

AGENDA
ST. CHARLES CITY COUNCIL MEETING
LORA A. VITEK, MAYOR
MONDAY, APRIL 15, 2024 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Presentations**
 - Arbor Day Proclamation
6. **Omnibus Vote. Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7. Motion to accept and place on file minutes of the regular City Council meeting held April 1, 2024.
- *8. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 3/18/2024 – 3/31/2024 in the amount of \$2,028,678.34.

I. Old Business

- A. None

II. New Business

- A. Public Hearing Concerning the Proposed Annual City Budget for Fiscal Year 2024/2025.
- B. Recommendation to approve an Ordinance Adopting the Budget for the City of St. Charles for the Fiscal Year Beginning May 1, 2024.
- C. Presentation of late-night permit applications for Class B and C liquor licenses in the City of St. Charles for fiscal year 2024/2025.

III. Committee Reports

A. Government Operations

- *1. Motion to approve a **Resolution** for the contract and license agreement with A.I.D. (Association for Individual Development) for one year.
- *2. Motion to approve Use of Langum Park for the Spring 2024 Train the Trooper Event.
- *3. Motion to approve a **Resolution** authorizing the approval of a one-year subscription renewal of the SnapLogic Integration as a Service Platform for \$25,725.
- *4. Motion to approve a **Resolution** Authorizing the Purchase of HPE Aruba Network Equipment from CDW-G for \$30,135.
- *5. Motion to accept and place on file minutes of the April 1, 2024, Government Operations Committee meeting.

B. Government Services

- *1. Motion to Approve Reserving a Portion of First Street Plaza for the 2024 STC Live! Events.
- *2. Motion to Approve Street Parking Closures for the 2024 St. Charles Arts Council Street "Paint the Riverside" Event.
- *3. Motion to Approve a **Resolution** for the Closures of Main Street for the Memorial Day Parade.
- *4. Motion to Approve a **Resolution** Authorizing a Construction Contract for 2024 Crack Filling to SKC Construction.
- *5. Motion to Approve a **Resolution** Authorizing the Purchase of Equipment to Replace the City's Radio System from Motorola through Chicago Communications, LLC.
- *6. Motion to Approve a **Resolution** Authorizing Chicago Communications, LLC to be contracted to install City Replacement Radio Equipment.
- *7. Motion to Approve a **Resolution** Awarding the Bid for a 3-Year Contract for Generator Maintenance to Midwest Power Industry, Inc.
- *8. Motion to Approve a **Resolution** Awarding the Bid for a 3-Year Contract for Line Clearing Tree Trimming Services to Lewis Tree Services in the submitted bid amounts.
- *9. Motion to Approve a **Resolution** Awarding the Bid for Directional Boring Services to York Utility Services utilizing Task Order Pricing for the third year beginning May 1, 2024 through April 30, 2025.

- *10. Motion to Approve a **Resolution** Awarding the Bid for Directional Boring Services to Archon Construction utilizing Task Order Pricing for the third year beginning May 1, 2024 through April 30, 2025.
- *11. Motion to Approve a **Resolution** Awarding a 3-Year Unit Cost Bid to Cornerstone for Landscaping Restorations beginning May 1, 2024 through April 30, 2027.
- *12. Motion to Approve a **Resolution** Awarding a 3-Year Unit Cost Bid to Uno Mas Landscaping Contractors for Landscaping Restorations beginning May 1, 2024 through April 30, 2027.
- *13. Motion to Approve a **Resolution** Awarding an Agreement for Engineering Services for Eastern 1 Basin Phase 1 Flowing Monitoring to Engineering Enterprises, Inc.
- *14. Motion to Approve a **Resolution** Awarding the Bid for Water and Wastewater Treatment Chemicals Unit Cost to Hawkins, Inc. for a One-Year Period Beginning May 1, 2024 through April 30, 2025.
- *15. Motion to Approve a **Resolution** Awarding Years 2 and 3 of the Bid for Electrostatic Painting Services to BP&T Construction in the submitted bid rates.
- *16. Motion to Approve a **Resolution** Authorizing the Sale of Items of Personal Property Owned by the City of St. Charles via online auction to the highest bidder.
- *17. Motion to Waive the Formal Bid Procedure and Approve a **Resolution** Authorizing All “Spot Buying” of Cable and Transformers on an As-Needed Basis for FY24/25.
- *18. Motion to Waive the Formal Bid Procedure and Approve a **Resolution** Authorizing the Ordering of Gasoline and Diesel Fuel on an As-Needed Basis for FY24/25.
- *19. Motion to Waive the Formal Bid Procedure and Approve a **Resolution** to Accept the Blanket Quote from Anixter, Inc. for Okonite Cable for FY24/25.
- *20. Motion to Approve a **Resolution** Awarding the Bid for a 3-Year Contract for Street Sweeping Services to Lakeshore Recycling Systems, LLC in the submitted bid amount.
- *21. Motion to Waive the Formal Bid Procedure and Approve a **Resolution** to Accept the Blanket Quote from Federal Pacific for Stock Switchgear for FY24/25.
- *22. Motion to Approve a **Resolution** Awarding the Bid for Stone and Gravel Material to Landscape Material and Firewood Sales, Inc. in the submitted bid rates.
- *23. Motion to Approve a **Resolution** Awarding the Bid for a 5-Year Contract for Native Landscaping Services to Pizzo and Associates in the submitted bid amounts.

- *24. Motion to Waive the Formal Bid Procedure and Approve a **Resolution** Authorizing “Spot Buying” of Concrete Materials on a Monthly Basis for FY24/25.
- *25. Motion to Approve a **Resolution** Awarding the Bid for a 3-Year Contract for Holiday Lighting and Festoon Decoration Services to B&B Holiday Decorating, LLC. In the submitted bid rates.
- *26. Motion to Approve a **Resolution** Awarding the Bid for Hauling Services to Landscape Material & Firewood Sales, Inc. in the submitted bid rates.
- *27. Motion to Approve a **Resolution** Awarding the Bid for Asphalt Materials to Superior Asphalt Materials, LLC. In the submitted bid rates.
- *28. Motion to Approve a **Resolution** Awarding the Bid for a 3-Year Contract for Pest Control Services to Earth Pest Control in the submitted bid rates.
- *29. Motion to Waive the Formal Bid Procedure and Approve a **Resolution** Authorizing a Purchase Order to Bluff City Materials in the amount of \$70,000 for Clean Construction Debris Disposal.
- *30. Motion to Approve a **Resolution** to Authorize the City of St. Charles to Become a Recognized Bird City.
- *31. Motion to Approve a **Resolution** Authorizing a Lead and Galvanized Water Service Line Replacement Policy.
- *32. Motion to Approve a **Resolution** Authorizing an Intergovernmental Agreement with the City of Geneva for the Reconstruction of Kautz Road.
- *33. Motion to Approve a **Resolution** Authorizing a Construction Engineering Services Contract to TranSystems Corporation for Phase III of the Widening and Reconstruction of Kautz Road.
- *34. Motion to Approve a **Resolution** with the Illinois Department of Transportation for the 2024 Street Rehabilitation Program.
- *35. Motion to Approve a **Resolution** Authorizing a Construction Contract with Plote Construction Company for the 2024 Street Rehabilitation Program and Additional Streets Contingent on Funding Approval in the FY24/25 Budget.
- *36. Motion to Approve and Place on File the Minutes of the April 1, 2024 Government Services Committee Meeting.

C. Planning and Development

1. Motion to Approve a **Resolution** Authorizing the Temporary Closure of Walnut Avenue from April 15, 2024 through October 31, 2024.
2. Motion to Approve a **Resolution** Authorizing the Mayor and City Council to Execute a Temporary License Agreement between the City of St. Charles and C&A Management Group, LLC (Flagship on the Fox- 100 Riverside Avenue).
3. Motion to Approve a **Resolution** Authorizing the Mayor and City Council to Execute a Temporary License Agreement between the City of St. Charles and STC Arcada LLC (Arcada Theatre - 101 E Main Street).
- *4. Motion to approve an **Ordinance** Granting Approval of a Final Plat of Subdivision for 1416 Indiana Avenue Subdivision.
- *5. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to Execute a Right-Of-Way License Agreement between the City of St. Charles and Triple R-214 LLC (1416 Indiana Avenue).
- *6. Motion to approve an **Ordinance** Granting Approval of a PUD Preliminary Plan for First Street Lot 6 (First Street Redevelopment PUD).
- *7. Motion to approve an **Ordinance** Designating Certain Property as a Historic Landmark (304 N. 2nd Ave.- Hulburd-Ferson House).

9. Public Comment

10. Additional Items from Mayor, Council or Staff

11. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

12. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).