



#1 City for Families
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June 23, 2014

**Subject: Phase I Letter Notification for 2014 MFT
(Ohio Avenue)**

Dear Resident:

The City of St Charles is pleased to inform you that we planning to begin Phase I work on the 2014 MFT program on June 25.

The scope of this Phase will concentrate on repairs to existing underground utility systems. Designated times for construction will be between the hours of 7:00 AM and 7:00 PM. It may be necessary at times to relocate your personal vehicles to adjacent streets for utility repairs to be completed. During such instances, the contractors will notify the resident before work commences. If you should require special assistance or special access please don't hesitate to ask. The City will do its best to accommodate all special requests.

We appreciate your understanding during these times and apologize for any inconvenience that this construction may cause. If you have any questions or concerns, please feel free to contact me at 630-377-4418 or via email: glong@stcharlesil.gov. Brian Herrmann, Project Coordinator – Mapping, is also available by calling 630-377-4980. Please direct all questions or concerns to either myself or Mr. Herrmann.

Sincerely,

Gary E. Long
Public Works Engineering Project Coordinator

Cc: Ward Aldermen

RAYMOND P. ROGINA *Mayor*
MARK KOENEN, P.E. *City Administrator*