

AGENDA
ST. CHARLES CITY COUNCIL MEETING
LORA A. VITEK, MAYOR

MONDAY, DECEMBER 4, 2023 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Presentations**
 - Pearl Harbor Day Proclamation
6. **Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.**
- *7. Motion to accept and place on file minutes of the regular City Council meeting held November 20, 2023.
- *8. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 11/13/2023 – 11/26/2023 in the amount of \$6,636,665.86.

I. Old Business

- A. None

II. New Business

- A. Public Hearing – 2023 Proposed Property Tax Levy.
- B. Recommendation to approve an **Ordinance** Levying Taxes for the 2023 Levy Year for the City of St. Charles.
- C. Public Hearing – 2023 Special Service Area 5 Proposed Property Tax Levy (Central Manufacturing District).

- D. Recommendation to approve an **Ordinance** for the Levy and Assessment of Taxes for the Year 2023 for Special Service Area 5 (Central Manufacturing District) for the City of St. Charles.
- E. Public Hearing – 2023 Special Service Area 13 Proposed Property Tax Levy (Red Gate Common Area Maintenance).
- F. Recommendation to approve an **Ordinance** for the Levy and Assessment of Taxes for the Year 2023 for Special Service Area 13 (Red Gate Common Area Maintenance) for the City of St. Charles.
- G. Recommendation to approve an **Ordinance** for the Levy and Assessment of Taxes for the year 2023 for the SSA 1A (Central Business District) for the City of St. Charles.
- H. Recommendation to approve an **Ordinance** for the Levy and Assessment of Taxes for the year 2023 for the SSA 1B (Downtown District) for the City of St. Charles.
- I. Recommendation to approve an **Ordinance** for the Levy and Assessment of Taxes for the year 2023 for the SSA 6 (Cambridge East) for the City of St. Charles.
- J. Recommendation to approve an **Ordinance** for the Levy and Assessment of Taxes for the year 2023 for the SSA 7 (CMD Midwest) for the City of St. Charles.
- K. Recommendation to approve an **Ordinance** for the Levy and Assessment of Taxes for the year 2023 for the SSA 10 (Royal Fox I) for the City of St. Charles.
- L. Recommendation to approve an **Ordinance** for the Levy and Assessment of Taxes for the year 2023 for the SSA 57 (Legacy Business Center) for the City of St. Charles.

III. Committee Reports

A. Government Operations

- *1. Motion to approve a Proposal for a B-1 Liquor License Application for Tonichi Ramen, Located at 3843 E. Main St., St. Charles.
- *2. Motion to approve An **Ordinance** Amending Title 5, “Business Licenses and Regulations,” Section 5.08, “Alcoholic Beverages,” of the St. Charles Municipal Code.
- *3. Motion to approve an **Ordinance** Amending Title 5 “Business Licenses and Regulations,” Chapter 5.16 “Tobacco,” Section 5.16.180 “Tobacco Commissioner; Tobacco Commission; Suspension, Revocation of License; Fines, Costs” of the St. Charles Municipal Code.

- *4. Motion to approve an **Ordinance** Amending Title 5 “Business Licenses and Regulations,” Chapter 5.20 “Massage Establishments,” Section 5.20.150 “Massage Business Commissioner; Massage Business Commission; Suspension; Revocation of License; Fines, Costs” of the St. Charles Municipal Code.
- *5. Motion to approve a **Resolution** Authorizing an Annual Agreement with Gartner Consulting for Information Technology Research and Consulting Services for \$48,000.
- *6. Motion to approve an **Ordinance** Excluding the City of St. Charles as a Municipal Employer from Coverage Under the Paid Leave for All Workers Act and Amending the City Code to Require a Form of Paid Leave for City Employees.
- *7. Motion to accept and place on file minutes of the November 20, 2023 Government Operations Committee meeting.

B. Government Services

- *1. Motion to Approve a **Resolution** Authorizing a Professional Service Agreement for Well #8 Expansion and Rehabilitation Design and Bidding.
- *2. Motion to Approve a **Resolution** Authorizing a Purchase Order to Electric Power Engineers, LLC for Electric Utility Ten Year Study and System Analysis.
- *3. Motion to Approve a **Resolution** Authorizing a Purchase Order for Substation SEL Breakers and SEL Engineering Services for Programming.
- *4. Motion to Waive the Formal Bid Procedure and Approve a **Resolution** Authorizing a Construction Contract for the Public Works Facility Parking Lot Paving Improvement.
- *5. Motion to Approve a **Resolution** Awarding the Bid for Winter Rock Salt Purchase through the State of Illinois Central Management Services.
- *6. Motion to Approve a **Resolution** Authorizing an Agreement for Wastewater Force Main Pigging.
- *7. Motion to Approve a **Resolution** Authorizing a Budget Addition and Purchase of an Air Handling Unit.
- *8. Motion to Approve a **Resolution** Authorizing a Temporary Easement with the DuPage Airport Authority Parcel 0009.
- *9. Motion to Approve a **Resolution** Authorizing a Temporary and Permanent Easement with the DuPage Airport Authority Parcel 0013.
- *10. Motion to Approve a **Resolution** Authorizing a Contract Amendment with HR Green for Stormwater Design Services.

- *11. Motion to Waive the Formal Bid Procedure and Approve a **Resolution** Authorizing a Construction Contract for Parking Lot R Paving Improvement.

C. Planning and Development
None

9. **Public Comment**

10. **Additional Items from Mayor, Council or Staff**

11. **Executive Session**

- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

12. **Adjournment**

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting.

The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et