AGENDA
ST. CHARLES CITY COUNCIL MEETING
CLINT HULL, MAYOR
MONDAY, JUNE 16, 2025 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. **Call to Order**

2. **Roll Call**

3. **Invocation**

4. **Pledge of Allegiance**

5. **Presentations**
- **Proclamation – Juneteenth 2025**

6. **Omnibus Vote. Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.

*__7__. Motion to accept and place on file minutes of the regular City Council meeting held on June 2, 2025.

***8.** Motion to accept and place on file minutes of the Special City Council meeting held on May 28, 2025.

***9.** Motion to accept and place on hold minutes of the Executive Session held on May 28, 2025.

***10.** Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 05/26/2025 – 06/08/2025 in the amount of $3,990,572.14.

I. Old Business

A. None

II. New Business

A. Presentation of a recommendation from Mayor Clint Hull to approve the appointment of City Administrator for Fiscal Year 2025/26.

B. Recommendation to approve a **Resolution** Authorizing and Directing the Mayor to Execute and the City Clerk to Attest to the Execution of a Certain Employment Agreement with Heather McGuire as City Administrator.

C. Presentation of a recommendation from Mayor Clint Hull to appoint Department Directors for Fiscal Year 2025/2026, as recommended by City Administrator Heather McGuire.

D. Recommendation to approve a **Resolution** Rescinding Previously Adopted Resolution No. 2025-79 Authorizing a Construction Contract with SKC for the 2025 Crack Filling Program in the Amount of $110,000.

E. Recommendation to approve a **Resolution** Authorizing a Construction Contract with Denler, Inc. for the 2025 Crack Filling Program in the Amount of $96,632.50.

F. Recommendation to approve a **Resolution** Authorizing the Mayor, City Clerk, and Acting Police Chief to Execute a Settlement Agreement and General Release Agreement between Jorge Alejandro Rojas, the St. Charles Police Department, and the City of St. Charles, Illinois.

III. Committee Reports

A. __Government Operations__

*1. Motion to approve a **Resolution** authorizing the Visitors Cultural Commission funding allocations for FY 25-26 and the related funding agreements.

*2. Motion to approve a permit for the St. Charles Country Club July 3rd, 2025, Fireworks Display.

*3. Motion to approve a permit for the St. Charles Park District July 4th, 2025, Fireworks Display.

*4. Motion to accept and place on file minutes of the Government Operations Committee meeting held on June 2, 2025.

*5. Motion to accept and place on hold minutes of the Executive Session held on June 2, 2025.

B. Government Services

*1. None

C. Planning and Development

*1. Motion to approve an **Ordinance** Authorizing the Execution of a First Amendment to Intergovernmental Agreement Providing for a Jurisdictional Boundary Line Agreement between the City of St. Charles and the City of West Chicago.

*2. Motion to approve a **Resolution** Authorizing the Mayor and City Council to Enter Into a Certain Annexation Agreement Between City of St. Charles, DuPage Airport Authority and GSI Family Investments of Arizona, LLC.

*3. Motion to approve an **Ordinance** Annexing Certain Unincorporated Territory to the City of St. Charles, Illinois (DuPage Airport property on Keil Road).

*4. Motion to Approve an **Ordinance** Granting Approval of a Map Amendment to M2 Limited Manufacturing District (Pheasant Run Industrial Park- former Driving Range Property).

*5. Motion to approve an **Ordinance** Amending Title 10 "Vehicles and Traffic"; Chapter 10.40 "Stopping, Standing and Parking"; 10.40.010 – "Parking time limits" and "Exhibit: - Maps and Diagrams" of the St. Charles Municipal Code (Parking Lots X, V, Y).

*6. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to Execute Amendment No. 2 To An Intergovernmental Agreement between the County of Kane and City of St. Charles for Access and Improvements to Randall Road from IL Route 64 to Dean Street.

*7. Motion to approve an **Ordinance** Granting Approval of a Plat of Easement for 675 Sidwell Court.

*8. Motion to approve an **Ordinance** Granting Approval of a Plat of Easement for 420 S. 37th Avenue.

*9. Motion to accept and place on file minutes of June 9, 2025, Planning & Development Committee meeting.

11. Public Comment

12. Additional Items from Mayor, Council or Staff

13. Executive Session

- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)
- Personnel –5 ILCS 120/2(c)(1)

14. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TTY), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

OFFICE OF THE MAYOR

CITY OF ST. CHARLES
ILLINOIS • 1834

PROCLAMATION

2025 Juneteenth Proclamation

WHEREAS, on June 19, 1865, 2 months after the end of the American Civil War, Union General Gordon Granger arrived in Galveston, Texas, to enforce the Emancipation Proclamation President Lincoln issued 2 years prior; and

WHEREAS, June 19th became known as Juneteenth, a day celebrating the end of slavery in the United States; and

WHEREAS, on June 17, 2021, Juneteenth officially became a federal holiday, and recognition of this day reminds each of us of the promise of equality for all Americans; and

WHEREAS, the city of St. Charles commemorates local Civil War Veteran Private John Maxon, who volunteered to join the only Black Civil war Regiment in Illinois, and after witnessing the events of June 19th in Galveston, moved to St. Charles, IL, remaining here for the rest of his life;

NOW, THEREFORE, I, Clint Hull, Mayor of the City of St. Charles, do hereby proclaim June 19, 2025, to be recognized as Juneteenth in St. Charles; a day to reflect on our nation's past, present, and future; celebrate the freedom, culture, achievements, and contributions of Black Americans to our nation; and honor equality and opportunity for all.

CITY OF ST. CHARLES, ILLINOIS
INCORPORATED OCTOBER 17, 1874

[redacted]

Clint Hull, Mayor

MINUTES
ST. CHARLES CITY COUNCIL MEETING
CLINT HULL, MAYOR
MONDAY, JUNE 2, 2025 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. Call to Order
The meeting was called to order by Mayor Hull at 7:01 pm.

2. Roll Call
Present: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber
Absent: None

3. Invocation

4. Pledge of Allegiance

5. Presentations
- Proclamation - 11th National Gun Violence Awareness Day
- Proclamation – LGBTQIA+ Pride Month June 2025

6. Motion by Ald. Silkaitis second by Ald. Wirball to approve the Omnibus Vote. Items with an asterisk (*) are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*__7__. Motion by Ald. Silkaitis, second by Ald. Wirball to accept and place on file minutes of the regular City Council meeting held on May 19, 2025.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

***8.** Motion by Ald. Silkaitis, second by Ald. Wirball to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 05/12/2025 – 05/25/2025 in the amount of $4,425,517.71.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

I. Old Business

A. None

II. New Business

A. None

III. Committee Reports

A. **<u>Government Operations</u>**

1. Motion by Ald. Weber, second by Ald. Wirball to approve a proposal for a B-1 Liquor License Application for Pho Ly St. Charles LLC., dba Pho Ly, located at 305 W Main St, St. Charles.
Roll Call Vote: Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: Ald. Silkaitis
Motion Carried

*2. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-91** authorizing an agreement with Intellias, Inc. to perform Infor Lawson implementation services for $27,200.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*3. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-92** authorizing the purchase of one year of CityView support and maintenance services from Harris Computer Systems for $39,419.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*4. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-93** authorizing the approval of an Esri Small Government Enterprise License Agreement for $42,200 per year for three years.

Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*5. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a proposal for a C-1 Liquor License Application for Three Gingers LLC, dba Fox Social Bar and Grill, located at 106 E Main St, St. Charles.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*6. Motion by Ald. Silkaitis, second by Ald. Wirball to approve City property use and parking lot closure for the annual Farmers Market from June through October.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*7. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a Sound Amplification Permit and a proposal for a new Class E-1 Temporary Liquor License for the Hops for Hope 5K to be held at Mt. Saint Mary's Park on October 18, 2025.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*8. Motion by Ald. Silkaitis, second by Ald. Wirball to approve amplification and the parking lot closure of City Lot B for the CF Cycle for Life Bicycle Event.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*9. Motion by Ald. Silkaitis, second by Ald. Wirball to Approve Street and Parking Lot Closures and Use of Amplification Equipment for the 2025 Fox Valley Marathon.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*10. Motion by Ald. Silkaitis, second by Ald. Wirball to approve amplification and use of a portion of First Street Plaza for the 2025 Jazz Weekend.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*11. Motion by Ald. Silkaitis, second by Ald. Wirball to Approve the Comprehensive Staffing and Standards of Coverage Report for the Fire Department.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*12. Motion by Ald. Silkaitis, second by Ald. Wirball to accept and place on file minutes of the Government Operations Committee meeting held on May 19, 2025.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

B. <u>Government Services</u>

*1. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-79** Authorizing a Construction Contract with SKC for the 2025 Crack Filling Program.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*2. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-80** Authorizing a Construction Engineering Services Contract with HR Green for the Stern and Stetson Base Reclamation Project.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*3. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-81** Authorizing a Construction Contract with Geneva Construction Company for the Stern and Stetson Base Reclamation Project.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*4. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-82** to Authorize Issuing Purchase Orders to BHMG Engineering Services.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*5. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-83** to Authorize Issuing Purchase Orders to Quad Plus for Substation Maintenance Services.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*6. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-84** to Authorize Issuing a Purchase Order to Schweitzer Engineering Laboratories (SEL).
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*7. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-85** Rejecting Bids for the Eastern Trunk Main Phase 2B.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*8. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-86** approving a Notice of Intent to Joseph J. Henderson & Son, Inc. For the Well No. 8 Water Treatment Plant Rehabilitation Project.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*9. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-87** Authorizing the Award of an Electric, Water and Sewer Rate Study to Baker Tilly Advisory Group Parent, LP.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*10. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-88** Awarding the Hourly Rate and Proposed Markup Cost Contract for Plumbing Repairs to JOS Services, Inc.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*11. Motion by Ald. Silkaitis, second by Ald. Wirball to approve a **Resolution 2025-89** Awarding the Hourly Rate and Proposed Markup Cost Contract for Plumbing Repairs to RJ O’Neil, Inc.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*12. Motion by Ald. Silkaitis, second by Ald. Wirball to Approve a **Resolution 2025-90** Authorizing the Sale of Items of Personal Property owned by the City of St. Charles via Online Auction to the Highest Bidder.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

*13. Motion by Ald. Silkaitis, second by Ald. Wirball to approve an **Ordinance 2025-M-14** Amending Section E of Municipal Code 12.20.040 to Reflect the Schedule Change of the Natural Resources Commission.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

C. <u>Planning and Development</u>
None

9. Public Comment

- Alicia Hann, Family and Community Engagement Specialist from *Birth to Five Illinois-Kane County,* shared the organization's mission to support communities by building and sustaining access to inclusive, high-quality early childhood education and care services. She noted that her purpose in attending was to introduce the organization to the City and to learn more about the community of St. Charles.
- Arthur Lemke expressed his concern regarding the door-to-door salesmen selling solar panels to the St. Charles residents. He suggests creating a communication to inform residents about this issue and provide suggestions for dealing with the salesmen.
- Carolyn Waibel invited all to come to the St. Charles Farmer's Market at their new location near the old police station.
- Michale Nelson commended the Equity Commission on the great DEI event and expressed that he is looking forward to it next year.
- Joshua Epperly, a graduate of St. Charles East High School, stated that he is producing and directing a new film titled *WHERE IS ZOLA MOON*. This junior detective mystery suspense movie, suitable for tweens and teens, was filmed in St. Charles and the Fox Valley area. It will premiere at the Arcada Theatre on June 11 at 7 PM, and Epperly is encouraging the entire community to come out and show their support.

10. Additional Items from Mayor, Council or Staff

Mayor Hull shared the following remarks:

- Announced that the City tower would be lit in orange this weekend to honor Gun Violence Awareness.
- Extended Father's Day wishes to all the dads.
- Requested a moment of silence in remembrance of a five-year-old boy from St. Charles who recently passed away and expressed gratitude to the police and fire departments for their dedication and efforts in responding to the tragedy.

Mayor Hull also expressed his gratitude and pride for the following:

- The community's support during the Memorial Day events.
- Recent high school graduations.
- Public Works Department for working on repairs during Memorial Day holiday.
- The Fire Department welcoming a family into the station.

Council members expressed their gratitude for the following:

- The painting of Riverside Avenue (Ald. Bessner).

- The Memorial Day Parade (Ald. Weber).
- The Police and Fire Departments (Ald. Pietryla, Ald. Gehm).
- The Pride event (Ald. Spellman).
- The Public Works Department for fixing a water main break as well as the St. Charles Fine Art Show (Ald. Muenz).
- The amount of time the City Council dedicates to making St. Charles better (Ald. Bongard).
- The flag raising on Memorial Day and the talented St. Charles Youth in our community (Ald. Foulkes).
- All the long-time residents of St. Charles and their dedication to the City (Ald. Silkaitis).

11. Executive Session

- Pending, Probable or Imminent Litigation – 5 ILCS 120/2(c)(11**)**
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)
- Personnel –5 ILCS 120/2(c)(1)

12. Adjournment

Motion by Ald. Bessner, second by Ald. Wirball to adjourn the meeting at 7:34 pm.
Roll Call Vote: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
Motion Carried

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Nancy Garrison, City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

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Nancy Garrison, City Clerk

MINUTES
SPECIAL MEETING OF THE ST. CHARLES CITY COUNCIL
CLINT HULL, MAYOR
WEDNESDAY, MAY 28, 2025 – 4:30 P.M.
CITY TRAINING ROOM,
112 N RIVERSIDE AVENUE, LOWER LEVEL

1. **Call to Order.**
   Mayor Hull called the meeting to order at 4:30 pm.

2. **Roll Call.**
   Present: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman (via Zoom), Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber. **Absent:** Ald. Foulkes

3. **Executive Session**
   Motion by Ald. Pietryla, second by Ald. Wirball to enter into executive session at 4:31 pm for the purpose of a discussion regarding personnel matters as allowed by 5 ILCS 120/2(c)(1).

   Roll Call Vote: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Spellman, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
   Motion Carried

   Note: Ald. Spellman left the meeting at 6:45 pm.

   Motion by Ald. Gehm, second by Ald. Muenz to exit the executive session at 8:34 pm.

   Roll Call Vote: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
   Motion Carried

4. **Adjournment**
   Motion by Ald. Bongard, second by Ald. Pietryla to adjourn the meeting at 8:35pm.

   Roll Call Vote: Ald. Silkaitis, Ald. Bongard, Ald. Muenz, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber; Nays: None.
   Motion Carried

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Marzena Sheets, Deputy City Clerk

CERTIFIED TO BE A TRUE COPY OF ORIGINAL

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Marzena Sheets, Deputy City Clerk

CITY OF ST CHARLES
COMPANY 1000
EXPENDITURE APPROVAL LIST **5/26/2025 - 6/8/2025**

VENDOR	VENDOR NAME STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
114	**ST CHARLES ACE LLC**					
		124320	239.85	05/29/2025	87360/3	ICE MELT
		124320	27.17	05/29/2025	87369/3	TOLIET SEAL
		124320	30.87	05/29/2025	87371/3	SANDPAPER
		124320	21.22	05/29/2025	87556/3	ACETONE
	ST CHARLES ACE LLC Total		**319.11**			
145	**AIR ONE EQUIPMENT INC**					
			255.00	05/29/2025	219590	REPAIR - HURST SP310E2
		133011	16,462.00	05/29/2025	220572	HOSE GLADIATOR
		133317	97.00	05/29/2025	220901	COVER G1 REGULATOR
	AIR ONE EQUIPMENT INC Total		**16,814.00**			
149	**ALARM DETECTION SYSTEMS INC**					
			236.70	05/29/2025	136229-1075	QUARTERLY JUN-AUG
			135.00	05/29/2025	144000-1064	QUARTERLY CHARGES JUNE-A
	ALARM DETECTION SYSTEMS INC Total		**371.70**			
185	**AL WARREN OIL CO INC**					
		133223	1,534.50	05/29/2025	W1745901	TITAN PERFORMANCE SYNTHE
	AL WARREN OIL CO INC Total		**1,534.50**			
254	**ARISTA INFORMATION SYSTEMS INC**					
		126316	8,540.52	05/29/2025	INV-AIS-0011954	ACCOUNT # 2255001 PDF,POST
	ARISTA INFORMATION SYSTEMS INC Total		**8,540.52**			
284	**AT&T**					
			109.93	05/29/2025	109916878/050825	BILLING THRU 5/9-6/8
	AT&T Total		**109.93**			
298	**AWARD CONCEPTS INC**					
		124757	257.08	05/29/2025	I0753276	AWARDS GALLIANO
	AWARD CONCEPTS INC Total		**257.08**			
372	**BLUFF CITY MATERIALS**					

VENDOR	VENDOR NAME	STAT_PROC	PO_NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			126064	1,280.00	05/29/2025	535626	MIX LOADS
			133417	4,320.00	05/29/2025	537404	CCDD HAULING
	BLUFF CITY MATERIALS Total			**5,600.00**			
382	**BOUND TREE MEDICAL LLC**						
			132683	358.99	05/29/2025	85689209	BACK UP RED
			133189	219.80	05/29/2025	85757029	GLOVES CABALT NITRILE EXAM
	BOUND TREE MEDICAL LLC Total			**578.79**			
387	**BRANIFF COMMUNICATIONS INC**						
			133305	7,370.00	05/29/2025	0036056	RENEWAL 6/1/25-5/31/25
	BRANIFF COMMUNICATIONS INC Total			**7,370.00**			
481	**CERTIFIED BALANCE & SCALE CORP**						
			133318	210.00	05/29/2025	26535	MAINTENANCE-LAB
	CERTIFIED BALANCE & SCALE CORP Total			**210.00**			
555	**COMED**						
				287.30	05/29/2025	6758597000/043025	SERVICES THRU 4/30/25
	COMED Total			**287.30**			
563	**CDW LLC**						
			133360	1,461.06	05/29/2025	AE1YF2Z	HP LASERJET PRO
	CDW LLC Total			**1,461.06**			
597	**CONSOLIDATED FLEET SERVICES**						
			133311	4,671.25	05/29/2025	2025AH0078	UNIT TRUCK 102 - REPAIR SERV
	CONSOLIDATED FLEET SERVICES Total			**4,671.25**			
674	**DELL MARKETING LP**						
			133172	419.07	05/29/2025	10813700976	VLA OFFICE365 STEPUP G1 TO
	DELL MARKETING LP Total			**419.07**			
767	**EAGLE ENGRAVING INC**						
			124502	555.25	05/29/2025	2025-3751	BADGE UNIFORMS
			133478	17.82	05/29/2025	2025-4040	POLICE BADGES
	EAGLE ENGRAVING INC Total			**573.07**			
768	**EAST JORDAN IRON WORKS INC**						
			132751	708.20	05/29/2025	110250030109	MISC SUPPLIES -TMS INTEGRA
				708.20	05/29/2025	110250030109A	INTERNAL CORRECTION

VENDOR	VENDOR NAME STAT_PROC	PO_NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			708.20	05/29/2025	110250030109B	INTERNAL FY CORRECTION
			-708.20	05/29/2025	110250030109CM	INTERNAL FY CORRECTON
			-708.20	05/29/2025	CM110250030109	INTERNAL FISCAL YEAR CORR
	EAST JORDAN IRON WORKS INC Total		**708.20**			
778	**EJ EQUIPMENT INC**					
		133410	230.32	05/29/2025	P16301	LEADER HOSE
	EJ EQUIPMENT INC Total		**230.32**			
789	**ANIXTER INC**					
		133118	71.25	05/29/2025	227441729	HDMI CABLE W/SECUREFIT
		122160	143,388.00	05/29/2025	6179648-00	150 KVA PADMOUNT
		132777	5,192.65	05/29/2025	6349228-00	MCM KIT
		132777	-5,192.65	05/29/2025	6349228-00	MCM KIT
		132777	5,192.65	05/29/2025	6349228-00A	KIT FOR 15KV
			3,048.00	05/29/2025	6349228-01	MERGED WITH PO 132777
		132777	1,732.25	05/29/2025	6349228-03	MCM KIT
		132777	305.45	05/29/2025	6349228-04	KIT FOR KV
		133334	372.89	05/29/2025	6406890-00	SPLICE AUTO
	ANIXTER INC Total		**154,110.49**			
826	**BORDER STATES INDUSTRIES INC**					
		131728	3,747.96	05/29/2025	930329168	SAC-FUSE UNIT
		133335	209.78	05/29/2025	930370710	TAP CONNECTOR
	BORDER STATES INDUSTRIES INC Total		**3,957.74**			
859	**FEECE OIL CO**					
		133304	243.65	05/29/2025	2372312	CITGEAR SYNETHETIC OIL
	FEECE OIL CO Total		**243.65**			
868	**FINE LINE CREATIVE ARTS CENTER**					
			3,063.50	05/29/2025	VCCFIN0425	HOTEL TAX DISBURSE-FEB-API
	FINE LINE CREATIVE ARTS CENTER Total		**3,063.50**			
870	**FIRE PENSION FUND**					
			827.74	05/30/2025	FP1%250530095327FI	Fire Pension 1% Fee
			10,130.32	05/30/2025	FRP2250530095327FI	Fire Pension Tier 2
			11,409.73	05/30/2025	FRPN250530095327FI	Fire Pension
	FIRE PENSION FUND Total		**22,367.79**			

VENDOR	VENDOR NAME STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
913	**FOX VALLEY CONCERT BAND**					
			2,634.50	05/29/2025	VCCFOX0425	HOTEL TAX DISBURSE-FEB-API
	FOX VALLEY CONCERT BAND Total		**2,634.50**			
916	**FOX VALLEY FIRE & SAFETY CO**					
			114.00	05/29/2025	IN00768932	QUARTERLY ALARM MAY
			114.00	05/29/2025	IN00768933	QUARTERLY ALARM MAY
			114.00	05/29/2025	IN00768934	QUARTERLY ALARM MAY
			114.00	05/29/2025	IN00768935	QUARTERLY ALARM MAY
			114.00	05/29/2025	IN00768936	QUARTERLY ALARM MAY
			114.00	05/29/2025	IN00768937	QUARTERLY ALARM MAY
			114.00	05/29/2025	IN00768938	QUARTERLY ALARM MAY
			114.00	05/29/2025	IN00768939	QUARTERLY ALARM MAY
			114.00	05/29/2025	IN00768940	QUARTERLY ALARM MAY
			114.00	05/29/2025	IN00768941	QUARTERLY ALARM MAY
			114.00	05/29/2025	IN00768942	QUARTERLY ALARM MAY
			114.00	05/29/2025	IN00768943	QUARTERLY ALARM MAY
			114.00	05/29/2025	IN00769025	QUARTERLY ALARM MAY
			114.00	05/29/2025	IN00769215	QUARTERLY ALARM MAY
	FOX VALLEY FIRE & SAFETY CO Total		**1,596.00**			
980	**GLOBAL EQUIPMENT COMPANY**					
		133424	219.90	05/29/2025	123190689	COLLAPSIBLE BOLLARD
	GLOBAL EQUIPMENT COMPANY Total		**219.90**			
1026	**HACH COMPANY**					
		133422	1,844.90	05/29/2025	14495553	COD TNT & VOLATILE ACIDS
	HACH COMPANY Total		**1,844.90**			
1089	**ARENDS HOGAN WALKER LLC**					
		133444	70.81	05/29/2025	12132854	ROTARY SWITCH & KEY
	ARENDS HOGAN WALKER LLC Total		**70.81**			
1097	**WM HORN STRUCTURAL STEEL CO**					
		133219	90.00	05/29/2025	97401A	BARS
	WM HORN STRUCTURAL STEEL CO Total		**90.00**			
1133	**IBEW LOCAL 196**					
			931.24	05/30/2025	UNEW250530095327P	Union Due - IBEW - percent

VENDOR	VENDOR NAME	STAT_PROC	PO_NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	IBEW LOCAL 196 Total			**931.24**			
1136	**ICMA RETIREMENT CORP**						
				66.89	05/30/2025	C401250530095327CA	401A Savings Plan Company
				304.75	05/30/2025	C401250530095327CD	401A Savings Plan Company
				96.44	05/30/2025	C401250530095327ED	401A Savings Plan Company
				606.65	05/30/2025	C401250530095327FD	401A Savings Plan Company
				485.53	05/30/2025	C401250530095327FN	401A Savings Plan Company
				314.82	05/30/2025	C401250530095327HR	401A Savings Plan Company
				612.91	05/30/2025	C401250530095327IS	401A Savings Plan Company
				806.79	05/30/2025	C401250530095327PD	401A Savings Plan Company
				1,386.66	05/30/2025	C401250530095327PW	401A Savings Plan Company
				66.89	05/30/2025	E401250530095327CA	401A Savings Plan Employee
				304.75	05/30/2025	E401250530095327CD	401A Savings Plan Employee
				96.44	05/30/2025	E401250530095327ED	401A Savings Plan Employee
				602.96	05/30/2025	E401250530095327FD	401A Savings Plan Employee
				485.53	05/30/2025	E401250530095327FN	401A Savings Plan Employee
				314.82	05/30/2025	E401250530095327HR	401A Savings Plan Employee
				616.60	05/30/2025	E401250530095327IS	401A Savings Plan Employee
				806.79	05/30/2025	E401250530095327PD	401A Savings Plan Employee
				1,386.66	05/30/2025	E401250530095327PW	401A Savings Plan Employee
				1,859.61	05/30/2025	ICMA250530095327CD	ICMA Deductions - Dollar Amt
				7,089.22	05/30/2025	ICMA250530095327FD	ICMA Deductions - Dollar Amt
				855.00	05/30/2025	ICMA250530095327FN	ICMA Deductions - Dollar Amt
				1,962.30	05/30/2025	ICMA250530095327HF	ICMA Deductions - Dollar Amt
				4,716.14	05/30/2025	ICMA250530095327IS	ICMA Deductions - Dollar Amt
				8,143.50	05/30/2025	ICMA250530095327PD	ICMA Deductions - Dollar Amt
				4,321.83	05/30/2025	ICMA250530095327PV	ICMA Deductions - Dollar Amt
				122.79	05/30/2025	ICMP250530095327CD	ICMA Deductions - Percent
				4,981.01	05/30/2025	ICMP250530095327FD	ICMA Deductions - Percent
				83.55	05/30/2025	ICMP250530095327HF	ICMA Deductions - Percent
				502.76	05/30/2025	ICMP250530095327IS	ICMA Deductions - Percent
				2,878.38	05/30/2025	ICMP250530095327PD	ICMA Deductions - Percent
				1,163.14	05/30/2025	ICMP250530095327PV	ICMA Deductions - Percent
				200.00	05/30/2025	ROTH250530095327CI	Roth IRA Deduction
				225.00	05/30/2025	ROTH250530095327FI	Roth IRA Deduction
				20.00	05/30/2025	ROTH250530095327FI	Roth IRA Deduction
				25.00	05/30/2025	ROTH250530095327IS	Roth IRA Deduction
				952.02	05/30/2025	ROTH250530095327PI	Roth IRA Deduction

VENDOR	VENDOR NAME	STAT_PROC	PO_NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
				305.00	05/30/2025	ROTH250530095327P\	Roth IRA Deduction
				903.84	05/30/2025	RTHA250530095327CI	Roth 457 - Dollar Amount
				369.00	05/30/2025	RTHA250530095327FI	Roth 457 - Dollar Amount
				50.00	05/30/2025	RTHA250530095327FI	Roth 457 - Dollar Amount
				250.00	05/30/2025	RTHA250530095327IS	Roth 457 - Dollar Amount
				1,680.00	05/30/2025	RTHA250530095327PI	Roth 457 - Dollar Amount
				150.00	05/30/2025	RTHA250530095327P\	Roth 457 - Dollar Amount
				1,343.93	05/30/2025	RTHP250530095327FI	Roth 457 - Percent
				259.22	05/30/2025	RTHP250530095327P\	Roth 457 - Percent
				376.11	05/30/2025	RTIP250530095327FD	Roth IRA - Percent
				192.87	05/30/2025	RTIP250530095327PD	Roth IRA - Percent
	ICMA RETIREMENT CORP Total			**55,344.10**			
1143	**ID ENHANCEMENTS INC**						
			133164	319.62	05/29/2025	INV25-157135	ICLASS CONTACTLESS CARDS
	ID ENHANCEMENTS INC Total			**319.62**			
1149	**ILLINOIS ENVIRONMENTAL**						
				178,503.96	06/05/2025	L17-5775	DEBT SERVICE PROJECT L17-5
				48,946.03	06/05/2025	L173327	IEPA PROJECT L173327
				16,005.83	06/05/2025	L175564	DEBT SERVICE PROJECT L175
				550,542.68	06/05/2025	L175739	DEBT SERVICE PROJECT L175
				456,415.68	06/05/2025	L175899	DEBT SERVICE PROJECT L175
	ILLINOIS ENVIRONMENTAL Total			**1,250,414.18**			
1240	**INTERSTATE BATTERY SYSTEM OF**						
			133254	1,005.50	05/29/2025	10008499	31-MHD MIX 49/H8
	INTERSTATE BATTERY SYSTEM OF Total			**1,005.50**			
1243	**INTERIORS FOR BUSINESS**						
			133032	1,111.17	05/29/2025	983436	STEELCASE AMIA CHAIR
	INTERIORS FOR BUSINESS Total			**1,111.17**			
1313	**KANE COUNTY RECORDERS OFFICE**						
				319.00	05/29/2025	043025A	RECORDING FEES APRIL
	KANE COUNTY RECORDERS OFFICE Total			**319.00**			
1342	**KARA CO INC**						
			133598	75.00	05/29/2025	390946	SIM CARD PUBLIC WORKS

VENDOR	VENDOR NAME STAT_PROC	PO_NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	KARA CO INC Total		**75.00**			
1403	**WEST VALLEY GRAPHICS & PRINT**					
		133359	420.00	05/29/2025	19619	DISCONNECT NOTICE FORMS
		133391	192.00	05/29/2025	19654	DOOR HANGERS
	WEST VALLEY GRAPHICS & PRINT Total		**612.00**			
1428	**VERTIGIS NORTH AMERICA LTD**					
		133347	11,050.00	05/29/2025	IN-VGNA-00008350	VERTIGIS SOFTWARE MAINTEI
	VERTIGIS NORTH AMERICA LTD Total		**11,050.00**			
1482	**ARTHUR J LOOTENS & SON INC**					
		123320	15,225.41	05/29/2025	35634	PAVING - MADISON ST
		123320	19,660.30	05/29/2025	35638	ASPHALT-OAK STREET
		123320	9,649.33	05/29/2025	35639	PATCHING& BLKTOP-COLONIAI
		123320	6,718.33	05/29/2025	35640	CONCRETE CRUB&APRON-COI
		123320	8,281.43	05/29/2025	35641	ASPHALT - CONCORD CT
		123320	1,384.22	05/29/2025	35649	CONCRETE-CONCORD CT
	ARTHUR J LOOTENS & SON INC Total		**60,919.02**			
1483	**LOOPNET**					
		133441	395.00	05/29/2025	122263175-1	AVAILABLE PROPERTY SUBSCI
	LOOPNET Total		**395.00**			
1489	**LOWES**					
		133376	22.77	05/29/2025	050225	WATER POLICE DEPT
		133376	-22.77	05/29/2025	050225	WATER POLICE DEPT
			-369.60	05/29/2025	94878/050225	CREDITS RETURNED WATER13
		133191	119.64	05/29/2025	972016/051225	FURNITURE DOLLY
		133191	814.32	05/29/2025	972163/051225	MOISTURE PUTTING MIX
		124474	38.65	05/29/2025	972479/051225	MISC SUPPLIES
		133242	51.24	05/29/2025	972786/051225	WOBBLE & MINI HEAD
		133191	12.31	05/29/2025	973086/051225	HOUSE SNAP TRAP
		124474	12.73	05/29/2025	973101/051225	PARTS FOR EQUIPMENT
		133416	940.99	05/29/2025	974155/051225	MISC SUPPLIES
		125924	10.52	05/29/2025	975892/050525	MISC SUPPLIES FOR EQUIPME
		133220	294.84	05/29/2025	977717/050625	SPLASH 30 DEG WND WASH
		133301	208.60	05/29/2025	979187/050625	XTRA OXI CLEAN & TROP PASS
		133191	126.29	05/29/2025	979232/050625	BLACKSTONE BRIDDLE CONDI
		133191	474.05	05/29/2025	979235/050625	GRIDDLE GEN2 ASSEMBLY

VENDOR	VENDOR NAME	STAT_PROC	PO_NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			133191	5.90	05/29/2025	981613/050725	TOG PLATE
			124505	42.69	05/29/2025	981693/050725	MISC SUPPLIES
			124505	17.54	05/29/2025	987646/043025	PRIMO BOTTLE WATER
			133364	805.35	05/29/2025	988534/050925	MISC FATENER SUPPLIES
			133376	15.18	05/29/2025	988588/050925	WATER POLICE DEPT
			133191	31.03	05/29/2025	988725/050925	KOBALT BRASS TOOL AND WAS
			133191	78.38	05/29/2025	993250/050225	TERRO LIQUID ANT PACKS
			133191	9.48	05/29/2025	994017/050225	PRO MARKING WHITE
			133220	793.80	05/29/2025	994836/050225	WINDSHIELD WASHER FLUID
			133245	1,108.80	05/29/2025	994878/050225	NIAGARA 32-CT PURIFIED WA
	LOWES Total			**5,642.73**			
1530	**MARTAM CONSTRUCTION COMPANY**						
			121738	85,856.35	05/30/2025	15074	FINAL PAYOUT STATE STREET
	MARTAM CONSTRUCTION COMPANY Total			**85,856.35**			
1545	**MARQUEE YOUTH STAGE**						
				2,728.75	05/29/2025	VCCMAR0425	HOTEL TAX DISBURSE-FEB-API
	MARQUEE YOUTH STAGE Total			**2,728.75**			
1576	**MCGRATH HONDA OF ST CHARLES**						
				20,342.85	05/29/2025	05282025	MCGRATH WARRANTY COMPLI
	MCGRATH HONDA OF ST CHARLES Total			**20,342.85**			
1582	**MCMASTER CARR SUPPLY CO**						
			133603	368.31	05/29/2025	46033573	OXIDE HIGH SPEED SS DRILL S
			133611	701.20	05/29/2025	46038660	WELD-ON-TIE DOWN RING
	MCMASTER CARR SUPPLY CO Total			**1,069.51**			
1598	**MENARDS INC**						
			124367	685.02	05/29/2025	48024	50LB SALT
			124367	505.80	05/29/2025	48044	HOOVER UPRIGHT
	MENARDS INC Total			**1,190.82**			
1600	**MENDEL PLUMBING & HEATING INC**						
			133272	594.75	05/29/2025	464036	FIRE STATION 3 REPAIR
	MENDEL PLUMBING & HEATING INC Total			**594.75**			
1625	**MID AMERICAN WATER INC**						
			133210	966.00	05/29/2025	247770A	SCREW TYPE VALVE BOX

VENDOR	VENDOR NAME	STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			133238	650.00	05/29/2025	247785A	MUELLER B BOX
	MID AMERICAN WATER INC Total			**1,616.00**			
1637	**FLEETPRIDE INC**						
			133221	417.98	05/29/2025	125475359	AIR FILTER
			133339	251.96	05/29/2025	125579867	HANGER
	FLEETPRIDE INC Total			**669.94**			
1651	**MNJ TECHNOLOGIES DIRECT INC**						
			133170	6,848.00	05/29/2025	CINV004098564	ADOBE ENTERPRISE SUBSCRI
			133341	244.00	05/29/2025	CINV004099492	HP 87A ORIGINAL LASER TONE
	MNJ TECHNOLOGIES DIRECT INC Total			**7,092.00**			
1655	**MONROE TRUCK EQUIPMENT**						
			133120	3,723.24	05/29/2025	5507943	TARP CUSTOM
	MONROE TRUCK EQUIPMENT Total			**3,723.24**			
1666	**ST CHARLES SINGERS**						
				3,000.00	05/29/2025	VCCMOS0425	HOTEL TAX DISBURSE-FEB-API
	ST CHARLES SINGERS Total			**3,000.00**			
1736	**NORRIS CULTURAL ARTS CENTER**						
				2,822.75	05/29/2025	VCCNOR0425	HOTEL TAX DISBURSE-FEB-API
	NORRIS CULTURAL ARTS CENTER Total			**2,822.75**			
1745	**NICOR**						
				102.79	05/29/2025	1000 1 MAY 6 2025	ACCT # 00-69-30-1000 1
				313.33	05/29/2025	1000 7 PR MAY 6 2025	ACCT # 97-78-02-1000 7
				55.98	05/29/2025	1584 1 MAY 6 2025	ACCT # 76-25-37-1584 1
	NICOR Total			**472.10**			
1756	**NCL OF WISCONSIN INC**						
			133362	708.15	05/29/2025	519746	NALGENE CLEAR TUBING
	NCL OF WISCONSIN INC Total			**708.15**			
1775	**RAY OHERRON CO INC**						
			125561	141.27	05/29/2025	2406794	UNIFORM - ERIK MAHAN
			125561	-141.27	05/29/2025	2406794	UNIFORM - ERIK MAHAN
			132408	56.97	05/30/2025	2397246	WITT BODY ARMOR
			132408	52.97	05/30/2025	2403165	JACKSON VEST

VENDOR	VENDOR NAME STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	RAY OHERRON CO INC Total		**109.94**			
1786	**OPEN SYSTEMS INTERNATIONAL INC**					
		133682	25,334.00	05/29/2025	00092424	MONARCH SUPPORT 5/29-5/28
	OPEN SYSTEMS INTERNATIONAL INC Total		**25,334.00**			
1814	**ALTORFER INDUSTRIES INC**					
		133501	49.44	05/29/2025	P56C0065511	FILTER FUEL
	ALTORFER INDUSTRIES INC Total		**49.44**			
1842	**P F PETTIBONE & CO**					
			83.90	05/29/2025	187258	CITATION STICKERS
		132917	1,900.30	05/29/2025	187350	WARNING NOTICES
	P F PETTIBONE & CO Total		**1,984.20**			
1861	**POLICE PENSION FUND**					
			18,634.75	05/30/2025	PLP2250530095327PD	Police Pension Tier 2
			7,631.29	05/30/2025	PLPN250530095327PD	Police Pension
			205.82	05/30/2025	PLPR250530095327PD	Police Pens Service Buyback
			922.00	05/30/2025	POLP250530095327PD	Police Pension - non deferred
	POLICE PENSION FUND Total		**27,393.86**			
1864	**POLYDYNE INC**					
		133521	13,662.00	05/29/2025	1928108	CLARIFLOC 6275
	POLYDYNE INC Total		**13,662.00**			
1898	**PRIORITY PRODUCTS INC**					
		133214	162.56	05/29/2025	1017426-001	WHITE AUTO INK FUSE
	PRIORITY PRODUCTS INC Total		**162.56**			
1998	**RURAL ELECTRIC SUPPLY CO OP**					
		133336	8,871.40	05/29/2025	3073320	BARE 19 STR CU DSA REEL
		133336	62.37	05/29/2025	3073505	90 DEGREE ELBOW
	RURAL ELECTRIC SUPPLY CO OP Total		**8,933.77**			
2000	**PRESERVATION PARTNERS OF**					
			3,011.00	05/29/2025	VCCPRE0425	HOTEL TAX DISBURSE-FEB-API
	PRESERVATION PARTNERS OF Total		**3,011.00**			
2022	**ROADSAFE TRAFFIC SYSTEMS INC**					
		133124	570.00	05/29/2025	237204	VERMAC PART PB-COM

VENDOR	VENDOR NAME STAT_PROC	PO_NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	ROADSAFE TRAFFIC SYSTEMS INC Total		**570.00**			
2046	**RUSSO HARDWARE**					
		132561	90.45	05/29/2025	SPI21021043	NUTS AND BOLTS
		124428	629.99	05/29/2025	SPI21021044	CORDLESS POLE PRUNER
		133099	134.97	05/29/2025	SPI21037048	SILKY HOOK FOX
		133194	271.96	05/29/2025	SPI21065198	REPLACEMENT BLADE
	RUSSO HARDWARE Total		**1,127.37**			
2076	**ST CHARLES HISTORY MUSEUM**					
			5,000.00	05/29/2025	FY2026	HOTEL TAX DISBURSE-JUNE-AI
			5,000.00	05/29/2025	MAY2025	HOTEL TAX DISBURSEMENT-M/
	ST CHARLES HISTORY MUSEUM Total		**10,000.00**			
2086	**SCHWEITZER ENGINEERING**					
		133248	171.92	05/29/2025	INV-001103681	SEL-C662 USB CABLE
	SCHWEITZER ENGINEERING Total		**171.92**			
2101	**ST CHARLES PARK FOUNDATION**					
			3,011.00	05/29/2025	VCCSCU0425	HOTEL TAX DISBURSE-FEB-API
	ST CHARLES PARK FOUNDATION Total		**3,011.00**			
2152	**M E SIMPSON COMPANY INC**					
			320.00	05/29/2025	43787	LEAK DETECTION 12TH AND W/
	M E SIMPSON COMPANY INC Total		**320.00**			
2157	**SISLERS ICE INC**					
			94.60	05/29/2025	208005924	ICE DELIVERY
	SISLERS ICE INC Total		**94.60**			
2169	**CLARK BAIRD SMITH LLP**					
			7,115.00	05/29/2025	1954	PRIVILEGED & CONFIDENTIAL !
	CLARK BAIRD SMITH LLP Total		**7,115.00**			
2235	**STEINER ELECTRIC COMPANY**					
		133271	68.26	05/29/2025	S007767847.001	MINRLAC COND BOLT & ADAPT
	STEINER ELECTRIC COMPANY Total		**68.26**			
2273	**SUPERIOR ASPHALT MATERIALS LLC**					
		129	1,204.19	05/29/2025	20250206	N50 SURFACE

VENDOR	VENDOR NAME	PO_NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	STAT_PROC					
	SUPERIOR ASPHALT MATERIALS LLC Total		**1,204.19**			
2316	**APC STORE**					
		133265	9.18	05/29/2025	479-495193	FUEL FILTER
		133475	97.12	05/29/2025	479-495904	CABIN AIR FILTER
		133498	130.42	05/29/2025	479-495934	CONTOUR BLADE
		133499	215.99	05/29/2025	479-495935	OIL, AIR & FUEL FILTERS
		133532	124.58	05/29/2025	479-496087	FUEL FILTER
	APC STORE Total		**577.29**			
2345	**TRAFFIC CONTROL & PROTECTION**					
		133331	55.25	05/29/2025	12944	RIGID COMPRESSION CONN S
	TRAFFIC CONTROL & PROTECTION Total		**55.25**			
2363	**TROTTER & ASSOCIATES INC**					
		121963	76,435.71	05/29/2025	25-24895	SERVICES THRU 4/30/25
		118595	1,400.00	05/29/2025	25-24917	SERVICES THRU 4/30/25
	TROTTER & ASSOCIATES INC Total		**77,835.71**			
2373	**TYLER MEDICAL SERVICES**					
			925.00	05/29/2025	052025	INV 461300, 461555, 461502
	TYLER MEDICAL SERVICES Total		**925.00**			
2401	**UUSCO OF ILLINOIS INC**					
		133450	445.80	05/29/2025	3044441	RUBBER SPLICE COVER
	UUSCO OF ILLINOIS INC Total		**445.80**			
2403	**UNITED PARCEL SERVICE**					
			101.41	05/29/2025	0000650961195/05102	WEEKLY SHIPPING
	UNITED PARCEL SERVICE Total		**101.41**			
2452	**VULCAN CONSTRUCTION MATERIALS**					
		133188	594.39	05/29/2025	3397384	CA16 STONE FOR TOTAL PATC
	VULCAN CONSTRUCTION MATERIALS Total		**594.39**			
2470	**WAREHOUSE DIRECT**					
		133392	103.16	05/29/2025	5926479-0	OFFICE SUPPLIES - BCE
		133423	59.20	05/29/2025	5926657-0	OFFICE SUPPLIES - DEV. ENG.
	WAREHOUSE DIRECT Total		**162.36**			
2485	**WBK ENGINEERING LLC**					

VENDOR	VENDOR NAME	STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			121346	1,176.00	05/29/2025	26818	ST. CHARLES HTS. FINAL ENG
			126458	550.00	05/29/2025	26870	LOT 29-1530 HARPER LANE
	WBK ENGINEERING LLC Total			**1,726.00**			
2495	**WEST SIDE TRACTOR SALES CO**						
			132847	181.06	05/29/2025	N65899	PIN AND FILTER ELEMENT
	WEST SIDE TRACTOR SALES CO Total			**181.06**			
2506	**EESCO**						
			132780	5,805.00	05/29/2025	148741	3M BLACK 3X20FT
	EESCO Total			**5,805.00**			
2523	**WILTSE GREENHOUSE LANDSCAPING**						
			133412	1,190.00	05/29/2025	6673	MOWING SERVICES MAY
	WILTSE GREENHOUSE LANDSCAPING Total			**1,190.00**			
2545	**GRAINGER INC**						
			133183	1,444.55	05/29/2025	9493109178	FUSE BLOCK AND TRASH BAGS
			133302	423.19	05/29/2025	9497773235	WELDINGCABLE/PRIMARY AUT
			133395	412.19	05/29/2025	9502447601	BATTERY,TOILET BOWL,MOBIL
			133419	25.70	05/29/2025	9503088933	GLOVE DUST
	GRAINGER INC Total			**2,305.63**			
2637	**ILLINOIS DEPT OF REVENUE**						
				1,380.66	05/30/2025	ILST250530095327CA	Illinois State Tax
				2,892.28	05/30/2025	ILST250530095327CD	Illinois State Tax
				319.35	05/30/2025	ILST250530095327ED	Illinois State Tax
				11,616.42	05/30/2025	ILST250530095327FD	Illinois State Tax
				2,325.77	05/30/2025	ILST250530095327FN	Illinois State Tax
				1,071.79	05/30/2025	ILST250530095327HR	Illinois State Tax
				2,198.43	05/30/2025	ILST250530095327IS	Illinois State Tax
				13,836.01	05/30/2025	ILST250530095327PD	Illinois State Tax
				19,865.56	05/30/2025	ILST250530095327PW	Illinois State Tax
	ILLINOIS DEPT OF REVENUE Total			**55,506.27**			
2638	**INTERNAL REVENUE SERVICE**						
				1,883.19	05/30/2025	FICA250530095327CA	FICA Employee
				3,997.36	05/30/2025	FICA250530095327CD	FICA Employee
				399.13	05/30/2025	FICA250530095327ED	FICA Employee
				1,286.68	05/30/2025	FICA250530095327FD	FICA Employee

VENDOR	VENDOR NAME	STAT_PROC	PO_NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
				3,144.96	05/30/2025	FICA250530095327FN	FICA Employee
				1,567.65	05/30/2025	FICA250530095327HR	FICA Employee
				3,337.52	05/30/2025	FICA250530095327IS	FICA Employee
				2,610.77	05/30/2025	FICA250530095327PD	FICA Employee
				26,771.17	05/30/2025	FICA250530095327PW	FICA Employee
				1,883.19	05/30/2025	FICE250530095327CA	FICA Employer
				3,997.36	05/30/2025	FICE250530095327CD	FICA Employer
				399.13	05/30/2025	FICE250530095327ED	FICA Employer
				1,283.01	05/30/2025	FICE250530095327FD	FICA Employer
				3,144.96	05/30/2025	FICE250530095327FN	FICA Employer
				1,567.65	05/30/2025	FICE250530095327HR	FICA Employer
				3,322.24	05/30/2025	FICE250530095327IS	FICA Employer
				2,629.72	05/30/2025	FICE250530095327PD	FICA Employer
				26,771.17	05/30/2025	FICE250530095327PW	FICA Employer
				3,409.07	05/30/2025	FIT 250530095327CA	Federal Withholding Tax
				7,439.80	05/30/2025	FIT 250530095327CD	Federal Withholding Tax
				1,144.28	05/30/2025	FIT 250530095327ED	Federal Withholding Tax
				29,317.73	05/30/2025	FIT 250530095327FD	Federal Withholding Tax
				6,473.09	05/30/2025	FIT 250530095327FN	Federal Withholding Tax
				3,043.33	05/30/2025	FIT 250530095327HR	Federal Withholding Tax
				5,542.27	05/30/2025	FIT 250530095327IS (	Federal Withholding Tax
				33,406.27	05/30/2025	FIT 250530095327PD	Federal Withholding Tax
				49,697.12	05/30/2025	FIT 250530095327PW	Federal Withholding Tax
				440.43	05/30/2025	MEDE250530095327C	Medicare Employee
				934.86	05/30/2025	MEDE250530095327C	Medicare Employee
				93.34	05/30/2025	MEDE250530095327E	Medicare Employee
				3,960.78	05/30/2025	MEDE250530095327F	Medicare Employee
				735.51	05/30/2025	MEDE250530095327F	Medicare Employee
				366.63	05/30/2025	MEDE250530095327H	Medicare Employee
				780.56	05/30/2025	MEDE250530095327IS	Medicare Employee
				4,698.58	05/30/2025	MEDE250530095327P	Medicare Employee
				6,260.97	05/30/2025	MEDE250530095327P	Medicare Employee
				440.43	05/30/2025	MEDR250530095327C	Medicare Employer
				934.86	05/30/2025	MEDR250530095327C	Medicare Employer
				93.34	05/30/2025	MEDR250530095327E	Medicare Employer
				3,959.95	05/30/2025	MEDR250530095327F	Medicare Employer
				735.51	05/30/2025	MEDR250530095327F	Medicare Employer
				366.63	05/30/2025	MEDR250530095327H	Medicare Employer

VENDOR	VENDOR NAME	STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
				776.98	05/30/2025	MEDR250530095327IS	Medicare Employer
				4,702.99	05/30/2025	MEDR250530095327P	Medicare Employer
				6,260.97	05/30/2025	MEDR250530095327P	Medicare Employer
	INTERNAL REVENUE SERVICE Total			**266,013.14**			
2639	**STATE DISBURSEMENT UNIT**						
				636.23	05/30/2025	0000002962505300953	IL Child Support Amount 1
				369.23	05/30/2025	0000004862505300953	IL Child Support Amount 1
				1,435.85	05/30/2025	0000008372505300953	IL Child Support Amount 1
				373.85	05/30/2025	0000012252505300953	IL Child Support Amount 1
				596.30	05/30/2025	0000012442505300953	IL Child Support Amount 1
				640.15	05/30/2025	0000014122505300953	IL Child Support Amount 1
				499.84	05/30/2025	0000015272505300953	IL Child Support Amount 1
				345.82	05/30/2025	0000015742505300953	IL Child Support Amount 1
	STATE DISBURSEMENT UNIT Total			**4,897.27**			
2666	**WINSTON ENGINEERING LLC**						
			124369	725.00	05/29/2025	0502CF2209	SPOILS TESTING & INSPECTIO
	WINSTON ENGINEERING LLC Total			**725.00**			
2803	**MATTHEW WILSON**						
				66.46	05/29/2025	050925MW	CDL RENEWAL
	MATTHEW WILSON Total			**66.46**			
2840	**ST CHARLES ARTS COUNCIL**						
				2,969.00	05/29/2025	VCCART0425	HOTEL TAX DISBURSE-FEB-API
	ST CHARLES ARTS COUNCIL Total			**2,969.00**			
2876	**PATRICK LACEY**						
				166.45	05/29/2025	052425	SAFETY BOOTS REIMBURSME
	PATRICK LACEY Total			**166.45**			
2930	**TCT MED CORP**						
			130580	77.05	05/29/2025	30283	WELCH ALLYN BLOOD PRESSU
	TCT MED CORP Total			**77.05**			
2963	**RAYNOR DOOR AUTHORITY**						
			132771	262.00	05/29/2025	124605	SCISSOR LIFT REPAIR
	RAYNOR DOOR AUTHORITY Total			**262.00**			

VENDOR	VENDOR NAME STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
2979	**EARTH PEST CONTROL COMPANY**					
		133460	1,500.00	05/29/2025	284136	CITY HALL
			1,500.00	05/29/2025	284136A	CITY HALL - PEST CONTROL
		133460	1,000.00	05/29/2025	284137	1ST STREET RIVERWALK
			1,000.00	05/29/2025	284137A	1ST PLAZA TO ILL ST-RIVERWA
		133460	1,200.00	05/29/2025	284138	WESTSIDE WALKING PATH
			1,200.00	05/29/2025	284138A	WESTSIDE WALKING PATH
		133460	1,500.00	05/29/2025	284139	MAIN STREET BRIDGE
		133460	1,000.00	05/29/2025	284140	ILLINOIS STREET BRIDGE
			1,000.00	05/29/2025	284140A	ILLINOIS STREET BRIDGE
		133460	1,600.00	05/29/2025	284141	1ST STREET PLAZA
			1,600.00	05/29/2025	284141A	MAIN STREET & 1ST STREET
			-1,500.00	05/29/2025	CM284136	INTERNAL FISCAL YEAR FIX
			-1,000.00	05/29/2025	CM284137	INTERNAL FISCAL YEAR CORR
			-1,200.00	05/29/2025	CM284138	INTERNAL FISCAL YEAR CORR
			-1,000.00	05/29/2025	CM284140	INTERNAL FISCAL YEAR CORR
			-1,600.00	05/29/2025	CM284141	INTERNAL FISCAL YEAR CORR
	EARTH PEST CONTROL COMPANY Total		**7,800.00**			
2987	**TREVIPAY**					
		133224	329.99	05/29/2025	BE5DC9C1	WASTE OIL DRAINER
	TREVIPAY Total		**329.99**			
2990	**HAWKINS INC**					
		126	9,656.95	05/29/2025	7060116	FERRIC CHLORIDE
		120	5,748.75	05/29/2025	7061279	AZONE AND CHLORINE
		126	10,124.83	05/29/2025	7068509	FERRIC CHLORIDE SOL
	HAWKINS INC Total		**25,530.53**			
3010	**PLOTE CONSTRUCTION INC**					
		124335	3,756.39	05/29/2025	256719	SURFACE AND BINDER
		128	4,375.95	05/29/2025	256906	N50 SURFACE & BINDER
		128	2,909.55	05/29/2025	256907	N50 SURFACE & BINDER
	PLOTE CONSTRUCTION INC Total		**11,041.89**			
3099	**MIDWEST SALT LLC**					
		119	3,596.45	05/29/2025	P481235	MVP INDUSTRIAL COARSE
		119	3,397.68	05/29/2025	P481848	MVP-INDUSTRIAL COARSE 986
		119	3,024.45	05/29/2025	P482179	MVP IND COARSE SOLAR

VENDOR	VENDOR NAME	STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			125	3,455.31	05/29/2025	P482305	MVP INDUSTRIAL COARSE SOI
	MIDWEST SALT LLC Total			**13,473.89**			
3102	**RUSH PARTS CENTERS OF ILLINOIS**						
			133269	60.65	05/29/2025	3041594007	AIR FILTER
	RUSH PARTS CENTERS OF ILLINOIS Total			**60.65**			
3106	**CIVILTECH ENGINEERING INC**						
			127454	957.25	05/29/2025	55581	BILLING THRU 4/25/25
			127858	1,938.30	05/29/2025	55599	DCEO GRANT PEDESTIRAN
	CIVILTECH ENGINEERING INC Total			**2,895.55**			
3131	**VCNA PRAIRIE LLC**						
			124330	1,249.50	05/29/2025	891940007	READY MIX
	VCNA PRAIRIE LLC Total			**1,249.50**			
3147	**DUPAGE TOPSOIL INC**						
			133158	1,475.00	05/29/2025	058681	DIRT
	DUPAGE TOPSOIL INC Total			**1,475.00**			
3148	**CORNERSTONE PARTNERS**						
			133250	17,939.03	05/29/2025	CP36382	MOWING SERVICE - MAY 2025
			133250	-17,939.03	05/29/2025	CP36382	MOWING SERVICE - MAY 2025
			133250	1,314.85	05/29/2025	CP36382A	ADDITIONAL-FOX CHASE BLVD
	CORNERSTONE PARTNERS Total			**1,314.85**			
3217	**TARGET SOLUTIONS INC**						
			133354	5,739.80	05/29/2025	INV114399	TSMAINTFEES & TSCAREER
	TARGET SOLUTIONS INC Total			**5,739.80**			
3236	**HR GREEN INC**						
			132539	244.00	05/29/2025	187618	BILLING THRU 4/18/25 7TH AVE
	HR GREEN INC Total			**244.00**			
3315	**IRON MOUNTAIN INC**						
			126933	134.59	05/29/2025	202991191	APRIL SERVICES
	IRON MOUNTAIN INC Total			**134.59**			
3317	**TEREX USA LLC**						
			133174	277.35	05/29/2025	5005539824	ELEMENT FILTER 5 MICRON LA
			133332	6,393.48	05/29/2025	5005549960	SPEED REDUCER & MOTOR OF

VENDOR	VENDOR NAME	STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			133428	4,411.70	05/29/2025	5005554726	PLATFORM HD & LINER
	TEREX USA LLC Total			**11,082.53**			
3408	**ULINE INC**						
				462.38	05/29/2025	192539870	RETURNED CHAIR
	ULINE INC Total			**462.38**			
3413	**GRAPHIC PRODUCTS INC**						
			133148	1,237.33	05/29/2025	2793324	DURALABEL BRONCO MAX PRI
	GRAPHIC PRODUCTS INC Total			**1,237.33**			
3440	**EXCLAIMER LTD**						
			128074	315.00	05/29/2025	2015268	OFFICE 365 USER - 4/30-5/29/25
	EXCLAIMER LTD Total			**315.00**			
3470	**ILLINOIS LEAP**						
				678.00	05/29/2025	2025-14	2025 ILLINOIS LEAP CONFEREN
	ILLINOIS LEAP Total			**678.00**			
3475	**TELEFLEX MEDICAL INCORPORATED**						
			132795	1,330.00	05/29/2025	9509735631	NEEDLE SET
	TELEFLEX MEDICAL INCORPORATED Total			**1,330.00**			
3536	**Ryan Gleason**						
			124715	180.00	05/29/2025	FIR4301	COLLEGE TUITION REIMBURSE
			133319	584.00	05/29/2025	FIR4301A	COLLEGE TUITION REIMBURSE
	Ryan Gleason Total			**764.00**			
3560	**3E COMPANY ENVIRONMENTAL**						
			133344	2,791.46	05/29/2025	INV-US-121273	3M PROTECT SDS AND CHEMIC
	3E COMPANY ENVIRONMENTAL Total			**2,791.46**			
3561	**ADVANCED ELEVATOR COMPANY**						
			133617	654.24	05/29/2025	57888	ELEVATOR MAINTENANCE
	ADVANCED ELEVATOR COMPANY Total			**654.24**			
3678	**MOTOROLA SOLUTIONS INC**						
			132958	1,314.00	05/29/2025	8282113413	CABLE XT DIV REPLACEMENT
			132958	8,181.11	05/29/2025	8282130435	ALL BAND PORTABLE
	MOTOROLA SOLUTIONS INC Total			**9,495.11**			

VENDOR	VENDOR NAME	STAT_PROC	PO_NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
3694	**Brandon Paus**						
			133324	987.30	05/29/2025	FIR5301	COLLEGE TUITION REIMBURSE
	Brandon Paus Total			**987.30**			
3754	**E & B FIRE AND SAFETY INC**						
			132598	503.68	05/29/2025	70741	VANGUARD-MK-1-XL
	E & B FIRE AND SAFETY INC Total			**503.68**			
3786	**EMPLOYEE BENEFITS CORPORATION**						
			133288	240.03	05/29/2025	4921470	FSA ADMINISTRATION
	EMPLOYEE BENEFITS CORPORATION Total			**240.03**			
3799	**LRS HOLDINGS LLC**						
			133187	91.00	05/29/2025	PS655687	RENTAL-3805 LINCOLN HWY
			133297	546.00	05/29/2025	PS655688	5/2/25-5/29/25 SERVICES
	LRS HOLDINGS LLC Total			**637.00**			
3805	**EMPLOYEE BENEFITS CORP - ACH**						
				18,530.31	05/31/2025	C98632-202505	FLEXIBLE SPENDING CLAIMS
	EMPLOYEE BENEFITS CORP - ACH Total			**18,530.31**			
3866	**BECKY COURTNEY**						
			132802	2,481.80	05/29/2025	212308	SOFWARE UPDATE AND PARTS
	BECKY COURTNEY Total			**2,481.80**			
3882	**CORE & MAIN LP**						
			133179	356.50	05/29/2025	W901822	TAPT BLIND FLG, NIPPLE,GASK
			133206	4,454.00	05/29/2025	W916086	REP CLP, BUSH,EXPY COATED
			133179	26.50	05/29/2025	W923558	GALV STL NIPPLE
				-130.00	05/29/2025	W975272	CREDIT-ORG INV # W772152
	CORE & MAIN LP Total			**4,707.00**			
3886	**VIA CARLITA LLC**						
			133540	67,634.70	05/29/2025	051425	2025 FORD SUPER DUTY F-250
			132644	93.88	05/29/2025	95712	SPLICE KIT
			133700	55,369.05	06/04/2025	052825	REPLACES VEH 1753
			133704	47,110.70	06/04/2025	052825A	FORD F150
			133709	47,039.30	06/04/2025	052825B	FORD F150
	VIA CARLITA LLC Total			**217,247.63**			

VENDOR	VENDOR NAME STAT_PROC	PO_NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
3948	**UNIQUE PRODUCTS & SERVICE CORP**					
		133226	710.25	05/29/2025	482084	BATH TISSUE
		133226	258.27	05/29/2025	482084-1	TOWELS
	UNIQUE PRODUCTS & SERVICE CORP Total		**968.52**			
3968	**TRANSAMERICA CORPORATION**					
			5,157.31	05/30/2025	RHFP250530095327PI	Retiree Healthcare Funding Pla
			1,542.40	05/30/2025	S115250530095327FD	Sect 115 Retiree Health Plan
	TRANSAMERICA CORPORATION Total		**6,699.71**			
4020	**TREES R US INC**					
		125868	22,877.50	05/29/2025	29872	BRUSH COLLECTION CONTRA(
	TREES R US INC Total		**22,877.50**			
4057	**COPS TESTING SERVICE INC**					
			500.00	05/29/2025	1371	LAW ENFORCEMENT-PSYCHOL
			350.00	05/29/2025	1374	LAW ENFORCEMENT-POLYGRA
			175.00	05/29/2025	1386	POLYGRAPH LATERAL
	COPS TESTING SERVICE INC Total		**1,025.00**			
4074	**AMAZON CAPITAL SERVICES INC**					
		132986	410.68	05/29/2025	136C-FRL9-73YG	27-INCH ODYSSEY G3
		133420	131.50	05/29/2025	13CW-1K1X-XXM7	MISC OFFICE SUPPLIES
		133529	165.24	05/29/2025	13YN-GNGJ-WT19	SOFTSOAP LIQUID HAND SOAF
		133398	951.38	05/29/2025	16TF-FHTT-9CV3	MISC SUPPLIES FOR INVENTOI
		133420	213.36	05/29/2025	16TX-46PK-T3Q3	GENERAL OFFICE SUPPLIES
		133276	76.99	05/29/2025	16YK-47RD-V7FQ	CHAIR FOR LILIANA FINANCE
		133420	23.87	05/29/2025	16YY-J7F6-GY73	GENERAL SUPPLIES
		133420	11.11	05/29/2025	17L4-JHFH-PH3F	HOLE PUNCH
		133524	104.93	05/29/2025	17LD-MCLG-R9NH	SAFETY GLASSES
		133564	15.99	05/29/2025	17N1-FQHM-JNDN	USB CABLE
		133557	119.96	05/29/2025	17N1-FQHM-VLHP	BAR CLAMP
		133614	74.11	05/29/2025	191F-QLG3-LTLN	WIRE BRUSH & MESH SANDIN(
		133420	36.49	05/29/2025	1C7X-KJNQ-QXGW	OFFICE SUPPLIES PW DEPT
		133474	515.97	05/29/2025	1C7X-KJNQ-WFF9	LUMBER TOOLS
		133465	50.21	05/29/2025	1CCH-3RCV-MLDF	SHREDDER, RAZOR BLADES
		133503	299.82	05/29/2025	1CT1-6DT1-K6QF	
		133636	77.95	05/29/2025	1CWQ-6PP7-6NKW	SDTC TECH BRASS PIPE FITTIN
		133608	336.98	05/29/2025	1GTL-V4DD-997V	GENERAC 6917 CW10K CLEAN

VENDOR	VENDOR NAME	STAT_PROC	PO_NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			133432	82.23	05/29/2025	1H6L-GDPK-4333M	DRUM PUMP | ROTARY & DOLL\
			133461	138.92	05/29/2025	1J9P-HN97-JVYQ	3M FOAM FAST 74 SPRAY ADHE
			133420	200.60	05/29/2025	1L1M-4GX9-696L	TRENDNET SFP TO RJ45 LC MC
			133420	120.36	05/29/2025	1LD4-NC94-NY94	TREND NET MODULE
			133420	515.11	05/29/2025	1LKK-9MFY-37QM	AED TRAINER AND AED MACHI
			133641	184.98	05/29/2025	1MCP-P6TN-XG61	SHEET MICRO CUT SHRED & M
			133358	20.99	05/29/2025	1MGP-XX9T-7HQT	SPRAY PAINT CAN HOLDER
			133494	219.27	05/29/2025	1MLK-LW4N-P6KJ	FIRE BOOKS
			133467	280.30	05/29/2025	1PHG-C4TX-KXGD	KLEIN TOOLS
			133152	72.63	05/29/2025	1PPC-D17G-4VQY	MISC SUPPLIES FOR TOOLS
			133583	74.24	05/29/2025	1PXL-T7XN-H7C6	STAINLESS STEEL TEMPLATE K
			133420	20.13	05/29/2025	1Q1C-MR16-R9M1	FASTENER FOLDERS
				135.00	05/29/2025	1QW6-JH9X-6D17	ELECTRICAL TAPE
				-135.00	05/29/2025	1QW6-JH9X-DXYC	CREDIT-ORG INV 1QW6-JH9X-6
			133420	29.99	05/29/2025	1QXF-RQMQ-GQ69	GENERAL SUPPLIES
			133112	84.97	05/29/2025	1RDL-7FWD-WX6H	20METERS 65FT LC/UPC-LC/UF
			133420	7.89	05/29/2025	1RMH-HCGY-HCWY	SCISSORS
			133602	94.46	05/29/2025	1RMH-HCGY-HF9C	RIDGID TORQUE WRENCH
			133420	39.19	05/29/2025	1RXJ-1NFN-RH9N	FOLDERS PW DEPT
			133555	45.26	05/29/2025	1T9V-Q1WM-KCW3	WRITING PAD
			133007	17.80	05/29/2025	1TGC-LV7C-6PT6	JSAUX USB C TO USB ADAPTEI
			133437	84.25	05/29/2025	1VRM-V4PM-LHHX	SCREWDRIVER BIT SET & ORG
			133276	138.40	05/29/2025	1VRM-V4PM-VXMJ	OFFICE SUPPLIES - FINANCE
			133420	36.68	05/29/2025	1WXV-FK3Q-FT9M	GENERAL SUPPLIES
			133420	5.11	05/29/2025	1WXV-FK3Q-LQXR	LETTER OPENER SLITTER
			133493	134.02	05/29/2025	1XGT-XJ7N-JYQX	SWING ARCH WRENCH
			133066	595.68	05/29/2025	1XWY-DT4P-16DH	AJC BATTERY COMPATIBLE W/I
			133442	31.48	05/29/2025	1Y1Q-1CMM-KMVY	BRUTE DOLLY
			133131	128.69	05/29/2025	1YMM-9CGQ-3RQV	RX WELD ARGON REGULATOR
			133386	12.59	05/30/2025	1HCC-9XN7-63NJ	TOASTER OVEN COOKIE SHEE
	AMAZON CAPITAL SERVICES INC Total			**7,032.76**			
4113	**SNAP ON INDUSTRIAL**						
			133133	6,693.26	05/29/2025	ARV-64520720	MISC PARTS FIRE DEPT
				59.36	05/29/2025	ARV-64535176	PARTS FOR WATER
	SNAP ON INDUSTRIAL Total			**6,752.62**			
4121	**HSA BANK**						
			133289	98.00	05/29/2025	W621156	HSA ADMINISTRATION

VENDOR	VENDOR NAME	STAT_PROC	PO_NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	HSA BANK Total			**98.00**			
4142	**INTELLIAS INC**						
			128715	1,850.00	05/29/2025	14668	APRIL SUPPORT
	INTELLIAS INC Total			**1,850.00**			
4174	**UNIFIRST CORPORATION**						
			124805	203.30	05/29/2025	1320218528	UNIFORMS
			133228	203.30	05/29/2025	1320220103	UNIFORMS
			133228	203.30	05/29/2025	1320221993	UNIFORMS
	UNIFIRST CORPORATION Total			**609.90**			
4267	**THE RESPONSIVE MAILROOM INC**						
				709.08	05/29/2025	64266	2025 BUDGET BOOKS
	THE RESPONSIVE MAILROOM INC Total			**709.08**			
4282	**ST CHARLES BUSINESS ALLIANCE**						
				3,030.18	05/29/2025	7111	SIGNARAMA-PARKING LOT SIG
				69,166.66	05/29/2025	FY 2026	SSA & HOTEL TAX DISB FY 202
				69,166.74	05/27/2025	MAY 2025	SSA & HOTEL TAX DISB FOR M
	ST CHARLES BUSINESS ALLIANCE Total			**141,363.58**			
4292	**GARDA CL GREAT LAKES INC**						
				381.04	05/29/2025	10815240	MAY SERVICES UB DEPT
	GARDA CL GREAT LAKES INC Total			**381.04**			
4315	**MAKE WAVES SCUBA INC**						
			132718	1,056.00	05/29/2025	34983	HYDRO TESTING
	MAKE WAVES SCUBA INC Total			**1,056.00**			
4352	**ZORO TOOLS INC**						
			133361	431.60	05/29/2025	INV16335489	FLOOR CLEANER LIQUID
			133366	47.30	05/29/2025	INV16336061	IMPACT READY HEX SHANK AD
	ZORO TOOLS INC Total			**478.90**			
4377	**MACQUEEN EQUIPMENT LLC**						
			124469	946.61	05/29/2025	P33653	AC 12V PLC
			133165	1,029.58	05/29/2025	P33670	TENSIONER ASSY, IDLER AC D
			133255	187.13	05/29/2025	P33709	SWITCHES
	MACQUEEN EQUIPMENT LLC Total			**2,163.32**			

VENDOR	VENDOR NAME	STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
4381	**CULLIGAN TRI CITY**						
			126508	904.40	05/29/2025	31822	WATER DELIVERY PW DEPT
			124682	254.68	05/29/2025	31868	WATER DELIVERY APRIL
			124682	101.83	05/29/2025	31869	WATER DELIVERY APRIL
	CULLIGAN TRI CITY Total			**1,260.91**			
4421	**QUADIENT LEASING USA INC**						
			133551	3,833.52	05/29/2025	Q1851666	POSTAGE MACHINE LEASE 4 O
	QUADIENT LEASING USA INC Total			**3,833.52**			
4459	**IPKEYS POWER PARTNERS INC**						
			131855	8,400.00	05/29/2025	2505A609	11/1/24-10/31/25 SUBSCRIPTION
	IPKEYS POWER PARTNERS INC Total			**8,400.00**			
4473	**BRAD MANNING FORD INC**						
			132860	447.10	05/29/2025	283578	KIT AND ROTORS
			133397	168.48	05/29/2025	289691	ROTOR A
				786.41	05/29/2025	FOCS154359	SERVICE FORD TRUCK
	BRAD MANNING FORD INC Total			**1,401.99**			
4474	**MEREDITH WATER COMPANY**						
			125508	80.00	05/29/2025	0813080	DI RENTAL SERVICE
	MEREDITH WATER COMPANY Total			**80.00**			
4478	**MECHANICAL INC**						
			132926	3,145.00	05/29/2025	CHI202934	CONDENSER FAN MOTOR
	MECHANICAL INC Total			**3,145.00**			
4479	**VIRTRA INC**						
				36,278.71	05/29/2025	234671	11/29/24-11/28/25 YEAR 5 OF 5
	VIRTRA INC Total			**36,278.71**			
4613	**KANE REPERTORY THEATRE CO**						
				2,634.50	05/29/2025	VCCKRT0425	HOTEL TAX DISBURSE-FEB-API
	KANE REPERTORY THEATRE CO Total			**2,634.50**			
4630	**CIVES CORPORATION**						
			133182	158.39	05/29/2025	250472P	VIKING BLOCK HINGE
	CIVES CORPORATION Total			**158.39**			
4632	**LAKESIDE INTERNATIONAL LLC**						

VENDOR	VENDOR NAME	STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
			124468	106.53	05/29/2025	7287117P	THERMOSTAT
			124468	20.46	05/29/2025	7287117PX1	SEAL THERMOSTAT
			133222	696.74	05/29/2025	7287361P	AIR DRYER, OIL/HYD/AIR FILTE
			133222	337.54	05/29/2025	7287361PX1	AIR FILTERS
			133222	522.45	05/29/2025	7287361PX2	AIR FILTER
			133212	165.07	05/29/2025	7287414P	SENSOR PRESSURE G28
			133212	105.05	05/29/2025	7287415P	SENSOR PRESSURE G17
			133379	84.64	05/29/2025	7287875P	FUEL/WATER SEPA
	LAKESIDE INTERNATIONAL LLC Total			**2,038.48**			
4657	**THE HAIRY ANT INC**						
			132638	348.00	05/29/2025	8627	POCKET TSHIRTS
			133263	673.00	05/29/2025	9096	SHIRTS
	THE HAIRY ANT INC Total			**1,021.00**			
4661	**ADAM FLIKKEMA**						
			133538	5,475.00	05/29/2025	050225	UPDATE VIDEO
	ADAM FLIKKEMA Total			**5,475.00**			
4691	**ECO CLEAN MAINTENANCE INC**						
			124597	20,652.00	05/29/2025	13686	JANITORIAL SERVICE -MARCH
	ECO CLEAN MAINTENANCE INC Total			**20,652.00**			
4715	**IPBC**						
				480,085.47	06/02/2025	060225	MONTHLY IPBC BILLING
	IPBC Total			**480,085.47**			
4765	**EWING SAFETY AND INDUSTRIAL**						
			132868	218.46	05/29/2025	37086	INVENTORY ITEMS
			133384	123.73	05/29/2025	38241	BIOSOFT CORDED EARPLUG
	EWING SAFETY AND INDUSTRIAL Total			**342.19**			
4783	**ST CHARLES PROF FIREFIGHTERS**						
				1,849.20	05/30/2025	UNF 250530095327FD	Union Dues - IAFF
	ST CHARLES PROF FIREFIGHTERS Total			**1,849.20**			
4803	**Derek Mortensen**						
				200.00	05/29/2025	052925DM	REIMBURSE APPLE WATCH
	Derek Mortensen Total			**200.00**			

VENDOR	VENDOR NAME STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
4813	**COMMERCIAL TIRE SERVICES INC**					
		133244	885.00	05/29/2025	3330049907	RT 500 TOW MAX TRAILER
		133225	195.00	05/29/2025	3330049908	POWERKING LO BOY
	COMMERCIAL TIRE SERVICES INC Total		**1,080.00**			
4825	**SAMUEL A BONILLA III**					
			975.00	05/29/2025	25-04	LEGAL BILLING APRIL
	SAMUEL A BONILLA III Total		**975.00**			
4827	**CONCENTRIC INTEGRATION LLC**					
		125434	513.05	05/29/2025	0272030	SCADA REPAIRS & MAINTENAN
		127115	9,545.15	05/29/2025	0272031	24/25 SCADA REPAIRS
	CONCENTRIC INTEGRATION LLC Total		**10,058.20**			
4830	**ANTHONY TIMBERS LLC**					
		125828	6,316.39	05/29/2025	769	SIEM MONITORING & VULNERA
	ANTHONY TIMBERS LLC Total		**6,316.39**			
4859	**LANDSCAPE MATERIAL**					
		121	1,930.98	05/29/2025	75452	LIMESTONE
		122	3,960.00	05/29/2025	75496	HAULING
		133308	1,260.00	05/29/2025	76054	GROUND MULCH
	LANDSCAPE MATERIAL Total		**7,150.98**			
4865	**OMEGA SERVICES INC**					
		127167	180.00	05/29/2025	964	WINDOW WASHING APRIL SER
		127167	600.00	05/29/2025	965	WINDOW WASHING APRIL SER
		127167	600.00	05/29/2025	966	WINDOW WASHING APRIL SER
		127167	360.00	05/29/2025	967	WINDOW WASHING APRIL SER
	OMEGA SERVICES INC Total		**1,740.00**			
4870	**HD SUPPLY INC**					
			159.45	05/29/2025	INV00698646	CREDIT RECEIVED
			106.30	05/29/2025	INV00698664	CREDIT RECEIVED
			106.30	05/29/2025	INV00698732	CREDIT RECEIVED
		133115	33.50	05/29/2025	INV00700673	SPEICAL TU 150
			107.50	05/29/2025	INV00701461	CREDIT RECEIVED
			698.75	05/29/2025	INV00701697	HACH PHOSVER PILLOWS-RET
		133115	16.75	05/29/2025	INV00702265	QUOT1143089-1 1/4 INCH NPT X
		133169	585.75	05/29/2025	INV00703997	HACH ASCORBIC ACID POWDE

VENDOR	VENDOR NAME	STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
				585.75	05/29/2025	INV00705889	CREDIT RECEIVED
			133365	1,154.40	05/29/2025	INV00706388	HACH SAMPLE
				-698.75	05/29/2025	SCN364773	CREIDT-ORG INV # INV0070169
	HD SUPPLY INC Total			**2,855.70**			
4873	**BP & T CONSTRUCTION**						
			133253	5,484.38	05/29/2025	02-2025	PAINTING TABLES AND CHAIRS
	BP & T CONSTRUCTION Total			**5,484.38**			
4885	**COLLIFLOWER INC**						
			133185	32.76	05/29/2025	02641635	LINE REPAIR MATERIALS
	COLLIFLOWER INC Total			**32.76**			
4897	**ALLEN WADE**						
			133346	16,800.00	05/29/2025	2150	FITNESS COACHING
	ALLEN WADE Total			**16,800.00**			
4943	**ATLAS FIRST ACCESS LLC**						
			133307	300.68	05/29/2025	GB2297	FILTER
			133396	487.96	05/29/2025	GB2468	SIDE BROOM
	ATLAS FIRST ACCESS LLC Total			**788.64**			
4991	**HURCO TECHNOLOGIES INC**						
			132855	698.75	05/29/2025	86753	PROVING RINGS SDR 26
	HURCO TECHNOLOGIES INC Total			**698.75**			
4992	**CLARK DIETZ INC**						
			126459	324.03	05/29/2025	445016	MASTER ENGINEERING SVCS /
	CLARK DIETZ INC Total			**324.03**			
5018	**ACCURATE OFFICE SUPPLY LLC**						
			133235	357.36	05/29/2025	635222	HOT/COLD CUPS
			133235	26.62	05/29/2025	635463	SPONGE MED YELLOW
	ACCURATE OFFICE SUPPLY LLC Total			**383.98**			
5041	**QP TESTING LLC**						
			132158	3,970.20	05/29/2025	304457	LABOR AND MILEAGE
	QP TESTING LLC Total			**3,970.20**			
5074	**MGT IMPACT SOLUTIONS LLC**						
			132586	9,655.64	05/29/2025	GHR200928	RECRUITMENT - CHIEF OF POL

VENDOR	VENDOR NAME STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	MGT IMPACT SOLUTIONS LLC Total		**9,655.64**			
5089	**DIGICOM INC**					
		133623	531.12	05/29/2025	1647	SERVICE CALL - FIRE STATION
	DIGICOM INC Total		**531.12**			
5133	**MICHAEL WALSH**					
		133196	9,500.00	05/29/2025	7063	RETAINER 6-1-25 TO 8-31-25
	MICHAEL WALSH Total		**9,500.00**			
5136	**TRINE CONSTRUCTION CORP**					
		128457	96,427.66	06/02/2025	5	FINAL PAYOUT PRAIRIE ST
	TRINE CONSTRUCTION CORP Total		**96,427.66**			
5155	**STAR EQUIPMENT LTD**					
		130516	179,314.17	05/29/2025	01707312	REMAINDER OF TRUCK PAYME
	STAR EQUIPMENT LTD Total		**179,314.17**			
5162	**MAKOMA HOUSE LLC**					
		131250	6,370.00	05/29/2025	051425	FACADE IMPROVEMENT 13 S 2
	MAKOMA HOUSE LLC Total		**6,370.00**			
5186	**BAYCOM INC**					
			75.00	05/29/2025	SRVCE000000056198	REPAIR FIRECOM HEADSET
	BAYCOM INC Total		**75.00**			
5198	**ERIC M LARSON**					
		131991	9,276.25	05/30/2025	052725	FACADE IMPROVEMENT GRAN
	ERIC M LARSON Total		**9,276.25**			
5217	**TIMOTHY ONEIL**					
			6,400.00	05/29/2025	042925	MARCH AND APRIL TRAFFIC/OF
	TIMOTHY ONEIL Total		**6,400.00**			
5218	**LAMP LAW LLC**					
			620.00	05/29/2025	757	ATTORNEY FEES-APRIL 2025
	LAMP LAW LLC Total		**620.00**			
5224	**E-ENVIRONMENTAL SOLUTIONS**					
		132985	9,042.43	05/29/2025	1348	FOAM PICK UP AND DISPOSAL

VENDOR	VENDOR NAME STAT PROC	PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
	E-ENVIRONMENTAL SOLUTIONS Total		**9,042.43**			
5231	**SAMSARA INC**					
		133190	23,264.60	05/29/2025	310519553966993	LICENSE 5/2/25-5/1/26
	SAMSARA INC Total		**23,264.60**			
5235	**ORIN P TRADEMAN**					
		133492	350.00	05/29/2025	050525	PHOTOS COUNCIL MEETING
	ORIN P TRADEMAN Total		**350.00**			
5244	**AMCO HBS HOLDINGS LP**					
		133375	4,000.00	05/29/2025	793634-H	FLEX SERVICES AGREEMENT
	AMCO HBS HOLDINGS LP Total		**4,000.00**			
5251	**WESTERN IRRIGATION INC**					
		133593	1,133.25	05/29/2025	165833	REPAIR 59 AINTREE RD
	WESTERN IRRIGATION INC Total		**1,133.25**			
999000757	**MCNALLY REALTY GROUP LLC**					
		133443	15,000.00	05/29/2025	051225	BUSINESS IMPROVEMENT GRA
	MCNALLY REALTY GROUP LLC Total		**15,000.00**			
999001301	**FRESH COAT PAINTERS**					
			2,200.00	05/29/2025	3-293359	SERVICE FRONT GARAGE DOC
	FRESH COAT PAINTERS Total		**2,200.00**			
999001508	**CONTINENTAL 762 FUND LLC**					
			85,000.00	05/29/2025	TCOBOND	REFUND-TCO BOND THE SPRII
	CONTINENTAL 762 FUND LLC Total		**85,000.00**			
999001582	**RYAN BLASK**					
			5,000.00	05/29/2025	052025	TCO BOND PERMIT 202302082
	RYAN BLASK Total		**5,000.00**			
999001583	**MCGRATH ENTERPRISES INC**					
			73,204.08	05/29/2025	05212025	RELEASE OF ESCROW FUNDS
	MCGRATH ENTERPRISES INC Total		**73,204.08**			

VENDOR	VENDOR NAME		PO NUMBER	AMOUNT	DATE	INVOICE	DESCRIPTION
		STAT PROC					
			Grand Total:	**3,990,572.14**			

The above expenditures have been approved for payment:

Chairman, Government Operations Committee — Date

Vice Chairman, Government Operations Committee — Date

Finance Director — Date

CITY OF ST. CHARLES ILLINOIS • 1834	**AGENDA ITEM EXECUTIVE SUMMARY**		Agenda Item number: IIA
	Title:	Presentation of a Recommendation from Mayor Clint Hull to Approve Appointment of City Administrator for Fiscal Year 2025/26	
	Presenter:	Mayor Clint Hull	

Meeting: City Council	Date: June 16, 2025	
Proposed Cost: $	Budgeted Amount: $	Not Budgeted: ☐

Executive Summary (*if not budgeted please explain*)**:**

Request favorable consideration to appointment Heather McGuire as City Administrator for Fiscal Year 2025/2026.

Attachments (*please list*)**:**

Recommendation/Suggested Action (*briefly explain*)**:**
Presentation of a recommendation from Mayor Clint Hull to approve appointment of City Administrator for Fiscal Year 2025/26.

<table>
<tr><td rowspan="3"></td><td colspan="2">AGENDA ITEM EXECUTIVE SUMMARY</td><td>Agenda Item number: IIB</td></tr>
<tr><td>Title:</td><td colspan="2">Recommendation to approve a Resolution Authorizing and Directing the Mayor to Execute and the City Clerk to Attest to the Execution of a Certain Employment Agreement with Heather McGuire as City Administrator</td></tr>
<tr><td>Presenter:</td><td colspan="2">Mayor Clint Hull</td></tr>
</table>

Meeting: City Council Date: June 16, 2025		
Proposed Cost: $268,515.69	Budgeted Amount: $268,515.69	Not Budgeted: ☐

Executive Summary (*if not budgeted please explain*)**:**

Included in the agenda packet is a resolution authorizing the Mayor and City Clerk to approve an Employment Agreement between the City of St. Charles and Heather McGuire for the position of City Administrator. The employment agreement has a term that coincides with the Mayor's current term of office.

Attachments (*please list*)**:**

- A Resolution Authorizing the Execution of an Employment Agreement between the City of St. Charles and Heather McGuire for the position of City Administrator
- Employment Agreement Between the City of St. Charles and Heather McGuire

Recommendation/Suggested Action (*briefly explain*)**:**

Recommendation to approve a resolution authorizing the execution of an employment agreement between the City of St. Charles and Heather McGuire for the position of City Administrator, effective June 16, 2025.

City of St. Charles, Illinois
Resolution No.

Resolution a Resolution Authorizing and Directing the Mayor to Execute and the City Clerk to Attest to the Execution of a Certain Employment Agreement with Heather McGuire as City Administrator

Presented and Passed by the City Council on June 16, 2025

BE IT RESOLVED by the CITY COUNCIL OF THE CITY OF ST. CHARLES, KANE AND DU PAGE COUNTIES, ILLINOIS as follows:

Section 1: That the Mayor is hereby authorized and directed to execute on behalf of the City of St. Charles that certain Employment Agreement with Heather McGuire, in substantially the form attached hereto and incorporated herein as Exhibit "A," by and on behalf of the CITY OF ST. CHARLES.

Section 2: That, on behalf of the City of St. Charles, the City Clerk is hereby authorized and directed to attest the Mayor's execution of said Employment Agreement.

Section 3: That this Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois, this 16th day of June, 2025.

PASSED by the City Council of the City of St. Charles, Illinois, this 16th day of June, 2025.

APPROVED by the Mayor of the City of St. Charles, Illinois, this 16th day of June, 2025.

____
Clint Hull, Mayor

ATTEST:

____
Nancy Garrison, City Clerk

COUNCIL VOTE:
Ayes:
Nays:
Absent:
Abstain:

EXECUTION

EMPLOYMENT AGREEMENT

This Agreement (the "*Agreement*") is made and entered into by and between the CITY OF ST. CHARLES, STATE OF ILLINOIS, a municipal corporation (the "*Employer*"), and HEATHER M. McGUIRE (the "*Employee*"), this 16th day of June, 2025; the Employer and the Employee are sometimes hereinafter collectively referred to as the Parties.

SECTION 1. DUTIES

The Parties agree that the Employee is to be employed and appointed as City Administrator of the City of St. Charles ("*City*") to serve at the pleasure of the Mayor and City Council, subject to the terms and conditions of the St. Charles Municipal Code (the "*Code*") and this Agreement. The Employee shall perform the functions and duties specified in Section 2.10.125 of the Code as the same may be amended, from time to time, by the Mayor and City Council and any other ordinances, resolutions, rules and regulations, policies of the City and professional codes of ethics in effect as of the effective date of this Agreement, and those hereafter adopted or instituted by the City as the case may be, pertaining to the duties and responsibilities of the City Administrator and to perform such other legally permissible and proper duties and functions as the Mayor and/or Council may, from time to time, assign. The Employee shall attend such meetings and make such written and oral reports and recommendations as the Mayor and the City Council may require. She shall report directly to and follow such directions as the Mayor and/or Council shall provide.

SECTION II. TERM

A. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employer to terminate the services of the Employee at any time, subject only to the provisions of Section 2.12.031 of the Code and in a manner consistent with Section III, Paragraphs A, and B, of this Agreement. Absent such termination, this Agreement shall be in full force from the date of acceptance by the Mayor and City Council and execution by the Mayor, attested by the City Clerk, and signed by the Employee, and shall remain in effect, unless terminated by operation of law, through the end of such Mayor's term of office, *i.e.*, through the latter of the first Monday in May, 2029, or the date the Mayor elected to office in April, 2029 assumes office.

B. The Parties hereby agree that the Employee shall be employed for an additional thirty (30) days beyond the term of this Agreement as specified in Section II.A. above. In the event the Employer and the Employee do not, prior to the expiration of said additional thirty (30) day period, agree on terms of a new Employment Agreement for an additional period of at least twelve (12) months, then this Employment Agreement shall terminate and the Employer shall have no further financial obligation to the Employee other than those benefits provided under the provisions of the Employer's Code, ordinances, rules, regulations and policies of the Employer as further described in Section X. In the event a new Agreement is negotiated and signed after this Agreement has expired, but prior to the expiration of the thirty (30) day period referenced above, the Employee's employment shall continue upon the terms and conditions of this Agreement until a new Agreement is entered into or said thirty (30) days has passed.

C. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Employee to resign at any time from the position of City Administrator with the Employer, subject only to the provisions set forth in Section III.A.2. of this Agreement.

D. Subject to the Employee's right to resign as provided in Section II.C. above, the Employee agrees to remain in the employ of the Employer, as provided for in Section II.A. above, and shall not accept other employment nor become employed by any other employer until this Agreement is terminated in accordance with its terms.

The covenant contained in this Subsection II.D. shall not be deemed to preclude the Employee from occasionally teaching, writing, consulting, or military reserve service when performed on the Employee's time off.

SECTION III. TERMINATION AND SEVERANCE PAY

A. Termination

1. Notwithstanding any provision in this Agreement to the contrary, the City shall have the absolute right, by a majority vote of the corporate authorities of the City, to terminate the services of the Employee with or without cause at any time and for any reason whatsoever, and without any due process hearing that might be required by law or otherwise, subject only to subparagraph B of this Section III. In the event that the Employer no longer wishes to retain the professional services of the Employee, a written and dated notification of termination shall be provided to the Employee.

2. The Employee may terminate this Agreement at any time. In the event the Employee voluntarily resigns her position with the Employer before this Agreement is otherwise terminated as herein provided, the Employee shall give the Employer not less than sixty (60) days advance written notice, unless the Parties otherwise agree. Upon the effective date of the Employee's resignation, the Employee shall be entitled only to such benefits as may have been previously accrued pursuant to this Agreement, together with those benefits which are consistent with the provisions of the Employer's City Code, ordinances, policies, rules and regulations. Specifically, the Employee shall not receive any portion of the Severance Pay as herein otherwise described.

3. Notwithstanding the provisions contained in subparagraphs 1 and 2 above, the City, by a majority vote of the corporate authorities of the City, shall have the right to terminate the Employee should the Employee abandon her position. The term "abandon" shall, for purposes of this subparagraph, mean actions by the Employee evidencing her voluntary, intentional relinquishment of the position. The term "abandon" shall not mean the Employee's:

- Inability to perform the duties and responsibilities of her position due to illness or injury;

- Refusal to take any action or perform any duty or responsibility of her position due to her good faith belief that doing so would violate a legal, moral or ethical obligation; and

- Unauthorized or unexecuted absence from City Hall, unless such absence exceeds three (3) consecutive days.

In addition, this subparagraph is not intended to authorize the termination of the Employee due to personality conflict or differences in management style or philosophy.

In the event of a termination of the Employee pursuant to this subparagraph 3, the City shall not be obliged to pay the Severance Pay nor to provide the Severance Benefits, as hereinafter provided for below.

4. Notwithstanding the provisions contained in subparagraphs 1 and 2 above, the corporate authorities of the City shall have the right to terminate the Employee should any complaint of malfeasance, misfeasance or any complaint of sexual harassment filed against the Employee during the term of this agreement be substantiated by a court having jurisdiction or the City Ethics Officer.

5. Upon the termination of the Employee's employment with the City, regardless of cause therefor, the Employee shall promptly surrender to the City all property provided to her by the City for use in relation to her employment.

B. Severance Pay

1. As used herein, the term "Severance Pay" shall mean and be deemed to include the Employee's aggregate salary (less legally required deductions and other customary set-offs), together with a continuation of all employment benefits then available to exempt employees per the City's Personnel Policy Manual and this Agreement, including, without limitation, Sick Leave Accrual, Vacation Leave Accrual, Holidays, Personal Leave, Health Insurance (provided at the Employee's then current rate of contribution), Dental Insurance (provided at the Employee's then current rate of contribution), life insurance, pension contributions (Illinois Municipal Retirement Fund), and the Employee's retirement savings plan. Severance Pay shall not be deemed to include any vehicle allowance, or phone stipend, if applicable.

2. In the event that the Employer terminates the Employee pursuant to Section III.A.1., the Employer shall be obligated to pay to the Employee the Severance Pay. The Severance Pay shall be equal to payment of salary and benefits defined in

Section III.B.1. above for a period of twenty (20) weeks, subject to the limitations otherwise set forth in this Agreement. The maximum amount of Severance Pay which may be paid to the Employee will be equal to twenty (20) weeks of her compensation and benefits as defined by, and limited to, the definition of Severance Pay set forth above. The rate of compensation and benefits comprising the Severance Pay shall be the rate of compensation and benefits in effect as of the effective date of the Employee's termination. The payment of Severance Pay shall commence immediately upon termination or the expiration of this Agreement and shall be paid in bi-weekly payments in the same manner as pertains to all other exempt employees in the City.

3. Should the Employee secure other employment during the period during which the Employee is entitled to receive Severance Pay, the Employee shall be obligated to immediately notify the Employer of such employment and the amount of compensation and benefits being received by the Employee in the Employee's new position. Subject to the following limitations, the Employee's right to receive Severance Pay, and the Employer's obligation to make Severance Pay payments, shall cease as of the date on which the Employee's new employment is to commence, provided that the Employee shall be employed at a rate of compensation and benefits which, in the aggregate, are equal to or exceed the Employee's rate of compensation and benefits as of the date of the Employee's termination or the expiration of this Agreement. Should that date fall within any payment period applicable to the payment of the Severance Pay, such payment shall be prorated proportionately. The Severance Pay provisions contained herein are intended to provide the Employee with sufficient economic security during the time within which she is seeking alternative employment.

4. Notwithstanding the foregoing, should the Employee obtain employment at levels of compensation and benefits lower than those being paid to the Employee at the time of the Employee's termination or the expiration of this Agreement, then the Employer shall continue to be obligated to pay to the Employee a portion of the Severance pay equal to the difference between the Employee's Severance Pay (the aggregate of both the Employee's rate of compensation and benefits) and the lower level of aggregate compensation and benefits being paid to the Employee in the Employee's new position.

5. However, and notwithstanding the foregoing, the Employer shall not be obligated to provide the Employee with Severance Pay if the Employee's employment is terminated for any of the following reasons:

   a. Should the Employee be convicted of, or plead guilty to, any illegal act involving personal gain to the Employee related to her duties as City Administrator; or

   b. Should the Employee be convicted of, or plead guilty to, any felonious act; or

c. Should the Employee engage in any misconduct involving moral turpitude; or

d. Should the Employee engage in gross misconduct; or

e. Should the Employee engage in gross negligence.

6. Before making any final determination that the Employee is ineligible for Severance Pay for any of the reasons set forth above, the Employer shall notify the Employee of the fact that her termination is under consideration and as to which one or more of the five specific grounds herein identified, if any, are relied upon by the Employer as justification for the non-payment of the Severance Pay. The Employee shall be afforded a reasonable opportunity to be heard in a closed session meeting of the City Council to the extent permitted or required by law.

7. In the event the Employee shall be indicted or arrested for (i) any felony or (ii) charged with any misdemeanor violation of any federal or state criminal law or statute which, in the opinion of a majority of the corporate authorities of the City, would reflect unfavorably upon said City, or in any way interfere with her ability to discharge the duties of her employment, then the City may request and, upon such a request, the Employee shall accept a leave of absence without pay pending a final determination of the criminal charges brought against said Employee. Should the Employee be cleared of all wrongdoing in connection therewith, she shall be restored to her position and all amounts of back pay withheld shall be promptly paid to her. Should the Employee plead or be found guilty of any such felony violation, or should any such violation be dismissed or otherwise compromised in consideration for testimony or other evidence, the she shall forfeit her position as the City Administrator of the City, together with any right or privilege attendant thereto, including any back pay which may have been withheld subsequent to her indictment or arrest.

8. The Employee shall not be due any Severance Pay in the event that the Employee terminates employment pursuant to Section III.A.2, 3 and 4.

SECTION IV. SALARY

The Employee is currently employed by the Employer in the capacity of City Administrator at a salary of Two Hundred Sixty-Eight Thousand Five Hundred Fifteen Dollars and Sixty-Nine Cents ($268,515.69) and is further provided with benefits as outlined in City policy. The Employee's annual salary review shall be made at the same time as similar consideration is given to other non-union employees generally and the salary shall be increased in the same manner and at least in the same proportion to that provided to other exempt City employees. The Employee's next salary review will be on or about May 1, 2026.

SECTION V. RESIDENCY

It is hereby acknowledged that the Employee currently residents in Saint Charles, Illinois. Throughout the Employee's employment with the Employer, the Employee shall maintain a residence within the corporate limits of the City.

SECTION VI. PERFORMANCE EVALUATION

A. Annually, the Mayor (with City Council and Employee input) shall define goals and performance objectives for the Employee that are determined necessary for the proper operation of the City of St. Charles and the attainment of the City Council's policy objectives and shall further establish a prioritization among those various goals and objectives.

B. In effecting the provisions of this Section, the Employer and the Employee mutually agree to abide by the requirements of all applicable laws.

SECTION VII. HOURS OF WORK

It is recognized that the Employee must devote a great deal of time outside of the City's normal business hours. With that in mind, the Employer agrees that the Employee will be allowed to take reasonable time off during normal business hours, provided that such time off does not interfere with the performance of her duties.

SECTION VIII. VEHICLE ALLOWANCE

The Employer agrees to pay the Employee a vehicle allowance to compensate the Employee for the business use of her personal vehicle. Such car allowance shall be $600 per month, paid twice per month. The Employer may increase the vehicle allowance in such amounts and to such extent as the Employer may determine appropriate as part of the Employee's annual review. The Employee shall be responsible for paying for liability, property damage, and comprehensive insurance coverage upon such vehicle (minimum liability coverage of $100,000 bodily injury per person, $300,000 bodily injury per occurrence, $100,000 property damage and $300,000 bodily injury and property damage liability combined single limit), and a copy of paid insurance premiums shall be provided to the City Clerk. The Employee shall further be responsible for all expenses attendant to the purchase, operation, maintenance, repair and regular replacement of said vehicle. The Employee shall maintain the motor vehicle in good repair and suitable appearance. The Employee understands and acknowledges that such stipend may be taxable to the Employee for purposes of federal and State of Illinois income taxes, and other tax liability and expressly agrees to be solely responsible for payment of any such taxes without continuation on the part of the City.

SECTION IX. OTHER BENEFITS

In addition to the elements of the Employee compensation identified in this Agreement, the Employee shall be entitled to all other benefits provided under the provisions of the Employer's Code, ordinances, rules, regulations and policies of the Employer, including, but not limited to, medical insurance, dental insurance, life insurance, vacation and sick leave, retirement and pension system contributions, holidays and other fringe benefits, and working conditions as they now exist or as the same may hereafter be amended to the extent such benefits may apply to all other exempt employees of the Employer, with the following exceptions:

1. The Employer agrees to provide the Employee five (5) weeks paid vacation time, with accrual pursuant to City policy.

2. The Employer agrees to provide sick leave in accordance with City Policy, maintaining all existing accruals and benefits in accordance with the prior Employment Agreement dated June 21, 2021.

SECTION X. INDEMNIFICATION

The Employer shall indemnify, defend and save harmless the Employee from and against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring within the scope of the Employee's performance of her duties as City Administrator. The Employer will pay the amount of any settlement or judgment rendered thereon, together with any costs of defense, including reasonable attorneys' fees and costs. The City may compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon. This covenant to indemnify, defend and hold harmless shall not apply to acts outside the scope of the Employee's employment nor to conduct which is intentional, malicious, or as may otherwise be prohibited by law.

SECTION XI. BONDING

The Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

SECTION XII. COMMUNICATION

The Employee's duties require the Employee to communicate with persons from locations and at times when the Employee is not present in the City's offices and to have access to the internet from locations away from the City offices. The City shall provide the Employee with a stipend or, alternatively, a cellular telephone for business use and occasional personal use consistent with the provisions of the City's Personnel Manual on the City's cellular telephone plan and a computer tablet (Surface or similar) to conduct City business.

SECTION XIII. EMPLOYEE'S EXPENSES

The City shall annually appropriate and budget an amount of money for the purpose of defraying the hereinafter itemized expenses of the Employee as the City Administrator. The amount so appropriated and budgeted shall be left to the sound discretion of the Mayor and City Council. The amount to be appropriated and budgeted shall include, but not by way of limitation, allocations for the following expenses:

A. Professional dues and subscription expenses for the ICMA, ILCMA, IML, Metro Managers and other subscriptions of the Employee necessary and desirable for her continued professional education, growth and advancement and for the good of the City.

B. Professional registration fees and costs to maintain the Employee's law license with the State of Illinois.

C. Consistent with state law and the City Travel and Reimbursement Policy, travel and subsistence expenses including, but not by way of limitation, traveling expenses, registration fees, lodging, meals and other business expenses so as to enable the Employee to attend Federal, State, regional or local seminars, conferences, short courses or institutes reasonably necessary for her professional development or for the conduct of the official business for the CITY as approved by the Mayor and City Council.

SECTION XIV. CONFIDENTIALITY

The Employee shall hold in a fiduciary capacity for the benefit of the City all information, knowledge or data of the City, its business, and its operations, obtained by the Employee during her employment, which is not subject to disclosure under the provisions of the Illinois Freedom of Information Act (5 ILCS 140/1-11 *et seq.*) and which is not generally known to the public. The Employee shall not disclose or make use of, for her own benefit, for the benefit of another or for the benefits of any entity any confidential information, knowledge or data of the City, its business or its operations which is not subject to disclosure under the provisions of the Illinois Freedom of Information Act (5 ILCS 140/1-11 *et seq.*) and which is not generally known to the public.

SECTION XV. OTHER TERMS AND CONDITIONS OF EMPLOYMENT

The Employer shall fix any other terms and conditions of employment relating to the employment or performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of the Code or this Agreement. The City's Personnel Manual shall be applicable to the employment of the Employee, except to the extent that it is in conflict with a provision of this Agreement, in which case the specific provision of this Agreement shall control.

SECTION XVI. NO REDUCTION OF BENEFITS

The Employer shall not at any time during the term of this Agreement reduce the Employee's salary or other benefits provided to the Employee pursuant to this Agreement or the Code, ordinances, rules or regulations of the Employer. Notwithstanding the foregoing, the Employer may reduce the Employee's salary only in the same manner and proportionally to the same extent as provided by the Employer in any across-the-board reduction imposed on all other employees.

SECTION XVII. GENERAL PROVISIONS

A. Modification. No modification or waiver of this Agreement or of any covenant, condition or provision of this Agreement shall be valid, unless in writing and duly executed by the Parties.

B. Severability. All terms, conditions and provisions of this Agreement are severable and in the event any of them shall be held to be unenforceable, this Agreement shall be interpreted as if such term, condition or provision were not contained in the Agreement.

C. Choice of Law. This Agreement is made and entered into in the State of Illinois, and the law of the State of Illinois shall govern the Agreement's validity and interpretation and Parties' performance of their respective duties and obligations under the Agreement.

D. Entire Agreement. This written Agreement embodies the whole agreement between the Parties and there are no inducements, promises, terms, conditions, or obligations made or offered by either the Employer or the Employee, other than those contained in this Agreement.

E. Assignability. The Employee acknowledges that the services to be rendered by her are unique and personal. Accordingly, the Employee may not assign any of her rights or delegate any of her duties or obligations under this Agreement. This Agreement shall be binding upon and inure to the benefit of any successor governmental legal entity or successor elected City officials which may assume and perform the duties of the City and/or the elected officials thereof.

F. Notices. All notices hereunder shall be in writing and must be served either personally or by registered or certified mail to:

1. The City at:

Mayor
City of St. Charles
2 East Main Street
St. Charles, Illinois 60174

2. The Employee at:

Heather M. McGuire
[redacted]

3. To such other person or place which either party hereto by its prior written notice shall designate for notice to it from the other party hereto.

G. Counterparts. This Agreement is executed in multiple counterparts, each of which shall be deemed to be and shall constitute one and the same instrument.

IN WITNESS WHEREOF, the City of St. Charles has caused this Agreement to be signed and executed on its behalf by its Mayor, and duly attested by its City Clerk, and the Employee has signed and executed this Agreement in duplicate, as of the date set forth below.

____
CLINT HULL, Mayor

Dated: ________________________

____
HEATHER M. MCGUIRE, City Administrator

Dated: ________________________

____
Nancy Garrison, City Clerk

Dated: ________________________

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIC
CITY OF ST. CHARLES ILLINOIS • 1834	Title:	Presentation of a Recommendation from Mayor Clint Hull to Appoint Department Directors for Fiscal Year 2025/2026, as Recommended by City Administrator Heather McGuire	
	Presenter:	Clint Hull, Mayor	

Meeting: City Council	Date: June 16, 2025

Proposed Cost: $	Budgeted Amount: $	Not Budgeted: ☐

Executive Summary (*if not budgeted please explain*)**:**

Request favorable consideration of appointments for Department Directors for Fiscal Year 2025/2026.

Attachments (*please list*)**:**
Appointment Memo

Recommendation/Suggested Action (*briefly explain*)**:**

Presentation of a recommendation from Mayor Clint Hull to appoint Department Directors for Fiscal Year 2025/2026, as recommended by City Administrator Heather McGuire.

Two East Main Street
St. Charles, IL 60174
630.377.4400

Date: June 12, 2025
To: Clint Hull
From: Heather McGuire
Re: Director/Chief Reappointments

In accordance with Section 2.10.080, 2.30.020 and 2.32.020 of the City of St. Charles Code of Ordinances; I hereby submit my recommendations for appointment of staff officers for the City of St. Charles, Fiscal Year 2025/2026.

Subject to your approval, these appointments can be placed on the June 16, 2025 agenda (New Business) of the City Council meeting.

My recommendations are as follows:

Director of Information Systems:	Larry Gunderson
Chief of Police:	
Director of Human Resources:	Jennifer McMahon
Director of Finance:	Bill Hannah
Chief of Fire:	Jeremy Mauthe
Director of Public Works:	Peter Suhr
Director of Community Development:	Russ Colby
Director of Economic Development:	Derek Conley

I welcome the opportunity to discuss these recommendations at your convenience.

Thank you.

CITY OF ST. CHARLES ILLINOIS • 1834	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IID
	Title:	**Recommendation to Approve a Resolution Rescinding Previously Adopted Resolution No. 2025-79 Authorizing a Construction Contract with SKC for the 2025 Crack Filling Program in the Amount of $110,000**	
	Presenter:	Peter Suhr, Public Works Director	

Meeting: City Council **Date:** June 16, 2025

Proposed Cost: $ *96,632.50*	**Budgeted Amount:** $150,000.00	**Not Budgeted:** ☐

TIF District: Choose an item.

Executive Summary (if not budgeted, please explain)**:**

On May 27th the Government Services Committee approved a recommendation to award a crack filling contract to SKC Construction. This recommendation was approved by the Council on June 2nd as Resolution #2025-79.

Upon request for review by Denler Inc. it was determined that the City did not correctly follow all procurement practices when awarding this contract and that the contract should have been awarded to Denler Inc. Denler was the lowest responsible bidder and have previously performed crack filling for the City in 2019, 2020, and 2023.

Based on this determination, we recommend that resolution 2025-79 be rescinded and a new resolution be passed awarding the contract to Denler.

Attachments (please list)**:**

- Resolution

Recommendation/Suggested Action (briefly explain)**:**

Recommendation to approve a Resolution rescinding Resolution No. 2025-79.

City of St. Charles, Illinois
Resolution No. 2025-________

A Resolution Rescinding Previously Adopted Resolution No. 2025-79 Authorizing a Construction Contract with SKC for the 2025 Crack Filling Program in the Amount of $110,000

WHEREAS, the City of St. Charles is a Municipal Corporation and a Home Rule Unit of Local Government of the State of Illinois, pursuant to Section 6 of Article VII of the Illinois Constitution of 1970, as amended (hereinafter referred to as the "City"); and

WHEREAS, the City previously adopted Resolution No. 2025-79 which authorized a construction contract with SKC Construction, Inc. for the 2025 Crack Filling Program in the amount of $110,000; and

WHEREAS, the City has determined that it did not correctly follow all procurement practices when awarding this contract and that the contract should have properly been awarded to Denler, Inc., as the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of St. Charles, Kane and DuPage Counties, Illinois, as follows:

<u>Section 1</u>. The foregoing recitals shall be and are hereby incorporated in this Section 1 as if said recitals were fully set forth.

<u>Section 2</u>. By adoption of this Resolution, the City Council hereby rescinds previously adopted Resolution No. 2025-79 and the contract approved thereby is no longer of any effect and shall be deemed null and void.

<u>Section 3</u>. If any section, paragraph, clause or provision of this Resolution shall be held invalid, said invalidity shall not affect any other provision of this Resolution.

<u>Section 4</u>. This Resolution shall be in full force and effect upon its passage and approval in the manner provided by law.

PRESENTED to the City Council of the City of St. Charles, Illinois this 16th day of June, 2025.

PASSED by the City Council of the City of St. Charles, Illinois this 16th day of June, 2025.

APPROVED by the Mayor of the City of St. Charles, Illinois this 16th day of June, 2025.

APPROVED this 16th day of June, 2025.

____
Clint Hull, Mayor

ATTEST:

____
Nancy Garrison, City Clerk

COUNCIL VOTE:
Ayes:
Nayes:
Absent:
Abstain:

CITY OF ST. CHARLES ILLINOIS • 1834	**AGENDA ITEM EXECUTIVE SUMMARY**		**Agenda Item number:** IIE
	Title:	**Recommendation to Approve a Resolution Authorizing a Construction Contract with Denler, Inc. for the 2025 Crack Filling Program in the Amount of $96,632.50**	
	Presenter:	Peter Suhr, Public Works Director	

Meeting: City Council	**Date:** June 16, 2025

Proposed Cost: $ *96,632.50*	**Budgeted Amount:** $150,000.00	**Not Budgeted:** ☐

TIF District: Choose an item.

Executive Summary (if not budgeted, please explain)**:**

The City received two bids for this project with Denler, Inc. as the lowest responsible bidder. Denler has previously performed our crack filling program in 2019, 2020, and 2023. It is recommended that the contract for 2025 Crack Filling Program be awarded to Denler, Inc., in the amount of $96,632.50.

Attachments (please list)**:**

Resolution

Recommendation/Suggested Action (briefly explain)**:**

Recommendation to approve a Resolution Authorizing a Construction Contract with Denler, Inc. for the 2025 Crack Filling Program in the Amount of $96,632.50.

City of St. Charles, Illinois
Resolution No. 2025-________

A Resolution Authorizing a Construction Contract with Denler, Inc. for the 2025 Crack Filling Program in the Amount of $96,632.50

WHEREAS, on May 7, 2025, the City received two electronic bids in connection with its 2025 Crack Filling Program; and

WHEREAS, the City previously adopted Resolution No. 2025-79 which authorized a construction contract with SKC Construction, Inc. for the 2025 Crack Filling Program in the amount of $110,000; and

WHEREAS, the City subsequently adopted Resolution No. 2025-___, which rescinded Resolution No. 2025-79 because the City did not correctly follow all procurement practices when awarding the contract pursuant to that Resolution; and

WHEREAS, the contract should have properly been awarded to Denler, Inc., as the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of St. Charles, Kane and DuPage Counties, Illinois to authorize a construction contract with Denler, Inc. for the 2025 Crack Filling Program in the amount of $96,632.50.

PRESENTED to the City Council of the City of St. Charles, Illinois this 16th day of June, 2025.

PASSED by the City Council of the City of St. Charles, Illinois this 16th day of June, 2025.

APPROVED by the Mayor of the City of St. Charles, Illinois this 16th day of June, 2025.

APPROVED this 16th day of June, 2025.

____
Clint Hull, Mayor

ATTEST:

____
Nancy Garrison, City Clerk

COUNCIL VOTE:
Ayes:
Nayes:
Absent:
Abstain:

	AGENDA ITEM EXECUTIVE SUMMARY		Agenda Item number: IIF
CITY OF ST. CHARLES ILLINOIS • 1834	Title:	Recommendation to Approve a Resolution Authorizing the Mayor, City Clerk, and Acting Police Chief to Execute a Settlement Agreement and General Release Agreement between Jorge Alejandro Rojas, the St. Charles Police Department, and the City of St. Charles, Illinois	
	Presenter:	Heather McGuire, City Administrator	

Meeting: City Council	Date: June 16, 2025	
Proposed Cost: $1,000.00	Budgeted Amount: $	Not Budgeted: ☒

Executive Summary (*if not budgeted please explain*)**:**

After submitting and being denied a FOIA request for body camera footage related to the incident at River Glen, Jorge Rojas filed a suit for review with the Kane County Circuit Clerk. The FOIA has since been resolved, but in order to avoid further litigation expenses related to the initial denial, staff is recommending approval of the attached settlement agreement to reimburse Mr. Rojas for his incurred expenses.

There will not be a presentation on this item to preserve attorney-client privileged discussions. Please contact me with any questions in advance of the meeting. Costs will be paid through our legal expenses budget.

Attachments (*please list*)**:**
Resolution Authorizing the Mayor, City Clerk, and Acting Police Chief to Execute a Settlement Agreement and General Release Agreement between Jorge Alejandro Rojas, the St. Charles Police Department, and the City of St. Charles, Illinois

Recommendation/Suggested Action (*briefly explain*)**:**
Resolution Authorizing the Mayor, City Clerk, and Acting Police Chief to Execute a Settlement Agreement and General Release Agreement between Jorge Alejandro Rojas, the St. Charles Police Department, and the City of St. Charles, Illinois

City of St. Charles, Illinois
Resolution No. 2025-_____

A Resolution Authorizing the Mayor, City Clerk, and Acting Police Chief to Execute a Settlement Agreement and General Release Agreement between Jorge Alejandro Rojas, the St. Charles Police Department, and the City of St. Charles, Illinois

Presented & Passed by the
City Council on June 16, 2025

BE IT RESOLVED by the City Council of the City of St. Charles, Kane and DuPage Countries, Illinois, that the Mayor, City Clerk, and Acting Police Chief are hereby authorized to execute that certain Settlement Agreement and General Mutual Release Agreement, insubstantially the form attached hereto and incorporated herein as Exhibit "A" by and on behalf of the City of St. Charles.

PRESENTED to the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this 16th day of June 2025.

PASSED by the City Council of the City of St. Charles, Kane and DuPage Counties, Illinois, this 16th day of June 2025.

APPROVED by the Mayor of the City of St. Charles, Kane and DuPage Counties, Illinois, this 16th day of June 2025.

____
Clint Hull, Mayor

Attest:

____
Nancy Garrison, City Clerk

Voice Vote:
Ayes:
Nays:
Absent:
Abstain:

EXHIBIT "A"

Settlement Agreement and General Release Agreement

SETTLEMENT AGREEMENT AND GENERAL RELEASE

THIS Settlement Agreement and General Release (this "***Agreement***") is made and entered into on this ______ day of June 2025, by and between JORGE ALEJANDRO ROJAS ("***Plaintiff***"); the ST. CHARLES POLICE DEPARTMENT ("***Defendant***") and the CITY OF ST. CHARLES, ILLINOIS (the "***City*,** and collectively with Defendant, the "***City Parties***"). Plaintiff and the City Parties may be referred to herein individually as a "***Party***" and collectively as the "***Parties***."

RECITALS

WHEREAS, on or about December 1, 2024, Plaintiff submitted a request to Defendant pursuant to the Illinois Freedom of Information Act (5 ILCS 140/1 et seq.) ("***FOIA***") in connection with an incident that took place in St. Charles, Illinois on December 1, 2024 in the 900 block of North Fifth Avenue at an assisted living facility (the "***Incident***"); and

WHEREAS, in the process of responding to Plaintiff's FOIA request concerning the incident (the "***FOIA Request***") a dispute arose concerning the sufficiency of Defendant's response to the FOIA Request (the "***Dispute***"); and

WHEREAS, on March 7, 2025, Plaintiff filed suit in connection with the Dispute in the Circuit Court of the Sixteenth Judicial Circuit, Kane County, Illinois, in a case styled *JORGE ALEJANDRO ROJAS v. ST. CHARLES POLICE DEPARTMENT, 2025-CH-000023* (the "***FOIA Litigation***"); and

WHEREAS, in order to avoid the time-consuming, costly, burdensome and uncertain nature of continued litigation and trial, the Parties desire to settle all claims and causes of action, whether presently known or unknown, that Plaintiff has or might have against Defendant and the City in connection with the Dispute and the FOIA Litigation;

NOW, THEREFORE, in consideration of the Recitals and the mutual promises, covenants, and agreements set forth herein, the receipt and sufficiency of which are hereby mutually acknowledged, the Parties covenant and agree as follows:

1. **Released Claims**. Each of Plaintiff and the City Parties, individually and on behalf of such Party's attorneys, heirs, successors, assigns, executors, administrators, officers, directors, representatives and insurers, hereby GENERALLY RELEASES, ACQUITS, AND DISCHARGES each other Party from and against any and all claims, complaints, grievances, liabilities, obligations, promises, agreements, damages, causes of action, rights, debts, demands, controversies, costs, losses, and expenses (including attorneys' fees and expenses) whatsoever, whether under FOIA or any other local, state, or federal law, whether under common law or statutory law, for any actions or omissions whatsoever, whether known or unknown, in any way connected to the Dispute or FOIA Litigation (collectively, the "***Released Claims***"). The Parties agree that this Agreement includes a release of any and all contractual claims (express and implied), promissory estoppel claims, constitutional claims, retaliation claims, due process claims, conspiracy claims, spoliation of evidence claims, and all other claims of every possible kind.

2. **Confidentiality**. The Parties acknowledge and agree that they will keep settlement discussions leading up to this Agreement confidential except as may be required by law or compulsory process.

3. **Consideration**. In exchange for Plaintiff executing this Agreement for the settlement, release, waiver and dismissal of the FOIA Litigation and the release and waiver of the Released Claims, the Parties agree as follows:

(a) Within thirty (30) days after the City Parties' receipt of a fully executed copy of this Agreement, the City Defendants shall pay or cause to be paid to Plaintiff the amount of One Thousand and 00/100 Dollars ($1,000.00) (the "Settlement Payment"). The Settlement Payment shall be mailed to Plaintiff at <u>557 Cambridge Way Bolingbrook, IL 60440, via UPS or FedEx</u>.

(b) Upon satisfaction of provision 3(a) above, the Parties will cooperate in promptly filing an Agreed Order of Dismissal With Prejudice, providing for dismissal of all Plaintiff's claims and causes of action.

(c) Plaintiff acknowledges and agrees that the Settlement Payment referenced in paragraph 3(a) constitutes new and adequate consideration to support the release set forth in paragraph 1 of this Agreement, is a payment to which Plaintiff was not previously entitled to receive, and fully compensates Plaintiff for the claims Plaintiff is releasing.

4. **No Admission of Liability**. By entering into this Agreement, the City Parties do not admit, and specifically deny, any violation of FOIA or any other local, state or federal law, common or statutory. Neither the execution of this Agreement nor compliance with its terms, nor the consideration provided for herein shall constitute or be construed as an admission the City Parties (or any of their agents, representatives, attorneys, or employees) of any fault, wrongdoing, or liability whatsoever, and Plaintiff acknowledges and understands that all such liability is expressly denied. This Agreement has been entered into in release and compromise of claims as stated herein and to avoid the expense and burden of further litigation and trial.

5. **Severability**. If any provision or term of this Agreement is held to be illegal, invalid, or unenforceable, such provision or term shall be fully severable; this Agreement shall be construed and enforced as if such illegal, invalid, or unenforceable provision had never comprised part of this Agreement; and the remaining provisions of this Agreement shall remain in full force and effect and shall not be affected by the illegal, invalid, or unenforceable provision or by its severance from this Agreement. Furthermore, in lieu of each such illegal, invalid, or unenforceable provision or term there shall be added automatically as a part of this Agreement another provision or term as similar to the illegal, invalid, or unenforceable provision as may be possible and that is legal, valid, and enforceable.

6. **Entire Agreement**. This Agreement constitutes the entire Agreement of the Parties regarding the subject matter hereof, and supersedes all prior and contemporaneous negotiations and agreements, oral or written, express or implied, regarding the subject hereof. All prior and contemporaneous negotiations and agreements regarding the subject hereof are deemed incorporated and merged into this Agreement and are deemed to have been abandoned if not so incorporated. No

representations, oral or written, are being relied upon by any party in executing this Agreement other than the express representations of this Agreement. This Agreement cannot be changed or terminated without the express written consent of the Parties.

7. **Governing Law / Jurisdiction**. This Agreement shall be exclusively governed by and construed in accordance with the laws of the State of Illinois without regard to the conflicts of laws provisions. The Parties further agree that the exclusive venue for all actions related to this Agreement shall be in the Sixteenth Judicial Circuit, Kane County, Illinois.

8. **No Reliance**. By executing this Agreement, the Parties also acknowledge that they: (a) are not relying upon any statements, understandings, representations, expectations, or agreements other than those expressly set forth in this Agreement; (b) have made their own investigation of the facts and are relying solely upon their own knowledge and the advice of their own legal counsel; and (c) knowingly waive any claim that this Agreement was induced by any misrepresentation or nondisclosure and any right to rescind or avoid this Agreement based upon presently existing facts, known or unknown. The Parties stipulate that each Party is relying upon these representations and warranties in entering into this Agreement. These representations and warranties shall survive the execution of this Agreement.

9. **Interpretation**. All terms and provisions of this Agreement, and the drafting of this Agreement, have been negotiated by the Parties at arm's length and to mutual agreement, with consideration by and participation of each, and no party shall be deemed the scrivener of this Agreement.

10. **Counterparts**. This Agreement may be executed in any number of counterparts, each of which will be deemed to be an original. All counterparts will constitute but one and the same instrument and will be evidenced by any one counterpart. A facsimile, photocopy, or scanned image of a party's original signature shall be as effective as the original.

[REMAINDER OF PAGE BLANK – SIGNATURES FOLLOW]

IN WITNESS WHEREOF, the Parties have set their hands and seals to this Agreement on the Effective Date.

PLAINTIFF:

JORGE ALEJANDRO ROJAS

By:__________________________________
Jorge Alehandro Rojas

DEFENDANT:

ST. CHARLES POLICE DEPARTMENT

By:__________________________________
Eric Majewski, Police Chief

CITY:

CITY OF ST. CHARLES, ILLINOIS

By:__________________________________
Clint Hull, Mayor

Attested By:__________________________
City Clerk

MINUTES
THE CITY OF ST. CHARLES
GOVERNMENT OPERATIONS COMMITTEE
ALD. STEVE WEBER, CHAIR
MONDAY, JUNE 2, 2025
IMMEDIATELY FOLLOWING THE CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS – 2 EAST MAIN STREET

1. **Call to Order**
   Chair Weber called the meeting to order at 7:36 pm.

2. **Roll Call**
   Present: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Spellman, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner, Ald. Weber. **Absent**: None.

3. **Administrative** – None

4. **Omnibus Vote** - None

5. **Finance**
   a. Recommendation to approve a **Resolution** authorizing the Visitors Cultural Commission funding allocations for FY 25-26 and the related funding agreements.

   Finance Director Bill Hannah presented the resolution on allocating $103,500 in tax funds to eight organizations, a 15% increase from two years ago. The funding was based on criteria including economic impact, enhancement of community culture, and organizational reputation.

   Motion by Ald. Wirball, second by Ald., Gehm approve a **Resolution** authorizing the Visitors Cultural Commission funding allocations for FY 25-26 and the related funding agreements.

   Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner. Nays: None. Absent: None. **Motion carried**.

6. **Fire Department**
   a. Recommendation to approve a permit for the St. Charles Country Club July 3rd, 2025, Fireworks Display.

Deputy Chief Jason Peterson presented the recommendation and reported that the Fire Department confirmed the display meets all applicable codes and safety requirements.

Motion by Ald. Bongard, second by Ald. Gehm to approve a permit for the St. Charles Country Club July 3rd, 2025, Fireworks Display.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner. Nays: None. Absent: None. **Motion carried**.

b. Recommendation to approve a permit for the St. Charles Park District July 4th, 2025 Fireworks Display.

Deputy Chief Jason Peterson presented the recommendation and reported that the Fire Department confirmed the display meets all applicable codes and safety requirements.

Motion by Ald. Bongard, second by Ald. Wirball to approve a permit for the St. Charles Park District July 4th, 2025, Fireworks Display.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner. Nays: None. Absent: None. **Motion carried**.

7. Police Department

a. Recommendation to Approve a Denial of a Late-Night Permit to Saint Charles Sports, LLC, d/b/a El Santo Mexican Grill and Cantina located at 3615 E. Main St., St. Charles, IL.

Deputy Chief Rich Clark presented the recommendation. He noted that the business was notified of the Class B liquor license approval but was denied the late-night permit based on outstanding code violations, with 23 total violations and 3 remaining unresolved. The owner of El Santo provided an explanation of the challenges the business has faced, and the efforts made to address the violations. After extensive discussion about city enforcement, the Liquor Control Commission’s recommendation to deny the late-night liquor permit was supported.

Motion by Ald. Wirball, second by Ald. Muenz to deny Late-Night Permit to Saint Charles Sports, LLC, d/b/a El Santo Mexican Grill and Cantina located at 3615 E. Main St., St. Charles, IL.

Roll Call Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald.

Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner. Nays: None. Absent: None. **Motion carried**.

8. **Public Comment** – None

9. **Additional Items from Mayor, Council or Staff**
Ald. Bongard mentioned the need to review Airbnb policies and the potential for a presentation at the Planning and Development Committee meeting.

10. **Executive Session**
Motion by Ald. Gehm, second by Ald. Muenz to enter executive session at 7:58 pm regarding Personnel –5 ILCS 120/2(c)(1).

Voice Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner. Nays: None. Absent: None. **Motion carried**.

11. **Adjournment**
Motion by Ald. Bessner, second by Ald. Wirball to adjourn the meeting at 8:47 pm.

Voice Vote: Ayes: Ald. Silkaitis, Ald. Foulkes, Ald. Bongard, Ald. Muenz, Ald. Lencioni, Ald. Gehm, Ald. Pietryla, Ald. Wirball, Ald. Bessner. Nays: None. Absent: None. **Motion carried**.

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ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TTY), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).

MINUTES
CITY OF ST. CHARLES
PLANNING & DEVELOPMENT COMMITTEE
MONDAY, JUNE 9, 2025 - 7:00 PM

Members Present: Silkaitis, Foulkes, Bongard, Muenz, Gehm, Spellman, Pietryla (via Zoom), Wirball, Bessner, Weber

Members Absent: None

Others Present: Mayor Clint Hull; Heather McGuire, City Administrator; Russell Colby, Director of Community Development; Derek Conley, Director of Economic Development; Bruce Sylvester, Assistant Director of Community Development-P&E; Ellen Johnson, Planner II; Jenn McMahon, Director of Human Resources; Anthony Cavallo, Deputy Fire Chief

1. CALL TO ORDER

The meeting was convened by Chair Wirball at 7:00 p.m.

2. ROLL CALL

Roll was called:
Present: Silkaitis, Foulkes, Bongard, Muenz, Gehm, Spellman, Pietryla, Wirball, Bessner, Weber
Absent: None

3. OMNIBUS VOTE

*d. Recommendation to approve a Plat of Easement for 675 Sidwell Ct.

*e. Recommendation to approve a Plat of Easement for 420 37th Avenue.

Motion by Ald. Muenz, second by Ald. Weber to approve omnibus items *4d and *4e on the agenda.

Roll was called:
Ayes: Silkaitis, Foulkes, Bongard, Muenz, Gehm, Spellman, Pietryla, Bessner, Weber
Nays:
Absent:
Motion carried: 9-0

4. COMMUNITY & ECONOMIC DEVELOPMENT

a. Presentation regarding Short-Term Rentals

Russell Colby, Director of Community Development, and Jenna Sawicki, St. Charles Business Alliance Executive Director, presented the Executive Summary and materials posted in the meeting packet.

Mr. Colby's presentation included information about the City's current zoning regulations, revenue trends, locations and awareness of short-term rentals in St. Charles, current regulations in neighboring communities, and options for the committee to consider.

Ms. Sawicki spoke about tourism and promotion opportunities. She noted the St. Charles Business Alliance is not able to promote these rentals on their website due to how the Alliance is funded – through hotel/motel tax. She quoted research done that shows short-term rental guests tend to stay longer and spend more per day than hotel guests. Offering a range of lodging options helps the city stay competitive with neighboring towns and retain visitor spending.

Mr. Colby explained that short-term rental activity in St. Charles is growing. They currently operate in a somewhat gray area within the code because they are not specifically allowed or prohibited. Enforcement has been limited. Without having the hotel tax in place and having information on these listings, they may not be taking advantage of potential revenue or tourism benefits.

Mr. Colby offered the following suggestions for consideration:

- Amend the code to make short-term rentals a permitted use within the downtown area.
- Regulate the location of short-term rentals throughout the city.
- Impose a tax similar to the hotel operator's tax. This could be collected through listing services.
- Create a registry of short-term rental property manager contacts and listings with the Business Alliance.
- Consider a license program.

Ald. Spellman asked about the notation that said Naperville prohibits these rentals, but they also charge a tax. Mr. Colby noted they are prohibited in residential districts, but there are still some operators of units that are considered a short-term rental under their Airbnb offering. It is collected through that service. Ald. Spellman also asked if there would be any legal liability to the City if they did not do any type of licensing or monitoring of short-term rentals. Mr. Colby said that as it exists today, it is not identified in the code. There are different arguments as to how it might be classified. Without categories identifying its use, it is challenging to determine what it is and how to enforce regulations. From a legal standpoint, he felt that if there's an attempt to impose some type of restrictions without having definitions in the code to go along with it, that could put the City in a difficult spot.

Ald. Bessner asked which option would be best to claim every residence. Mr. Colby said if the tax is implemented, it would make sense to create some type of registry. Ald. Bessner asked about tracking incidents that might become disruptive and implementing a cap on rentals. Mr. Colby said communities that have imposed regulations have used their licensing program to handle incidents. The City can also use the nuisance abatement procedures that are in the code related to code violations. Mr. Colby noted that they would likely need a licensing program in order to implement a cap. Other alternatives have been suggested through regulations that have a separation distance which would impose a limitation on concentration of short-term rentals in a single area.

Ald. Weber felt the City should know if there's some type of Airbnb operating because they compete with the hotels and it impacts the hotel tax. He would support imposing a hotel tax on these properties. At this time, he doesn't see it as a huge issue, but it does need to be addressed.

Ald. Silkaitis would rather not see it limited to the downtown district. If they did, would the units outside this area be grandfathered in? Mr. Colby said they would need to make a determination on that depending on how the code is structured. Ald. Silkaitis asked how would they enforce anything they pass? Mr. Colby said if they impose some type of restrictions or registry, the City would have access to identify listings that show up in those services that they don't have through other means. It would be similar to a business that doesn't comply with zoning. The City would have to follow its process to enforce the code. Ald. Silkaitis said he doesn't have any problem charging a fee or tax. He asked if there were any units out there that do not use a service. Mr. Colby said it's unknown, but it is possible. There are two major services, but there are some other smaller services that could be tracked. Someone could be using an informal channel to do it occasionally.

Ald. Foulkes approved of the options presented but wasn't sure where to start. He would like to have some parameters in place before there are any major issues. He believes it is something that should be taxed.

Ald. Bongard said there is one big problem in Ward 2. He expressed strong concern over residential neighborhoods having properties used as hotels. He asked how the zoning could allow for a commercial hotel to be right next to a school. Mr. Colby said it depends on whether the zoning district lists a hotel as a permitted use. If so, it is allowed to be developed there. Ald. Bongard said the problem with the property in Ward 2 is that there are children passing it every day. They have no idea who is coming or going at this house. If they can't restrict hotels because of the zoning and their proximity to schools, it would seem logical that single family homes and neighborhoods should be restricted because they can't control who is staying there. He said the problem is already here. It's important to put some guardrails around how people utilize these properties. It's just a matter of time before this situation presents itself in another part of town. Someone bought their home not to live next to a hotel. His ward is 90-95% residential with a significant number of kids getting on school buses going to school. When there are schools in the mix, he felt it changes the question dramatically. He is in favor of looking at a much more comprehensive approach, particularly in Ward 2 as it relates to a lot of the single-family homes.

Ald. Pietryla would be in favor of Staff looking at doing some additional research into this. He supports the tax and registry options. He wouldn't limit this to just the downtown area. It can be a little bit more equitable to the entire city.

Ald. Muenz asked why Staff would tell callers that we have an ordinance, but we can't enforce it. She felt it was an odd way to answer a question. We have a rule that there is this boundary for Bed & Breakfasts. This is where you can have those, but if you buy something somewhere else, we can't enforce it. She noted there are multiple listings in Ward 2. She asked about the accuracy of AirDNA data and what that service costs. Does the tax revenue outweigh the administrative costs of regulation? Do we get something out of that? Is it a wash? Mr. Colby said the data on the location of the listings was found by staff just looking through services, so it may not be complete. You don't always have consistent lists, so you don't always know if it's complete. AirDNA offered summary statistics, but they didn't provide access to the AirDNA database of listings. The benefit of the AirDNA subscription services is having access to all active listings with the services; not just those that are posted continuously. The cost is approximately $7000 per year. They estimated collecting $72,000 based on the data staff saw. If they can get the services to handle collections, the administrative cost may be minimal. Ald. Muenz asked about the administrative cost associated with licensing. Mr. Colby noted that fees are usually collected to support the administrative side of the license. They would need to determine what the appropriate fee would be in this case. That would be part of the discussion about the program structure. Ald. Muenz said it could be difficult to cap the number of these rentals in a neighborhood, but the more of these that are in a neighborhood, the more it can impact property values. She mentioned some other locations have put restrictions on corporations from purchasing homes to create short-term rentals. Ald. Muenz also noted that there is a distinction between a whole home rental and a partial home rental. There is a difference when there is an owner on site and when there isn't. You can go to the owner on site if there is an issue. They do not know the owner of the home in their ward, and they cannot have these conversations with them. Mr. Colby said that could be addressed in either zoning regulations or licensing program. Something similar to that was proposed in 2019.

Ald. Gehm suggested getting ahead of any problems without making it overly restrictive. He is in favor of having a registry and creating some economic benefit out of having these rentals.

Ald. Silkaitis asked how they would handle a lease that ended but is now being extended on a month-to-month basis. Mr. Colby said if the rental is for 30 days or more, you are considered a resident of that unit. In this situation, it would still be considered as a regular lease, not a short term rental.

Ald. Spellman is in favor of taxing these units and implementing some sort of zoning restrictions. She felt it makes a difference as to the location of the homes. It's more appropriate in the downtown area due to its mixed-use, but more disruptive in other communities. She felt licensing would be a lot to manage.

Chair Wirball noted his ward has about 29 rentals and they have never had a complaint. It has been a good experience. He believes a measured approach would be the appropriate approach. A registry and hotel tax would be a good start.

Emile Chalouhi, a resident, provided information on some research he did. He referenced a study regarding the effects of short-term rentals in suburban and urban areas in Boston showed a heavy increase in violent crimes and a reduction in real estate property values. He noted that 40% of the eligible housing in Traverse City is short-term rentals. This city was mentioned in an earlier presentation. He felt it's a very specific example that does not apply to St. Charles in general terms. Because of the increase of the short-term rentals in in St. Charles, he believes the trend is more towards the research done in the Boston study. Traverse City had a few problems with enforcement. They also had legal disputes and taxation issues with some of the management companies in the area. He thinks there are a few more things that should be taken into consideration because of how the trend of short-term rentals is increasing in the area. He also expressed concern over the lack of background checks and how they are not subject to the same regulations when it comes to sex-offenders.

Andrea Huntzicker, a resident, provided insight into her experience with short-term rentals in her neighborhood. She noted some issues that have occurred over the past month. She has counted as least six different guests who stayed at the one home in the past month. People have been sitting outside smoking pot and laying in the backyard in their underwear. Pick-up trucks have been parked in the middle of the street where the police were called. There have been drinking and noise issues. Her experience in her neighborhood has completely changed in the past month. Not knowing who is staying across the street from her home is unsettling to her. She felt the community is not looking out for them or providing any safety parameters for their neighborhood. She believes St. Charles can do something before it becomes a bigger problem.

Megan Revak, resident, expressed concerns over safety, especially for children. It is very stressful not knowing who is next door to her and not having any regulations in place if there are issues. She said there have been issues with some code concerns that took multiple weeks to rectify because the owners are never there and claim they never received the warnings. She's concerned about how things would be handled if there were bigger issues. Ms. Revak noted they haven't received any answers as to how this is going to be going forward.

Arthur Lemke, resident, noted parking could be a problem due to more cars than usual being at the rental. He said extending the minimum length of stay to 3 or more days could help eliminate the rentals that are made just for a one-night party situation. It would also be beneficial to have someone nearby or someone renting part of the building. He suggested looking into a model ordinance and taking resident input as to the pros and cons of it.

Steve Leffler, resident, said quality establishments put a minimum limit on the length of stay to eliminate the fear of parties. He also noted that landlords can get more by having a weekly Airbnb rental than they could per month with a regular year long lease. If everyone in the neighborhood with a 2 or 3 flat building did this, it could potentially drive-up housing prices for people who must rent.

Ald. Bongard requested more background information as to why the Council did not take action back in 2019. Mr. Colby will provide the information from 2019.

Ald. Spellman said it's telling that in Ward 4 with 29 short-term rentals there are no complaints, but in other wards there are complaints. She believes this speaks to the opportunity for zoning. These facilities are perhaps more accepted in the downtown area.

Chair Wirball asked if staff has the direction they need, he noted majority support for the hotel tax and registry as a starting point. Mr. Colby said they could also look at other location-related regulations to see if there are options that address the concerns that were raised.

Chair Wirball said he was not in favor of zoning restrictions that concentrate the short term rentals to an area. He said equity is important where it is throughout the entire community to not have the burden in one ward.

b. Recommendation to Amending Title 10 "Vehicles and Traffic"; Chapter 10.40 "Stopping, Standing and Parking"; "Exhibit: - Maps and Diagrams"; EXHIBIT "PL-V" 10.40.010 of the St Charles Municipal Code (Parking Lots X, Y, V)

Derek Conley, Director of Economic Development, presented the Executive Summary and materials posted in the meeting packet.

Ald. Foulkes asked how the time limits would be enforced daily. Mr. Conley said it will be a struggle at the beginning and some training will be involved. Signs are being put up this week. Workers that have been parking there all day will need to move to the garage parking.

Ald. Bessner asked about overnight parking. It is not allowed. Whole Foods has the right to tow cars in their dedicated spots.

Ald. Foulkes asked how prepared the city is for opening day traffic. Mr. Conley said they can provide information on the social media posts that they will be doing leading up to opening day.

Motion by Ald. Bongard, second by Ald. Gehm to approve Amending Title 10 "Vehicles and Traffic"; Chapter 10.40 "Stopping, Standing and Parking"; "Exhibit: - Maps and Diagrams"; EXHIBIT "PL-V" 10.40.010 of the St Charles Municipal Code (Parking Lots X, Y, V)

Roll was called:
Ayes: Silkaitis, Foulkes, Bongard, Muenz, Gehm, Spellman, Pietryla, Bessner, Weber
Nays:
Absent:
Motion carried: 9-0

c. Recommendation to approve Amendment No. 2 To An Intergovernmental Agreement between the County of Kane and City of St. Charles for Access and Improvements to Randall Road from IL Route 64 to Dean Street to approve IGA Agreement

Russell Colby, Director of Community Development, presented the Executive Summary and materials posted in the meeting packet.

Motion by Ald. Muenz, second by Ald. Bongard to approve Amendment No. 2 To An Intergovernmental Agreement between the County of Kane and City of St. Charles for Access and Improvements to Randall Road from IL Route 64 to Dean Street to approve IGA Agreement

Roll was called:
Ayes: Silkaitis, Foulkes, Bongard, Muenz, Gehm, Spellman, Pietryla, Bessner, Weber
Nays:
Absent:
Motion carried: 9-0

5. PUBLIC COMMENT

Steve Lefler, resident, asked if Whole Foods could ask their employees to park in a designated area.

6. ADDITIONAL ITEMS FROM MAYOR, COUNCIL OR STAFF

Ald. Bongard asked if there was any update on the study of the former police department site. Staff is working with the consultants, and it could be released this summer.

Ald. Bongard also asked about the data/numbers that Charlestowne Mall ownership was going to provide. Mr. Conley said they haven't provided a complete document of those numbers, but they have provided staff with some high-level figures. They are still planning on coming to City Council with a presentation that includes a concept site plan that they could shop to developers.

Ald. Muenz expressed thanks to City Administrator McGuire and Staff for assistance with information regarding door-to-door solicitors. She asked if there have been any updates from Bill Roth regarding the request for speed reduction on Kirk Road. Ms. McGuire will check and follow-up with her on this.

Ald. Muenz also asked about e-bike ordinances. Can they set any regulations or education around this? Ms. McGuire noted they are reviewing information they received related to this. The plan is to do a social media campaign. They will bring that to Council when it's ready.

Ald. Muenz noted the City of Geneva put out an RFP for crossing guard services. She asked if St. Charles would/could do that due to the number of positions that have never been filled. Ms. McGuire said that is something they continue to explore.

7. EXECUTIVE SESSION

Motion by Ald. Gehm, second by Ald. Foulkes to enter into executive session at 8:20 p.m. regarding Personnel – 5 ILCS 120/2(c)(1).

Roll was called:
Ayes: Silkaitis, Foulkes, Bongard, Muenz, Gehm, Spellman, Pietryla, Bessner, Weber
Nays:
Absent:
Motion carried: 9-0

Motion by Ald. Muenz, second by Ald. Gehm to exit executive session at 8:51 p.m.

Roll was called:
Ayes: Silkaitis, Foulkes, Bongard, Muenz, Gehm, Spellman, Pietryla, Bessner, Weber
Nays:
Absent:
Motion carried: 9-0

8. ADJOURNMENT

Motion by Ald. Bessner, second by Ald. Gehm to adjourn at 8:51 p.m.
Unanimously approved by voice vote.