



# Naperville

August 22, 2016

Dear Prospective Bidder:

The City of Naperville Department of Public Utilities-Electric and the City of St. Charles Electric Department are accepting bids for wood distribution and transmission pole inspection and treatment. The project consists of work that shall include all labor, equipment and materials required to inspect and treat the wood poles.

Title: **Wood Distribution and Transmission Pole Inspection and Treatment**

Bid No: **16-282**

## **ELECTRONIC BIDDING**

Bids must be submitted electronically. All necessary documents are available through the City's web-site. Downloading documents and submitting bids requires registration with "Demandstar," the City's service provider since 2000. If you aren't already a member, you can get a FREE AGENCY SUBSCRIPTION to the City of Naperville account by going to [www.demandstar.com/register.rsp](http://www.demandstar.com/register.rsp). Bids received in **hard copy format** will be charged a **\$25 processing fee** to scan and download the documents, due upon receipt of bid. Any incomplete submittals may be rejected as non-responsive. Infrequent or first time users of electronic bidding are requested to load their bids 24 hrs prior to bid opening and the city will be available to help with any issues or questions up until **September 7, 2016 at 3:00 p.m.**

Bid Due Date: **September 8, 2016 at 3:00 p.m.**, local time, City of Naperville, Procurement Services Team Office, 400 South Eagle Street, Naperville, IL 60540.

Please note the following requirements:

- Affidavit of Compliance
- Bid Deposit/Bid Bond (10% of Total Bid)
- Bid Worksheet
- Certificate of Insurance (with signed endorsements- upon award)
- Performance and Labor and Material bond-(both Municipalities) upon award
- Signed Offer to Contract
- Prevailing Wage Applies

We sincerely hope that you take the time to submit a bid. If you choose not to bid please fill out the enclosed NO BID form and return it to us as soon as possible.

If you need additional information please contact us at 630.420.6062 or fax to 630.305.5356.

Sincerely,

*Karin Kietzman*

Karin Kietzman,  
Procurement Officer II, 630.420.6062  
[kietzmank@naperville.il.us](mailto:kietzmank@naperville.il.us)  
Procurement Services Team



**CITY OF NAPERVILLE/CITY OF ST. CHARLES**

**BID NUMBER: 16-282**

**Wood Distribution and Transmission Pole  
Inspection and Treatment**

**DUE DATE/TIME:  
September 08, 2016, at 3:00 p.m.**

**PLACE:  
City of Naperville, Procurement Services Team Office  
400 South Eagle Street, Naperville, Illinois 60540**

**KARIN KIETZMAN,**  
PROCUREMENT OFFICER II  
630.420.6062  
[kietzmank@naperville.il.us](mailto:kietzmank@naperville.il.us)

The City of Naperville Procurement Services and its service provider Demandstar by Onvia are the only authorized sources of bidding documents/proposal forms. Bidding documents/proposal forms obtained from any other source may be an incomplete set of documents. Bidders using bidding documents/proposal forms obtained from one of these sources are advised to contact the City of Naperville Procurement Services Team to provide a contact name, mailing address and phone number to obtain a complete set of bidding documents and to enable receipt of necessary addenda. Reproduction of these documents without the express permission of the City of Naperville is prohibited.

#### Payment by Electronic Funds Transfer

It is the intention of the City of Naperville to reduce the negative impact on the environment caused through business processes, improve the speed of payment to our business partners (Vendors), and reduce transaction costs. To achieve these goals the City will make all payments pursuant to any contract resulting from this solicitation by Electronic Funds Transfer. The ACH system is the primary electronic funds transfer (EFT) system used to make payments. The apparent low bidder, as part of the analysis of their responsiveness to the specifications, will be required to complete an authorization agreement for automatic deposit.

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**CITY OF NAPERVILLE  
GENERAL TERMS AND CONDITIONS  
AND INSTRUCTIONS TO BIDDERS**

THE GENERAL TERMS AND CONDITIONS WHICH FOLLOW APPLY TO ALL PURCHASES AND BECOME A DEFINITE PART OF EACH FORMAL INVITATION TO BID, PURCHASE ORDER, OR CONTRACT ISSUED BY THE CITY OF NAPERVILLE, UNLESS OTHERWISE SPECIFIED. BY SUBMITTING A BID, THE BIDDER AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS. BIDDERS OR THEIR AUTHORIZED REPRESENTATIVES ARE EXPECTED TO FULLY INFORM THEMSELVES OF THE CONDITIONS, REQUIREMENTS, AND SPECIFICATIONS BEFORE SUBMITTING BIDS, FAILURE TO DO SO WILL BE AT THE BIDDER'S OWN RISK AND HE CANNOT SECURE RELIEF ON THE PLEA OF ERROR.

**BIDDING PROCEDURES**

The first three items must be performed by the bidder in order for the proposal to qualify for consideration by the City. A place to check off each item as you complete it has been provided for your convenience.

\_\_\_\_\_ 1. **PROPOSAL FORMS:** Proposals shall be submitted on the forms provided or in an identical format typed by the bidder, properly signed in the appropriate places, and submitted in a sealed envelope.

\_\_\_\_\_ 2. **BID DEPOSIT:** When a bid deposit is required as indicated on the Invitation to Bid, each bid must be accompanied by either a bid bond signed by a surety company authorized to do business in Illinois, a cashier's check or a certified check. For construction projects the bid deposit shall be in an amount equal to at least 10% of the amount of the bid. Any bid deposit shall be in an amount equal as indicated in the Invitation to Bid. When bids are awarded, the Purchasing Manager will return all checks except those of the successful bidder(s). The check(s) of the successful bidder will be returned upon the submission within ten (10) days of a properly executed performance bond. If no performance bond is required, the certified check will be returned.

\_\_\_\_\_ 3. **SUBMISSION OF BIDS:** All bids submitted must be received in an envelope by the Purchasing Division before the time specified for opening the bid. The envelope must be clearly marked "SEALED BID" --WITH THE MATERIAL OR SERVICE DESCRIPTION, BID CALL NUMBER, DATE AND TIME OF OPENING, written on the front of the envelope.

The Purchasing Manager, or his designated agent, will decide when the specified time for the bid opening has arrived (as determined by the official clock on the wall in the Purchasing Division), and bids will be opened precisely at the assigned time. Formal sealed bids, amendments

thereto, or requests for withdrawal of bids after the time specified for the bid opening will not be considered.

4. **ADDENDUM:** Bidders shall acknowledge the receipt of any addendum interpreting the specifications on the proposal form.

5. **SAMPLES:** Samples or drawings requested shall be delivered free of charge with the bid. Rejected samples shall be -removed by the bidder at his own expense after the bid opening. Accepted samples will be retained during the life of the contract.

6. **NO BID RESPONSE:** In the event you cannot submit a bid, please return the Proposal with an explanation as to why you are unable to bid and mark it "NO BID."

7. **QUESTIONS:** All questions concerning the bid shall be submitted to the Purchasing Division. Questions requiring a clarification or interpretation of the specifications shall be submitted to the Purchasing Division in writing at least five working days prior to the bid opening so that the Purchasing Division can issue a written response to all bidders in the form of an addendum. Whenever the answer to a question is contained in the bid documents, the bidder shall be directed to the provision in the specifications which responds to the question. The City of Naperville, Illinois will not be responsible for any other explanation of the specifications made prior to the receipt of bids.

8. **ALTERNATE PROPOSALS:** Unless the proposal form states that an alternate proposal is permissible, each vendor may submit only **ONE** proposal. If an unsolicited alternate is included in the bid, only the first proposal seen by the City will be read and considered.

9. **PARTY INTERESTED IN MORE THAN ONE BID:** A party who has quoted prices for work,

materials, or supplies to a bidder is not thereby disqualified from quoting prices to other bidders or from submitting a bid directly for the work, materials, or supplies.

10. **BIDS BINDING FOR 90 DAYS:** Unless otherwise specified in the specifications, all formal bids submitted shall be binding for ninety (90) calendar days following date of opening.

11. **WITHDRAWAL OF BIDS:** A written request for the withdrawal of a bid will be granted if the request is received by the City prior to the specified time of opening.

12. **BIDDERS INVITED TO BID OPENING:** At the time assigned for the opening of formal bids, the bids will be opened and read aloud. Bidders are encouraged to attend all openings and to offer constructive suggestions for improvements to bid format or any way in which greater savings can be realized.

### **AWARDING THE BID**

13. **CRITERIA FOR AWARDING BID/RESERVATION OF RIGHTS:** The contract will be awarded to the lowest responsible bidder, or any other bidder determined by the City Council to be in the best interest of the City, who complies with all the provisions of the invitation to bid. The City reserves the right to reject any or all bids or to waive any non-conformity in bids received whenever such rejection or waiver is in the best interests of the City. The City also reserves the right to reject the bid of a bidder who has previously failed to satisfactorily perform a contract, has not completed contracts on time, or who investigation shows is not in a position to perform the contract.

In determining responsibility, the following qualifications will be considered by the City:

- (a) The ability, capacity, and skill of the bidder to perform the contract or provide the service required;
- (b) Whether the bidder can perform the contract or provide service promptly, or within the time specified, without delay or interference;
- (c) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
- (d) The quality of performance of previous contracts or services;
- (e) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
- (f) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;

- (g) The quality, availability, and adaptability of the supplies or contractual services to the particular use required;
- (h) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract;
- (i) Bidder's record of experience in construction improvements of the size and type required in the bid specifications;
- (j) Lowest bids received including discounts for cash payments.

14. **NOTICE OF AWARD:** The City will accept in writing one of the proposals, within ninety (90) days from the date of opening of bids, or the time specified within the specifications, unless the lowest responsible bidder extends the time of acceptance to the City. Notice of Award will be posted on Demandstar by Onvia, our e-bidding site, for all bidders within the time for acceptance specified in the Invitation to Bid.

15. **AWARD OF ALL OR PART:** Unless otherwise specified by the City, the City reserves the right to make an award on all items, or on any of the items according to the best interests of the City. Bidder may restrict his bid to consideration in the aggregate by so stating, but must name a unit price on each item bid upon. The City reserves the right to accept or reject any bid in which the bidder names a total price for all the articles without quoting a price on each and every item.

16. **REGISTRATION REQUIRED:** Companies awarded bids should be registered to do business in the State of Illinois. The Purchasing Division may verify status with the State by calling 217-782-7880 prior to awarding contract.

17. **VETERANS PREFERENCE ACT:** In the event of a tie, the City will give preference according to the Veterans Preference Act; Illinois Revised Statutes, Chapter 126-1/2, Section 23, Effective July 1, 1935 as amended September 6, 1990; In the employment and appointment to fill positions in the construction, addition to, or alteration of all public works undertaken or contracted for by the State, or by any political subdivision there, preference shall be given to persons who have been members of the armed forces of the United States or who, while citizens of the United States, were members of the armed forces of allies of the United States in time of hostilities with a foreign country, and have served under one or more of the following conditions:

- (1) The veteran served a total of at least six months,  
or
- (2) The veteran served for the duration of hostilities regardless of the length of engagement, or

- (3) The veteran served in the theater of operations but was discharged on the basis of hardship, or
- (4) The veteran was released from active duty because of a service connected disability and was honorably discharged. But such preference shall be given only to those persons who are found to possess the business capacity necessary for the proper discharge of the duties of such employment. No political subdivision or person contracting for such public works is required to give preference to veterans, not residents of such districts, over residents thereof, who are not veterans.

**BOND REQUIREMENTS**

**18. EXECUTION OF A PERFORMANCE BOND AND LABOR AND MATERIALS BOND:**

When noted in the specifications, the City reserves the right to require the successful bidder to supply a Performance Bond and a Labor and Materials Bond within ten (10) calendar days of acceptance of the bidder's proposal by the City. The bonds, unless otherwise specified by the Purchasing Manager, shall be 100% of the total contract price.

**19. FAILURE TO FURNISH BOND:** In the event that the bidder fails to furnish the above mentioned bonds within ten (10) calendar days after acceptance of bid by the City, then the bid deposit of the bidder shall be retained by the City as liquidated damages, it being now agreed that said sum is a fair estimate of the amount of damages that said City will sustain due to the bidder's failure to furnish said bonds.

**SPECIFICATIONS**

**20. FORMAL SPECIFICATIONS:** When a formal, numbered specification is referred to in this invitation, no deviation from that specification will be permitted.

**21. TRADE NAME USED BY CITY:** Any reference in the City's specifications to a manufacturer's catalog number is descriptive, not restrictive, indicating articles that are satisfactory. Bids on other makes and catalogs will be considered, provided the bidder clearly states on the face of his proposal exactly what he proposes to furnish; or forwards with his bid, a cut, illustration, or other descriptive matter which will clearly indicate the character of the article covered by his bid.

**22. TRADE NAME USED BY BIDDER:** Where the bidder identifies an item by manufacturer's name, trade name, catalog number, or reference, the bidder shall furnish the item so identified and shall not propose to furnish an

"equal" unless the proposed "equal" is definitely indicated within the bid.

**23. PROPOSED EQUIVALENTS:** The Purchasing Manager hereby reserves the right to approve as an equal, or to reject as not being equal, any article the bidder proposed to furnish which contains major or minor variations from specifications requirements but which may comply substantially therewith.

If no particular brand, model, or make is specified, and if no data are required to be submitted with the bid, the specifications may require the bidder to submit working drawings or detailed descriptive data sufficient for the City to determine if each requirement of the specifications is being complied with prior to manufacture or shipment.

**PRICE**

**24. NET PRICES:** Bid prices, unless otherwise specified in the specifications, must be net, including transportation and handling charges fully prepaid by the contractor to delivery point. All prices are subject to Net 30 on commodities, rentals and services unless otherwise specified. Term #24 does not include construction contracts.

Prices must be a firm monetary figure for the cost of the commodity, service, or project. In the event the City invites bids for the purchase of any item or real property, the City shall not accept a bid which is based upon any other bid, contract, or reference to any other document or numbers not included in the bidder's bid documents.

**25. TAX EXEMPTION:** Sales to the City of Naperville are exempt from state and local retailers' occupation tax, state and local service occupational tax, use tax, and service use tax pursuant to Rule No. 40 of the Illinois Retailers Occupation Tax Rules issued April 15, 1965. Our tax exemption number is E9997-4398-07.

**26. ERRORS IN BID PRICES:** When an error is made in extending total prices, the unit bid price will govern.

**QUANTITIES**

**27. SPECIFIC BID QUANTITIES:** Where quantities are specifically stated, acceptance will bind the City to order and pay for, at contract prices, all such supplies or services delivered that meet the specifications and conditions of the contract.

**28. REQUIREMENTS OR ESTIMATED BID QUANTITIES:** On "Requirements or Estimated Bid Quantities," acceptance will bind the City to pay for, at unit bid prices, only quantities ordered and delivered. Any

reference to forecasted or estimated quantities within the bidding documents is intended to inform the bidder of approximate annual requirements. The City may purchase as little as zero percent (0%) or exceed as much as one hundred percent (100%) of the forecasted or estimated quantities.

**DELIVERY PROVISIONS**

29. **PLACING OF ORDER:** Orders against contracts will be placed with the Contractor on a Purchase Order executed and released by the Purchasing Manager. Telephonic orders placed directly with the Contractor by the ordering department may be authorized by the Purchasing Manager only after execution of an Open End or Blanket Purchase Order.

30. **RESPONSIBILITY FOR MATERIALS SHIPPED:** The successful bidder shall be responsible for the materials or supplies covered by this contract until they are delivered at the designated point. Rejected materials or supplies must be removed by and at the expense of the contractor promptly after notification or rejection.

31. **DELIVERY FAILURES:** Failures of a Contractor to deliver within the time specified, or within a reasonable time as interpreted by the Purchasing Manager, or failure to make replacement of rejected articles when so requested, immediately or as directed by the Purchasing Manager, shall constitute authority for the Purchasing Manager to purchase in the open market articles of comparable grade to replace the articles rejected or not delivered. On all such purchases, either: (1) the Contractor shall reimburse the City, within a reasonable time specified by the Purchasing Manager, for any expense incurred in excess of contract prices; or (2) the City may deduct such amount from monies owed the defaulting Contractor. Such purchases shall be deducted from contract quantities. Should public necessity demand it, the City reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Manager.

32. **PACKAGING AND CONTAINERS:** Unless otherwise specified, goods shall be delivered in commercial packages in standard commercial containers, so constructed as to insure acceptance by common or other carrier for safe transportation, at the lowest rate, to the point of delivery. Containers become the property of the City unless otherwise specified by bidder in his bid.

33. **INSPECTION OF GOODS:** Inspections and acceptance of materials or supplies will be made after delivery. Final inspection shall be conclusive except as regards latent defects, fraud, or such gross mistakes as to amount to fraud. Final inspection and acceptance or

rejection of the materials or supplies will be made as promptly as practicable. All delivered materials shall be accepted subject to inspection and physical count.

34. **PACKING SLIPS OR DELIVERY TICKETS:** All shipments or deliveries shall be accompanied by packing slips or delivery tickets and shall contain the following information for each item delivered:

- Purchase Order Number
- Quantity Ordered
- Name of the Article and Stock Number
- Quantity Shipped
- Name of the Contractor
- Quantity Back Ordered

35. **Payment Terms:** The City of Naperville's payment terms are net 30. The payment date will be calculated based on the invoice receipt date or delivery date, whichever is later. All payments shall be made with electronic payment transfer.

Payment:  
All invoices shall be addressed to Accounts Payable, City of Naperville, P.O. Box 3020, Naperville, Illinois, 60566-7020, as indicated on the front of this purchase order and must include vendor's name and phone number, and clearly list quantities, item descriptions and units of measure.

**FINANCIAL RESPONSIBILITY PROVISIONS**

36. **GENERAL GUARANTY:** Contractor agrees to:  
(a) Save the City, its agents, and employees harmless from liability of any nature or kind for the use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used in the performance of the contract which the Contractor is not the patentee, assignee, licensee, or owner; and

(b) Protect the City against latent defects in materials or workmanship and to repair or replace any articles damaged or marred in transit or during delivery; and

(c) Pay for all permits, licenses, and fees and give all notices and to comply with all laws, ordinances, and rules of the City and the State of Illinois.

37. **WARRANTIES:** Unless otherwise specified, the Contractor shall unconditionally guarantee the materials and workmanship on all equipment furnished by him FOR A PERIOD OF ONE YEAR from date of delivery and installation if required unless otherwise specified in the specifications. If within the guarantee period, any defects or signs of deterioration are noted which, in the opinion of the City, are due to faulty design and installation, workmanship, or materials, the City shall notify the Contractor. At the Contractor's expense, the Contractor shall repair or adjust the equipment or parts to correct the condition, or replace

the part or entire unit to the complete satisfaction of the City.

**38. INSURANCE:** At the Contractor's expense, the Contractor shall procure and maintain in effect throughout the duration of this contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The Contractor must furnish Certificates of Insurance to the City before staff recommends award of the contract to City Council. If requested, the awardee of this bid will give the City a copy of the insurance policies. The policies must be delivered to the City within two weeks of the request. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of not less than A: VII according to the A.M. Best Company. Should any of the insurance policies be canceled before the expiration date, the issuing company will mail 30 days written notice to the City. The Contractor shall require and verify that all subcontractors maintain insurance meeting all of the requirements stated herein.

Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of the City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees and volunteers; or the Contractor shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration and defense expenses.

The limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law. If the Contractor maintains higher limits than the minimums shown below, the City shall be entitled to coverage for higher limits maintained by the contractor.

**(A) Commercial General Liability:**

Coverage shall be at least as broad as Insurance Services Office Commercial General Liability coverage (Occurrence Form CG 00 01) and include Premise/Operations, Products/Completed Operations, Independent Contractors, Contractual and Personal Injury/Advertising Injury.

Limits:	
General Aggregate	\$2,000,000.00
Products/Completed Operations	\$2,000,000.00
Each Occurrence	\$2,000,000.00
Personal Injury	\$2,000,000.00

**(B) Automobile Liability:**

Coverage shall be at least as broad as Insurance Services Office Form CA 00 01 to include all Owned, Hired, Non-owned vehicles.

Limits:	
Combined Single Limit Per Accident	\$2,000,000

**(C) Workers' Compensation:**

Coverage shall be in accordance with the provisions of the laws of the State of Illinois.

**(D) Employers' Liability**

Limits:	
Each Accident	\$2,000,000
Each Employee Bodily Injury by Disease	\$2,000,000
Policy Limit Bodily Injury by Disease	\$2,000,000

**(E) Other Insurance Provisions**

The Commercial General Liability and Automobile Liability policies are to contain, or be endorsed to contain, the following provisions:

1. The City, its officers, officials, employees and volunteers are to be covered as insured's with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Contractor; and with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts or equipment furnished in connection with such work or operations. General Liability coverage shall be provided in the form of an Additional Insured endorsement to the Contractor's insurance policy, or as a separate owner's policy.

2. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Contractor, its employees, agents and subcontractors.

The Contractor understands that the acceptance of Certificates of Insurance, policies and any other documents by the City in no way releases the contractor from the requirements set forth herein.

39. **DAMAGES/INDEMNIFICATION:** The Contractor shall defend, indemnify, and hold harmless the City and its officers, agents and employees, from any and all liability, losses or damages as a result of claims, demands, suits, actions, or proceedings of any kind of nature,, including but not limited to costs and fees, including reasonable attorney’s fees, resulting from any negligent or willful act or omission on the part of the Contractor or Contractor’s subcontractors, subconsultants, or sub-vendors, or their respective employees, agents and representatives, during the performance of this Agreement, including without limitation, failure to comply with all applicable federal, state, and local laws, rules, ordinances, regulations, orders, federal circulars and all license and permit requirements. Such defense, indemnification, and hold harmless provisions shall not be limited by reason of any insurance coverage provided for herein. Nothing contained herein shall be construed as prohibiting the City, or its officers, agents, or employees, from defending through the selection and use of their own agents, attorneys, and experts, any claims, actions or suits brought against them in which case the Contractor shall be liable for the reasonable cost, fees, and expenses incurred in the defense of any such claims, actions, or suits. Nothing herein shall be construed as a limitation or waiver of defenses available to the City and employees and agents, including but not limited to the Illinois Local Government and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-102 *et seq.* The provisions of this paragraph shall survive completion, expiration or termination of this Agreement..

40. **CERCLA INDEMNIFICATION:** The Contractor shall, to the maximum extent permitted by law, indemnify, defend, and hold harmless the City, its officers, employees, agents, and attorneys from and against any and all liability, including without limitation, costs of response, removal, remediation, investigation, property damage, personal injury, damage to natural resources, health assessments, health settlements, attorneys' fees, and other related transaction costs arising under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980, 42 U.S.C.A. Sec. 9601, *et seq.*, as amended, and all other applicable statutes, regulations, ordinances, and under common law for any release or threatened release of the waste material collected by the Contractor, both before and after its disposal.

**ASSIGNMENT/TERMINATION/DEFAULT**

41. **ASSIGNMENT:** Assignment of this contract or any part thereof, or any funds to be received there under by the Contractor shall be subject to the approval of the City of Naperville.

42. **TERMINATION OF CONTRACTS:** Contracts will remain in force for full periods and until all articles ordered before date of termination shall have been satisfactorily delivered and accepted and thereafter until all requirements and conditions shall have been met, unless:

- (a) Terminated prior to expiration date by satisfactory deliveries of entire contract requirements.
- (b) Extended upon written authorization of the Purchasing Manager and accepted by Contractor, to permit ordering of unordered balances or additional quantities at contract prices and in accordance with contract terms.

43. **DEFAULT:** The contract may be canceled or annulled by the City Council in whole or in part by written notice of default to the Contractor upon non-performance or violation of contract terms. Upon receipt of such notice, the Contractor shall have fourteen (14) days with in which to cure any default or violation. If the default or violation is not cured with in the specified time an award may be made to the next lowest Bidder, or articles specified may be purchased on the open market. In either event, the defaulting Contractor (or his surety) shall be liable to the City for costs incurred by the City in excess of the defaulted contract prices. However, the Contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause.

44. **MATERIAL SAFETY DATA SHEETS:** It is a federal law that chemical manufacturers and importers must develop an MSDS for each hazardous chemical they produce or import, and must provide the MSDS automatically at the time of the initial shipment of a hazardous chemical to a downstream distributor or user, or anytime the chemical makeup of the product is changed. Distributors must also ensure that downstream employers are similarly provided an MSDS.

Vendors who are awarded this contract, and if the above paragraph applies to this bid, must submit Material Data Sheets which include information regarding the specific chemical identity of the hazardous chemical(s) involved and the common names. In addition, information must be provided on the physical and chemical characteristics of the hazardous chemical; known acute and chronic health effects and related health information; exposure limits; whether the chemical is considered to be a carcinogen by NTP, IARC, or OSHA; precautionary measures; emergency and first-aid procedures; and the identification of the organization responsible for preparing the sheet.

45. **COMPLIANCE WITH THE LAW**  
The Contractor and Contractor’s employees, agents, subconsultants and subcontractors shall comply with all applicable federal, state and local laws, rules, ordinances, regulations, orders, federal circulars and license and permit

requirement in the performance of any Contract pursuant to this bid, including, without limitation and to the extent applicable, the Illinois Prevailing Wage Act, the federal Davis-Bacon Act, and the Employment of Illinois Workers on Public Works Act. The Contractor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. For additional information regarding the Illinois Prevailing Wage Act, see paragraph 45 below.

46. **LAWS GOVERNING:**

This contract shall be governed by and construed according to the laws of the State of Illinois except that sections 2 through 8 of the Local Government Prompt Payment Act (50 ILCS 505/2-8) shall not be applicable.. Venue for any action related to this agreement shall be in the Circuit Court for the 18<sup>th</sup> Judicial Circuit, DuPage County, Illinois.

47. **PREVAILING WAGES:** If this contract calls for the construction of a “public work”, within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01et seq. (“the Act”), the Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the “prevailing rate of wages” (hourly cash wages plus fringe benefits) in the county where the work is performed. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor’s website at:

[http://www.illinois.gov/idol/Laws-](http://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx)

[Rules/CONMED/Pages/prevailing-wage-rates.aspx](http://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/prevailing-wage-rates.aspx) All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage, notice and record keeping duties.

Contractor shall submit to the City on a monthly basis all certified payroll records for prevailing wage work performed by contractor employees and subcontractors. The certified payroll records must include the following for each employee employed on the project: Name, Address, Telephone Number, Social Security Number, Job Classification, hourly wages paid in each pay period, number of hours worked each day and starting and ending time of work each day. The contractor shall submit these records with a signed statement that the records are true and accurate, that the wages paid to each worker are not less than the prevailing rate and that the contractor is aware that filing records known to be false is a Class B misdemeanor offense.

48. **NON-RESIDENT EXECUTIVE AND TECHNICAL EXPERTS:** Every contractor on a public works project or improvement or hazardous waste clean-up and on-site disposal project in this State may place on such work no more than 3, or 6 in the case of a hazardous waste clean-up and on-site disposal project, of his regularly

employed non-resident executive and technical experts, even though they do not qualify as Illinois laborers as defined in Section 1 of Article 2 of this Act.

49. **FORCE MAJEURE:** Whenever a period of time is provided for in this Agreement for either the CITY or Contractor to do or perform any act or obligation, neither party shall be liable for any delays or inability to perform due to causes beyond the control of said party such as war, riot, strike or lockout by or against either party’s own employees or suppliers, unavoidable casualty or damage to personnel, materials or equipment, fire, flood, storm, earthquake, tornado or any act of God; provided, however, that said time period shall be extended for only the actual amount of time said party is so delayed. Except as to a strike or lockout by or against either party’s own employees or suppliers, an act or omission shall not be deemed to be “beyond Contractor’s control” if committed, omitted or caused by Contractor, Contractor’s employees, officers or agents or a subsidiary, affiliate or parent of Contractor or by any corporation or other business entity that holds a controlling interest in Contractor, whether held directly or indirectly.

50. **ORDER OF PRECEDENCE OF CONTRACT DOCUMENTS:**

The order of precedence of the component contract parts shall be as follows:

1. Bidders Instructions and General Conditions.
2. Addenda if any.
3. Special Conditions.
4. Plans or City Drawings.
5. Detailed Specifications.
6. Standard Specifications of the City, State or Federal Government, if any.
7. Advertisement for proposals (copy of advertisement to be attached to back cover).
8. Performance Bond, if required.

The foregoing order of precedence shall govern the interpretation of the contract in all cases of conflict or inconsistency therein, except as may be otherwise expressly provided by the City.

In addition, in the case of a conflict between any term or provision contained in the contract documents which cannot be resolved by the order of precedence set forth above, the term or condition that is more stringent and/or specific shall govern and apply.

**RIGHT TO AUDIT CLAUSE**

51. **RETENTION AND EXAMINATION OF INFORMATION, BOOKS AND RECORDS:** The Contractor shall cooperate with the City and provide the

City, when requested, with access to data, information and documentation pertaining to the work. City requests for information may be based on requests from federal or state regulatory agencies, other governmental agencies, courts of law, consultants hired by the City or other parties, which in the City's opinion, require the information.

Data, information and documentation will include, but not be limited to, original estimate files, change order estimate files and detailed worksheets; subcontract and supplier proposals for both successful and unsuccessful bidders; all project related correspondence; subcontractor and supplier change order files (including detailed documentation covering negotiated settlements); back-charge logs and supporting documentation; any records detailing cash, trade, or volume discounts earned; insurance proceeds, rebates, or dividends received; and any other supporting evidence necessary to substantiate charges related to the contract (both direct and indirect costs, including overhead allocations as they may apply to costs associated with the contract).

The Contractor will provide the City with copies of all requested records in a computer-readable format (if available) as well as hard copy.

The Contractor shall retain and preserve all information relating to the work for a period of at least four (4) years from the date of the completion of the work.

The City will have the right to audit any records necessary to permit evaluation and verification of contractor compliance with contract requirements throughout the term of the contract and for a period of four years after final payment, or longer if required by law.

The City will have the right to interview any of the contractor's current and former employees, as related to this contract, during the audit.

The Contractor will provide the City with adequate and appropriate work space, with access to photocopy machines, during the audit.

The Contractor will include in its subcontracts a provision granting the City the right of audit provisions against subcontractors as contained in this article

52. **NON-APPROPRIATIONS CLAUSE:** This contract is contingent on the receipt of funding in future years. The terms of this contract and any Purchase Order issued for multiple years under the Contract are contingent upon sufficient appropriations being approved by the City Council. Notwithstanding any language to the contrary in the solicitation, purchase order, or any other Contract

document, the City may terminate its obligations if sufficient appropriations are not approved by the City Council. The City's decision as to whether sufficient appropriations are available is final and binding on all parties.

**BID 16-282**  
**WOOD DISTRIBUTION AND TRANSMISSION POLE**  
**INSPECTION AND TREATMENT**

**FOR THE MUNICIPALITIES OF:**

**CITY OF NAPERVILLE, DEPARTMENT OF PUBLIC UTILITIES-ELECTRIC**  
**AND THE CITY OF ST. CHARLES ELECTRIC DEPARTMENT**

**INSTRUCTIONS TO BIDDERS:**

The City of Naperville Department of Public Utilities-Electric and the City of St. Charles Electric Department are accepting bids for wood distribution and transmission pole inspection and treatment. The project consists of work that shall include all labor, equipment and materials required to inspect and treat the wood poles.

**DISCLAIMER**

*Document Distribution*

*The City of Naperville Procurement Services and its service provider DemandStar by Onvia ([www.demandstar.com](http://www.demandstar.com)) are the only authorized sources of bidding documents/proposal forms. Bidding documents/proposal forms obtained from any other source may be an incomplete set of documents. Bidders using bidding documents/proposal forms obtained from one of these sources are advised to contact the City of Naperville Procurement Services Team to provide a contact name, mailing address and phone number to obtain a complete set of bidding documents and to enable receipt of necessary addenda. Reproduction of these documents without the express permission of the City of Naperville is prohibited.*

**ELECTRONIC BIDDING:**

This is an “electronic bid,” meaning that bids must be submitted via DemandStar in electronic format. All necessary documents are available through the City’s web-site. Downloading documents and submitting bids requires registration with “Demandstar,” the City’s service provider since 2000. If you aren’t already a member, you can get a FREE SUBSCRIPTION to the City of Naperville account by going to [www.demandstar.com/register.rsp](http://www.demandstar.com/register.rsp). Bids received in **hard copy format** will be charged a **\$25 processing fee** to scan and download the documents, due upon receipt of bid. Any incomplete submittals may be rejected as non-responsive.

Step-by step instructions for electronic bidding are available on the City of Naperville’s website at: <http://www.naperville.il.us/government/city-finances/purchasing-and-bids/>

**BID SUBMISSION REQUIREMENTS**

**The deadline for submitting a bid is Thursday, September 8, 2016 at 3:00 p.m.**

Submit bids electronically by the due date and time listed above. Be sure you have received an email confirmation of submittal from Demandstar.

### **BID SECURITY**

Each bidder shall submit a Bid Bond, Certified or Cashier's Check in the amount of Ten Percent (10%) to the City of Naperville to serve as a guarantee that the bidders shall enter into a contract with the Municipalities to perform the work identified herein, at the prices bid.

**Any bid not complying with the Security requirement will be rejected as non-responsive.**

An **Original Bid Security** must be submitted to the Procurement Services Team Office, City of Naperville, 400 S. Eagle St., Naperville, IL 60540 **by bid opening date and time.**

### **QUESTIONS/EXCEPTIONS**

All questions/exceptions concerning this bid shall be submitted in writing at least **five business** days prior to the online bid opening (**Thursday, September 1, 2016**) to Karin Kietzman at [kietzmank@naperville.il.us](mailto:kietzmank@naperville.il.us) . A written response in the form of an addendum will be issued, if necessary.

### **AWARD OF BID**

Award shall be made to the lowest responsive and responsible bidder who meets the specifications.

**Award shall be made by each Municipality for its portion of the base bid.** The Municipalities reserve the right to award in part or in whole or not award any portion of the bid, whatever is deemed to be in the best interest of the Municipality. Each Municipality further reserves the right to reject any or all bids. The bidder agrees that the City of Naperville shall not be responsible in any way for purchase orders or payments made by other Municipalities.

### **PERFORMANCE AND PAYMENT BONDS**

A performance bond satisfactory to each Municipality, executed by a surety company authorized to do business in the State of Illinois, in an amount equal to 100 percent (100%) of the total award amount issued by each Municipality as security for the faithful performance of the Municipality's contract; and

A payment bond satisfactory to each Municipality, executed by a surety company authorized to do business in the State of Illinois, for the protection of all persons supplying labor and materials to the Contractor or Subcontractors for the performance of work provided for in the contract, in an amount equal to 100 percent (100%) of the total award amount issued by each Municipality.

Documents required by this section must be received and approved by the Municipality before a written contract will be issued.

### **PREVAILING WAGE CONTRACT**

This contract calls for the construction of a "public work", within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/.01*et seq.* ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the "prevailing rate of wages" (hourly cash wages plus fringe benefits) in the county where the work is performed. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website at:

<http://www.illinois.gov/idol/Laws-Rules/CONMED/Pages/Rates.aspx>

All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, *including but not limited to*, all wage, notice and record keeping duties.

**BID REJECTION/ACCEPTANCE:** OWNER reserves the right to reject any and all Bids, waive informalities in bidding or to accept the Bid or Bids, which best serve the interests of OWNER.

**BID WITHDRAWAL:** No Bid shall be withdrawn for a period of 90 days after the opening of Bids without consent of OWNER.

# Du Page County Prevailing Wage for July 2015

(See explanation of column headings at bottom of wages)

Trade Name Trng	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====
ASBESTOS ABT-GEN 0.500		ALL		39.400	39.950	1.5	1.5	2.0	13.98	10.72	0.000
ASBESTOS ABT-MEC 0.720		BLD		36.340	38.840	1.5	1.5	2.0	11.47	10.96	0.000
BOILERMAKER 0.400		BLD		47.070	51.300	2.0	2.0	2.0	6.970	18.13	0.000
BRICK MASON 1.030		BLD		43.780	48.160	1.5	1.5	2.0	10.05	14.43	0.000
CARPENTER 0.630		ALL		44.350	46.350	1.5	1.5	2.0	13.29	16.39	0.000
CEMENT MASON 0.480		ALL		43.750	45.750	2.0	1.5	2.0	13.05	14.45	0.000
CERAMIC TILE FNSHER 0.770		BLD		36.810	0.000	1.5	1.5	2.0	10.55	9.230	0.000
COMMUNICATION TECH 0.610		BLD		32.650	34.750	1.5	1.5	2.0	9.550	15.16	1.250
ELECTRIC PWR EQMT OP 0.380		ALL		37.890	51.480	1.5	1.5	2.0	5.000	11.75	0.000
ELECTRIC PWR EQMT OP 0.390		HWY		39.220	53.290	1.5	1.5	2.0	5.000	12.17	0.000
ELECTRIC PWR GRNDMAN 0.290		ALL		29.300	51.480	1.5	1.5	2.0	5.000	9.090	0.000
ELECTRIC PWR GRNDMAN 0.300		HWY		30.330	53.290	1.5	1.5	2.0	5.000	9.400	0.000
ELECTRIC PWR LINEMAN 0.450		ALL		45.360	51.480	1.5	1.5	2.0	5.000	14.06	0.000
ELECTRIC PWR LINEMAN 0.470		HWY		46.950	53.290	1.5	1.5	2.0	5.000	14.56	0.000
ELECTRIC PWR TRK DRV 0.300		ALL		30.340	51.480	1.5	1.5	2.0	5.000	9.400	0.000
ELECTRIC PWR TRK DRV 0.310		HWY		31.400	53.290	1.5	1.5	2.0	5.000	9.730	0.000
ELECTRICIAN 0.680		BLD		38.160	41.980	1.5	1.5	2.0	9.550	18.29	4.680
ELEVATOR CONSTRUCTOR 0.600		BLD		50.800	57.150	2.0	2.0	2.0	13.57	14.21	4.060
FENCE ERECTOR 0.300	NE	ALL		37.340	39.340	1.5	1.5	2.0	13.05	12.06	0.000
FENCE ERECTOR 0.700	W	ALL		45.060	48.660	2.0	2.0	2.0	10.52	20.76	0.000
GLAZIER 0.940		BLD		40.500	42.000	1.5	2.0	2.0	13.14	16.99	0.000
HT/FROST INSULATOR 0.720		BLD		48.450	50.950	1.5	1.5	2.0	11.47	12.16	0.000
IRON WORKER 0.350	E	ALL		44.200	46.200	2.0	2.0	2.0	13.65	21.14	0.000
IRON WORKER 0.700	W	ALL		45.060	48.660	2.0	2.0	2.0	10.52	20.76	0.000
LABORER 0.500		ALL		39.200	39.950	1.5	1.5	2.0	13.98	10.72	0.000
LATHER 0.630		ALL		44.350	46.350	1.5	1.5	2.0	13.29	16.39	0.000
MACHINIST 0.000		BLD		45.350	47.850	1.5	1.5	2.0	7.260	8.950	1.850
MARBLE FINISHERS 0.600		ALL		31.400	32.970	1.5	1.5	2.0	9.850	13.10	0.000
MARBLE MASON 0.780		BLD		43.030	47.330	1.5	1.5	2.0	10.05	14.10	0.000
MATERIAL TESTER I 0.500		ALL		29.200	0.000	1.5	1.5	2.0	13.98	10.72	0.000
MATERIALS TESTER II 0.500		ALL		34.200	0.000	1.5	1.5	2.0	13.98	10.72	0.000
MILLWRIGHT 0.630		ALL		44.350	46.350	1.5	1.5	2.0	13.29	16.39	0.000
OPERATING ENGINEER 1.250		BLD	1	48.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250		BLD	2	46.800	52.100	2.0	2.0	2.0	17.55	12.65	1.900

Du Page County Prevailing Wage for July 2015

OPERATING ENGINEER 1.250	BLD	3	44.250	52.100	2.0	2.0	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	BLD	4	42.500	52.100	2.0	2.0	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	BLD	5	51.850	52.100	2.0	2.0	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	BLD	6	49.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	BLD	7	51.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	FLT		36.000	36.000	1.5	1.5	2.0	17.10	11.80	1.900
OPERATING ENGINEER 1.250	HWY	1	46.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	HWY	2	45.750	50.300	1.5	1.5	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	HWY	3	43.700	50.300	1.5	1.5	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	HWY	4	42.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	HWY	5	41.100	50.300	1.5	1.5	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	HWY	6	49.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	HWY	7	47.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900
ORNAMNTL IRON WORKER E 0.650	ALL		45.000	47.500	2.0	2.0	2.0	13.55	17.94	0.000
ORNAMNTL IRON WORKER W 0.700	ALL		45.060	48.660	2.0	2.0	2.0	10.52	20.76	0.000
PAINTER 1.350	ALL		41.730	43.730	1.5	1.5	1.5	10.30	8.200	0.000
PAINTER SIGNS 0.000	BLD		33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000
PILEDRIIVER 0.630	ALL		44.350	46.350	1.5	1.5	2.0	13.29	16.39	0.000
PIPEFITTER 1.780	BLD		46.000	49.000	1.5	1.5	2.0	9.000	15.85	0.000
PLASTERER 0.980	BLD		41.250	43.760	1.5	1.5	2.0	9.700	13.08	0.000
PLUMBER 0.880	BLD		46.650	48.650	1.5	1.5	2.0	13.18	11.46	0.000
ROOFER 0.530	BLD		41.000	44.000	1.5	1.5	2.0	8.280	10.54	0.000
SHEETMETAL WORKER 0.820	BLD		44.720	46.720	1.5	1.5	2.0	10.65	13.31	0.000
SPRINKLER FITTER 0.550	BLD		49.200	51.200	1.5	1.5	2.0	11.75	9.650	0.000
STEEL ERECTOR 0.350	E ALL		42.070	44.070	2.0	2.0	2.0	13.45	19.59	0.000
STEEL ERECTOR 0.700	W ALL		45.060	48.660	2.0	2.0	2.0	10.52	20.76	0.000
STONE MASON 1.030	BLD		43.780	48.160	1.5	1.5	2.0	10.05	14.43	0.000
<del>SURVEY WORKER</del> 9.930 0.000 0.500	NOT IN EFFECT		ALL	37.000	37.750	1.5	1.5	2.0	12.97	
TERRAZZO FINISHER 0.720	BLD		38.040	0.000	1.5	1.5	2.0	10.55	11.22	0.000
TERRAZZO MASON 0.940	BLD		41.880	44.880	1.5	1.5	2.0	10.55	12.51	0.000
TILE MASON 0.920	BLD		42.840	46.840	1.5	1.5	2.0	10.55	10.42	0.000
TRAFFIC SAFETY WRKR 0.500	HWY		32.750	34.350	1.5	1.5	2.0	6.550	6.450	0.000
TRUCK DRIVER 0.150	ALL	1	35.920	36.120	1.5	1.5	2.0	8.280	8.760	0.000
TRUCK DRIVER 0.150	ALL	2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000
TRUCK DRIVER 0.150	ALL	3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000
TRUCK DRIVER 0.150	ALL	4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000
TUCKPINTER 0.670	BLD		42.620	43.620	1.5	1.5	2.0	10.05	13.34	0.000

Legend: RG (Region)  
TYP (Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers)  
C (Class)  
Base (Base Wage Rate)  
FRMAN (Foreman Rate)  
M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)  
OSA (Overtime (OT) is required for every hour worked on Saturday)

OSH (Overtime is required for every hour worked on Sunday and Holidays)  
H/W (Health & Welfare Insurance)  
Pensn (Pension)  
Vac (Vacation)  
Trng (Training)

## Explanations

### DUPAGE COUNTY

#### IRON WORKERS AND FENCE ERECTOR (WEST) - West of Route 53.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

### CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

### COMMUNICATIONS TECHNICIAN

Low voltage installation, maintenance and removal of telecommunication facilities (voice, sound, data and video) including telephone and data inside wire, interconnect, terminal equipment, central offices, PABX, fiber optic cable and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area networks), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

## MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

## OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

#### OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

#### OPERATING ENGINEER - FLOATING

Diver. Diver Wet Tender, Diver Tender, ROV Pilot, ROV Tender

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turntrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turntrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

# Will County Prevailing Wage for July 2015

(See explanation of column headings at bottom of wages)

Trade Name Trng	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====
ASBESTOS ABT-GEN 0.500		ALL		39.400	39.950	1.5	1.5	2.0	13.98	10.72	0.000
ASBESTOS ABT-MEC 0.720		BLD		36.340	38.840	1.5	1.5	2.0	11.47	10.96	0.000
BOILERMAKER 0.400		BLD		47.070	51.300	2.0	2.0	2.0	6.970	18.13	0.000
BRICK MASON 1.030		BLD		43.780	48.160	1.5	1.5	2.0	10.05	14.43	0.000
CARPENTER 0.630		ALL		44.350	48.790	2.0	2.0	2.0	11.99	18.47	0.000
CEMENT MASON 0.500		ALL		41.000	43.000	2.0	1.5	2.0	10.00	20.39	0.000
CERAMIC TILE FNSHER 0.770		BLD		36.810	0.000	1.5	1.5	2.0	10.55	9.230	0.000
COMMUNICATION TECH 0.720		BLD		32.250	33.750	1.5	1.5	2.0	13.42	11.32	0.000
ELECTRIC PWR EQMT OP 0.460		ALL		46.100	51.100	1.5	1.5	2.0	10.76	14.87	0.000
ELECTRIC PWR GRNDMAN 0.370		ALL		37.050	52.500	1.5	2.0	2.0	8.630	12.28	0.000
ELECTRIC PWR LINEMAN 0.460		ALL		47.500	52.500	1.5	2.0	1.5	10.76	14.87	0.000
ELECTRICIAN 1.200		BLD		40.000	43.600	1.5	1.5	2.0	14.77	16.39	0.000
ELEVATOR CONSTRUCTOR 0.600		BLD		50.800	57.150	2.0	2.0	2.0	13.57	14.21	4.060
GLAZIER 0.940		BLD		40.500	42.000	1.5	2.0	2.0	13.14	16.99	0.000
HT/FROST INSULATOR 0.720		BLD		48.450	50.950	1.5	1.5	2.0	11.47	12.16	0.000
IRON WORKER 0.850		ALL		41.500	43.580	2.0	2.0	2.0	10.04	22.81	0.000
LABORER 0.500		ALL		39.200	39.950	1.5	1.5	2.0	13.98	10.72	0.000
LATHER 0.630		ALL		43.350	47.690	2.0	2.0	2.0	11.85	17.47	0.000
MACHINIST 0.000		BLD		45.350	47.850	1.5	1.5	2.0	7.260	8.950	1.850
MARBLE FINISHERS 0.620		ALL		32.400	34.320	1.5	1.5	2.0	10.05	13.75	0.000
MARBLE MASON 0.780		BLD		43.030	47.330	1.5	1.5	2.0	10.05	14.10	0.000
MATERIAL TESTER I 0.500		ALL		29.200	0.000	1.5	1.5	2.0	13.98	10.72	0.000
MATERIALS TESTER II 0.500		ALL		34.200	0.000	1.5	1.5	2.0	13.98	10.72	0.000
MILLWRIGHT 0.630		ALL		44.350	48.790	2.0	2.0	2.0	11.99	18.47	0.000
OPERATING ENGINEER 1.250		BLD	1	48.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250		BLD	2	46.800	52.100	2.0	2.0	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250		BLD	3	44.250	52.100	2.0	2.0	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250		BLD	4	42.500	52.100	2.0	2.0	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250		BLD	5	51.850	52.100	2.0	2.0	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250		BLD	6	49.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250		BLD	7	51.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250		FLT	1	53.600	53.600	1.5	1.5	2.0	17.10	11.80	1.900
OPERATING ENGINEER 1.250		FLT	2	52.100	53.600	1.5	1.5	2.0	17.10	11.80	1.900
OPERATING ENGINEER 1.250		FLT	3	46.400	53.600	1.5	1.5	2.0	17.10	11.80	1.900

Will County Prevailing Wage for July 2015

OPERATING ENGINEER 1.250	FLT 4	38.550	53.600	1.5	1.5	2.0	17.10	11.80	1.900
OPERATING ENGINEER 1.250	FLT 5	55.100	53.600	1.5	1.5	2.0	17.10	11.80	1.900
OPERATING ENGINEER 1.250	FLT 6	35.000	35.000	1.5	1.5	2.0	16.60	11.05	1.900
OPERATING ENGINEER 1.250	HWY 1	46.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	HWY 2	45.750	50.300	1.5	1.5	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	HWY 3	43.700	50.300	1.5	1.5	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	HWY 4	42.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	HWY 5	41.100	50.300	1.5	1.5	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	HWY 6	49.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900
OPERATING ENGINEER 1.250	HWY 7	47.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900
PAINTER 0.770	ALL	41.750	46.500	1.5	1.5	1.5	11.50	11.10	0.000
PAINTER SIGNS 0.000	BLD	33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000
PILEDRIIVER 0.630	ALL	44.350	48.790	2.0	2.0	2.0	11.99	18.47	0.000
PIPEFITTER 1.780	BLD	46.000	49.000	1.5	1.5	2.0	9.000	15.85	0.000
PLASTERER 1.020	BLD	43.430	46.040	1.5	1.5	2.0	13.05	14.43	0.000
PLUMBER 0.880	BLD	46.650	48.650	1.5	1.5	2.0	13.18	11.46	0.000
ROOFER 0.530	BLD	41.000	44.000	1.5	1.5	2.0	8.280	10.54	0.000
SHEETMETAL WORKER 0.820	BLD	44.720	46.720	1.5	1.5	2.0	10.65	13.31	0.000
SPRINKLER FITTER 0.550	BLD	49.200	51.200	1.5	1.5	2.0	11.75	9.650	0.000
STONE MASON 1.030	BLD	43.780	48.160	1.5	1.5	2.0	10.05	14.43	0.000
<del>SURVEY WORKER</del> 9.930 0.000 0.500	NOT IN EFFECT	ALL	37.000	37.750	1.5	1.5	2.0	12.97	
TERRAZZO FINISHER 0.720	BLD	38.040	0.000	1.5	1.5	2.0	10.55	11.22	0.000
TERRAZZO MASON 0.940	BLD	41.880	44.880	1.5	1.5	2.0	10.55	12.51	0.000
TILE MASON 0.990	BLD	43.840	47.840	1.5	1.5	2.0	10.55	11.40	0.000
TRAFFIC SAFETY WRKR 0.500	HWY	32.750	34.350	1.5	1.5	2.0	6.550	6.450	0.000
TRUCK DRIVER 0.250	ALL 1	35.650	36.200	1.5	1.5	2.0	7.250	6.319	0.000
TRUCK DRIVER 0.250	ALL 2	35.800	36.200	1.5	1.5	2.0	7.250	6.319	0.000
TRUCK DRIVER 0.250	ALL 3	36.000	36.200	1.5	1.5	2.0	7.250	6.319	0.000
TRUCK DRIVER 0.250	ALL 4	36.200	36.200	1.5	1.5	2.0	7.250	6.319	0.000
TUCKPOINTER 0.670	BLD	43.800	44.800	1.5	1.5	2.0	8.280	13.49	0.000

Legend: RG (Region)  
 TYP (Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers)  
 C (Class)  
 Base (Base Wage Rate)  
 FRMAN (Foreman Rate)  
 M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.  
 OSA (Overtime (OT) is required for every hour worked on Saturday)  
 OSH (Overtime is required for every hour worked on Sunday and Holidays)  
 H/W (Health & Welfare Insurance)  
 Pensn (Pension)  
 Vac (Vacation)  
 Trng (Training)

## Explanations

WILL COUNTY

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

#### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

#### CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

#### COMMUNICATIONS TECHNICIAN

Installation, operation, inspection, maintenance, repair and service of radio, television, recording, voice, sound and vision production and reproduction, telephone and telephone interconnect, facsimile, equipment and appliances used for domestic, commercial, educational and entertainment purposes, pulling of wire through conduit but not the installation of conduit.

#### MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and

exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

#### OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

#### OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane: Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard

Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

#### OPERATING ENGINEER - FLOATING

Class 1. Craft Foreman; Master Mechanic; Diver/Wet Tender; Engineer; Engineer (Hydraulic Dredge).

Class 2. Crane/Backhoe Operator; Boat Operator with towing endorsement; Mechanic/Welder; Assistant Engineer (Hydraulic Dredge); Leverman (Hydraulic Dredge); Diver Tender.

Class 3. Deck Equipment Operator, Machineryman, Maintenance of Crane (over 50 ton capacity) or Backhoe (115,000 lbs. or more); Tug/Launch Operator; Loader/Dozer and like equipment on Barge, Breakwater Wall, Slip/Dock, or Scow, Deck Machinery, etc.

Class 4. Deck Equipment Operator, Machineryman/Fireman (4 Equipment Units or More); Off Road Trucks; Deck Hand, Tug Engineer, Crane Maintenance (50 Ton Capacity and Under) or Backhoe Weighing (115,000 pounds or less); Assistant Tug Operator.

Class 5. Friction or Lattice Boom Cranes.

Class 6. ROV Pilot, ROV Tender

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

TRAFFIC SAFETY - work associated with barricades, hoses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turntrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turntrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

# Kane County Prevailing Wage for July 2015

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-F>8	OSA	OSH	H/W	Pensn	Vac	Trng
=====	==	===	=	=====	=====	=====	===	===	=====	=====	=====	
=====												
ASBESTOS ABT-GEN 0.500				39.400	39.950	1.5	1.5	2.0	13.42	11.28	0.000	
ASBESTOS ABT-MEC 0.720				36.340	38.840	1.5	1.5	2.0	11.47	10.96	0.000	
BOILERMAKER 0.400				47.070	51.300	2.0	2.0	2.0	6.970	18.13	0.000	
BRICK MASON 1.030				43.780	48.160	1.5	1.5	2.0	10.05	14.43	0.000	
CARPENTER 0.630				44.350	46.350	1.5	1.5	2.0	11.79	16.40	0.000	
CEMENT MASON 0.500				43.000	45.000	2.0	1.5	2.0	10.00	18.27	0.000	
CERAMIC TILE FNSHER 0.770				36.810	0.000	1.5	1.5	2.0	10.55	9.230	0.000	
COMMUNICATION TECH 0.640	N			36.360	38.460	1.5	1.5	2.0	12.27	10.25	0.000	
COMMUNICATION TECH 1.350	S			38.620	40.720	1.5	1.5	2.0	10.19	10.81	0.000	
ELECTRIC PWR EQMT OP 0.380				37.890	51.480	1.5	1.5	2.0	5.000	11.75	0.000	
ELECTRIC PWR EQMT OP 0.390				39.220	53.290	1.5	1.5	2.0	5.000	12.17	0.000	
ELECTRIC PWR GRNDMAN 0.290				29.300	51.480	1.5	1.5	2.0	5.000	9.090	0.000	
ELECTRIC PWR GRNDMAN 0.300				30.330	53.290	1.5	1.5	2.0	5.000	9.400	0.000	
ELECTRIC PWR LINEMAN 0.450				45.360	51.480	1.5	1.5	2.0	5.000	14.06	0.000	
ELECTRIC PWR LINEMAN 0.470				46.950	53.290	1.5	1.5	2.0	5.000	14.56	0.000	
ELECTRIC PWR TRK DRV 0.300				30.340	51.480	1.5	1.5	2.0	5.000	9.400	0.000	
ELECTRIC PWR TRK DRV 0.310				31.400	53.290	1.5	1.5	2.0	5.000	9.730	0.000	
ELECTRICIAN 0.880	N			43.750	48.130	1.5	1.5	2.0	14.66	12.31	0.000	
ELECTRICIAN 1.610	S			45.950	50.550	1.5	1.5	2.0	10.57	12.87	0.000	
ELEVATOR CONSTRUCTOR 0.600				50.800	57.150	2.0	2.0	2.0	13.57	14.21	4.060	
FENCE ERECTOR 0.700				45.060	48.660	2.0	2.0	2.0	10.52	20.76	0.000	
GLAZIER 0.940				40.500	42.000	1.5	2.0	2.0	13.14	16.99	0.000	
HT/FROST INSULATOR 0.720				48.450	50.950	1.5	1.5	2.0	11.47	12.16	0.000	
IRON WORKER 0.700				45.060	48.660	2.0	2.0	2.0	10.52	20.76	0.000	
LABORER 0.500				39.200	39.950	1.5	1.5	2.0	13.42	11.28	0.000	
LATHER 0.630				42.520	44.520	1.5	1.5	2.0	13.29	12.76	0.000	
MACHINIST 0.000				45.350	47.850	1.5	1.5	2.0	7.260	8.950	1.850	
MARBLE FINISHERS 0.620				32.400	34.320	1.5	1.5	2.0	10.05	13.75	0.000	
MARBLE MASON 0.780				43.030	47.330	1.5	1.5	2.0	10.05	14.10	0.000	
MATERIAL TESTER I 0.500				29.200	0.000	1.5	1.5	2.0	13.42	11.28	0.000	
MATERIALS TESTER II 0.500				34.200	0.000	1.5	1.5	2.0	13.42	11.28	0.000	
MILLWRIGHT 0.630				44.350	46.350	1.5	1.5	2.0	11.79	16.40	0.000	
OPERATING ENGINEER 1.250				48.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	
OPERATING ENGINEER				46.800	52.100	2.0	2.0	2.0	17.55	12.65	1.900	

Kane County Prevailing Wage for July 2015

1.250											
OPERATING ENGINEER	BLD	3	44.250	52.100	2.0	2.0	2.0	17.55	12.65	1.900	
1.250											
OPERATING ENGINEER	BLD	4	42.500	52.100	2.0	2.0	2.0	17.55	12.65	1.900	
1.250											
OPERATING ENGINEER	BLD	5	51.850	52.100	2.0	2.0	2.0	17.55	12.65	1.900	
1.250											
OPERATING ENGINEER	BLD	6	49.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	
1.250											
OPERATING ENGINEER	BLD	7	51.100	52.100	2.0	2.0	2.0	17.55	12.65	1.900	
1.250											
OPERATING ENGINEER	FLT		36.000	36.000	1.5	1.5	2.0	17.10	11.80	1.900	
1.250											
OPERATING ENGINEER	HWY	1	46.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	
1.250											
OPERATING ENGINEER	HWY	2	45.750	50.300	1.5	1.5	2.0	17.55	12.65	1.900	
1.250											
OPERATING ENGINEER	HWY	3	43.700	50.300	1.5	1.5	2.0	17.55	12.65	1.900	
1.250											
OPERATING ENGINEER	HWY	4	42.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	
1.250											
OPERATING ENGINEER	HWY	5	41.100	50.300	1.5	1.5	2.0	17.55	12.65	1.900	
1.250											
OPERATING ENGINEER	HWY	6	49.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	
1.250											
OPERATING ENGINEER	HWY	7	47.300	50.300	1.5	1.5	2.0	17.55	12.65	1.900	
1.250											
ORNAMNTL IRON WORKER	ALL		45.060	48.660	2.0	2.0	2.0	10.52	20.76	0.000	
0.700											
PAINTER	ALL		41.730	43.730	1.5	1.5	1.5	10.30	8.200	0.000	
1.350											
PAINTER SIGNS	BLD		33.920	38.090	1.5	1.5	1.5	2.600	2.710	0.000	
0.000											
PILEDRIIVER	ALL		44.350	46.350	1.5	1.5	2.0	11.79	16.40	0.000	
0.630											
PIPEFITTER	BLD		46.000	49.000	1.5	1.5	2.0	9.000	15.85	0.000	
1.780											
PLASTERER	BLD		43.430	46.040	1.5	1.5	2.0	13.05	14.43	0.000	
1.020											
PLUMBER	BLD		46.650	48.650	1.5	1.5	2.0	13.18	11.46	0.000	
0.880											
ROOFER	BLD		41.000	44.000	1.5	1.5	2.0	8.280	10.54	0.000	
0.530											
SHEETMETAL WORKER	BLD		44.720	46.720	1.5	1.5	2.0	10.65	13.31	0.000	
0.820											
SIGN HANGER	BLD		26.070	27.570	1.5	1.5	2.0	3.800	3.550	0.000	
0.000											
SPRINKLER FITTER	BLD		49.200	51.200	1.5	1.5	2.0	11.75	9.650	0.000	
0.550											
STEEL ERECTOR	ALL		45.060	48.660	2.0	2.0	2.0	10.52	20.76	0.000	
0.700											
STONE MASON	BLD		43.780	48.160	1.5	1.5	2.0	10.05	14.43	0.000	
1.030											
<del>SURVEY WORKER</del>											
9.930	0.000	0.500									
TERRAZZO FINISHER	BLD		38.040	0.000	1.5	1.5	2.0	10.55	11.22	0.000	
0.720											
TERRAZZO MASON	BLD		41.880	44.880	1.5	1.5	2.0	10.55	12.51	0.000	
0.940											
TILE MASON	BLD		43.840	47.840	1.5	1.5	2.0	10.55	11.40	0.000	
0.990											
TRAFFIC SAFETY WRKR	HWY		32.750	34.350	1.5	1.5	2.0	6.550	6.450	0.000	
0.500											
TRUCK DRIVER	ALL	1	35.920	36.120	1.5	1.5	2.0	8.280	8.760	0.000	
0.150											
TRUCK DRIVER	ALL	2	32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	
0.150											
TRUCK DRIVER	ALL	3	32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	
0.150											
TRUCK DRIVER	ALL	4	33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	
0.150											
TUCKPOINTER	BLD		43.800	44.800	1.5	1.5	2.0	8.280	13.49	0.000	
0.670											

Legend: RG (Region)  
 TYP (Trade Type - All,Highway,Building,Floating,Oil & Chip,Rivers)  
 C (Class)  
 Base (Base Wage Rate)  
 FRMAN (Foreman Rate)  
 M-F>8 (OT required for any hour greater than 8 worked each day, Mon through Fri.)  
 OSA (Overtime (OT) is required for every hour worked on Saturday)  
 OSH (Overtime is required for every hour worked on Sunday and Holidays)  
 H/W (Health & Welfare Insurance)

Pensn (Pension)  
Vac (Vacation)  
Trng (Training)

## Explanations

### KANE COUNTY

ELECTRICIANS AND COMMUNICATIONS TECHNICIAN (NORTH) - Townships of Burlington, Campton, Dundee, Elgin, Hampshire, Plato, Rutland, St. Charles (except the West half of Sec. 26, all of Secs. 27, 33, and 34, South half of Sec. 28, West half of Sec. 35), Virgil and Valley View CCC and Elgin Mental Health Center.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDOL.

### EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

### CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastrac equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

### COMMUNICATIONS TECHNICIAN

Construction, installation, maintenance and removal of telecommunication facilities (voice, sound, data and video), telephone, security systems, fire alarm systems that are a component of a multiplex system and share a common cable, and data inside wire, interconnect, terminal equipment, central offices, PABX and equipment, micro waves, V-SAT, bypass, CATV, WAN (wide area network), LAN (local area networks), and ISDN (integrated system digital

network), pulling of wire in raceways, but not the installation of raceways.

#### MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for setters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alberene stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sanionyx, vitrolite and similar opaque glass and the laying of all marble tile, terrazzo tile, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

#### OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograde; Backhoes with Caisson Attachment; Batch Plant; Benoto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machines; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovels or Front Endloader 2-1/4 yd. and over; Hoists, Elevators, outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Ram; Pump Cretes: Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Roto Mill Grinder; Scoops - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Tournapull; Tractor with Boom and Side Boom; Trenching Machines.

Class 2. Boilers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front Endloaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Dragging Machine; Hoists, Tugger Single Drum; Laser Screed; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Points; Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Brick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

#### OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Planer Combination; Asphalt Heater Scarfire; Asphalt Spreader; Autograder/GOMACO or other similar type machines: ABG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front Endloader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 27E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types: Creter Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Boats; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Pull Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes; Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Mucking Machine; Pile Drivers and Skid Rig; Pre-Stress Machine; Pump Cretes Dual Ram; Rock Drill - Crawler or Skid Rig; Rock Drill - Truck Mounted; Rock/Track Tamper; Roto Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Straddle Buggies; Hydraulic Telescoping Form (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractaire with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (APSCO).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver 7S Series to and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Belting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Muck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Sewer Dragging Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blaster; Hydro Excavating (excluding hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes: Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bag and Over); Conveyor, Portable; Farm-Type Tractors Used for Mowing, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Motor Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Dowell Machine with Air Compressor; Gradall and machines of like nature.

OPERATING ENGINEERS - FLOATING

Diver. Diver Wet Tender, Diver Tender, ROV Pilot, ROV Tender

SURVEY WORKER - Operated survey equipment including data collectors, G.P.S. and robotic instruments, as well as conventional levels and transits.

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Lockers; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Teamsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnapulls or Turnatrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; Ready-mix Plant Hopper Operator, and Winch Trucks, 2 Axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Track Trucks, Euclids, Hug Bottom Dump Turnatrailers or turnapulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more; Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and wainscoting by hand or machine, and in addition, assisting and aiding Marble, Masonic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications of pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-782-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape plantsman and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators

(regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

MATERIAL TESTER & MATERIAL TESTER/INSPECTOR I AND II

Notwithstanding the difference in the classification title, the classification entitled "Material Tester I" involves the same job duties as the classification entitled "Material Tester/Inspector I". Likewise, the classification entitled "Material Tester II" involves the same job duties as the classification entitled "Material Tester/Inspector II".

**CITY OF NAPERVILLE, DEPARTMENT OF PUBLIC UTILITIES-ELECTRIC  
AND CITY OF ST. CHARLES ELECTRIC DEPARTMENT  
SPECIFICATION FOR WOOD DISTRIBUTION AND TRANSMISSION POLE  
INSPECTION AND TREATMENT**

**DEFINITIONS:**

Through-out this specification the following definitions shall apply:

- Contract:** The term "Contract" shall be understood to mean the agreement covering the performance of the work covered by these specifications, including the Instructions to Bidders, Proposal, Form of Contract, Performance Bond, these Specifications, supplemental agreements entered into, all general or special provisions pertaining to the work or materials therefore, and all matters and aspects mentioned in the form of the contract itself as constituting a part or parts thereof.
- Contractor:** The business entity or its authorized representative that successfully enters into the contract for the work included under this specification.
- Owner** The City of Naperville Department of Public Utilities-Electric (DPU-E), and the City of St. Charles Electric Department initiating the project as set forth in the contract acting through its authorized representative in accordance with specific duties delegated to such representatives.
- Project:** The entire testing proposed by the Owner to be completed in whole or in part pursuant to this contract. Work under this contract shall include various locations including alleyway, rear yard and right of way. Work under this contract shall be assigned by the Owner on a per-project basis.
- Project Manager:** Owners authorized representative administering contract.
- Surety:** The person, firm or corporation that has executed, the Contractor's Performance Bond, securing the performance of the within contract.
- Work:** All work including materials, labor, supervision, use of tools and equipment necessary to complete the Project. The Contractor shall be responsible for the safe transportation of material to Project job site.

**SCOPE**

This specification covers the inspection, evaluation, preservative treatment, tag placement identification, reporting and billing procedures for existing wood distribution and transmission poles.

The Contractor will furnish all labor, tools, equipment and materials required to inspect and treat the existing wood distribution and transmission poles within Owner's service area. The Owner

will provide the contractor with maps and structure lists or staking sheets identifying the distribution and transmission poles to be inspected and/or treated.

### **AMOUNT OF WORK**

The total amount of poles to be inspected and treated is approximately 3100 for the City of Naperville, DPU-E and 2500 for the City of St. Charles Electric Department. Actual amount of work awarded will be dependent upon prices received and available funds.

### **GENERAL SPECIFICATIONS**

Contractor to notify the Owner one week before beginning work on each map.

Contractor to report danger poles, to the Owner immediately.

All excavations to be backfilled by the end of the working day.

An Owner must accompany the Contractor while working on poles within a substation fence.

All inspection and treatment holes are to be plugged with treated wooden plugs or appropriate filler material.

The map provided to the Contractor by the Owner should be considered correct. The Contractor should note on the report:

- Any field numbers that do not correspond
- Additional or missing poles
- All treatment materials and methods require approval by the Owner.

The Contractor shall maintain the cleanliness of the City streets and all paved approaches to the work site in accordance with Section No. 9-1A-14, Article 1.1.1 of the Naperville Municipal Code, and shall remove all mud or spoils from said streets upon direction of Owner. This shall include but not be limited to pressure washing walkways and roadways to safeguard pedestrians and vehicle traffic.

The Contractor will be responsible for any and all damage to property, public or private, that may be caused by his operations in the performance of this contract, and the Contractor shall defend any suit or legal action that may be brought against himself or the Owner on account of damage inflicted by the Contractor's operations, and shall pay any judgments awarded to cover such damage.

The Contractor must have a supervisor present at all times during the duration of this Contract for supervision of all crews working. Additionally, this supervisor will be the main contact person between the Contractor and Owner.

The Contractor shall employ only competent and skilled workers and supervision for the proposed work within this Contract. The Owner shall have the authority to order the removal from the work,

without notice, any Contractor's employee who refuses or neglects to obey any of its instructions relating to the carrying out of the provisions and intent of the provisions of the Contract or who is incompetent, unfaithful, abusive, threatening, or disorderly in his conduct. Any such person shall not again be employed under this Contract. This decision is final without cause.

The Contractor's personnel shall at all times present a neat and workmanlike appearance, and all complaints will be handled by the Contractor with due regard to the Owner's public relations.

The directions and orders given by the Owner shall be received by and obeyed by the Contractor, or in the Contractor's absence, the said orders shall be received by the Contractor's supervisor or person in charge of the work and shall be obeyed by same as if given to the Contractor. There shall be at all times a competent and responsible person available to represent the Contractor in his absence. The Owner shall make all necessary explanations as to the meaning and intention of the plans and specifications and shall give all necessary orders and directions. The Owner shall also make all corrections in the plans and specifications when necessary for the proper fulfillment of the intention thereof.

The Contractor shall provide and maintain, or arrange for suitable sanitary facilities for use of those employed on this contract without committing any public nuisance. All facilities shall be subject to approval of the State Health Department.

The Contractor is to deliver copies of individual applicator's licenses for inspecting and treating wood poles to the Owner at the beginning of the project.

### **PERSONNEL QUALIFICATION OF CONTRACTOR**

Supervisor personnel must have at least two years or more of experience in the art of inspecting and treating poles. Other required personnel to have at least one year or more experience in the inspecting and treating of poles. Supervisory personnel, foreman, and other required personnel must have a valid driver's license.

### **JULIE REQUIREMENTS (Illinois One call)**

The Contractor shall have complete responsibility for confirming the existence of any other utility service facilities within the path of the work, avoiding contact or damage to such facilities, and utilize all the laws and regulations pertinent to JULIE. The Contractor must inform the Illinois One Call Center – JULIE, so the location of buried utility facilities may be located. Notification to JULIE must be completed a minimum to 48 hours prior to undertaking “Non-emergency” work included under this contract.

All Contractor JULIE requests, which encompass any properties that are difficult to explain clearly, are to be called in as a Joint Meet under JULIE guidelines. All Contractor JULIE requests, which do not require a Joint Meet, shall be entered via the Internet based ticket system Web Remote Ticket Entry or by phone to the JULIE one call system at 811.

The Contractor is responsible for all documents associated with underground utility damages it creates along with any associated costs.

The Contractor shall include and calculate for any downtime pertaining to locating/exposing existing underground facilities. No compensation will be made to the Contractor for time spent for hand digging or attempting to locate existing facilities owned by the Owner under this Contract.

### **MATERIAL LABELS AND SAFETY**

- All material containers used shall bear appropriate EPA registered labels. Material Safety Data Sheets are to be provided by the Contractor.
- All instructions of the preservative labels shall be strictly followed to ensure safety to the applicator, public and utility employees.
- The Contractor will be responsible for enforcing safety requirements and supplying safety equipment for applicators.
- The Contractor shall maintain a good relationship with landowners by obtaining permission for access across private property. The Contractor's employees shall possess identification or business cards. The Contractor's vehicles shall be clearly marked with the company name, and identify that they are contracted by the Owner respectively.
- The Contractor must supply the Owner with copies of all Material Safety Data Sheets (MSDS) for all associated products utilized under this contract two weeks prior to the start of the contract.

### **DEFINITIONS FOR INSPECTION AND TREATMENT**

**Treated Pole:** A pole that has been visually inspected, sounded, bored and found to be serviceable and given a fumigant treatment and externally wrapped. A serviceable pole must have a minimum of 3 inches average sound shell thickness.

**Reject Pole:** A pole that has been determined to be deteriorated below the required strength.

**Reported Pole:** A pole that the contractor only reports field data on. This may be due to a pole found to be unserviceable after visual inspection or a pole 5 years old or less. All reported wood poles should be sounded.

**Danger Pole:** A pole that has less than 1 inch average sound shell thickness, or has deteriorated to less than 50% of the original strength.

**Visual Inspection:** The inspector shall visually inspect the structure and report potential problems such as decayed pole tops, crossarms, braces, loose or missing hardware, broken

insulators, loose or broken guys, broken ground wires, broken or missing guy guards, woodpecker holes, etc.

**Utility Pole Size:** See Attachment “A” for Owner Pole Class Type and Totals.

**Pole Marking:** The Contractor shall mark all inspected poles with aluminum tags indicating the contractor’s name and year inspected. Additionally, should ground line treatment, internal treatment, or fumigant treatment be performed, additional tagging will be required. See attachment “B” standard C20-0140 for further details pertaining to size, style, position and quantities.

**Sound and Bore:** Procedure of sounding the pole with a hammer to 8 feet above the ground line and boring to locate internal decay.

**Internal Treatment:** The application of a liquid preservative to prevent and stop internal decay of the pole. Where carpenter ants are present, the solution shall contain an insecticide that meets all applicable EPA standards.

**Fumigant Treatment:** The internal application of MITC-FUME to all serviceable poles.

**Backfilling:** After treatment, all poles will be solidly backfilled. The first one-third (1/3) of the excavation will be backfilled and tamped, using feet, in the hole around the pole, the second one-third (1/3) placed and tamped and then the last one-third (1/3). The excess earth should be banked to a maximum of three (3) inches above normal ground level to allow for settlement. In grass areas, the turf shall be carefully placed around the pole. Rocks or stones shall not be laid against the pole except where they serve to key the pole. Extreme care should be taken not to tear any moisture shield.

**Rock Backfilled Pole:** Indicated a pole that has been backfilled with rock rather than native soils, which makes the excavation process more difficult.

**Clean up:** No debris, loose dirt, etc., is to be left in pole area in the case of public or private property. Private property turf and turf between curb and sidewalk, bushes, plants, and shrubbery are to be replaced with care. If any preservative is spilled on the ground, it shall be immediately cleaned up and the Owner shall be notified. All containers shall be properly disposed of according to approved environmental practices.

**Guy Guard:** The Contractor shall report all missing or broken guy guards.

**GPS:** (Provide Global Positioning Systems) GPS points taken within 3’ of each pole with X Y coordinates including pole location number, and delivered to the Owner in an Excel database.

**Attachment Inventory: Pole Inspection Collection Fields for the Owner**

- 1 – Confirm link between Owners’s Structure ID# and a unique vendor number from supplied data. The unique vendor number may be a 4 digit Osmose, UPI, or other vendor tag #, if present. The Contractor shall install a new tag for any new poles or poles missing tag #'s.
- 2 – Streetlight present (True/False)
- 3 – AT&T Telephone present
- 4 – Comcast CATV present
- 5 – City Fiber present
- 6 – WOW Fiber present
- 7 – Capacitor Bank present
- 8 – Arrester(s) present (Quantity)
- 9 – Crossarm(s) present (Quantity)
- 10 – Pole Location (Address/House Number)
- 11 – Year Pole Manufactured (actual or estimate)
- 12 – Pole length, in feet (actual or estimate)
- 13 – Pole class (actual or estimate)
- 14 – Digital photo of each inspected pole
- 15 – Above grade pole condition (vendor should visually look at the pole and identify if the pole is split, or if any of the equipment on the pole is in need of obvious maintenance) including:
  - Broken crossarm
  - Broken crossarm brace
  - Broken insulator
  - Blown arrester
  - Blown fuse on cap bank
  - Leaking transformer
  - Other equipment that is broken
  - Pole split or cracked
  - Excessive leaning or crook in the pole
  - Trees in primary or open wire secondary
- 16 – Notes/Comments – Included with the inspection data shall be an inventory of all foreign attachments, listing type and company, if designated. All major electrical equipment shall be listed with any markings noted. (i.e., KVA, Fuse Size, Switch Size ect.)

**APPLICATION RATES OF PRESERVATIVES**

All preservatives and insecticides used will be applied per the manufacturer’s instructions. When the manufacturer allows for a range in rate of application, the average rate will be the minimum rate acceptable. (I.e., range 2-4, 3 will be the minimum acceptable.)

## **MITC-FUME APPLICATION RATE**

Poles 30" – 35" in circumference = 3 holes  
 Poles 36" – 49" in circumference = 4 holes  
 Poles 50" – 59" in circumference = 5 holes  
 Poles 60" and over in circumference = 6 holes

## **WORKING GUIDELINES**

**Preparation:** When work is to be done in close proximity to a home, or on private property, the property owner should be notified as to what is being accomplished. Brush will be removed from around the pole to allow for proper excavation, inspection, and treatment, unless the property owner denies permission for removal. If permission is not granted, the pole will be sounded and bored, and noted for future treatment.

**Caution:** Care must be taken not to break the ground wire, or to disconnect it from the ground rod. Where these exist, they must be carefully pulled away from the pole so as not to interfere with the work and restored to original location when work is complete.

**Above Ground Inspection:** A visual inspection of all poles shall be made from the groundline to the top, before excavating for groundline treatment. Visual observation shall include kind of wood and original treatment, circumference, shell rot, woodpecker hole, evidence of ants or termites, split tops, or physical damage to appurtenances that can be spotted from the ground.

Equipment attached to the pole should be observed, and irregularities (e.g., broken ground wire, loose hardware, broken or split cross arms, and broken guy wire) should be reported as remarks. A missing guy guard shall be reported to the Owner.

If a pole is obviously not suited for continued services due to excessive shell rot or serious defects, it shall not be excavated, but shall simply be reported. If judged serviceable, it shall be excavated and further inspected.

**Sounding:** Pole shall be sounded by an approved method from 2" below ground line to a minimum of eight feet above ground, to locate exterior or interior pockets of decay. For the purpose of ground line inspections, two holes shall be dug at the base of the pole to a depth of six (6) inches. One hole shall be dug adjacent to the largest check on the pole. The second hole shall be dug at a location 90 degrees from the first hole.

**Excavation:** If, external decay warrants further inspection, a hole shall be dug around the pole to a depth of eighteen (18) inches, wide enough at the top and bottom to facilitate proper inspection, decay removal, and treatment. For excavations in lawns or gardens, care will be taken to keep the surrounding areas as clean as possible and the sod around the pole shall be carefully cut, and neatly stacked. Poles installed on slopes shall be excavated to a minimum depth of eighteen (18) inches on the down slope side.

**Boring:** Inspector shall bore at least once in the ground line area to the center of the pole and check with shell thickness indicator to detect extent of interior decay. If heart rot, enclosed decay, decay pockets, or insect damage are evident, a minimum of four (4) borings will be taken to determine the size and extent of decay. Bored holes shall be plugged with tight-fitting dowels or appropriate filler material. If the pole is fir, the inspector will bore at least three (3) initial inspection holes. If pole is set in concrete or pavement, and cannot be excavated, it is to be bored a minimum of three (3) times.

**Chipping:** The pole shall be scraped off and free from all dirt prior to treatment. All exterior decayed wood, surface rot, as well as external decay pockets shall be chipped off. It is essential that all exterior decay be removed from the treating zone. Brushing with a wire brush or scraping with a scraping tool shall not take the place of chipping when decay is present. Axes or hatchets shall not be considered approved tools. All chips and decay pieces are to be removed from excavated hole and surrounding ground, and disposed of properly. Care shall be taken not to remove good wood, as this will reduce the strength of the pole.

**Evaluation of Poles:** Poles with serious top defects will be immediately rejected, and no further work performed on the pole. Others shall be measured for minimum circumference at or below ground line, wherever the least wood is present. Make adjustments in circumference to account for external decay pockets and internal decay in accordance with loading tables in the 2014 National Electrical Safety Code (NESC), which has been approved by the City of Naperville. Poles below minimum circumference shall be rejected, and so marked in the field and reported. Poles with a minimum shell equal to or greater than 3 inches will be treated; poles with a shell thickness less than 3" shall be rejected

## **TREATMENTS**

**General:** All poles suitable for treatment shall be treated with fumigant in accordance with manufacturer's specifications. If inspection warrants, poles shall be treated according to "External Groundline Treatment". If internal decay is evident, an appropriate internal treatment shall be selected and applied. The Contractor is responsible for enforcing safety requirements and supplying all personal protection equipment (PPE) (e.g., protective sleeves, aprons, or goggles as necessary).

**Fumigant Treatment:** Approval required by the Owner. All poles passing evaluation shall be treated. Poles that cannot be properly excavated around the entire circumference for causes beyond the Contractor's control, such as concrete, macadam, tree roots, etc., shall be bored above ground and treated with a fumigant having an EPA registered label stipulating its end use.

MITC-Fume Application Rate:

- Poles 30" – 35" in circumference = 3 holes
- Poles 36" – 49" in circumference = 4 holes
- Poles 50" – 59" in circumference = 5 holes
- Poles 60" and over in circumference = 6 holes

**Fumigate Application:** Borings, hole, length, and application rate shall be as specified on EPA registered label. Boring shall be directed toward the center of the pole at an angle of no less than forty-five (45) degrees and care shall be taken to avoid going through seasoning checks. Borings shall start at the appropriate location and shall be evenly spaced up the pole in a spiral pattern. No less than six (6) vertical inches shall separate adjacent holes.

**Treatment for Internal Decay:** Treatment solution shall meet all required and related EPA standards. Poles containing internal decay shall be treated by pumping the preservative into the bottom hole until it runs out the next higher hole. This hole is then plugged and additional is pumped into the cavity until it runs out the next higher hole; this procedure is followed until the cavity is filled, or a maximum of one (1) gallon is used. If preservative has not flowed out on top hole, a maximum of one (1) gallon shall be pumped into the top hole. All holes that have not been previously plugged shall be plugged at this time with tight-fitting treated dowels.

**Ant Treatment:** Treatment solution shall meet all required and related EPA standards. Ant treatment shall consist of locating the top gallery of interconnected ant galleries by boring holes in the pole and pumping the preservative solution into the pole. When the cavities are filled, or a maximum of one (1) gallon of solution has been used, the holes are tightly plugged with treated dowels.

**Termite Treatment:** Treatment solution shall meet all required and related EPA standards. Subterranean termites are usually found from below the ground line to five (5) feet above. Termite treatment shall consist of locating the top gallery of interconnecting chambers by boring holes in the poles and pumping the preservative solution into the hole. When the cavities are filled, or a maximum of one (1) gallon of solution has been used, the holes are tightly plugged with treated dowels.

**External Groundline Treatment:** Treatment solution shall meet all required and related EPA standards. Suggested treatment is OsmoPlastic, Timberlife, or equivalent EPA approved solution.

**Preservation Application:** The wood preservation shall be brushed on pole as stipulated by EPA registered label from the bottom of the hole to three (3) inches above ground. Liberally treat according to manufactures specifications.

- Where obstruction occurs, such as fences, curbs, wall, cable riser, or interfering groundrods, etc., the preservative shall be applied in excess amount near the obstructions and the shield wrapped as close to the obstruction as possible. Such conditions shall be recorded on the daily work sheet.

**Wrapping:** A moisture shield barrier is to be applied over the all applied preservatives. The wrapping shall be a minimum of twenty-two (22) inches wide so that it extends one (1) inch above treated area and shall be sufficient length to go around the pole with an overlap of approximately four (4) inches and shall be stapled to the pole.

- Where obstruction occurs, such as fences, curbs, wall, cable riser, or interfering groundrods, etc., the preservative shall be applied in excess amount near the obstructions

and the shield wrapped as close to the obstruction as possible. Such conditions shall be recorded on the daily work sheet.

### **RESTORATION OF WORK SITE**

**Backfilling:** After treatment, all poles will be solidly backfilled. The first one-third (1/3) of the excavation will be backfilled and stamped, using feet, in the hole around the pole, the second one-third (1/3) placed and stamped, and then the last one-third (1/3). The excess earth should be backfilled to a maximum of three (3) inches above normal ground level to allow for settlement. In grass area, the sod shall be carefully placed around the pole. Rocks or stones shall not be laid against the pole except where they serve to key the pole. Extreme care should be taken not to tear any shield moisture barrier.

**Clean up:** No debris, loose dirt, etc., is to be left in the pole area in the case of public or private property. Private property turfs, and turf between curb and sidewalk, bushes, plants, and shrubbery, are to be replaced with care. If any preservative is spilled on the ground, it shall be immediately cleaned up and Owner notified of the incident. All containers shall be properly disposed of according to approved environmental practices. Care shall be exercised to not contaminate ground water.

### **REPORTING AND BILLING PROCEDURES**

The Contractor will deliver an electronic copy of the field report to the Owner for each map section when completed. The structures will be listed consecutively by map number, starting with the lowest number on the map. The report will have a summary with totals of procedures for the map, a list of all equipment and other utilities present on the pole, as well as all treatments and tagging performed on each pole.

At the conclusion of work assigned, the Contractor will submit one invoice to each Owner for all poles tested.

At the completion of the project, the Contractor will deliver a computer disc with all inspection and treatment data in excel and PDF file format. The Contractor's computer database will be designed in an excel format to insure the compatibility with the Owner's property records database.

**Attachment A**  
**Owner Pole Class Type Totals**

**Wood poles by Type**

Naperville and St. Charles Combined totals

Class	Pole Totals
Class 1	142
Class 2	2458
Class 3	334
Class 4	2656
Class 5	9
Misc.	67
<b>Total</b>	<b>5666</b>

City of St. Charles Electric Department

Class	Pole Totals
Class 1	51
Class 2	891
Class 3	3
Class 4	1490
Class 5	9
Misc.	60
<b>Total poles</b>	<b>2504</b>

City of Naperville, DPU-E

Class	Pole Totals
Class 1	91
Class 2	1567
Class 3	331
Class 4	1166
Misc.	7
<b>Total poles</b>	<b>3162</b>



**PLEASE SUBMIT  
THE FOLLOWING  
PAGES  
ELECTRONICALLY  
FOR YOUR BID**

**Note:**

**The Bid Worksheet has  
been posted separately as a  
workable document for  
your use**

**RFP 16-282**

**Wood Distribution and Transmission Pole Inspection and Treatment**

**Offer To Contract:**

The undersigned, having examined the specifications, quantities and other contract documents listed below, irrevocably offer and agree to furnish the materials or service in compliance with all terms, conditions, specifications, and amendments contained in the bid solicitation document. The items in this Invitation to Bid, including, but not limited to, all required certificates, are fully incorporated herein as a material and necessary part of the contract.

Contract Documents: General Terms and Conditions; Instructions to Bidders; Specifications & Drawings; Proposal and Bid Schedule; Affidavit of Compliance; Certificate of Insurance; the following addendum(s): \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ .

The undersigned hereby states, under penalty of perjury, that all information provided in this offer and the attached Affidavit of Compliance is true, accurate, and complete and that he/she has authority to submit this bid, which will result in a binding contract if accepted by the City of Naperville.

I CERTIFY, UNDER PENALTY OF PERJURY, THAT I HAVE THE LEGAL AUTHORIZATION TO BIND THE FIRM HEREUNDER:

**CONTACT:**

**FOR CLARIFICATION OF THIS OFFER**

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Signature Authorized Representative/Date

\_\_\_\_\_  
E-Mail Address

\_\_\_\_\_  
Print Name/Title

**WOOD DISTRIBUTION AND TRANSMISSION POLE INSPECTION AND TREATMENT  
PROCUREMENT NO. 16-282**

**CITY OF NAPERVILLE  
ACCEPTANCE:**

**TOTAL BASE BID A PRICE:** \$ \_\_\_\_\_  
(Total from Bid Worksheet)

The Offer is hereby accepted for the following items: See line items on Base Bid A worksheet

Contract Term: Upon Completion

The Contractor is bound to sell the materials or services listed by the attached contract and based upon the Invitation for Bid, including all terms, conditions, specifications, amendments, and the Contractor's Offer is accepted by the City.

This contract shall henceforth be referred to as Contract No 16-282. The Contractor is cautioned not to commence any billable work or to provide any materials or services under this contract until Contractor receives purchase order and/or a notice to proceed.

**CITY OF NAPERVILLE**

---

By: Douglas A. Krieger                      Date  
Its: City Manager



**Pole Inspection and Treatment Estimated Totals  
Bid Worksheet  
Bid 16-282**

**A. Base Bid for City of Naperville**

**3,162 Total Poles**

Service	Cost Per Pole	Est. Quantity	Total
Treated Pole		2807	\$ -
Rejected Pole		150	\$ -
Reported Pole		200	\$ -
Danger Pole		20	\$ -
Internal Ant Treatment		200	\$ -
Internal Termite Treatment		175	\$ -
Rock Backfill		150	\$ -
External Groundline Treatment		50	\$ -
GPS Location		0	\$ -
<b>A. Base Bid for City of Naperville</b>			<b>\$ -</b>

**B. Base Bid for City of St. Charles**

**2,504 Total Poles**

Service	Cost Per Pole	Est. Quantity	Total
Treated Pole		2134	\$ -
Rejected Pole		150	\$ -
Reported Pole		200	\$ -
Danger Pole		20	\$ -
Internal Ant Treatment		200	\$ -
Internal Termite Treatment		175	\$ -
Rock Backfill		200	\$ -
External Groundline Treatment		50	\$ -
GPS Location		2504	\$ -
<b>B. Base Bid for City of St. Charles</b>			<b>\$ -</b>

**Total Bid for Both Municipalities (A & B) \$ -**  
(Enter this amount in Demandstar)

**Company Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**AFFIDAVIT OF COMPLIANCE**

APPLICANT: \_\_\_\_\_  
Name

\_\_\_\_\_  
Address

Federal Tax I.D. # \_\_\_\_\_

As a condition of entering into a contract with the City of Naperville, and under oath and penalty of perjury and possible termination of contract rights and debarment, the undersigned,

(Please Print or Type) \_\_\_\_\_

being first duly sworn on oath, deposes and states that he is \_\_\_\_\_

\_\_\_\_\_  
(the sole owner, a partner, a joint venturer, the President, the Secretary, etc.) of \_\_\_\_\_

\_\_\_\_\_  
(Name of Company),  
the party making the foregoing bid, and that he has the authority to make any disclosures or certifications required by this Affidavit on behalf of the bidder and that all the information contained in this Affidavit is true and correct in both substance and fact.

**DISCLOSURE OF BENEFICIARIES**

**Section 1.** Ordinance 85-193, an ordinance amending Title 1 (Administrative) of the Naperville Municipal Code, as amended, by adding Chapter 12 thereto requires disclosure of certain interests by persons applying for permits, licenses, approvals or benefits from the City of Naperville.

A. Nature of Benefit sought by the undersigned (state Bid or RFP No.). \_\_\_\_\_

B. Nature of Applicant: (Please check one)

- |                       |       |                  |       |
|-----------------------|-------|------------------|-------|
| 1. Natural person     | _____ | 4. Trust/Trustee | _____ |
| 2. Corporation        | _____ | 5. Partnership   | _____ |
| 3. Land Trust/Trustee | _____ | 6. Joint Venture | _____ |

- C. If applicant is an entity other than described in Section B, briefly state the nature and characteristics of the applicant below.

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- D. If in your answer to subsection B you have checked box 1, 2, 3, 4, 5, or 6 identify by name and address each person or entity who is a 5% shareholder in the case of a corporation, a beneficiary in the case of a trust or land trust, a joint venturer in the case of a joint venture, or who otherwise has a propriety interest, interest in profits and losses or right to control such entity:

NAME	ADDRESS	PERCENT OF INTEREST
------	---------	---------------------

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**IMPORTANT NOTE:** In the event your answer to Section 1 identified entities other than a natural person, additional disclosures are required for each such entity.

**BID RIGGING AND BID ROTATING**

**Section 2:** That in connection with this procurement,

- A. The bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;
- B. The bidder has not in any manner directly or indirectly sought by consultation, communication or agreement with anyone to fix the bid price of said bidder or any other bidder or to fix any overhead profit or cost element of such bid price or that of any other bidder or to secure any advantage against the public body awarding the contract or anyone interested in the proper contract;
- C. The bid is genuine and not collusive or sham;

- D. The prices or breakdowns thereof and any and all contents which had been quoted in this bid have not been knowingly disclosed by the bidder and will not be knowingly disclosed by the bidder directly or indirectly to any other bidder or any competitor prior to opening;
- E. All statements contained in such bid are true;
- F. No attempt has been made or will be made by the bidder to induce any other person or firm to submit a false or sham bid;
- G. No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition;

**Section 3.** The undersigned further states that: **(circle A or B)**

- A. He is the person in the bidder's organization responsible within that organization for the decision as to the prices being bid herein and that he has not participated, and will not participate, in any action contrary to paragraphs A through G above; or
- B. He is not the person in the bidder's organization responsible within that organization for the decision as to the prices being bid herein but that he has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to paragraphs A through G above and as their agent does hereby so certify; and
- C. That he has not participated, and will not participate, in any action contrary to paragraphs A through G above.

**Section 4.** The undersigned certifies that the bidder has never been convicted for a violation of State laws prohibiting bid rigging or bid rotating.

**THE REQUIREMENTS OF THE  
ILLINOIS DRUG FREE WORKPLACE ACT**

**Section 5.** The undersigned will publish a statement:

- A. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the aforementioned company's workplace;
- B. Specifying the actions that will be taken against employees for violations of this prohibition;

- C. Notifying the employees that, as a condition of their employment to do work under the contract with the City of Naperville, the employees will:
  - 1. Abide by the terms of the statement; and
  - 2. Notify the aforementioned company of any criminal drug statute conviction for a violation occurring in the workplace not later than five (5) days after such a conviction.
- D. Establishing a drug free awareness program to inform the aforementioned company's employees about:
  - 1. The dangers of drug abuse in the workplace;
  - 2. The aforementioned company's policy of maintaining a drug free workplace;
  - 3. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - 4. The penalties that may be imposed upon employees for drug violations.
- E. Making it a requirement to give a copy of the statement required by Section 5. to each employee engaged in the performance of the contract with the City of Naperville and to post the statement in a prominent place in the workplace;
- F. Notifying the City of Naperville within ten (10) days after receiving notice under Section 5.C.2. from an employee or otherwise receiving actual notice of such a conviction;
- G. Imposing a sanction on, or requiring the satisfactory participation in drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by Section 6., below;
- H. Training personnel to effectively assist employees in selecting a proper course of action in the event drug counseling, treatment, and rehabilitation is required and indicating that an effectively trained counseling and referral team is in place;
- I. Making a good faith effort to continue to maintain a drug free workplace through implementing these requirements.
- J. Making a good faith effort to continue to maintain a drug free workplace through implementation of this policy.

**Section 6.** The undersigned further affirms that within thirty (30) days after receiving notice from an employee of a conviction of a violation of the criminal drug statute occurring in the aforementioned company's workplace he shall:

- A. Take appropriate personnel action against such employee up to and including termination; or
- B. Require the employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

### **TAX COMPLIANCE**

**Section 7.** The undersigned on behalf of the entity making the foregoing proposal certifies that neither the undersigned nor the entity is barred from contracting with the City of Naperville because of any delinquency in the payment of any tax administered by the State of Illinois, Department of Revenue, unless the undersigned or the entity is contesting, in accordance with the procedures established by the appropriate revenue act, liability of the tax or the amount of tax.

**Section 8.** The undersigned or the entity making the proposal or bid understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and in addition, voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in a civil action.

### **EQUAL EMPLOYMENT OPPORTUNITY**

**Section 9.** This EQUAL EMPLOYMENT OPPORTUNITY CLAUSE is required by the Illinois Human Rights Act and the Rules and Regulations of the Illinois Department of Human Rights published at 44 Illinois Administrative Code Section 750, et seq.

**Section 10.** In the event of the contractor's noncompliance with any provision of this Equal Employment Opportunity Clause, the Illinois Human Right Act, or the Rules and Regulations for Public Contracts of the Department of Human Rights (hereinafter referred to as the Department) the contractor may be declared non-responsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or avoided in whole or in part, and such other sanctions or penalties may be imposed or remedies involved as provided by statute or regulation.

During the performance of this contract, the contractor agrees:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age, disability, citizenship status, national origin, veteran status, marital status, sexual orientation, gender identity or any other characteristic that is protected by law. Further, that it will examine all job

classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

- B. That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contract. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Department and the contracting agency will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- E. That it will submit reports as required by the Department's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contracts.
- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations for Public Contracts.
- G. That it will include verbatim or by reference the provisions of this Equal Employment Opportunity Clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as the other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will

not utilize any subcontractor declared by the Illinois Human Rights Department to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

**Section 11.** For the purposes of subsection G of Section 10, "Subcontract" means any agreement, arrangement or understanding, written or otherwise, between a public contractor and any person under which any portion of the public contractor's obligations under one or more public contracts is performed, undertaken or assumed; the term "subcontract," however, shall not include any agreement, arrangement or understanding in which the parties stand in the relationship of an employer and an employee, or between a bank or other financial institution and its customers.

**Section 12.** It is expressly understood that the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.

**Section 13.** Have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) the vendor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Commission; (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of this Act. A copy of the policies shall be provided to the Department upon request.

### **THE AMERICANS WITH DISABILITIES ACT**

**Section 14.** The Americans with Disabilities Act (42 U.S.C. 12101 et seq.) and the regulations thereunder (28 CFR 35.130) (ADA) prohibit discrimination against persons with disabilities by the State, whether directly or through contractual arrangements, in the provision of any aid, benefit or service. As a condition of receiving this contract, the undersigned vendor certifies that services, programs and activities provided under this contract are and will continue to be in compliance with the ADA.

### **ILLINOIS PREVAILING WAGE**

**Section 15.** The undersigned shall comply with the applicable requirements of the *Illinois Prevailing Wage Act, 820 ILCS sec. 130/0.01 et seq.* as amended for public works projects.

### **EMPLOYEE SAFETY AND HEALTH**

**Section 16.** The undersigned shall comply with all applicable Laws and Regulations of any public body having jurisdiction for the safety of persons or property or to protect them from damage, injury or loss; and shall erect and maintain all necessary safeguards for such safety and protection. Contractor's duties and responsibilities for the safety and protection of the work shall continue until such time as all the work is completed and accepted by the City.

- A. Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the work; all work, materials and equipment to be incorporated therein, whether in storage on or off site; and other property at the site or adjacent thereto in the course of construction.

Signed by: \_\_\_\_\_  
[name]  
[title]

Subscribed and Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_, A.D.

By: \_\_\_\_\_  
Notary Public

-seal-

**CITY OF NAPERVILLE  
VENDOR INFORMATION SHEET**

*The information below is required to complete your bid packet.  
Type or Print Only*

**Purchase Order Mailing Information:**

**Name:** \_\_\_\_\_  
**Address 1:** \_\_\_\_\_  
**Address 2:** \_\_\_\_\_  
**Address 3:** \_\_\_\_\_  
**City:** \_\_\_\_\_  
**State:** \_\_\_\_\_  
**Zip Code:** \_\_\_\_\_  
**Phone:** (    ) \_\_\_\_\_  
**Fax:** (    ) \_\_\_\_\_  
**Project Contact:** \_\_\_\_\_  
**\*\*E-Mail\*\*** \_\_\_\_\_

**Remittance Mailing Information:**

**Name:** \_\_\_\_\_  
**Address 1:** \_\_\_\_\_  
**Address 2:** \_\_\_\_\_  
**Address 3:** \_\_\_\_\_  
**City:** \_\_\_\_\_  
**State:** \_\_\_\_\_  
**Zip Code:** \_\_\_\_\_  
**Phone:** (    ) \_\_\_\_\_  
**Fax:** (    ) \_\_\_\_\_  
**Fed Tax ID #:** \_\_\_\_\_  
**Tax Type**       *Federal Tax*       *Social Security*

**Additional Information :** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
 requester. Do not  
 send to the IRS.**

<b>Print or type See Specific Instructions on page 2.</b>	<b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	<b>2</b> Business name/disregarded entity name, if different from above	
	<b>3</b> Check appropriate box for federal tax classification; check only <b>one</b> of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <b>Note.</b> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	
	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	<b>5</b> Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	<b>6</b> City, state, and ZIP code	
	<b>7</b> List account number(s) here (optional)	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

<b>Social security number</b>									
<b>or</b>									
<b>Employer identification number</b>									

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.*

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

**Note.** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following persons must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

**Nonresident alien who becomes a resident alien.** Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

## Backup Withholding

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

**Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

## What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

## Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

## Specific Instructions

### Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

**Note. ITIN applicant:** Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

**Line 2**

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

**Line 3**

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

**Limited Liability Company (LLC).** If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

**Line 4, Exemptions**

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

**Exempt payee code.**

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup>	Generally, exempt payees 1 through 5 <sup>2</sup>
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

<sup>1</sup> See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup> However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

**Exemption from FATCA reporting code.** The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

**Note.** You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

**Line 5**

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

**Line 6**

Enter your city, state, and ZIP code.

**Part I. Taxpayer Identification Number (TIN)**

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Note.** See the chart on page 4 for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at [www.ssa.gov](http://www.ssa.gov). You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at [www.irs.gov/businesses](http://www.irs.gov/businesses) and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting [IRS.gov](http://IRS.gov) or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note.** Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

**Part II. Certification**

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

**Signature requirements.** Complete the certification as indicated in items 1 through 5 below.

- 1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.
- 2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.
- 3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.
- 4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).
- 5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

**What Name and Number To Give the Requester**

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup>
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor <sup>2</sup>
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee <sup>1</sup>  The actual owner <sup>1</sup>
5. Sole proprietorship or disregarded entity owned by an individual	The owner <sup>3</sup>
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity <sup>4</sup>
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

<sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup> Circle the minor's name and furnish the minor's SSN.

<sup>3</sup> You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

\*Note. Grantor also must provide a Form W-9 to trustee of trust.

**Note.** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

**Secure Your Tax Records from Identity Theft**

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

**Protect yourself from suspicious emails or phishing schemes.** Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to [phishing@irs.gov](mailto:phishing@irs.gov). You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: [spam@uce.gov](mailto:spam@uce.gov) or contact them at [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft) or 1-877-IDTHEFT (1-877-438-4338).

Visit [IRS.gov](http://IRS.gov) to learn more about identity theft and how to reduce your risk.

**Privacy Act Notice**

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  XYZ INSURANCE COMPANY	CONTACT NAME:		
	PHONE: (A/C, No. Ext):	FAX (A/C, No.):	
	E-MAIL ADDRESS:		
	PRODUCER: CUSTOMER ID #		
INSURED:  A,B,C Company	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A:	DEF INSURANCE COMPANY	
	INSURER B:	GHI INSURANCE COMPANY	
	INSURER C:	JKL INSURANCE COMPANY	
	INSURER D:		
	INSURER E:		
	INSURER F:		

**COVERAGES**

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YY)	POLICY EXP (MM/DD/YY)	LIMITS		
A	GENERAL LIABILITY	X	X	A1234	1/1/15	1/1/16	EACH OCCURRENCE	2,000,000	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea Occurrence)	50,000	
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	5,000	
	<input checked="" type="checkbox"/> XCU COVERAGE						PERSONAL & ADV INJURY	2,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	2,000,000	
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS-COMP/OP AGG.	2,000,000	
A	AUTOMOBILE LIABILITY	X	X	A1234	1/1/15	1/1/16	COMBINED SINGLE LIMIT (Ea Accident)	2,000,000	
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY ( Per person)		
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)		
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per Accident)		
	<input type="checkbox"/> HIRED AUTOS								
	<input type="checkbox"/> NON-OWNED AUTOS								
	<input checked="" type="checkbox"/> UMBRELLA LIAB						EACH OCCURRENCE		
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE	5,000,000	
	<input type="checkbox"/> DEDUCTIBLE								
	RETENTION:								
B	WORKERS COMPENSATION AND EMPLOYERS LIABILITY		X	B3456	1/1/15	1/1/16	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS	<input type="checkbox"/> OTH-ER	
	ANY PROPRIETARY/PARTNER / EXECUTIVE OFFICER / MEMBER EXCLUDED? (MANDATORY IN NH)						<input type="checkbox"/> Y/N	E.L. EACH ACCIDENT	
	IF YES, DESCRIBE UNDER UNDER DESCRIPTION O FOPERATIONS BELOW							E.L. DISEASE - EA EMPLOYEE	
							E.L. DISEASE - POLICY LIMIT		

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (Attach Acord 101, Additional Remarks Schedules, if more space is required)

**PLEASE INCLUDE SIGNED ENDORSEMENTS**

INCLUDE XCU COVERAGE (if applicable)

INCLUDE BID NUMBER AND NAME: **Bid # 16-282, Wood Pole Inspection and Treatment Services**

●THE CITIES OF NAPERVILLE AND ST.CHARLES, THEIR OFFICERS, OFFICIALS, EMPLOYEES, AND VOLUNTEERS ARE COVERED AS ADDITIONAL INSURED ON THE GENERAL LIABILITY AND AUTO LIABILITY POLICIES.

●THE COMMERCIAL GENERAL LIABILITY INSURANCE WILL BE PRIMARY INSURANCE AND NOT CONTRIBUTE WITH THE CITIES INSURANCE OR SELF INSURANCE.

●THE WORKERS' COMPENSATION POLICY SHALL BE ENDORSED WITH A WAIVER OF SUBROGATION IN FAVOR OF THE CITY FOR ALL WORK PERFORMED BY THE PROPOSER, ITS EMPLOYEES, AGENTS AND SUBCONTRACTORS

**CANCELLATION**

CITY OF NAPERVILLE ATTN: PROCUREMENT SERVICES TEAM 400 SOUTH EAGLE ST P O BOX 3020 NAPERVILLE, IL 60540	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

## **IMPORTANT**

If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. A Statement on this certificate does not confer rights to the certificate holder in lieu of such endorsements(s).

If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

## **DISCLAIMER**

This Certificate of Insurance does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

Reproduction of Insurance Services Office, Inc. Form

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY  
CG 20 10 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
<p>The City of Naperville, its officers, officials, employees, and volunteers are covered as additional insureds on the General Liability and Auto Liability policies.</p>	
<p>Information required to complete this Schedule, if not shown above, will be shown in the Declarations.</p>	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf,

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

**B. With respect to the insurance** afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

**Reproduction of Insurance Services Office, Inc. Form****COMMERCIAL GENERAL LIABILITY  
CG 20 01 04 13****THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****PRIMARY AND NONCONTRIBUTORY –  
OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PARTThe following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:**Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and

- (2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

SAMPLE

**Reproduction of Insurance Services Office, Inc. Form**

POLICY NUMBER:

**COMMERCIAL GENERAL LIABILITY  
CG 24 04 05 09****WAIVER OF TRANSFER OF RIGHTS OF RECOVERY  
AGAINST OTHERS TO US**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART****SCHEDULE****Name Of Person Or Organization:****Information required to complete this Schedule, if not shown above, will be shown in the Declarations.****The following is added to Paragraph 8. Transfer Of  
Rights Of Recovery Against Others To Us of  
Section IV – Conditions:**

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.



**City of Naperville  
NO BID Survey Form**

*Please note: This form is only required if you are not bidding.*

**Title/Bid No:** \_\_\_\_\_

Reason for not bidding:

- |   |  |
|---|--|
| <input type="checkbox"/> Not enough time to respond       | <input type="checkbox"/> Could not compete                   |
| <input type="checkbox"/> Not our business                 | <input type="checkbox"/> Too busy right now                  |
| <input type="checkbox"/> Do not provide this com./service | <input type="checkbox"/> Could not meet specs./ requirements |
| <input type="checkbox"/> Could not get required insurance | <input type="checkbox"/> Could not get required bond         |

Other: \_\_\_\_\_

Suggestions: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Person Submitting  
Form: \_\_\_\_\_

Date: \_\_\_\_\_

Phone/Fax Number: \_\_\_\_\_

Please keep us on the bidders list: \_\_\_\_\_ yes / \_\_\_\_\_ no