



ST. CHARLES
SINCE 1834

#1 City for Families
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September 17, 2014

To: The City of St. Charles Homeowners

Re: **Required Maintenance for Sod**

Dear Homeowners,

The following letter is an informative notice of the proper maintenance that should be taken by the homeowner to ensure the longevity of newly landscaped areas once the contractor's required obligation has been completed.

Upon completion of the rehabilitation project, a contracted Landscaping Company will restore all damaged areas caused by construction. All areas will be prepped and cleared of loose debris, such as boards, extra concrete, loose gravel and asphalt. Before the installation of sod, all areas will be prepared with topsoil.

The landscaping company will return, and install the new sod sometime within the next week and water the new sod seven times over a 10-day period. After which, the City is requesting the homeowners assistance to maintain any newly installed vegetation. To insure the proper growth of the new sod, all restored areas should be watered every other day for a period of no less than three weeks.

We appreciate your understanding during these times and apologize for any inconvenience that this construction may cause. If you have any questions or concerns, please feel free to contact me at 630-377-4418 or via email: glong@stcharlesil.gov. Brian Herrmann, Project Coordinator – Mapping, is also available by calling 630-377-4980. Please direct all questions or concerns to either myself or Mr. Herrmann.

Sincerely,

A handwritten signature in black ink, appearing to read "Gary E. Long", written over a white background.

Gary E. Long
Public Works, Engineering Project Coordinator

RAYMOND P. ROGINA *Mayor*

MARK KOENEN, P.E. *City Administrator*