



#1 City for Families
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May 24, 2017

Subject: 2017 MFT Street Rehabilitation Project - Notifications

Dear Resident:

The City of St. Charles is pleased to inform you that the street adjacent to your home or property has been included for paving improvements this year. This letter provides many details about this project, but should you have additional questions, please don't hesitate to contact the City.

2017 STREET PROGRAM PROJECT LOCATIONS:

STREET NAME	FROM	TO	SIDE OF TOWN
Banbury Avenue	Madison Avenue	Independence Avenue	East
Banbury Court	Banbury Avenue	End of cul-de-sac	East
Bent Avenue	N. 2 nd Avenue	N. 4 th Avenue	East
Dunham Place	Dunham Road	End of street	East
Fellows Street	S. 13 th Street	S. 12 th Street	West
N. 3 rd Avenue	Park	North	East
N. 5 th Street	W. Main Street	Cedar Street	West
Pleasant Avenue	S. 13 th Avenue	Jewel Avenue	East
S. 13 th Street	Horne Street	Fellows Street	West
S. 14 th Avenue	Indiana Avenue	South Avenue	East
S. 14 th Street	IL Route 38	Prairie Street	West

CONTRACTOR AND INSPECTOR:

The contract for this work has been awarded to Geneva Construction, Inc. of Aurora, IL as the general contractor for this year's program. Ken Jay, Civil Engineer II, will be the on-site engineer to complete construction inspections for the work and be the liaison to the residents and property owners in the field.

START DATES & COMPLETION DATES:

The contractor will not be working on all streets at one time, but will be splitting the work up in the community by West and East Side Streets. We are working with the contractor to determine the exact start dates, but generally anticipate the work to start in early June. The roadway work is scheduled to be completed in mid-August with restoration to take place in September. Please visit the 2017 Street Rehabilitation Program page on the City's website at www.stcharlesil.gov/projects for updates on the start dates and construction updates for each street. Look under **2017 Street Rehabilitation Program**.

RAYMOND P. ROGINA *Mayor*

MARK KOENEN, P.E. *City Administrator*

IMPROVEMENTS & PROCESS

This project has been divided into three phases to facilitate the completion of the project in a timely manner and with as little disruption to residents and properties as possible:

- **Phase I:** The first phase involves **utility repairs, sidewalk, curb and driveway repairs.**
 - S. 13th Street and Fellows Street Watermain (Horne Street to S. 12th Street) – A new mainline watermain will be installed in this area. More information for these residents will be provided as the timeline for the work in this area is determined. We are currently awaiting the approval of the IEPA Permit for this work.
- **Phase II:** The second phase of construction involves **street rehabilitation** work, which includes pavement grinding, patching, fabric, fresh oil, new asphalt pavement, driveway repairs and pavement marking. Please note that it is anticipated that you will have access to your property at all times during this phase. Due to the limited space, access to your property may be delayed at times. Please allow ample time for relocation of your vehicle and temporary delays that may occur. To assure that work is performed in a timely manner, please do not park vehicles on the road during construction hours. The second layer of asphalt will be placed once all resurfacing locations are prepared for final surface placement. This typically takes place approximately one week after the first layer has been placed.
- **Phase III:** The third phase will involve **parkway restoration.** All areas disturbed by construction will be restored and residents advised in writing as to recommended sod maintenance and watering schedule.

Due to the scope, complexity and nature of this project, as well as the unpredictability of weather, some delays and disruptions may occur. We ask for your understanding during these times and the understanding that the scope of this project includes improvement of many streets in many areas throughout the City. There will be times when no work is occurring on your street. We would like nothing more than to start and finish the construction of one street at a time; however, for economic reasons, it is not a prudent approach. If during construction you are planning a special event such as a wedding or large party, please contact us so that we can accommodate your needs as best as possible.

PUBLIC RIGHT-OF-WAY:

Please note that all work will be performed within the City right-of-way. If you have any type of existing features within the City right-of-way area (i.e. sprinkler system, landscape features, special decorative rocks, brick driveways, electronic “invisible” dog fence, etc.) or any other specialty items, precautions should be taken by you, the homeowner, to remove or store these items right away to assure that no damage occurs to these specific items. The City **will not** repair or replace private appurtenances left within the City right-of-way.

PROPERTY ACCESS & PARKING:

- **Road Resurfacing** – The roadway will remain open to traffic during the course of construction in the resurfacing area. There are many properties that will require curb and/or driveway apron repairs, which will limit access to your property during the replacement of these items. The orange parking passes should be used during this time and you will receive door hanger notification 24-48 hours in advance of the work impacting your access. **If this letter includes an orange parking pass, your property will be impacted by these repairs. Specific instructions have been included with the orange parking pass.** If you have not received an orange parking pass your location is not anticipated to require curb and/or driveway apron repairs. If during the course of construction something changes, we will notify you.
- **Parking - “NO PARKING”** signs will be posted in the parkway during some phases of the project, when vehicles cannot be parked on the street in the project area. If you will be out of town during construction, please contact us to determine an appropriate location to leave your vehicle.

- **Property Access Assistance** - If you should require special assistance, special access or are planning a special event such as a wedding or large party, please don't hesitate to ask. The City will do its best to accommodate all special requests.

MAIL & GARBAGE SERVICE:

Mail and Garbage service will not be interrupted during construction. Please leave your garbage at the end of your driveway on your normally scheduled pick up day by 6 am, as they may pick up garbage in this area earlier than normal to avoid the construction work.

PROJECT WEBSITE:

Updates regarding this project can be found on the City's website at www.stcharlesil.gov/projects. Look for the **2017 Street Rehabilitation Program**. The City will be adding project updates as they become available, so please check back frequently.

CONTACT INFORMATION:

The City appreciates your continued cooperation and patience during this large-scale project. If you have any questions, please feel free to contact Ken Jay, Civil Engineer II for the City of St. Charles at 630-377-4486 or via email kjay@stcharlesil.gov.

Thank you for all of your help and understanding throughout this construction project. We know you will be better served by these improvements and look forward to serving you in the future.

Sincerely,

A handwritten signature in black ink that reads "Ken Jay". The signature is written in a cursive, flowing style.

Ken Jay, P.E.
Civil Engineer II

Cc: Ward Aldermen