

Request for Qualifications (RFQ)
Professional Services
for
Network Infrastructure Assessment and Design
for the
City of St. Charles, Illinois



RFQ # 17-12-01

Release Date	December 1,2017
Questions Due	December 15, 2017
Due Date	December 29, 2017, 3:00 PM Central



Table of Contents

1. RFQ INVITATION	3
1.1 INTRODUCTION	3
1.2 PROJECT OBJECTIVES	3
1.3 ABOUT THIS PROJECT	4
2 PROPOSAL INFORMATION	5
2.1 INQUIRIES	5
2.2 TENTATIVE PROJECT SCHEDULE	6
2.3 EVALUATION CRITERIA	6
2.4 REVISION TO THE RFQ	6
2.5 OVERVIEW OF THE EVALUATION PROCESS	7
2.6 PROPOSAL SUBMISSION INSTRUCTIONS	7
2.7 RFQ AMENDMENTS	8
2.8 PROPOSAL FORMAT AND CONTENT	8
2.9 Confidentiality Agreement	8
3 CURRENT CITY ENVIRONMENT	9
3.1 TECHNICAL ENVIRONMENT	9
3.2 APPLICATION ENVIRONMENT	9
3.3 REGULATORY ENVIRONMENT	10
3.4 CITY IS STAFF ORGANIZATION	10

List of Tables

TABLE 1.1 – CITY OF ST CHARLES BACKGROUND	4
TABLE 2.1 – TENTATIVE SCHEDULE	6
TABLE 3.1 – APPLICATION ENVIRONMENT	9

Attachments

ATTACHMENT 1: CONSULTING SERVICES REFERENCE FORM	11
ATTACHMENT 2: COMPANY BACKGROUND	12
ATTACHMENT 3: CONFIDENTIALITY AGREEMENT	13



1. RFQ Invitation

1.1 INTRODUCTION

The City of St. Charles (the “City”) is requesting a qualifications proposal from firms with proven experience in network assessments, configuration and design. The City seeks to ensure the reliable, secure and efficient delivery of network services by evaluating its existing network infrastructure, design and topology, and developing a new design to meet its future business requirements.

The intent is to select a qualified company through a two (2) step RFQ/RFP process.

Step 1: Request for Qualifications (RFQ)

Respondents to the RFQ will be required to submit their qualifications, experience and technical competence to perform the services to meet the objectives as outlined in this document. One or more Respondents who qualify in Step 1 will receive a Request for Proposal (RFP) from the City. Those Respondents found not qualified or non-responsive to the RFQ requirements will not receive an RFP from the City. No contract negotiations or contract award will result from Step 1.

Step 2: Request for Proposal (RFP)

Respondents found qualified in Step 1 will be eligible to respond to the RFP. Upon receipt of the RFP from the City, Respondents will be given a deadline to submit a detailed proposal that will include, but not be limited to, an assessment, professional services to complete a comprehensive design and documentation, and other components as outlined in the RFP. The Respondent selected from Step 2 will enter into contract negotiations with the City for contract award to provide the services of a network assessment and a comprehensive network design.

1.2 PROJECT OBJECTIVES

As a result of this project the City expects to meet the following key objectives:

- Develop a list of network infrastructure equipment that may need to be replaced,
- Document the state of the City’s current network environment to ensure the new design meets or exceeds any current business requirements,
- Provide a roadmap for a network infrastructure that can be easily sustained with routine maintenance and basic tasks, requiring minimal need for external support,
- Develop a comprehensive physical and logical network design, to include both wired and wireless, utilizing industry best practices and security standards,
- Provide a design that will improve network speed, as needed, to support future network and bandwidth growth requirements,
- Develop a baseline for a future RFP used to procure the hardware and professional services needed to implement the network design.



1.3 ABOUT THIS PROJECT



St. Charles has a land area of 15 square miles. Located in both DuPage and Kane Counties, the City of St. Charles is 35 miles west of downtown Chicago. State Highways 25, 31, 38, and 64 cross St. Charles, as do county thoroughfares Randall and Kirk Roads. Over 2,100 businesses employ over 34,200 people, consisting of a balanced mix of retailers, restaurants, and manufacturing facilities. They are assisted by an active Chamber of Commerce, a full service Convention and Visitors Bureau, and the Downtown St. Charles Partnership.

For more information about the City, go to www.stcharlesil.gov/

For more information regarding the City's bids and proposals, go to www.stcharlesil.gov/bids-proposals/

Table 1.1 – City of St Charles Background

Background Summary	
Population	33,286
Number of Employees	233 full-time 67 part-time
Operating Budget	Total Budget: \$164,825,762 General Corporate Fund - \$41,414,302 Enterprise Funds - \$81,315,172 Capital Projects - \$14,702,067 Other Funds - \$27,394,221
Fiscal Year	May 1 to April 30

The City's organizational structure consists of the City Administrator's Office, and departments of Community and Economic Development, Finance, Fire, Human Resources, Information Systems, Police, and Public Works. Following is a link to the City's organizational chart:

<http://www.stcharlesil.gov/sites/default/files/business/2197-11001.pdf>



2 Proposal Information

It is necessary for Respondents to read the information contained in this RFQ to understand how to submit proposals, i.e., what documents must be included and what legal obligations are being agreed to by the Respondent. Failure to carefully read and understand this RFQ may cause the proposal to be out of compliance, rejected by the City, or legally obligate the Respondent to more than it may realize. Information obtained by the Respondent from any officer, agent or employee of the City shall not affect the risks or obligations assumed by the Respondent or relieve the Respondent from fulfilling any of the RFQ conditions or any subsequent contract conditions. Only the format and documents included with this RFQ will be accepted as compliant for the submitted proposal. Failure to completely fill out all required attachments may result in disqualification.

2.1 INQUIRIES

In an effort to maintain fairness in the process, inquiries concerning this project, including questions related to technical issues are to be directed to:

Steve Weishaar
Network Manager
City of St. Charles
2 East Main Street
St. Charles, Illinois 60174
Email: sweishaar@stcharlesil.gov

All questions or requests for clarification concerning the RFQ must be concisely stated and numbered in sequential order. All questions must be received in writing, sent by mail or email, by no later than **December 15, 2017**. Any officer, agent or employee of the City will **NOT** accept verbal questions about this RFQ.

If any Respondent planning to submit a proposal finds discrepancies in or omissions from the RFQ, or is in doubt as to the true meaning of a particular requirement, a request for clarification or correction must be submitted to the contact listed above. Such requests must be delivered, prior to the pre-proposal question deadline as indicated.

Respondents are directed specifically **NOT** to contact City staff other than specified personnel identified in this RFQ, for meetings, conferences, or technical discussions related to the RFQ. Unauthorized contact of any personnel may be cause for rejection of the Respondent's RFQ proposal. The decision to select a Respondent to receive an RFP is solely that of the City.

The Respondent submitting any questions/requests will be responsible for its prompt delivery. Any change in the RFQ will be made only by written addendum. The City will not be responsible for any other explanations or interpretations.



2.2 TENTATIVE PROJECT SCHEDULE

Table 2.1 – Tentative Schedule

December 1, 2017	RFQ Released by the City
December 8, 2017	Notification of Intent to Submit Qualifications emailed to City's Network Manager
December 15, 2017	Questions/Clarifications due from Respondents
December 20, 2017	Response to questions provided by City Staff
December 29, 2017	Receipt of proposals due by 3:00 p.m. (LOCAL TIME)
January 3, 2018	Short-list of qualified firms selected and notified
January 5, 2018	RFP emailed to qualified and selected firms

Qualified and selected firms will receive the RFP (Step 2) by January 5, 2018. The RFP will include its own detailed project schedule, outlining the remainder of the process.

2.3 EVALUATION CRITERIA

The City will review all qualifications proposals received as part of a documented evaluation process. For each decision point in the process, the City will evaluate Respondents according to specific criteria and will then elevate a short-list of Respondents to compete in Step 2 - RFP.

The proposal evaluation criteria should be viewed as standards that measure how well a Respondent's approach meets the desired requirements and needs of the City. The criteria that will be used to evaluate proposals may include, but are not limited to the following:

- Quality of proposal
- Conformance with RFQ guidelines and submittal requirements
- Network assessment and design experience and qualifications of proposed project staff
- Public sector experience
- References

The City reserves the right to determine the suitability of proposals on the basis of any or all of these criteria or other criteria not included in the above list.

2.4 REVISION TO THE RFQ

The City reserves the right to revise the RFQ prior to the date that proposals are due. The City reserves the right to extend the date by which the proposals are due. This RFQ does not commit the City to award a contract, to defray any costs incurred in the preparation of a proposal pursuant to this RFQ, or to procure or contract for work. All proposals submitted in response to this RFQ become the property of the City and public records, and as such, may be subject to public review.



The City reserves the right to cancel, in part or in its entirety, this RFQ, including, but not limited to: selection schedule, submittal date, and submittal requirements. If the City cancels or revises this RFQ, all Respondents will be notified in writing by the City.

The City reserves the right to request additional information and/or clarifications from any or all Respondents to this RFQ.

2.5 OVERVIEW OF THE EVALUATION PROCESS

Submitted proposals will be evaluated by the Evaluation Team. During the evaluation process, the City reserves the right, where it may serve the best interest of the City, to request additional information or clarification from firms submitting proposals.

The City will use a competitive process based upon elevating a certain number of Respondents to compete against each other at different levels of the process. The City recognizes that if a Respondent fails to meet expectations during any part of the process, the City reserves the right to proceed with the remaining Respondents or to elevate a Respondent that was not elevated before.

The City reserves the right to reject any or all proposals for any reason and then seek new proposals or take other action.

To protect any confidential information contained in their proposals, companies must invoke the exemptions to disclosure provided by law in response to the RFQ, and must identify the data and other material to be protected, and must state the reasons why such exclusion from public disclosure is necessary. Failure by the Respondent to comply with these requirements may result in disclosure of confidential and/or trade secret information.

2.6 PROPOSAL SUBMISSION INSTRUCTIONS

The qualifications proposal must be received by email **no later than 3:00 p.m. (LOCAL TIME) on December 29, 2017** addressed to the following:

Steve Weishaar
City of St. Charles
Information Systems Department
sweishaar@stcharlesil.gov

Proposals are to be submitted with the following information clearly marked on each proposal:

Name of responder
Network Infrastructure Assessment and Design
RFQ #17-12-01

Failure to comply with the requirements of this RFQ may result in disqualification.

Proposals received subsequent to the time and date specified above may not be considered.



2.7 RFQ AMENDMENTS

If it becomes evident that this RFQ must be amended, the City will issue a formal written amendment.

2.8 PROPOSAL FORMAT AND CONTENT

Proposals should be prepared as simply as possible and provide a straightforward, concise description of the proposed services to satisfy the requirements of the RFQ. Attention should be given to accuracy, completeness, and clarity of content. All parts, pages, figures, and tables should be numbered and clearly labeled. The proposal should be organized into the following major sections:

Introductory Material (Title Page, Letter of Transmittal, and Table of Contents)

- 1.0 Executive Summary – Provide a summary explaining your understanding of the City’s intent and objectives and how your proposed assessment and design strategy will later achieve those objectives. The summary should discuss what the Respondent’s general approach will be to conduct a network assessment as well as their approach to the design of the network.
- 2.0 Company Background (including most recent audited financial statements)
- 3.0 Client References – Respondent must provide a minimum of three (3) references, preferably of municipalities on projects of similar scope with emphasis on network infrastructure assessments, configuration and design.
- 4.0 Professional Qualifications – Respondent must provide a summary of the professional qualifications, experience and local availability of key personnel who may be dedicated to the services described.
- 5.0 Sample Documents – Include any relevant documents that may provide value to the selection process, perhaps including a conceptual network design map or documentation from any previous projects.
- 6.0 Required Attachments

2.9 CONFIDENTIALITY AGREEMENT

In order to assist a firm in its preparation of its response to the RFP (as provided to selected firms), the City will provide qualified Respondents with certain non-public and/or confidential information regarding its infrastructure and assets. In order to be entitled to receive a packet containing this confidential information, Respondents to this RFQ must sign the attached Confidentiality Agreement and submit it as part of this RFQ proposal. Failure to submit a signed copy of this agreement will result in the Respondent’s disqualification from the process.



3 Current City Environment

In an effort to assist with the preparation of the qualifications proposal, the City is making available the following information regarding its current environment. Further detail will be made available to the firms selected to participate in Step 2.

3.1 TECHNICAL ENVIRONMENT

The City of St. Charles Campus Area Network includes two main data centers communicating with dual 10 Gbps uplinks and nine main sites (comprising the “backbone”) connected at 1 Gbps on the City-owned fiber optic network. There are also 25 remote sites connected at either 1 Gbps on the City-owned fiber optic network or on an LTE mobile connection. The City is building a Police station at a new location that will be incorporated into the new network design.

There are approximately 270 users on the City’s Active Directory domain and 600 connected devices. Wireless 802.11n access points for both public and staff access exist in most City buildings. The City is connected to the Internet through two aggregated connections with a total of 150 Mbps, and from the field with a Verizon 4G Broadband connection.

The City utilizes Microsoft OS on servers and desktops. The server environment is virtualized. The current network infrastructure (wired, wireless, VoIP) is comprised mostly of Cisco equipment and software. The City wishes to be brand agnostic and will accept proposals from vendors supporting any enterprise level networking infrastructure.

3.2 APPLICATION ENVIRONMENT

Table 3.1 – Major Applications

System	Description
Infor Lawson S3	Financial/Procurement/HR/Payroll
Esri ArcGIS / Geocortex Essentials	Geographic Information Systems
IBM Series i	Utility Billing Processing (custom)
Harris CityView	Permitting & Community Development
LaserFiche Rio	Content/Document Management
New World	Law Enforcement Records Management
Firehouse	Fire and Emergency Medical Services Records Management
Timecard	Time and Attendance (custom)
CFA Software	Fleet Management



3.3 REGULATORY ENVIRONMENT

The City of St. Charles must comply with all local, state and federal regulations and statutes governing the maintenance, use or transmission of personally identifiable information or health information records. Applicable regulations include the Health Insurance Portability and Accountability Act (HIPAA) and the Illinois Identity Protection Act (5 ILCS 179/1), which governs the use, collection and protection of Social Security Numbers.

The City must comply with the Federal Bureau of Investigation (FBI) Criminal Justice Information Services (CJIS) Security Policy. This refers to any FBI Criminal Justice Information (CJI) accessed by City law enforcement, such as biometric, biographic, property or case history data.

The City must also comply with the Illinois Personal Information Protection Act (815 ILCS 530) that requires any agency that collects personal information concerning an Illinois resident to notify the resident if there has been a breach of personal information on its systems. Also, as a merchant that accepts payment cards, the City must comply with the Payment Card Industry - Data Security Standards (PCI-DSS).

3.4 CITY IS STAFF ORGANIZATION

The Information Systems Department consists of the following four functional areas:

- Technical Services - Responsible for maintaining the application infrastructure including network communications, computer hardware, software, wireless communications, Internet connectivity, servers, telephones, audio/visual systems, and electronic building security.
- Application Development and Support - Responsible for the implementation and support of the City's software applications. This includes selection, configuration and development of new applications or enhancements to existing applications, web design, content management support, and support of specialized systems throughout the City.
- Records Management - Manages records for the entire City with the exception of the Police department. Works with each department to determine appropriate storage and retention requirements for each type of record. Performs scanning and indexing functions for the document management system.
- Geographic Information Systems - Provides programming, GIS analysis, GPS locates, and mapping services to other City departments. Responsible for creation, maintenance, and distribution of the City's geographic data.

Following is a link to the Information Systems Department organizational chart:

<http://www.stcharlesil.gov/sites/default/files/business/2197-9538.pdf>



Attachment 1: Consulting Services Reference Form

Please provide at least three (3) references for network assessment and design services that most closely reflect consulting projects that are similar to the City's scope of work. Please use the following format in submitting references.

GENERAL BACKGROUND

Name of Client: _____

Address: _____

Project Manager/Contact : _____ Title: _____

Phone: _____ E-mail address: _____

Summary of Project: _____

Number of Employees: _____ Approximate size of operating budget: _____

PROJECT SCOPE

PROJECT INFORMATION

Total Project Costs \$ _____ Length of Project (months) _____

Approximate Number of Consultant Hours _____

Approximate Number of Client Hours _____



Attachment 2: Company Background

Company Background	
Company Name	
Company Location: <i>Location of corporate headquarters</i>	
<i>Location of nearest office/location to the City</i>	
Respondent Experience	
Years of Experience: <i># of years in business</i> <i># of clients</i> <i># of public sector clients</i>	
<i>Identify by name some of the clients similar to the City (e.g., similar in size, complexity, location, type of organization)</i>	
Market Focus: <i>Identify other industries serviced</i>	
Projects: <i>Discuss which systems you've recommend in the past, why, and the frequency of each.</i>	
Terminated Projects: <i>List any terminated projects. Please disclose the client name and explain the reason for the termination.</i>	
Organization Size	
Number of Employees:	
Total Revenue: <i>If Respondent is a subsidiary, identify revenues of proposing company/division</i> <i>Identify the percentage of revenue used for research & development by the proposing company/division</i>	
Corporate Notes	
Ownership: <i>Privately held? Publicly traded? Parent Company?</i>	
Partnerships: <i>Identify any formal or informal business partnerships your company has with networking and security hardware equipment vendors.</i>	



Attachment 3 – Confidentiality Agreement

This Agreement is made between _____ (“Company”¹), with offices located at _____, and the City of St. Charles (“City”), with offices located at 2 E. Main Street, St. Charles, Illinois 60174 (each a “Party” hereto).

RECITALS

WHEREAS, the City and Company may provide each other certain proprietary, confidential, non-public, or trade secret information.

WHEREAS, the Parties wish to set out the terms under which each Party is willing to disclose such information to the other Party and upon which the Parties are willing and obliged to keep such information confidential.

NOW THEREFORE, the Parties agree as set out below:

- 1.0 DEFINITIONS.** In addition to those words defined above, the following words shall have the meanings set forth below.
- 1.1 CONFIDENTIAL INFORMATION** means all documents or information disclosed or made available by the City and the Company in connection to:
- 1.1.1** opinions expressed or policies or actions that are formulated, including, but not limited to, preliminary drafts, notes, recommendations, memoranda and other records, as well as technical information related to the security systems of the City, including physical and logical access controls and computer networks, or the security of other records which are exempt from disclosure under the Illinois Freedom of Information Act, in addition to other state and Federal exemptions, as may be applicable;
 - 1.1.2** all Personal Identifying Information (PII). Personal identifying information is staff, contractor, or customer information that can be used to uniquely identify, contact, or locate a single person or can be used with other sources to uniquely identify a single individual;
 - 1.1.3** medical or health records, and personnel information;
 - 1.1.4** documents, including:
 - (a) any text, letter, memorandum, sound recording, videotape, film, photograph, chart, graph, map, survey, diagram, model, sketch, book of account and information recorded or stored by means of any device pertaining to the City and/or any of its information technology or other systems and marked “Confidential” or “Proprietary.”;

¹ Whenever the word “Company” is used herein, it shall be deemed to be defined to include all current and former employees, agents and representatives of the Company.



- (b) technical data, research, products, financial information, plans or strategies, forecasts or forecast assumptions, business practices, operations, procedures or services related to the City and/or any of its information technology or other systems and marked “Confidential” or “Proprietary.”;

1.2 SUBSIDIARY OF A PARTY means any corporation or individual that is controlled by the Party, and refers to a direct or indirect subsidiary of the Party.

2.0 AGREEMENT

2.1 Each party agrees:

(a) to use the same means it uses to protect its own confidential information to maintain the secrecy and confidentiality of the other Party’s Confidential Information,

(b) except as provided in Sections 2.1(d), 2.2 and 2.4, not to disclose any Confidential Information to a third party without the prior written consent of the Disclosing Party,

(c) not to use any Confidential Information for any purposes other than providing bids or quotes or fulfillment of a Contract,

(d) only to disclose the Confidential Information to its directors, officers, employees, agents and advisers (collectively called “Representatives”) who have a need to know the information for the creation of bids or quotes or for the fulfillment of a Contract (it being understood that the Receiving Party shall inform such Representatives of the confidential nature of that information and the obligation of confidentiality undertaken by the Receiving Party hereunder, and shall direct such Representatives to treat that information confidentially in accordance with the terms of this Agreement),

(e) to take reasonable steps to prevent its Representatives from acting in a manner inconsistent with the terms of this Agreement, and

(g) Maintain the confidentiality of computer system passwords. The following actions by either Party will be considered a violation and breach of this Agreement:

- Disclosing a password to another person.
- Using another person’s ID or password, with or without that person’s knowledge or consent.
- Using access to shared computer facilities for other than services hereunder.

Any ID that is assigned will be provided with a level of access that is adequate to perform services hereunder. Attempts by either Party to access information that are outside these bounds will be considered a violation and breach of this Agreement.

(h) to establish information security standards requiring that reasonable measures be implemented that are designed to:

- 1) Ensure the security and confidentiality of any of City’s confidential information in your possession or control;
- 2) Protect against any anticipated threat or hazards to the security or integrity of this information;



- 3) Encrypt any PII data stores that reside on portable media or devices, such as laptops, thumb drives, external hard drives or CDs;
- 4) Protect against unauthorized access to or use of this information that could result in substantial harm or inconvenience to any staff, contractor, or customer of the City; and
- 5) Ensure the proper disposal of this information.

2.2 This Agreement does not impose any obligations on the Company with respect to its own Confidential Information. In addition, the obligations of confidentiality set out above do not apply to information that:

- (a) at the date of disclosure said information (in the same form in which the disclosure is made) has been published or has otherwise entered the public domain without a breach of this Agreement, or thereafter becomes generally available to the public without breach of this Agreement. If any of the information described as Confidential in Paragraph 1.1 above is alleged to have become public, before disclosing such information to any other person the Party so claiming will notify the City and obtain written confirmation that it is likewise the City's understanding that such Confidential Information has entered the public domain;
- (b) is independently developed or obtained by the receiving Party without breach of this Agreement. Prior to use of such information, the Company shall notify the City in writing if it intends to use or in any way reference or discuss Confidential Information which it believes has been independently developed or obtained by either of them without breach of this Agreement.

2.3 It is not a breach of this Agreement to:

- (a) disclose Confidential Information required to be disclosed by applicable law, regulation or court order in which event the receiving Party shall (unless affirmatively prohibited by such applicable law, regulation or court order) promptly notify the City in writing of the requirements for such disclosure and cooperate through all reasonable and legal means, at the City's expense, in any attempts by the disclosing Party to prevent or otherwise restrict disclosure of the Confidential Information.
- (b) Disclose any ideas, concepts, know-how, or techniques developed during the course of the Agreement by Company personnel or jointly by Customer and City personnel.

2.4 The Parties agree that certain Confidential Information may be subject to attorney-client work product or other privileges and that no disclosure hereunder is intended to waive any privileges applicable to any statement, document, communication, or other information disclosed pursuant to this Agreement. The receiving Party shall treat such Confidential Information accordingly.

3.0 NO WARRANTY

3.1 The Parties make no representations or warranties about the adequacy, accuracy, or suitability of the Confidential Information for any purpose. The receiving Party is responsible for making its own evaluation of such Confidential Information.



- 3.2** Each Party acknowledges that notwithstanding the execution of this Agreement, the City maintains the sole and absolute discretion to determine what, if any, information it will release to the Company or which it will allow the Company to use.

4.0 REMEDIES

- 4.1** The Parties acknowledge that a breach of this Agreement may cause serious and irreparable harm that may be difficult to ascertain. In the event of breach of this Agreement by either Party, the Party shall be entitled to obtain immediate injunctive relief in addition to any other rights or remedies it may have without proof of any actual or special damages and without the requirement to post bond or other surety in connection with any such injunctive relief. The prevailing Party shall be entitled to all attorneys' fees and costs incurred in such action or actions

5.0 RETURN OF INFORMATION

At any time the City may request the return or the destruction, of all tangible Confidential Information previously delivered to the Company. Upon receipt of such request, all such Confidential Information, including without limitation any copies, summaries or compilations of such information, still in the Company's possession or under its control shall be promptly returned or destroyed, as requested.

6.0 MISCELLANEOUS

- 6.1** The nondisclosure provisions of this Agreement shall survive the termination of this Agreement, and the Company's duty to hold Confidential Information in confidence shall remain in effect until the City notifies it in writing that such information no longer qualifies as Confidential Information or sends the Company written notice releasing it from this Agreement, whichever occurs first.
- 6.2** This Agreement may be modified only in a document signed by the Parties.
- 6.3** No party shall assign, transfer, convey, or otherwise dispose of its rights, title, or interest in or to this Agreement or any part thereof without the previous written consent of the other Parties.
- 6.4** This Agreement is governed by the laws of the State of Illinois without giving effect to its conflict of laws provisions and is treated in all respects as an Illinois contract. Venue for any action arising out of the terms or conditions of this Agreement shall be proper only in the Circuit Court for the Sixteenth Judicial Circuit, Kane County, Illinois.
- 6.5** If any provision of this Agreement is held to be invalid, illegal, or unenforceable, all other provisions will, nevertheless, continue in full force and effect.
- 6.6** This Agreement inures to the benefit of the Parties and is binding upon their respective successors and assigns.
- 6.7** The Parties agree that this Agreement:
- (a) is the complete and comprehensive statement between the Parties about the protection of the secrecy or confidentiality of the Confidential Information; and



(b) supersedes all discussions and other communications, whether written or verbal, between the Parties related to the protection of the secrecy or confidentiality of the Confidential Information.

6.8 The provisions of this Agreement shall survive the completion of the Purpose as defined herein.

6.9 This effective date of this Agreement (“Effective Date”) shall be the last date on which either of the Parties hereto execute this Agreement.

IN WITNESS WHEREOF, the Parties have signed this Agreement on the dates indicated below and acknowledge that they have read and understand this Agreement and voluntarily accept the duties and obligations set forth herein.

CITY OF ST. CHARLES

COMPANY

By: _____
(Signature)

By: _____
(Signature)

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____