

**NOTICE OF MEETING & AGENDA
ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
WEDNESDAY, MARCH 19, 2025
5:30 PM, DENS A&B
2 E. MAIN STREET**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of January 22, 2025 Meeting Minutes**
- 4. Strategic Plan**
- 5. Application and Rubric**
- 6. Sub Committee Updates**
- 7. Schedule Review**
- 8. Adjourn**

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting Should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).



MEETING MINUTES
ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
WEDNESDAY, JANUARY 22, 2025
5:30 PM, DENS A&B
2 E. MAIN STREET

1. Call to Order

Vice-Chair Rivard called the meeting to order at 5:30 PM

2. Roll Call

Members present: Denz, Litchfield, Muenz, Rivard, Weddell

Absent: Poremba, Rosenberg

3. Approval of Meeting Minutes dated April 24, 2024

Motion to approve by Muenz second by Litchfield

Voice Vote Aye: 5 No:0

Motion Carries

4. Application and Rubric

Vice-Chair Rivard shared notes from Chair Poremba; first asking if anyone had recommendations for changes. Ms. Denz asked about adding an item to include a question asking priorities to be categorized about direct services, support groups, educational groups and auxiliary services, so that what was being provided in the category. Mr. Weddell shared information for historical reference when categorization was taking place and shared concern it could potentially downgrade someone's score. Ms. Denz states scoring would not change. Ms. Litchfield asked clarifying question with a similar concern. Further roundtable discussion about adding categorization relative to using the rubric to score, and impacts that may have in terms of offering direction to agency applicants. Mr. Rivard asked if a column is necessary, could this be asked as a question. Ms. Denz states it could help remove bias, while at the same time, answer the question directly. Ald. Muenz added this could help serve to easily prioritize the priorities on the application, according to bylaws. Others stated they perhaps do not want to remove or reduce opportunities for preventative opportunities for funding, stating they may prevent the need for escalation to a point they require direct services. Further discussion on defining direct services was discussed. This topic will be further discussed by the board since a vote is not needed today.

Vice-Chair Rivard discussed notes from Chair Poremba about potentially limiting new applicants to a maximum possibility of \$10,000. Roundtable discussion including previous years' applications as well as the requirement to provide a good deal of reason in subsequent years if the ask was greater than more

Motion to put in place a \$10K limit for first time applicants by Litchfield second by Muenz.

Voice Vote Aye: 5, No: 0

Motion Carries

5. PSA Campaign

Vice-Chair Rivard discussed a spotlight, social media and position in the newsletter.

Ald. Muenz asked what the benefit would be for this work, what is to be highlighted? Ms. Denz recollected previous work offering agencies opportunity to discuss services they offer to bring community awareness, for the wonderful agency resources we have in the area, noting it was well received information by the public. It can be challenging to bring awareness of available resources. Round table discussion for both the angle and the potential individual from the 708 Board, to coordinate between the agency and the marketing department with the city. Many board members stated they do not have the personal time currently. Board member Litchfield stated if it was just 1 phone call a month to an agency and asking them to submit the content and giving them the name of the person with the city, it may be something she can consider.

6. Sub Committee Updates

Board member Weddell attended a Kane County Opioid Task Force meeting at the St. Charles Police Department. 2024 saw a reduction in Kane County of opioid deaths, down to 24, from 71 in 2023. The availability of Narcan was cited as one contributing factor for this wonderful news of reduction.

7. Schedule Review

Vice-Chair Rivard does not have access to the schedule at this time. All have noted a next meeting date listed as March 19th, 2025, as a pre-scoring meeting.

8. Adjourn

Vice Chair Rivard asked if there were any other items for discussion or a motion to adjourn.

Motion to adjourn by Weddell second by Litchfield

Voice Vote: Aye: 5 No: 0

Meeting adjourned at 6:12 PM

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