

■ **ST. CHARLES YOUTH COMMISSION** ■

**Monday, September 12, 2022 – 6:00 pm**

**1515 W. Main St., St. Charles**

**St. Charles Police Department Community Room**

M. Bishop – Youth Commissioner*	M. Kramer, STC PD
D. Clavelli – Youth Commissioner, Treasurer*	E. Mahan, STC PD
A. Farinella – Youth Commissioner*	J. Keegan, Chief of Police
D. Kelly – Youth Commissioner*	L. Vitek, Mayor
L. Kristofer – Youth Commissioner, Secretary*	STC Aldermen
E. Livermore – Youth Commissioner*	H. McGuire, City Administrator
J. Muenz – Youth Commissioner, Chair*	J. Bruggeman, STC Park District
J. Parker – Youth Commissioner	N. Chaney, STC Library
J. Stock – Youth Commissioner*	J. O’Neal, TriCity
J. Wallace – Youth Commissioner*	M. Clark, TriCity
	C. Ruesch, D303*

**\*Attended meeting**

- I. Meeting called to order at 6:02 pm.
- II. Introduction
  - A. All of the Youth Commissioners and Community Liaisons present introduced themselves.
- III. Overview of Youth Commission meeting process for all members
  - A. Meeting cadence, materials, expectations
  - B. Bylaws
  - C. Open Meetings Act training requirements
    - i. This training is to be taken annually. Chairperson Muenz will be sharing this link soon; compliance is requested in time for the October meeting.
  - D. Robert’s Rules of Order is followed at all City meetings.
- IV. Approval of the June 2022 minutes. Commissioner Kelly made a motion to approve these minutes as presented and Commissioner Stock seconded this motion; motion carried unanimously.
- V. Treasurer’s Report – Chairperson Muenz on behalf of Commissioner Clavelli
  - A. Current balance: \$14,000
- VI. New Business
  - A. Funding Request
    - i. STC Learn
      - a. This is the group’s third year making a request. This 7-member board was established in October 2020 as a way to meet the needs of students and families impacted by COVID. They also strive to close the gap in education due to hardships.
      - b. STC Learn services ELL students in the D303 free and reduced lunch program.
      - c. Referrals are submitted by D303 staff members.
      - d. Funds go towards tutoring, summer book bags, Chromebooks for graduating seniors, and many other needs.
      - e. This year began with nine students on the waitlist for tutoring services.
      - f. Commissioner Kristofer made a motion to fund \$2,500. Commissioner Farinella seconded. Roll Call: Nays: Meaghan Bishop, Erin Livermore, Donna Clavelli, Jayme

Muenz, Jennifer Wallace, John Stock, and Dan Kelly. Ayes: Anthony Farinella and Lara Kristofer; motion did not carry.

- g. Commissioner Stock made a motion to approve \$2,500 for tutoring plus \$450 for Chromebooks. Commissioner Clavelli seconded the motion; motion carried unanimously.
- ii. Engine Challenge Team – St. Charles East High School Automotive Class
  - a. Four students and an advisor presented their funding request for \$9,247.00. Five students will work as a team to tear down a Chevrolet V8 and put it back together as quickly as possible. This group of students qualified in May to go to Nationals. This is the first time a team from St. Charles East has qualified. Going to Nationals would open up opportunities for the students to meet sponsors and gain more experience in the automotive and tech industries. Scholarships are awarded to teams who win and all teams who place in the top eight.
  - b. Thirty teams will participate. Only three teams are from Illinois. Each student who qualifies on the team will receive a \$5,000 scholarship to a designated school.
  - c. Commissioner Stock made a motion to approve \$1,387 for the engine parts and \$615 for the shirts, which equates to \$2002. Commissioner Clavelli seconded; motion carried unanimously.

VII. Correspondence

- A. St. Charles East High School PTO sent a thank you for funding \$1,000 for their post prom request.

VIII. Presentations – none

IX. Reports

A. Liaison Reports

- i. D303 Schools – Cindy Ruesch
  - a. D303 has many changes in leadership this year with Dr. Gordon stepping into the role of Superintendent.
  - b. Parents were invited to four different community engagement opportunities. Dr. Gordon will also begin a “listening sessions” component to get to know all of the stakeholders.
  - c. The Parent University series will begin with a program partnering with the Police Department to talk about home safety. Parent University topics this year will cover anxiety, first phones, vaping, and a parenting book study.
  - d. To add to the presentation given by the Engine Challenge Team at East HS, Dr. Ruesch also noted the auto program at East is thriving. The students have the opportunity to earn real industry credentials through the use of advanced programming technology.

ii. Park District – absent

iii. Police Department – absent

iv. Library – absent

v. TriCity Family Services – absent

B. Outreach Sub-Committee Report – none

C. Student Consultant Committee Report

- i. There are six new members and 11 total in attendance tonight. One student is from Compass Academy and there is a good mix of students from North and East grades 9-12.
- ii. The display window ideas were shared. The display window will be worked on during the October meeting. The Youth Commission has the window from October 17 – 31, 2022.
- iii. The schoolology transition has been a difficult one.
- iv. Students will come to the October meeting to introduce themselves.

- X. Old Business
  - A. Update on Display Windows
    - i. The Youth Commission will have the window from October 17 – 31, 2022.
    - ii. Commissioners Clavelli, Kristofer, and Stock will work on the display window at the October Student Consultant meeting.
  - B. Ongoing Marketing – none
  - C. Impact Award
    - i. Commissioner Kelly will take the lead on this again this year. Nominations are welcome so the Commission can recognize the outstanding youth who are making a difference in the community.
- XI. Announcements
  - A. Commissioner Stock was recognized for 50 years of teaching and coaching at St. Charles East.
- XII. Public Comment – none
- XIII. Adjournment
  - A. Chairperson Muenz made a motion to adjourn at 7:30 pm. Commissioner Livermore seconded; motion carried unanimously.

***The next Youth Commission meeting is scheduled for Monday, October 3, 2022 at 6:00 p.m. in the St. Charles Police Department's Community Room; 1515 W. Main St., St. Charles, IL.***

Minutes respectfully submitted,  
Lara Kristofer, Youth Commissioner