

NOTICE OF MEETING & AGENDA
ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
WEDNESDAY APRIL 15, 2026 – 5:30 PM
MUNICIPAL BUILDING, COUNCIL CHAMBERS
2 E. MAIN STREET, ST. CHARLES, IL

1. Call to Order
2. Roll Call
3. Approval of Minutes - March 18, 2026
4. Chair Report
5. Organization Presentations
6. Adjourn

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).



MEETING MINUTES
ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
WEDNESDAY, March 18, 2026, 5:30 PM
MUNICIPAL BUILDING DENS A&B
2 E. MAIN STREET, ST. CHARLES, IL

1. Call to Order

Chair Rivard called the meeting to order at 5:30 PM

2. Roll Call

Members present: Denz, Litchfield, Muenz, Poremba, Rivard, Rosenberg, Weddell

3. Approval of Meeting Minutes dated January 21, 2025

Motion to approve by Muenz second by Litchfield

Voice Vote Aye: No:0

Motion carries

4. Guest – Deputy Chief Clark St. Charles Police Department

Ald. Muenz discussed that the St Charles Police Department application for funding and the purpose for inviting the Police Department this evening is a follow up to a meeting with City Administrator Heather McGuire and St Charles Police Chief Dan Likens. Presenting information this evening are Deputy Chief Clark and AID Social Worker Wendy Stanton. The police department first staffed a part time social worker in 2015. By 2020 the department, with the help of the 708 St Charles Mental Health board began staffing a full-time social worker. DC Clark discussed the impact the social worker has had for the department relative to both the volume of calls they receive and the increase in the type of calls. It's estimated since 2020 as many as 70% of the calls received have a mental health component. The ability to serve the community, with the expanded support of a social worker has been an asset to the Police Department and has provided greater service to the community in the form of solutions and reducing repeat call volumes.

Board member Weddell asked what some of the top reasons for referral to the social worker are currently. Ms. Stanton states over winter months elder services and well-being checks receive significant call volume. Domestic calls are always high on the list regardless of season.

5. Application and Rubric

Chair Rivard asked if there were any questions about the application or rubric. None.

6. Scoring Questions for Pre-Scoring Examples

The police department's application was used for pre-scoring. Chair Rivard asked if anyone had any questions or comments. Board member Denz asked about the recurring question of funding this application as well as the item in a funding priority listed as "incidentals". Board member Denz discussed items that may be considered mental health versus items that may be considered a result of poverty. The challenge remains in how to identify and differentiate the two. The mental health board wants to remain cognizant of providing funding that aligns with its mission.

Board member Litchfield asked the board if they would be scoring the LaVoz application that was received late. Round table discussion whether it may be determined on a case-by-case basis or consider extenuating circumstances. Board member Poremba states that the application is open for a month, the board has established a rule and should hold all agencies to the same requirements.

Motion to discuss whether to add a vote to the agenda for discussion of acceptance of a late application submitted by LaVoz by Muenz, second by Litchfield.

Voice Vote: Aye 7 No: 0

Motion to bring to vote carries

Motion to decline acceptance of the LaVoz application due to the late receipt by Poremba second by Denz.

Voice Vote: Aye: 6 No: 1

Motion carries

7. Sub Committee Updates

Chair Rivard again referenced a meeting with Chief Likens and City Manager Heather McGuire that occurred over the winter. The St. Charles 708 Mental Health Board is interested in finding a funding resolution to continue to support the social worker with the police department. There is a discussion the 708 Mental Health Board may approach the City Council in seeking an increase of funding for the St. Charles 708 Mental Health Board. Chair Rivard discussed that bylaws should also be considered for amendment, specifically indicating that future funding be considered priority to fund the St. Charles police application for its social worker. Board member Denz asked that the board consider what makes the initiative for the police department a priority, over other agency applicants, who also serve the community. Round table discussion ensued. Board member Weddell discussed a small 1% increase could mathematically help fund this initiative for many years to come. It was noted that historically the 708 Mental Health Board has never asked to increase via a tax levy since the inception of the board in 1986.

8. Schedule Review

9. Next Meeting Date – April 15 5:00 PM

This meeting will be for applicant presentations. Dinner will be at 5, followed by a brief discussion, with agency applicant presentations to follow.

10. Adjourn

Chair Rivard asked if there were any other items for discussion or a motion to adjourn.

Motion to adjourn Weddell by second by Denz

Voice Vote: Aye: 7 No: 0

Meeting adjourned at 6:34 PM