

AGENDA
THE CITY OF ST. CHARLES CITY
COMMITTEE OF THE WHOLE MEETING
ALD. JAYME MUENZ, CHAIR
MONDAY, APRIL 27, 2026 - 7:00 PM
CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET

1. **Call to Order**
2. **Roll Call**
3. **Agenda-Related Public Comment** (this comment period should be limited to comments related to items on the published agenda)
4. **Consent Agenda Items** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
5. **Community Development**
 - a. 2025 St. Charles Housing Affordability Analysis and 2026 Inclusionary Housing Fee (Information Only).
 - b. Housing Trust Fund Status Update (Information Only).
 - c. Recommendation to approve a **Resolution** regarding Fourth Amendment to the Intergovernmental Agreement between the City of St. Charles and Kane County regarding St. Charles Housing Trust Fund Administration and Management Services by Amending the “2025 Amended Budget for Housing Trust Fund Activities” to Allocate Funds to the Kane County Affordable Housing Fund for 2026.
6. **Public Works**
 - a. Recommendation to approve a **Resolution** Awarding the Unit Price Bid to Performance Pipelining for Sanitary Sewer Lining Program in the amount of \$494,864.

- b. Recommendation to approve a **Resolution** Awarding an Agreement for Engineering Services for Phase 1 Flow Monitoring to Engineering Enterprises Inc. in the amount of \$89,810.
- c. Recommendation to approve a **Resolution** Authorizing a Four-Year Service Agreement for Water Well Development to Layne Christensen Company based on the hourly and unit cost provided at an estimated cost of \$350,000 annually.
- d. Recommendation to approve a **Resolution** Authorizing a Consultant Contract with Benesch for Routine Bridge Inspections in the amount of \$46,000 in FY/27 and \$217,241 over five years.
- e. Recommendation to approve a **Resolution** Awarding the Bid for Directional Boring Services to Archon Construction Co., Inc. for an annual amount of \$500,000 and three-year total of \$1,500,000.
- f. Recommendation to approve a **Resolution** Awarding the Bid for a five-year contract for Utility Pole Inspections to Electric Power Systems International for an annual amount of \$32,182 and five-year total of \$166,814.50.
- g. Recommendation to approve a **Resolution** to Authorize Issuing a Purchase Order in the amount of \$125,000 to Schweitzer Engineering Laboratories (SEL), Inc. For SEL Relays.
- h. Recommendation to approve a **Resolution** to Authorize Issuing a Purchase Order in the amount of \$70,000 to Schweitzer Engineering Laboratories Engineering, Inc. (SEL) for SCADA Design and Integration.
- i. Recommendation to approve a **Resolution** Awarding the Bid for Transformer Repairs, Reconditioning and Disposal Services to Midwest Electric Transformer Services in an annual amount of \$50,000 and three-year total of \$150,000.
- j. Recommendation to Waive the Formal Bid Procedure and Approve a **Resolution** to Authorize "Spot Buying" of Cable and Transformers for FY26/27 in an amount of \$3,800,000.
- k. Recommendation to Waive the Formal Bid Procedure and approve a **Resolution** Authorizing the Purchase in the amount of \$320,000 for Federal Pacific Switchgear from PowerOne Corporation.

- I. Recommendation to Waive the Formal Bid Procedure and Approve a **Resolution** Authorizing a Construction Contract with Builders Paving for Paving Oakwood Drive in the amount of \$65,000.

7. Information Technology

- a. Recommendation to approve a **Resolution** Authorizing a Three-Year Subscription Agreement for Everbridge Mass Notification System Software in the amount of \$53,482.
- b. Recommendation to approve a **Resolution** Authorizing an Agreement with Infor (US), LLC for Annual Software Maintenance and Support Services in the amount of \$242,066.

8. Administration

- a. Recommendation to approve a **Resolution** Authorizing the Mayor to Send a Request for Support Letter to State and Federal Legislators.

9. Public Comment (this comment period is open to any topic)

10. Additional Items from Mayor, Council or Staff

11. Executive Session

- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)
- Personnel – 5 ILCS 120/2(c)(1)

12. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TTY), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).