



Invitation to Propose

Information Security Program Development Services

City of St. Charles

NOTICE IS HEREBY GIVEN that proposals are invited by the City of St. Charles, Illinois for **Information Security Program Development** services. The City's goal is to develop a program that enables the progressive and prioritized development of its information security posture. To meet that goal the City is interested in utilizing established information security frameworks to guide the development of its information security program.

The City of St. Charles is seeking qualified contractors with experience in information security consulting, risk assessments, and information security program development to present their qualifications and a proposed scope of work to provide Information Security Program Development services.

Request for Proposal specifications are available by request only. Submit requests for the RFP to:

Larry Gunderson
Director of Information Systems
City of St. Charles
2 East Main Street
St. Charles, Illinois 60174
Email: lgunderson@stcharlesil.gov
Phone: (630) 377-4400

Proposals are due by email no later than 3:00 p.m. (CDT) on September 16, 2016 addressed to the following:

Michael Drake
City of St. Charles
Information Systems Department
mdrake@stcharlesil.gov

Proposers are required to submit one electronic version (PDF) of the proposal and one electronic version (PDF) of the cost proposal.

The submittal must include a submittal letter signed by an authorized agent of the proposer which clearly identifies each firm involved in the proposal and appropriate contact information for each.

The City of St. Charles reserves the right to reject any and all proposals or parts thereof, to waive any irregularities or informalities in proposal procedures and to award the contract in a manner best serving the interest of the City.

Proposals will not be opened in a public forum.