

**NOTICE OF MEETING & AGENDA
ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
WEDNESDAY, JANUARY 22, 2025
5:30 PM, DENS A&B
2 E. MAIN STREET**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Meeting Minutes dated April 24, 2024.**
- 4. Application and Rubric**
- 5. PSA Campaign**
- 6. Sub Committee Updates**
- 7. Schedule Review**
- 8. Adjourn**

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting Should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance to the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).



MEETING MINUTES
ST. CHARLES 708 COMMUNITY MENTAL HEALTH BOARD
WEDNESDAY April 24, 2024
5:30 PM Dens A&B
2 E. MAIN STREET, DENS A&B

1. Call to Order

Chair Poremba called the meeting to order at 5:30 PM

2. Roll Call

Members Present: Denz, Litchfield, Muenz, Poremba, Rivard, Rosenberg, Weddell

Others Present: Judge Clint Hull

St Charles Equity Commission member Sue Sanders

3. Approval of Minutes

A. April 17, 2024

Motion to approve by Rivard second by Muenz

Voice Vote Aye: 7 No: 0

Motion carries

4. Allocation of Funding Discussion and Votes

Roundtable discussion of funding applications, agency presentations from the April 17th, 2024, meeting. Voting outcomes as recorded on spreadsheet appendix attached with funds allocated per agency.

Motion to approve agency allocations by formula if the agency's request is \$10,000 or less by Muenz second by Rivard.

Voice Vote Aye: 7 No: 0

Motion Carries

Motion to accept the spreadsheet and it's vote tally and amounts as recorded by Rivard second by Rosenberg.

Voice Vote Aye: 7 No: 0

Motion carries

Motion by board member Weddell to seek a return of money not used from last years' funding granted, of \$5020 from Second Act Scene II, with intent to re-allocate it for use of the social worker with the St. Charles Police Department once received, second by Muenz.

Voice Vote Aye: 7 No: 0

Public comment encouraged by Chair Poremba at this time for Sue Sanders from the St. Charles Equity Commission to speak. Ms. Sanders discussed her role with the Equity Commission and is seeking a way for her new commission to define and achieve their goals without duplicating efforts on other boards already doing excellent work. Board member Denz shared information about 211 service which provides information to the community about available services in the county.

Judge Hull discussed his role in the judicial system and thanked this board for their good work in allocating funding to wonderful agencies that the city and county are fortunate to have available.

5. Meeting Schedule for 2024 – 2025

Chair Poremba discussed keeping Wednesdays. All agree Wednesdays work well. All meetings will continue to begin at 5:30PM. A May 2024 meeting will not be necessary as no board members are leaving.

November 2024 – November 13th

Discuss changes to the rubric or scoring process

January 2025 – January 22nd

Discuss any potential changes necessary to the application and vote as necessary for applications due to post on Feb 3rd, 2025. Applications will be due Friday March 7th, 2025.

February 2025 -

March 2025 – March 19th

Prescoring meeting

April 2025 – April 16th

Presentation meeting

April 23rd

Allocations meeting

May 2025

6. Determination of Chair and Vice-Chair

Chair Poremba

Mr. Weddell nominated Kaylynne Poremba for chair.

Ms. Poremba nominated Mr. Rivard for vice chair.

Motion for Kaylynne Poremba to serve as chair of the St Charles 708 Mental Health Board for FY 2025-2026 by Rivard second by Rosenberg

Voice Vote: Aye: 7 No: 0

Motion for Ricky Rivard to serve as vice-chair of the St Charles 708 Mental Health Board for FY2025 -2026 by Poremba second by Weddell.

Voice Vote Aye: 7 No: 0

7. Adjourn

Chair Poremba asked if there were any other items or a motion to adjourn.

Motion to adjourn by Rivard second by Rosenberg

Voice Vote Aye: 7 No: 0

Meeting adjourned at 7:39PM