

	<b>Addendum #1</b>	
	<b>RFQ &amp; Proposal: Design, Bid, and Construction Engineering:</b> <b>Riverside Lift Station</b> <b>Replacement Project # 1062</b>	Based on Addendum # <u>  1  </u>

Date: October 2, 2019

TO: Prospective Applicants

The Addendum forms a part of the Contract Document and Modifies the Proposal Documents dated September 23, 2019, with amendments and addition noted below.

Please return the provided Receipt of Addendum Acknowledgement to the City of St Charles and acknowledge receipt of this Addendum number one (1) in the space provided below.

This Addendum consists of one (1) page, plus attachments consisting of two (2) pages.

**Addendum #1 General Comments:**

- Corrected on mandatory pre-submittal site visit location

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**Receipt of Addendum Acknowledgement**  
**Addendum Number 1**

Please acknowledge your submittal has included addendum number one (1). Please include this Acknowledgement form as part of your RFQ submittal.

I have received the Addendum; I confirmed that the Addendum is completed as indicated in the description.

\_\_\_\_\_ (Signature)

\_\_\_\_\_ (Printed Name, Title)

# Request for Qualifications Design and Construction Engineering Riverside Lift Station Replacement Project #1062

**Brief Description:** Planning, design, bidding and construction engineering services for the Riverside Lift Station Project.

**Targeted Timeframe (subject to change without notice)**

<b>STEP 1: REQUEST FOR QUALIFICATIONS</b>			
RFQualifications published	<a href="https://www.stcharlesil.gov/bids-proposals">https://www.stcharlesil.gov/bids-proposals</a>	Monday	09/23/2019
Mandatory Pre-Submittal Site Visit 9:00am	<del>3803 IL RTE 38, ST CHARLES, IL, 60174</del> <a href="#">1509 Riverside Ave, St Charles IL 60174</a>	Monday	10/07/2019
Questions due prior to 8:00am	<a href="mailto:twilson@stcharlesil.gov">twilson@stcharlesil.gov</a>	Friday	10/11/2019
Answers published	<a href="https://www.stcharlesil.gov/bids-proposals">https://www.stcharlesil.gov/bids-proposals</a>	Tuesday	10/15/2019
Responses due prior to 8:00am	reference sealed RFQ label	Monday	10/21/2019
A list of Proposers will be published on the city website.			
Discussions/Interviews to Clarify Project Approach	notification via e-mail	Week of	October 28th
<b>STEP 2: INVITATION TO NEGOTIATE</b>			
Invitation to Negotiate Issued	notification via e-mail	Friday	11/01/2019
Phase 2: Submittal of Fee Proposal	Via: <a href="mailto:twilson@stcharlesil.gov">twilson@stcharlesil.gov</a> or Meeting	Week of	November 4th
Commencement of Negotiations		TBD	
Determination of Award –or- ITN for next ranked firm		Friday	11/08/2019
Final Proposal Award at Government Services Committee	Public Government Services Committee	Monday	11/25/2019
Final Award to Engineering Design Firm	Public City Council Meeting	Monday	12/02/2019

Proposed Project Schedule (subject to change without notice)

**RFQ shall be submitted to:** **City of St. Charles  
Public Works Building  
2<sup>nd</sup> Floor Administrative Area  
1405 S. 7<sup>th</sup> Avenue  
St Charles, Illinois 60174  
Attn: Tim Wilson, Environmental Services Manager**

**Number of Copies:** (7) Copies of Paper RFQ,  
(1) Digital PDF Copy of the RFQ  
RFQ submittal needs to be in a sealed envelope with  
provided *Customized Label for Sealed Submittal (Exhibit B)*

Any Qualifications submitted unsealed or unsigned, received via fax transmissions, electronically or received subsequent to the aforementioned date and time, may be disqualified and returned to the submitter. The City of St. Charles reserves the right to reject any and all submittals or parts thereof, to waive any irregularities or informalities in proposal procedures and to award the contract in a manner best serving the interest of the City. Submittals will not be opened in a public forum.




 DATA SOURCE:  
 City of St. Charles, Illinois  
 Cook County, Illinois  
 DeKalb County, Illinois  
 PROJECTED: Transverse Mercator  
 Coordinate System: Illinois State Plane East  
 North American Datum 1983  
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