



**#1** City for Families  
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August 29, 2013

**Subject: Main Notification Letter  
North 15<sup>th</sup> Street Reconstruction, Stage Two**

Dear Property Owner:

Again this year, the City will undertake a project aimed at maintaining current infrastructure and roadways within the community. This opportunity has been made possible, in part, by the Kane County Board, through its Office of Community Reinvestment with federal funds provided by the U.S. Dept. of Housing and Urban Development. Beginning in early October we will be starting work on North 15<sup>th</sup> Street, Stage Two. As work progresses, additional notification letters will be provided to you, offering information on project scheduling, what to expect while construction is underway on your street, and detailed contact information for City staff and on-site contractors. We ask that you please provide copies of these notification letters to your residents in a timely manner. Also project updates will be posted on the City of St. Charles website at [www.stcharlesil.gov/projects/construction](http://www.stcharlesil.gov/projects/construction).

The scope of the project will concentrate on the replacement of the street pavement and curbs on North 15<sup>th</sup> Street from just north of Brook Street to West Main Street, and Brook Street to the Firethorne Condos. This project will also include, repairs to driveway aprons, sidewalks, storm sewer and fire hydrants. This project has been divided into three phases to facilitate the completion of the project in a timely manner and with as little disruption to residents as is possible.

**Phase I:** The first phase involves **underground utility repair work**. Please note that all work will be performed within the City right-of-way. If you have any type of existing features within the City right-of-way area (i.e. sprinkler system, landscape features, special decorative rocks, brick driveways, electronic “invisible” dog fence, etc.) or any other specialty items precautions should be taken by you, the homeowner, to remove or store these items right away to assure that no damage occurs to these specific items. The City **will not** repair or replace private appurtenances left within the City right-of-way.

**Phase II:** Once Phase I has been completed the second phase of construction which involves, **street rehabilitation work**, will begin. This construction phase includes the following work:

- Complete removal and replacement of the street pavement and curbs
- Removal and replacement of driveway sections damaged by construction
- Removal and replacement of deteriorated sidewalks
- Pavement patching as needed

RAYMOND P. ROGINA *Mayor*

BRIAN TOWNSEND *City Administrator*

It should be noted that access walks from the street to the sidewalk that are in alignment with building entrances, will be restored if damaged. Adjacent to many of these access walks are randomly placed sections of concrete walk within the City parkway that will be removed and not replaced.

**Phase III:** The third phase will involve **parkway restoration**. All areas disturbed by construction will be restored and residents advised in writing as to recommended sod maintenance. We are planning the completion of all three phases of this contract to be done by November 16, 2013.

This project represents the remainder of improvements planned for North 15<sup>th</sup> Street. The first stage of these improvements, North 15<sup>th</sup> Street from just north of Brook Street to Dean Street, was completed in October of 2012.

During construction, for short periods of time, residents may not have access to their driveways or the street. This is required for access to the various utilities, pavement grinding, and pavement rehabilitation work. In these instances, residents will be notified as to dates and times for removal of personal vehicles by street posting and/or notification letters. We intend to give as much notice as possible in these situations in an effort to lessen the negative impact to property owners and residents.

Due to the scope, complexity and nature of this project, as well as the unpredictability of weather, some delays and disruptions may occur. We ask for your understanding during these times and the understanding that the scope of this project includes improvement of many streets in many areas throughout the City. There will be times when no work is occurring on your street. We would like nothing more than to start and finish the construction of one street at a time; however, for economical reasons, it is not a prudent approach. If during construction you are planning a special event such as a wedding or large party, please contact us so that we can accommodate your needs as best as possible.

**Enclosed is a Resident Main Notification Letter.** If you could post this document in the lobby of your building it will assist us in keeping the residents informed of upcoming work.

The City appreciates your continued cooperation and patience during this large-scale project. If you have any questions, please feel free to contact me at (630) 443-3709 or via email: [jbernahl@stcharlesil.gov](mailto:jbernahl@stcharlesil.gov). Gary Long, the on-site Engineering Inspector, is also available by calling (630) 327-5884. Please direct all questions or concerns to either myself or to Mr. Gary Long.

I would like to thank you for all of your help and understanding throughout this construction project, and we look forward to serving you in the future.

Sincerely,



James J. Bernahl, P.E., CFM  
Public Works Engineering Division Manager

Cc: Ward Aldermen