, is the preferred site.

Aldr. Lewis: I'm concerned with the Fifth Avenue site about the parking and being in the center of neighborhood. Have you talked to the surrounding neighbors about the possibility of doing this?

Ms. Pretz: I have talked to the Bergs and they are agreeable. Judith Luth who lives close to the Bergs is supportive of it as well. I have talked to the Bemis', whose home on Second Avenue was recently accepted onto the National Register are they are all in and ready to contribute and feel it's a great idea.

Aldr. Lewis: Would parking have to be on Park Avenue?

Ms. Pretz: It would be Park Avenue, but if it was crowded and you didn't want to walk on Park, you could park in Delnor Woods Park where there are 19 spots that are always available. There is a cross walk, so you park, use the cross walk and come down 5th Avenue to view it. Kids do field trips in the spring and they do a history walk, so this could be on the way of their walk.

Aldr. Turner: There is talk about putting the Farnsworth Mansion up on Langum Park. It might be best if we put these two buildings together and make a "mini" historic St. Charles rather than having them spread out. I'm more in favor of Langum Park.

Chairman Martin: I agree. You mentioned parking in Delnor Woods Park. Crossing Fifth Avenue is extremely dangerous. I had comments from some neighbors; we have had people get hurt crossing Fifth Avenue as recently as seven or eight months ago, a lady was hit crossing that intersection. I have a problem with the parking at Delnor Woods.

Aldr. Lemke: Given the last comment, I would like to see that we look at a site in Langum where the parking is better. If we are going to reestablish the Farnsworth Mansion, this would fit with it and the parking and the access is better. There is tightness and verticals at the Fifth Avenue site, which I understand could be mitigated, but we don't have to deal with that at all at the southern site.

Aldr. Payleitner: My concern is with vandals in the out of the way place.

Chairman Martin: There are several questions we need answered tonight. It's a given, but do we want to preserve the Jones Law Office?

Council as a whole: Yes.

Chairman Martin: Now I need direction as to where to move it.

Aldr. Silkaitis: I personally feel that Langum Park is a Civil War site, if we put the Farnsworth Mansion up, we might as well add a Civil War building next to it.

Ms. Pretz: It is not a Civil War building, it was 1843. The recruiting office was in town. I think you have to remember Camp Kane was going on and they were training soldiers out there, but the recruiting office was at the Jones' home. The cells for the deserters were in town, it's a town historic building. It's like taking it and moving it to Primrose Park. It sometimes fits your needs, but it's just not appropriate. To me and most other people, it doesn't fit.

Aldr. Lewis: I'm torn because I first thought Langum Park would be the spot. But after listening to your presentation, I can see where you are going. I was just in Lexington, KY. We stayed in the Historic District downtown and we walked around a park that all these historic, period buildings. It was very lovely to take that walk. I didn't think of the idea that there could be a linear park on that railroad someday. We can't look out five years; we need to look out 20-30 years, what would be going on that area and what would be appropriate. I thought you made some very good points.

Chairman Martin: I would entertain a motion to determine which site we would like to put it on.

Aldr. Lemke: I motion the building be relocated to the Langum Park site.

Aldr. Turner: Second.

Ms. Pretz: Adam Gibbons from Preservation Partners of Fox Valley and he has some comments that Liz Safanda wanted to share.

Mr. Gibbons: Adam Gibbons, 33W777 Hill Road, Geneva, IL. I have a prepared statement to make from Preservation Partners of which I'm a board member:

Dear Mr. Mayor and St. Charles Council Members,

Preservation Partners has just placed the 1843 Jones Law Office, although for the record, my research shows it could date to 1839. On our list of 24 places that matter in the Tri-Cities and Wayne, we should not be fooled by the Law Office's diminutive size. In terms of significance, both architectural and historic, it is a structure of immense stature. We believe its importance is probably greater even than the Dunham Hunt House on Cedar Avenue behind which the office sits today. It is one of perhaps a dozen buildings throughout the Tri-Cities from the pre 1850's settlement era with its integrity intact. All these communities would be thrilled at the chance to reclaim and restore such a symbol of our shared roots.

The building can tell a compelling story about many decades of local history from the earliest decade when Native Americans still roamed the county. Through the Civil War years, it served as a recruiting station and housed deserters. If the structure is moved by

the City to a more accessible site as proposed near Park Avenue, it will be blocks from its original mooring behind the S.S. Jones home. A partnership of local groups can restore it handsomely; improve the setting with appropriate landscaping to create access solutions. Preservations Partners, along with the Pottawatomie Garden Club, the DAR and Future Friends of the Jones Law Firm can share responsibility for these improvements.

I should state for the record that Stevens Jones was a grandchild of revolutionary veterans, as was his wife. His parents also settled in St. Charles and they died here in 1841 and 1848.

Preservation Partners is willing to help fundraise for the site and would approach the Kane County Legal Community for support. In addition, we would offer our assistance in forming a non-profit "Friends Group" so the City's responsibility lies mainly in relocating the office. What a terrific destination this would be for Third Graders in St. Charles who take the annual spring trek to visit City landmarks. We urge the Government Services Committee to approve the funds needed to save the site and situate it more dramatically in the public eye.

For the record, I personally favor the Fifth Avenue site as well, seeing as it is quite close to the original location. It would definitely open the way for future opportunities for a park along the right-of-way and other City sites.

Aldr. Stellato: Both sites have challenges and positives. We all agree we want to save this important structure. Is there any place Downtown in the City parking lot we are going to be redoing that we could possibly relocate it to the lot just to the north of City Hall? I don't want to start the process all over, but if you are concerned about keeping it in the general vicinity, that may be something to look at. I also don't want to hurt the relocation of the Farnsworth Mansion.

Mr. Suhr: In regard to the Municipal lot, we did take that into consideration. The problem that we ran into with a lot of the sites that we looked at by the river is floodplain conditions. The one open space area that we do have is acting as a detention basin for the design that we have in the Municipal lot, so it would be in the heart of a detention area.

Aldr. Lewis: Dan, you said this could hinder rebuilding of Farnsworth. From your view, how does that affect this?

Aldr. Stellato: We don't know exactly where that is going to be situated. I haven't seen the footprint where Farnsworth is going to go, but if they can logistically fit, I don't have a problem with it.

Kim Malay: Kim Malay, 526 S. 16th Street, St. Charles. I am President of the Farnsworth Mansion Foundation. Just so you are aware, if you put the Law Office toward the parking lot and more towards the wooded area, you would be fine. Anything south of the monument area would be safe.

Aldr. Silkaitis: Optimally, it should be in its original place. But that's not going to happen. I agree with Chairman Martin regarding the parking and the danger of crossing Fifth Avenue. Fifth Avenue would be a nice spot, but I have to look at the liability situation for us. If we are going to move it, I would prefer Langum Park.

Aldr. Lewis: Is there a problem now with crossing the street to the Delnor Woods Park?

Aldr. Krieger: Yes, there was a close call there a few months ago.

Chairman Martin: Kristi, please call a roll. The motion is for Langum Park.

K. Dobbs:

Bessner: Yes

Lewis: No

Stellato: Yes

Silkaitis: Yes

Payleitner: Yes

Lemke: Yes

Turner: Yes

Bancroft: Yes

Krieger: Yes

Motioned by Aldr. Lemke, seconded by Aldr. Turner. Approved unanimously by roll call vote. **Motion carried**

Chairman Martin: The next question is funding. Can someone enlighten me on how we are going to pay for this?

Mr. Suhr: Currently this is not in the budget. We would be asking for a budget addition from the reserves.

Aldr. Stellato: I move for approval to that.

Aldr. Silkaitis: Second.

Chairman Martin: Kristi, please call a roll.

K. Dobbs:

Bessner: Yes

Lewis: Yes

Stellato: Yes

Silkaitis: Yes

Payleitner: Yes

Lemke: Yes

Turner: Yes

Bancroft: Yes

Krieger: Yes

Chairman Martin: All agreed. We will move the Jones Law Office to Langum Park and the City will fund it to \$70,000.

Mr. Suhr: Very good. We will most likely be back in a month with bid numbers and a specific location in Langum Park and hopefully an extension to the rider with the owner of the Dunham Hunt House.

Chairman Martin: Thank you to the Preservation Partners for your participation, along with everyone else who showed interest in this.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by roll call vote. **Motion carried**

4.b. Discussion of 209 West Main Street Parking Lot Lease Agreement.

Peter Suhr presented. The map in your packet identifies 11 parking stall highlighted in yellow. This property is currently owned by the Peterson family and is located at 209 W. Main Street, which is at the southwest corner of Rt. 64 and Rt. 31. The City has a long standing lease agreement with the Peterson family, authorizing use of the parking stalls for public parking. The City currently pays the owner \$750 per month, and agrees to maintain the parking stalls in good working condition, including things like patching, striping, pothole repair and snow removal.

The owners have recently contacted the City and are asking for a rent increase to \$1,000 per month. I have attached in your packet a draft Lease Agreement, which we will execute with the owners if you chose to approve the rent increase. I have invited the Peterson family here tonight to answer any questions, and I don't believe they are here tonight, but I will be happy to entertain any questions you may have.

Aldr. Krieger: If they decide to sell at the end of five years, will we have Right of First Refusal, so we won't get caught in this again?

Mr. Suhr: Yes, I believe that is in the draft lease agreement that is in your packet.

Aldr. Payleitner: Is this still the only privately owned lot we pay rent for?

Mr. Suhr: We have about five other lots that we have agreements with, but we do not pay a fee. The agreements are very similar in the fact that we maintain the lots.

Aldr. Payleitner: Do you have any idea who uses that parking lot from 8:00 a.m. to 6:00 p.m.?

Mr. Suhr: That is difficult to answer because we have not done a recent parking study, and the owners have not presented that information to us. The last parking study from 2004 suggested that area is 50-60% occupied at prime times.

Aldr. Payleitner: And that could very well be their tenants using those spots.

Aldr. Stellato: I will start out by saying I cannot support this and I'm going to vote no. If my memory serves me correctly, there was a buyer for this site. He asked for us to increase the rent payment to him once he purchased it and we said no. Now we are being asked the same question. At the end of the day, they still want us to pay the increased amount; it doesn't matter who it goes to. I wasn't in favor of it then and I'm still not in favor of it now.

Mr. Suhr: That was in October and November of 2013.

Aldr. Lewis: I agree, I'm not going to support this, but I would like clarification – will we still go back to paying him \$750 per month or will it be over with?

Mr. Suhr: When we had the discussion in October and November, there was no motion to stop payment of \$750 per month, so we continued to do so. That certainly is your discretion, if you would like to stop payment of \$750 per month.

Aldr. Lewis: I would. Do we vote this first and take a motion to do the other? What is the procedure?

Chairman Martin: We have a few more questions, first.

Aldr. Bancroft: Why do keep talking about this? We need to be done with it.

Aldr. Turner: I would rather use the rent money we are paying to move the house.

Aldr. Stellato: The five year term is troubling. At the end of five years, why? I don't see it.

Chairman Martin: Are we willing to pay \$750 per month?

Council as whole: No.

Chairman Martin: Cancel the lease?

Aldr. Lewis: There is no lease.

Aldr. Stellato: This is just a handshake as I understand.

Mr. Suhr: That is correct.

Aldr. Bessner: What are our maintenance costs over the course of the year for that?

Mr. Suhr: I don't think they are that significant for a lot this size, they are lumped into maintenance costs for all the lots we maintain so it's difficult to break down. Between striping, pot holes and snow removal, probably less than \$10,000 annually.

Aldr. Silkaitis: As we discussed last year, if we terminate the lease we don't have, that brings back the access to that property again.

Mr. Suhr: It's a public lot, so they would be able to access it over the public lot.

Aldr. Silkaitis: But they could say no parking to visitors.

Mr. Suhr: They could potentially say no parking. I did talk with Attorney McGuirk about whether or not that is something we would need to look into if they put up a sign or fence that suggests no one is to enter that property. There is an opportunity for looking at the Title Commitments and there is a potential easement agreement. We have not pulled the Titles yet, but we certainly could in preparation for that discussion.

Council as a whole: Yes, please do.

Aldr. Payleitner: Is there an official maintenance agreement, or is that on a handshake too?

Mr. Suhr: That too, is on a handshake for at least 25 years to the best that we can find.

Aldr. Payleitner: So we can say we will maintain it if we have use of it?

Mr. Suhr: Yes.

Aldr. Lewis: I'm curious as to why the Peterson family felt they needed an increase if we have been paying \$750 a month? Why now does he need more money?

Mr. Suhr: I asked that question and did not receive a valid answer to that. I thought they would be here tonight to answer that question.

Chairman Martin: When was the last time we made a payment?

Mr. Suhr: Within the last month. It's a monthly payment.

Chairman Martin: So that means we retain liability, right? What kind of legal liability do we have if we are paying rent, but we don't have an agreement and someone goes in there and trips in a pothole?

Mr. Suhr: We do.

Aldr. Lemke: What happens now if we don't move forward with this? If we did move forward, it sounds like it codifies our handshake agreement, but we should say we want them to indemnify us and I don't think that will fly. I'm not supportive of this right now, unless you can think of a reason why.

Mr. Koenen: The agenda on the item tonight is really about whether we want to maintain a lease and pay \$1,000; that's the question tonight. If your answer is yes, discussion is over. If the answer is no, then the next question is if we want to maintain the current deal at \$750 per month. If the answer is no, the next question is do we want to hand over the lease for \$750 OR do we want a written lease with no payment?

Chairman Martin: I would entertain a motion to accept the agreement for \$1,000.

Aldr. Lemke: For discussion, I would make that motion.

Aldr. Turner: Second for discussion.

Chairman Martin: Kristi, please call a roll.

K. Dobbs:

Bessner: No

Lewis: No

Stellato: No

Silkaitis: No

Payleitner: No

Lemke: No

Turner: No

Bancroft: No

Krieger: No

Chairman Martin: Do you want to enter an official agreement with them for \$750 per month:

Aldr. Turner: For discussion, I make the motion.

Aldr. Bessner: Second for discussion.

Chairman Martin: Kristi, please call a roll.

K. Dobbs:

Bessner: No

Lewis: No

Stellato: No

Silkaitis: No

Payleitner: No

Lemke: No

Turner: No

Bancroft: No

Krieger: No

Chairman Martin: Now I want to enter into a discussion terminating any connection with this parking lot.

Aldr. Stellato: I don't think we are ready to take that next step, so I would not make that motion.

Chairman Stellato: Do you want to pay the \$750 per month?

Aldr. Stellato: At this point, I think staff has enough direction to go back and tell them what we did tonight and we will wait to see what happens. I would leave it at that.

Chairman Martin: Is that agreeable with the Committee?

Aldr. Lewis: So we will not be paying \$750 per month?

Aldr. Stellato: Let's have staff go back and see what they can negotiate.

Chairman Stellato: Notify them we won't accept their terms.

Mr. Suhr: I will do that, and will be back with their answer.

Aldr. Lemke: Could we suggest examining the previous arrangement of cross access?

Mr. Suhr: We can do that too. There are minimal costs associated with that.

No further discussion.

Motioned by Aldr. Silkaitis, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried**

5.a. Recommendation to Approve Ordinances Authorizing Changes in Rate Structure for the Electric, Water and Wastewater Utilities for the City of St. Charles.

Chris Minick presented. Enclosed in your packets this evening are Ordinances amending the rates for the Electric Utility, Water Utility and Wastewater Utility in conjunction with the approval of the Fiscal Year 2014/2015 budget that was approved last week.

As the Committee will recall, there was a public hearing at the City Council meeting on April 7, 2014. At that particular point in time, staff made a detailed presentation of the budget document. That presentation included discussion of the financial condition and status of the individual utilities as well as the rate changes that were contemplated as part of the 2014/2015 budget. The amounts that are enclosed and contained within the Ordinances in the packet tonight are consistent with the amounts and disclosures that were made at that Public Hearing three weeks ago, and there have been no changes to any of those amounts.

As you will further recall, the changes were continuing to implement the concepts of the utility rate studies that were finalized and adopted in May 2011. These changes will help return the utilities to financial stability within the next two to four years. It is very worthy of note that even with these rate changes, St. Charles residents continue to experience annual utility billings that are the lowest in the Tri-Cities region on an annual basis, approximately \$100 below the utility charges experienced by our two neighbors within the Tri-Cities area.

If approved, these rates would go into effect of June 1, 2014. At this point in time, I would be happy to answer any questions you may have.

Chairman Martin: Way to go; very good!

No further discussion.

Motioned by Aldr. Turner, seconded by Aldr. Bancroft. Approved unanimously by voice vote. **Motion carried**

6.a. Recommendation to approve Yard Waste Fee Increase and Leaf and Brush Contract.

Chris Adesso presented. This is a two part discussion regarding the yard waste user fee that the City imposes on its residents, and also the leaf and brush contracts that the fee subsidizes. The yard waste user fee Ordinance fiscally supports the Leaf and Brush Programs exclusively. We have been working with our existing vendor which is Kramer Tree Service to negotiate what we have discovered is the lowest cost in the Fox Valley for these services as well. As part of that negotiation, we worked with Kramer to limit the scope of the service and slightly reduce the scope to find fiscal benefits. Part of the

reduction of scope is a reduction from four leaf pick-ups to three leaf pick-ups and a reduction from eight brush pick-ups to seven brush pick-ups. Both services would continue to be performed at the times they were traditionally performed. As an example, leaf would still begin at the same time and end at the same time. We would work with Kramer Tree Service to time those three pick-ups so everyone got their leaves picked up in a timely fashion.

We also worked with Kramer Tree Service to establish a five year contract. It does allow for City of St. Charles residents to take advantage of the lowest cost for these services of any of the Tri-Cities between Geneva, Batavia and St. Charles.

At this time, I would be happy to answer any questions you may have regarding the user fee or the leaf and brush programs.

Chairman Martin: Do you need a motion?

Mr. Adesso: Staff recommends approval for the increase to the Yard Waste User Fee as well as request waiving the formal bid process and award of a five year contract with Kramer Tree for Leaf and Brush Services.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

6.b. Presentation of 2013 Electric Reliability Performance.

Tom Bruhl presented. This is a Power Point presentation of our 2013 Electric Reliability Performance.

Power Point Presentation by Tom Bruhl.

Aldr. Lemke: In terms of automation; have you considered having a SCADA system where we can make decisions about managing outages?

Mr. Bruhl: After the fairly devastating outage of May 24, 2006, when we had a seven hour outage at City Hall and there was gridlock on the Main Street bridge; we embarked on a program to study how to automate. By the time I brought that here for a Purchase Order, the liability was significantly reduced and it didn't seem to be urgent. Based on the numbers when we are in the top quartile for duration, I'm not sure a huge expenditure on automation is prudent.

Aldr. Turner: What is the very large piece of equipment behind the Peck Road Substation?

Mr. Bruhl: That is one of 14 Substation Transformers that we have. The second one at that site is a spare that supports what we did at the R.R. Donnelly site and the Red Gate Bridge.

No further discussion.

6.c. Recommendation to approve the Purchase of Hendrix Spacer Cable and Services from Marmon Utility LLC.

Tom Bruhl presented. As you may be aware, Spacer Cable is a highly resilient overhead conductor, capable of withstanding not only tree contact, but a tree coming down on the line. The manufacturer, Hendrix, has become the name in spacer cable. As such, they have no competition. They offer a package where they sell us all of the equipment but they train our people to install and maintain it, and that's what we want; we want to be in control of our own destiny.

Staff recommends waiving the formal bid procedure and approval of a purchase order with Marmon Utility LLC, which is the parent company for Hendrix for Spacer Cable and Services to train us for a total cost of \$101,862.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

6.d. Recommendation to award Contract for Overhead Reconstruction Projects to PieperLine Line Construction.

Tom Bruhl presented. This is for an overhead contractor to support some of the work that our crews cannot do. We went out for bid for overhead contractors; we received two that submitted valid pricing. The lowest hourly rate was provided by PieperLine out of Wisconsin. They have done work for us over the last two years and we are very satisfied with their quality and efficiency on a time and material basis. Rebuilding some of the older systems is one of the cornerstones of our reliability improvement program and they will be assigned projects that are not efficient for our people to work. They have many more tools for overhead jobs than we have – we would have to rent or buy additional equipment. We mix them with our crews in cases where they are a better resource to complete the work.

Having good prices satisfies an objective that we learned in Emmetsburg about having set pricing if we did have a tornado or major disaster, we already have pricing for a contractor that we can use to bring them in and not have to worry about the bid process during an emergency.

Staff recommends awarding the contract for overhead reconstruction projects to PieperLine Line Construction in an amount of \$75,000.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Bessner. Approved unanimously by voice vote. **Motion carried.**

6.e. Recommendation to approve Purchase Order with Novinium for Cable Injection Services.

Tom Bruhl presented. One of our premier projects for protecting against cable faults is to inject cable with a fluid that repairs the cable strength to like new. We did go out for bid; there are two players in this market. The one we prefer, based on longevity is a company called Novinium. They offer a 40 year warranty, which is double, and with respect to going into people's yards and having to do this, there is a very high value in doing this once and not worrying about it for 40 years.

As part of the bid offering, they have held their 2013 prices and have offered a three year contract at that fixed amount with a reduction if we inject over 50,000 feet.

The next subdivision on the list is Red Gate, Units 1-4.

Staff recommends approval of a Purchase Order for Novinium for Cable Injection Services in the amount of \$62,000.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried.**

6.f. Recommendation to approve Purchase Order with Six Underground Construction Company for Directional Boring Services.

Tom Bruhl presented. Purchasing went out for bids and received four responses for Directional Boring Services, which is where they horizontally drill through the ground which saves us from having to open cut streets and parkways and other critical infrastructure.

Staff did due diligence and feels that Six Underground Construction Company can do the work efficiently and within scope.

We do have a Veteran preference in our contracts, and the owner, founder and President is a Veteran of the Marine Corp.

Staff recommends approval of a Purchase Order to Six Underground Construction Company in the amount of \$375,000.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Lemke. Approved unanimously by voice vote. **Motion carried.**

6.g. Recommendation to approve Mosquito Abatement Contract with Clarke Environmental.

Chris Adesso presented. Over the last 26 years, the City has provided Mosquito Abatement Services to the City of St. Charles. Since the beginning of that time, Clarke Environmental has been our consultant, as well as our neighbors' consultant. The reason that is important is that they have been able to build a data base of our surrounding area in relation to where mosquitos breathe and live so they can treat on a more strategic, global method.

Staff recommends waiving the formal bid procedure and approval of a contract with Clark Environmental for Mosquito Abatement Services for Fiscal Year 2014/2015 in the amount of \$96,162.

Aldr. Stellato: Do we know when they will be moving out this way yet?

Mr. Adesso: They have contractors working in the old Sidwell building now, so it should be done shortly.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Stellato. Approved unanimously by voice vote. **Motion carried.**

6.h. Recommendation to approve HVAC Preventative Maintenance and Inspection Contract with Service Mechanical.

Chris Adesso presented. Over the past 10-11 years, Service Mechanical has gained an intimate knowledge of our City's facilities. They provide services such as heating, venting and cooling maintenance to our 56 city owned facilities. In an effort to consolidate that service and gain value to the City, we engaged in a contract with Service Mechanical to serve all of those in 2006-2007. After the first few years, we realized it was success. Building on that success, staff recommends we continue the arrangement.

Staff recommends waiving the formal bid procedure and award a contract to Service Mechanical in an amount not to exceed \$72,564.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

6.i. Recommendation to approve a Three Year Mowing Maintenance Contract with Cornerstone Horticultural Services Company.

Chris Adesso presented. This past March, the Public Services Division issued a Request for Proposals to 14 local qualified landscape contractors to provide mowing services to the City on over 170 acres of turf; two contractors responded with qualified proposals and pricing. Cornerstone Partners Horticultural Services of St. Charles submitted the lowest qualified pricing on that RFP. It has been determined that Cornerstone Partners has the experience, equipment and expertise to perform this work within the guidelines of the RFP and the City standards. With that in mind, Cornerstone has suggested that their pricing submitted for the three year term will be consistent year to year, meaning no annual increase.

Staff recommends approving the three year Mowing Maintenance Contract with Cornerstone Horticultural Services Company of St. Charles in the amount of \$106,354 annually for three years.

Aldr. Lewis: The areas you have mowed are City property; not Park property? Would you be mowing Langum Park?

Mr. Adesso: Langum Park is a City owned park; we will be mowing the western half of Langum Park; so the sled hill, the open area, the area where the parking lot is and across the street where the bike path is along the river.

Aldr. Lewis: So the areas by the baseball field is maintained by the Park District even though it's part City owned?

Mr. Adesso: The Park District leases that area from the City and they maintain it under that lease, yes.

Aldr. Lewis: Where I live on Roosevelt and Rt. 31, there is a small triangle, is that something you would go out and mow?

Mr. Adesso: That's correct. There are several hundred small areas like that throughout the City that we mow.

No further discussion.

Motioned by Aldr. Lemke, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried.**

6.j. Recommendation to approve Sidewalk Maintenance Contract with Raise-Rite.

Chris Adesso presented. Item 6.j and 6.k are very similar. Both of these agenda items are for maintenance to our sidewalks. Item 6.j is for Raise-Rite; they have been working with the City for 10 years and they are a specialty contractor that does a mud jacking procedure.

As part of that procedure, every year the Public Services Division does an ocular inspection of sidewalks to visually identify areas that need to be mud jacked and we have been utilizing Raise-Rite to perform that work. As part of our negotiation with Raise-Rite, they have agreed to hold their pricing for the third consecutive year.

Staff recommends waiving the formal bid procedure and approval of a contract with Raise-Rite in an amount of \$2.65 per square foot, which translates to approximately \$34,000.

No further discussion.

Motioned by Aldr. Bancroft, seconded by Aldr. Stellato. Approved unanimously by voice vote. **Motion carried.**

6.k. Recommendation to approve Sidewalk Maintenance Contract with Safe Step.

Chris Adesso presented. Similar to Item 6.j, this item is a contract for Safe Step, which is a grinding process very similar to Raise-Rite. They have agreed to hold their price for \$24.50 per inch/foot, which translates to \$35,000 annually.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

6.l. Recommendation to approve Fiscal Commitment to the Ride in Kane Program for Fiscal Year 2014-2015.

Peter Suhr presented. The City of St. Charles is a sponsor of the Ride in Kane Program. This is an annual agenda item to secure funding commitments of this program. Your packet contains the specific information about this program which assists seniors and special needs people.

Staff recommends approval of the fiscal commitment for the Ride in Kane Program.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Bessner. Approved unanimously by voice vote. **Motion carried.**

6.m. Recommendation to award Bid to P&M Sewer & Water for Annual Bolt Replacement Program for Fiscal Year 2014-2015.

John Lamb presented. This is for our bolt replacement program. This is a three year contract, not an annual contract, so it will be going through FY 2016/2017; I apologize for the confusion on that. Fasteners and bolts are on our watermains, hydrants and valves throughout the system. They corrode and lead to watermain breaks and other disruption in service. Staff went out to bid for this pricing and the low bid was P&M Sewer & Water.

Staff recommends awarding bid to P&M Sewer & Water for the Bolt Replacement Program for Fiscal Years 2014/2015 through 2016/2017.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried.**

6.n. Recommendation to approve Proposal from Viking Chemical Company for Water Treatment Chemicals for Fiscal Year 2014-2015.

John Lamb presented. This is for our water treatment chemicals. Water Division staff sent out Request for Proposals for competitive pricing for Fiscal Year 2014/2015. We are also requesting waiving the formal bid process since we went out for competitive pricing in lieu of.

Staff recommends waiving the formal bid procedure and approval proposal from Viking Chemical for Fiscal Year 2014/2015 in the amount of \$69,000.

No further discussion.

Motioned by Aldr. Bessner, seconded by Aldr. Stellato. Approved unanimously by voice vote. **Motion carried.**

6.o. Recommendation to award a Contract to Marc Kresmery Construction for the Royal Fox I Lift Station Rehabilitation.

John Lamb presented. This is the Rehabilitation of Royal Fox I Lift Station, which is located on Dunham Road and Royal Fox Drive. This lift station is approximately 25 years old; an assessment was done in 2012 and found a number of deficiencies and corrosion that are occurring at this lift station and the control system is beyond its useful life and in need of repair.

Staff recommends approval of a contract to Marc Kresmery Construction for the Royal Fox I Lift Station Rehabilitation in the amount of \$309,950.

Aldr. Bessner: Didn't we do something out there last year?

Mr. Lamb: We did Royal Fox II.

Aldr. Lemke: In looking at the bids, are there different alternates?

Mr. Lamb: Yes, there are two different alternatives that we would like to add to the project that also came in under budget.

Aldr. Lemke: Trotter will be the construction manager?

Mr. Lamb: Correct; they will be our construction engineer on the project.

Chairman Martin: Kristi, please call a roll.

K. Dobbs:

Bessner: Yes

Lewis: Yes

Stellato: Yes

Silkaitis: Yes

Payleitner: Yes

Lemke: Yes

Turner: Yes

Bancroft: Yes

Krieger: Yes

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Turner. Approved unanimously by roll call vote. **Motion carried.**

6.p. Presentation of Red Gate Water Tower Logo Design Alternatives.

John Lamb presented. This is in regard to the Red Gate Water Tower Logos. I have put together a Power Point presentation to give you a better look at the four options.

Power Point presentation by John Lamb.

Aldr. Krieger: I like option three, but I think the stripe should be teal to match our business cards.

Mr. Lamb: We can present that as an option.

Chairman Martin: Can we do option three with the bottom of the bowl painted solid?

Mr. Lamb: Yes, we can do that. We can look at painting the bottom of the bowl teal as well.

Aldr. Lewis: You are saying it will be less upkeep to paint the bottom of the bowl?

Mr. Lamb: It helps conceal the mildew and dirt.

Aldr. Lewis: Would you consider doing that on the other water towers that we have so there would be some uniformity?

Mr. Lamb: We are actually in a position to do that; we have painting of the other two towers in the out years of the four year budget. We will be painting those after this water tower is completed, so if you decided to go with teal or this design, you could do that.

So we can go with option 3 and paint the bottom of the bowl. Now we need to decide about the teal.

Council: Not on the bottom of the bowl, just the stripe.

Aldr. Lewis: Can we have a picture made before we make our final decision?

Mr. Lamb: Of course, that would be no problem. I will bring that back to you next month.

We decided on the style and colors; next is the orientation. Do you want the St. Charles and the fox on the north and south side of the tower, or do you want them on the east and west side of the tower? Prior to the Red Gate Bridge, staff would have suggested the north and south, but now with the bridge you could have it on the east and west because a lot of motorists come across the bridge.

Chairman Martin: The biggest impact would be from the west because then you can't miss it coming across the bridge.

Mr. Lamb: So west and east is your decision?

Council: Yes.

No further discussion.

6.q. Recommendation to approve Purchase from Environmental Dynamics International for Aeration Diffusers.

John Lamb presented. This is a recommendation for Aeration Diffusers at our Main Wastewater Plant. The aeration system has 1,000 membranes in it; they are 15 years old which is several years past their life expectancy.

This is a sole sourced item, so Staff is requesting to waive the formal bid procedure and approve the purchase of diffusers from Environmental Dynamics International in the amount of \$50,000.

This is a budgeted item.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

6.r. Recommendation to approve Additional Funds for Emergency Repairs to Main Plant Anaerobic Digester.

John Lamb presented. Staff is requesting additional funds for emergency repairs to our anaerobic digesters. You may remember back in October of last year, I came to you asking for \$150,000 for emergency repairs. During this time, we have encountered unanticipated repairs that were incurred with our other digester, in addition to the disposal of the sludge that is generated due to the construction, it had to be land filled, rather than land applied which is much more cost effective.

Staff is requesting additional funds in the amount of \$92,000.

Aldr. Stellato: In your Executive Summary you stated that another project came in under budget, that's how you are able to pay for this?

Mr. Lamb: Correct; we have funds available from another project.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried.**

7.a. Recommendation to approve Street and Parking Lot Closures and Use of Amplification Equipment for the 2014 Fox Valley Marathon.

Steve Huffman presented. This is a recommendation to approve street and parking lot closures and use of amplification equipment for the Fourth Annual 2014 Fox Valley Marathon; the proposed date is September 20 and 21. September 20 is the Kids Marathon, and the rest of the activities on September 21. The layout and route is similar to last year's event. The race will stage on First Street at 7:00 a.m., proceed south to Rt. 31 and out of the City limits into Geneva and then return to St. Charles along Riverside Avenue, finishing on the west side of Illinois Street Bridge. The map routes are in your packet along with a memo detailing the specific closures.

The event sponsors are also requesting the use of amplification system on Illinois Street at the start and finish lines for the duration of the events. On Saturday, September 20 from 3:00 p.m. to 4:00 p.m. and Sunday, September 21 from 6:15 a.m. to 1:30 p.m. The event sponsors have been reminded by the Special Events Committee to keep consideration of the surrounding neighborhoods when using the amplification system.

All costs for the event will be paid by the sponsor, as done in previous years.

If there are no questions, the Police Department recommends approval of the attached street and parking lot closures and use of amplification equipment for the 2014 Fox Valley Marathon.

Chairman Martin: We will be monitoring the amplification equipment so it does not create a disturbance for the residents?

Interim Chief Huffman: That is correct.

No further discussion.

Motioned by Aldr. Bancroft, seconded by Aldr. Stellato. Approved unanimously by voice vote. **Motion carried.**

7.b. Recommendation to approve Street Closures, Use of Amplification Equipment and Class E-1 Liquor License for the Annual Pride of the Fox Riverfest.

Steve Huffman presented. This is a recommendation to approve street closures, amplification equipment and a Class E-1 Liquor License for the annual Pride of the Fox Riverfest. This is the 32nd Annual City of St. Charles Riverfest. The dates are June 6-8, 2014.

Highlights of things that are different from last year include the footprint of the festival is different from last year. It is proposed from Riverside Ave. south to Illinois Ave., Walnut Ave. east from Riverside Ave. and Second Ave. south from Walnut to Illinois Ave. The main stage is proposed for Walnut and Second Avenue and will face west

towards the river. A class E-1 Liquor License is requested for beer and wine sales and this area will be the licensed premises. Food vendors will predominate; there will also be a wine garden in the same license premises.

I would also add the Pride of the Fox will be using not for profit organizations to serve the alcohol this year, with some of the proceeds going back to them. All of the servers will be trained by the Police Department and there will be Bassett Certified liquor supervisors on hand at all times.

The use of First Street and Plaza Green, as well as the Checkerboard Lot is being requested for use. In addition, the VFW Lot is also being requested for use. If you have any questions, we do have representative from Pride of the Fox with us tonight, Julie Farris.

Chairman Martin: I would like this separated into two separate motions, one for the street closures and amplification equipment and the second motion for the Class E-1 Liquor License.

Aldr. Bessner: I will be abstaining.

Aldr. Krieger: What are the hours for amplification?

Julie Farris: Julie Farris, 103 N. 11th Avenue, Suite 110. The amplification for the main stage is on Friday from 6:00 pm to 11:00 pm, Saturday from Noon to 11:00 pm and Sunday from Noon to 10:00 pm. With that being said, on Sunday the stage ends at 9:00; we have the extra hour built in so we can get the zone cleaned out and that way everyone is gone by the time our permit ends. The same with Friday and Saturday; we do the last call at 10:30 and the bands are off the stage by 10:45 at the latest which leaves us 15 minutes to clean the zone up.

Aldr. Krieger: I thought it was earlier last year.

Ms. Farris: No, the times have stayed the same. When we took over Riverfest in 2010, we closed the main stage down an hour early on Sunday to be kinder to the residents, so the hours haven't changed since 2010.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

Aldr. Stellato: I make a motion to approve the liquor license.

Aldr. Silkaitis: Second.

Chairman Martin: Kristi, please call a roll.

K. Dobbs:

Lewis: Yes

Stellato: Yes

Silkaitis: Yes

Payleitner: Yes

Lemke: Yes

Turner: Yes

Bancroft: Yes

Krieger: No

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by roll call vote. **Motion carried.**

7.c. Recommendation to approve Use of Langum Park for the 2014 Fox Valley Boy Scout District Camporee.

Steve Huffman presented. The Fox Valley Boy Scout District has requested use of Langum Park for their 2014 Camporee. It's their hope that by utilizing this ideal location that they will promote scouting in our community. The group encompasses scouts from St. Charles, Geneva and Batavia. Approximately 100-150 scouts and parents are anticipated to attend this event.

The City of St. Charles owns Langum Park and has an agreement with the Park District to utilize and maintain the property. The camporee will commence on Friday, September 26 at 5:00 pm and end on Sunday, September 28 around Noon. Parking along Devereaux Way has been requested to be reserved for sole use by the Boy Scouts for their trailers and vehicles containing gear for the event. Additional parking has been requested to be reserved for this event at the east end of the park which is accessed via 7th Avenue. All cooking for this event will be done by the scouts using either propane and or charcoal and the Fire Department has reviewed and approved cooking and campfire activities.

Aldr. Lewis: At the east end of the park by 7th Avenue; that's not Public Works that they are talking about?

Aldr. Krieger: No, next to the ball fields.

Aldr. Lewis: Are the ball fields in use that day, will there be any parking conflict?

Aldr. Payleitner: No, the season is over by September.

No further discussion.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

7.d. Recommendation to approve Street Closure, Use of Amplification Equipment and Class E-2 Liquor License for the Heritage Center Pig Roast.

Steve Huffman presented. This is the fourth annual event for the Pig Roast, and the second time they are requesting the event to take place at the Heritage Center, 215 E. Main Street. The coordinators are requesting that South Third Avenue be closed from the parking deck north to Rt. 64 and tents set up beginning Saturday morning at 6:00 a.m. the day of the event, which is June 28, 2014.

The Office will be responsible for food, beer and wine service and the entire area will be fenced off with volunteers working two entrances. Liquor sales will start at 5:00 p.m. and end at 9:00 p.m.

In addition, an application permit has been requested; a local country band will be playing on the front patio of the Heritage Center throughout the duration of the event. The estimated total cost to Public Works is \$1,604 which will be reimbursed by the event sponsor.

We have not experienced problems at this event in the past, so the Police Department does not feel that we have to post any extra duty officers for this event.

Aldr. Stellato: I make a motion to approve the street closure and use of amplification equipment for the Heritage Center Pig Roast.

Aldr. Silkaitis: Second.

Motioned by Aldr. Stellato, seconded by Aldr. Silkaitis. Approved unanimously by voice vote. **Motion carried.**

Aldr. Stellato: I make a motion to approve a Class E-2 Liquor License for the Heritage Center Pig Roast.

Aldr. Turner: Second.

Chairman Martin: Do we need to call a roll?

Aldr. Krieger: No, I support the Heritage Center.

No further discussion.

Motioned by Aldr. Silkaitis, seconded by Aldr. Turner. Approved unanimously by voice vote. **Motion carried.**

7.e. Recommendation to approve Street Closures for the Annual Farmers Market from June through October.

Steve Huffman presented. This is a recommendation to approve street closures for the Annual Farmers Market from June through October. The Farmers Market organizers at the Baker Church are requesting the closure of North 4th Avenue between Main Street and Cedar on Fridays from June until the end of October. These closures will be approximately 5:00 a.m. to 2:30 p.m. The Farmers Market has been at this location without any issues.

No further discussion.

Motioned by Aldr. Krieger, seconded by Aldr. Bancroft. Approved unanimously by voice vote. **Motion carried.**

8. Additional Business.

None.

9. Executive Session.

None.

10. Adjournment from Government Services Committee Meeting.

Motion by Aldr. Turner, seconded by Aldr. Bancroft. No additional discussion. Approved unanimously by voice vote. **Motion carried.**