

# **2014**

# **St. Charles**

# **Police Department**

# **Annual Report**



*Photo courtesy of K. Muehlfelt—2015*



## CHIEF'S LETTER OF INTRODUCTION



March 25, 2015

Mark Koenen, City Administrator  
City of St. Charles  
2 E. Main Street  
St. Charles, IL 60174

Dear Mr. Koenen:

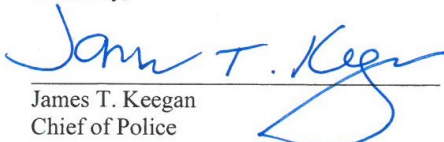
It is with great pleasure that I present you with the annual report of the St. Charles Police Department for calendar year 2014. This information outlines the activities conducted by members of the Police Department to inform you, the Mayor, City Council, and our community of the great work done on a daily basis by our employees. Our mission is to provide quality service, with respect and a commitment to excellence. Included in this report is an overview of our services, crime rates, enforcement statistics, and other associated activities.

Although our calls for service increased in 2014, so did our self-initiated activity and proactive initiatives; a correlation that runs concurrent with one another. Serious crimes (Part I) decreased significantly while Part II crimes increased. Accidents and DUI related enforcement declined.

Highlights of this calendar year included my arrival as the Chief of Police in June, our reaccreditation in July through the Commission on Accreditation for Law Enforcement Agencies (CALEA), and our designation by the Illinois Chiefs of Police Association in October as a designated Traffic Safety Challenge winner (3<sup>rd</sup> place).

We, as an organization, remain committed to our citizens and the quality of the services we provide. Through quality training and organizational preparedness, we consider ourselves forever vigilant to respond to whatever emergency situation arises and are truly a leader in the Fox Valley. We are proud to say, "We are the Pride of the Fox."

Sincerely,

  
James T. Keegan  
Chief of Police

JAMES T. KEEGAN *Chief of Police*



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# ORGANIZATIONAL CHART

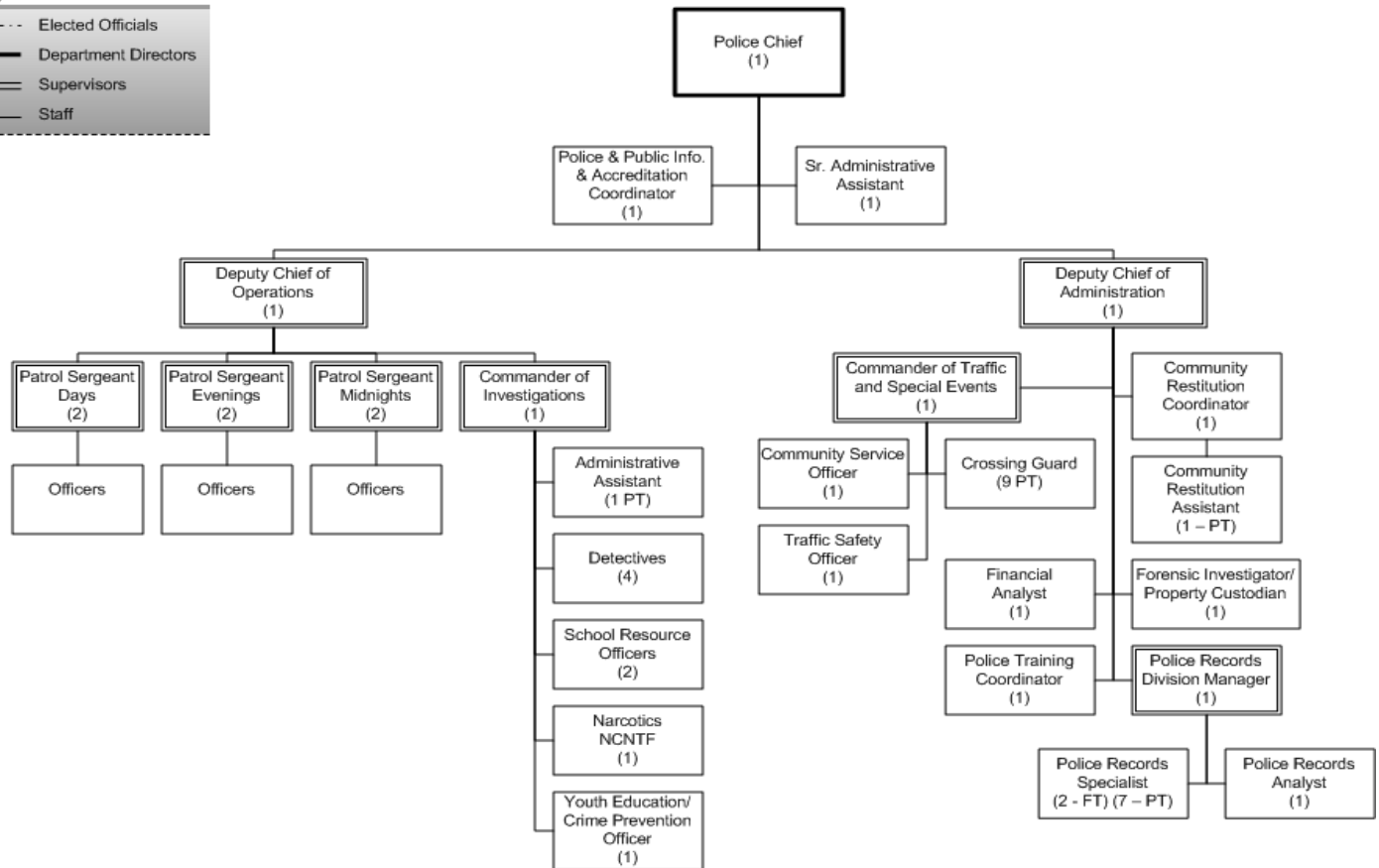

**City of St. Charles, IL**

Police Department

6/25/2014

**Key**

- Elected Officials
- Department Directors
- ===== Supervisors
- Staff





## DEPARTMENT ROSTER (SERVING SINCE)

### SWORN PERSONNEL

Chief James Keegan	2014	Officer Rich Clark	2000
Deputy Chief Steve Huffman	1993	Detective Eric Majewski	2000
Deputy Chief David Kintz	1990	Detective Chuck Pierce	2000
Commander Jerry Gatlin	1998	Officer Dawn Churney	2001
Commander Erik Mahan	1996	Officer Scott Coryell	2001
Sergeant Lin Dargis	1989	Officer Jim Burden	2001
Sergeant Roger Anderson	1989	Officer Ben Devol	2001
Sergeant Tom Shaw	1997	Officer Eric Bauwens	2001
Sergeant Mike Griesbaum	1990	Officer Bill Tynan	2003
Sergeant Dan Kuttner	2007	Officer Brooks Boyce	2004
Sergeant Steve Bedell	1989	Officer Brett Runkle	2005
Officer Craig Bahe	1987	Officer Chuck Crumlett	2005
Officer Marty Sheets	1988	Officer Nic Anson	2005
Officer Joanne Pawlak	1989	Officer Cory Krupke	2005
Officer Darrin Lee	1990	Officer Melinda Anyon	2006
Officer Tim Beam	1990	Detective Janis Schuessler	2006
Officer Troy Peacock	1992	K-9 Aries	2008
Officer Bridget McCowan	1993	Officer Adam Stander	2010
Detective Drew Lamela	1995	Officer Steve Woloszyk	2010
Officer Mike Ross	1995	Officer Johnathon Losurdo	2010
Officer Lisa Ferguson	1996	Officer Russell Haywood	2012
Officer Chris Grove	1996	Officer Tim Ocasek	2012
Detective David Ketelsen	1997	Officer Rob Vicicondi	2012
Officer Mike McCowan	1997	Officer Eric Jannusch	2012
Officer Steve Heike	1999	Officer Joseph Eversole	2014
Officer Jerry Schomer	2000	Officer Rick Murawski	2014

### CIVILIAN PERSONNEL

<b>Senior Administrative Assistant</b>		<b>Accreditation Coordinator/PIO</b>	
Sara Cass	2004	Lisa Blackwell	2013
<b>Records Division Manager</b>		<b>Financial Analyst</b>	
Kim Schult	2002	Scott Sanders	2010
<b>Forensic Investigator/Property Custodian</b>		<b>Training Coordinator</b>	
Rusty Sullivan	2011	Guy Hoffrage	2007
<b>Administrative Assistant</b>		<b>Community Restitution Coordinator</b>	
France Cevallos	2012	Dan Orland	2004
<b>Community Service Officer</b>			
Ryan Beeter	2007		

### RECORDS PERSONNEL

Kathy Rust	1987	Connie Goetz	1991	Elizabeth Mendoza	2011
Diane Leahy	1987	Carol Johnson	1993	Connie Davis	2014
Sandy Hansen	1990	Grace Rhead	2006	Kathy Young	2014
				Nancy Ricotta	2014



## 2014 SUMMARY ARRESTS/OFFENSES

### PART I CRIMES

Homicide	0
Criminal Sexual Assault	8
Robbery	2
Aggravated Battery	19
Aggravated Assault	10
Burglary	62
Burglary from Motor Vehicle	82
Theft	368
Motor Vehicle Theft	15
Arson	0
<b>Total Part I</b>	<b>566</b>

### SERVICES

Warrant Service	98
Public Complaint	243
<b>Total Services</b>	<b>341</b>

### TOTALS

Total Part I Crimes	566
Total Part II Crimes	2,318
<b>Total Offenses</b>	<b>2,884</b>

### PART II CRIMES

Reckless Homicide	0
Battery & Domestic Battery	272
Assault (Simple)	8
Deception	170
Criminal Damage and Trespass	238
Deadly Weapons	8
Sex Offenses	8
Offenses Involving Children	21
Cannabis Control Act Violations	87
Methamphetamine Offenses	0
Controlled Substance Act Violations	21
Hypodermic Needle	1
Drug Paraphernalia Act	74
Liquor Control Act Violations	56
Intoxicating Compounds	0
Motor Vehicle Offenses	697
Disorderly Conduct	203
Interference w/Peace Officers	40
Intimidation	0
Kidnapping	3
Violation of Criminal Registry Laws	1
Other Offenses	410
<b>Total Part II</b>	<b>2,318</b>

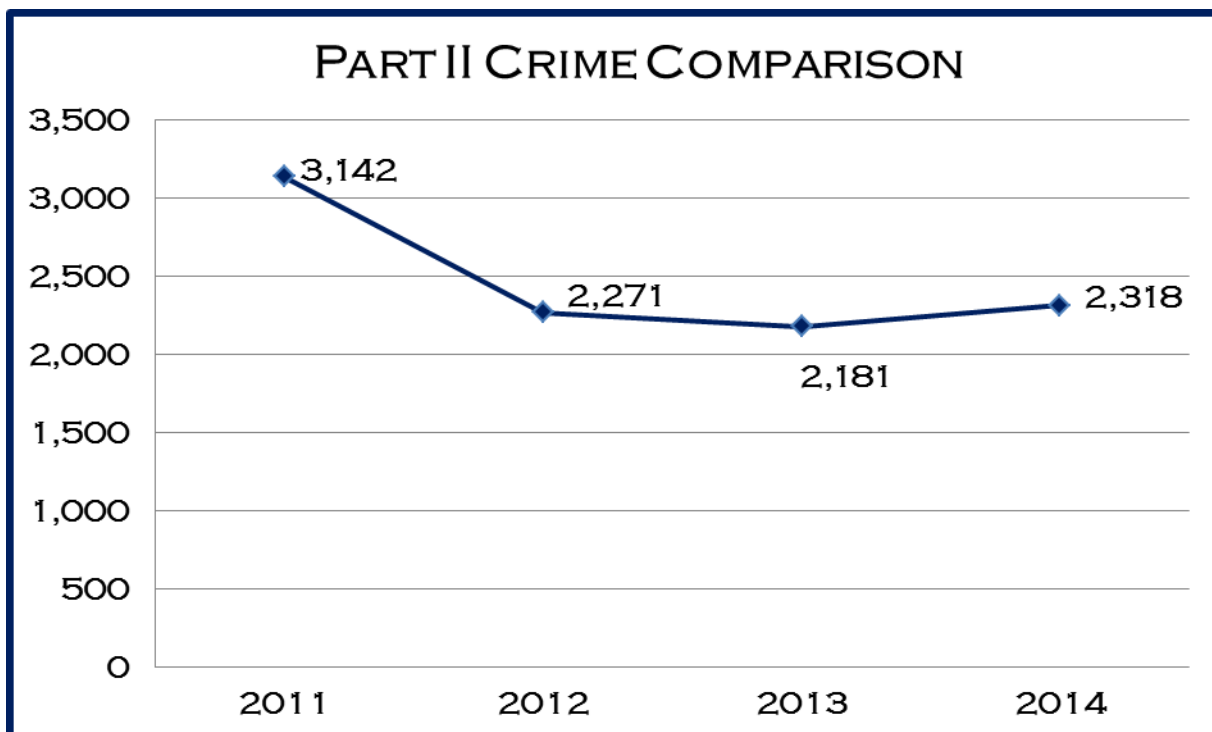
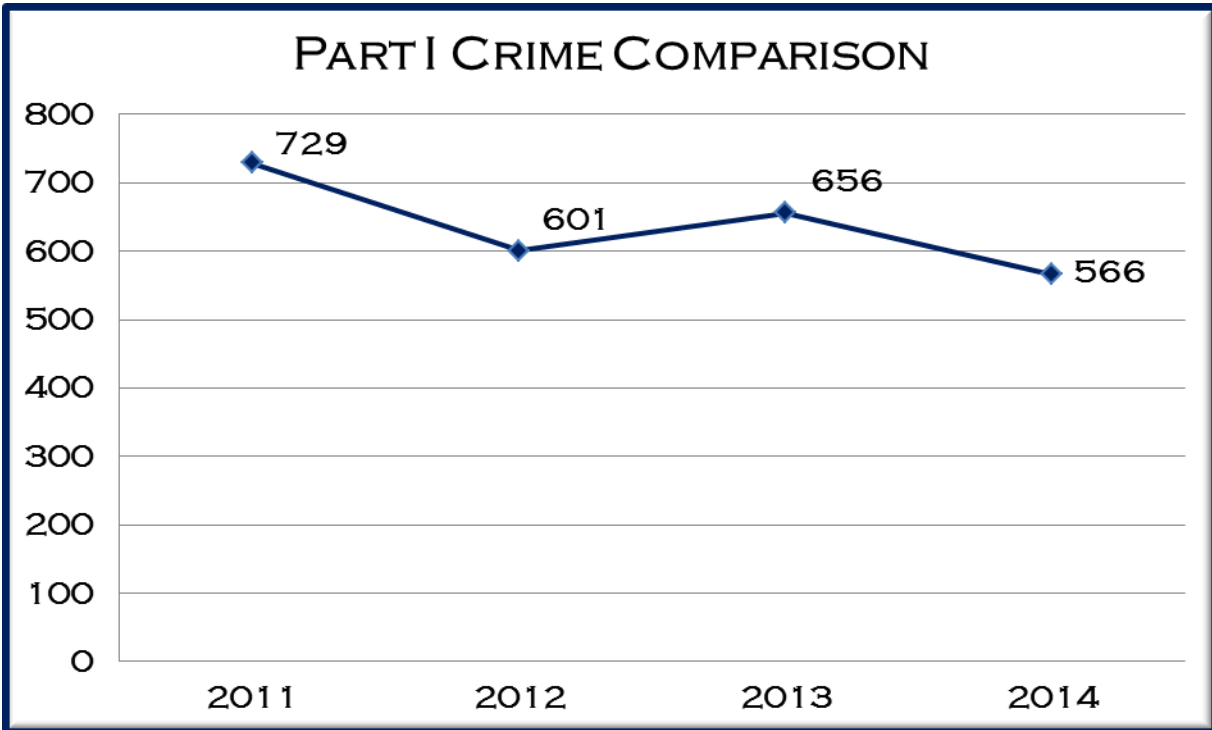
### OUR MISSION

**TO PROTECT AND SERVE OUR COMMUNITY WITH  
RESPECT AND A COMMITMENT TO EXCELLENCE**



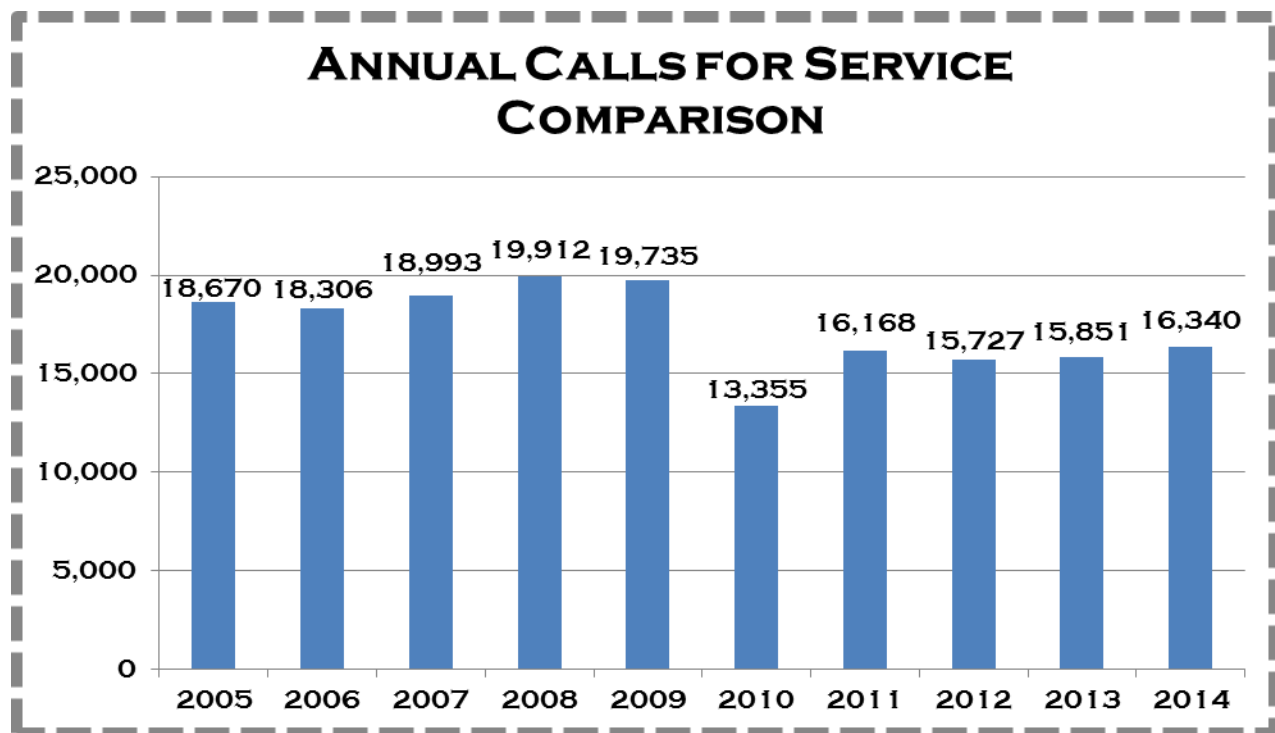
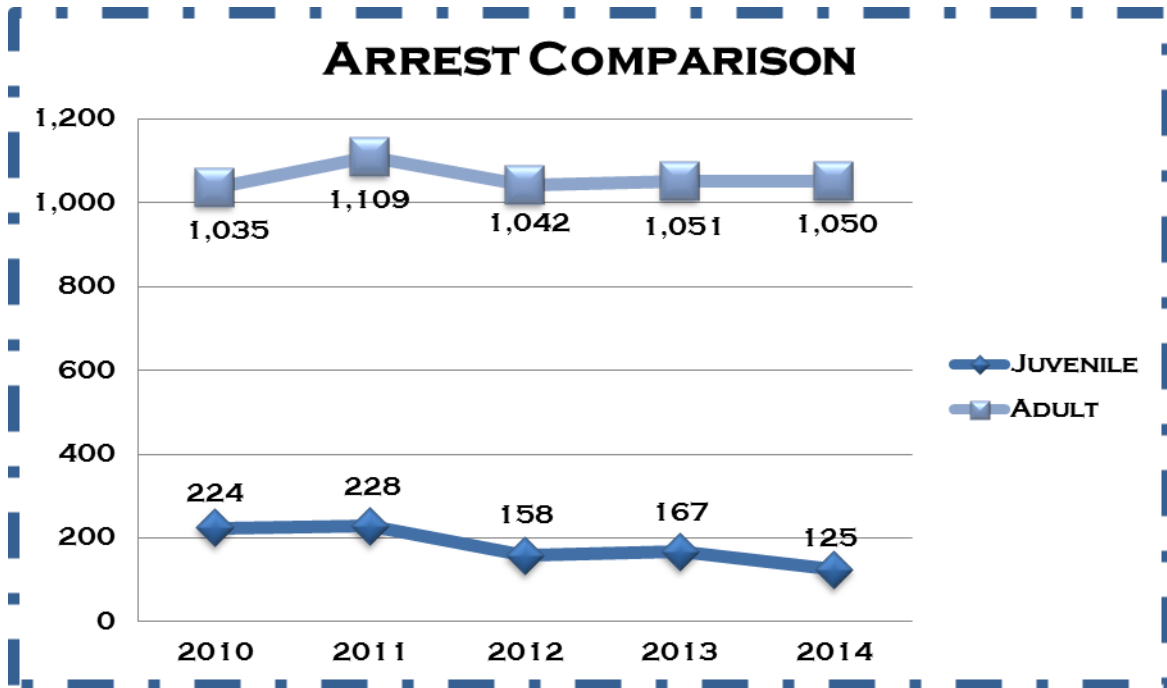


## COMPARISON STATISTICS





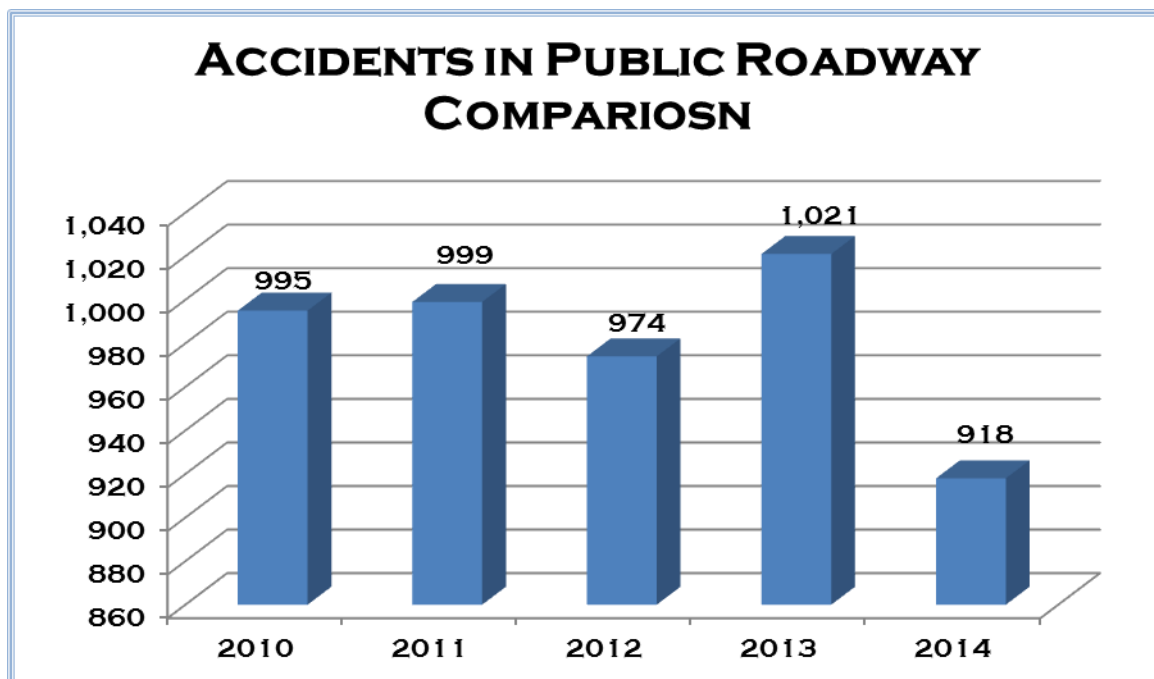
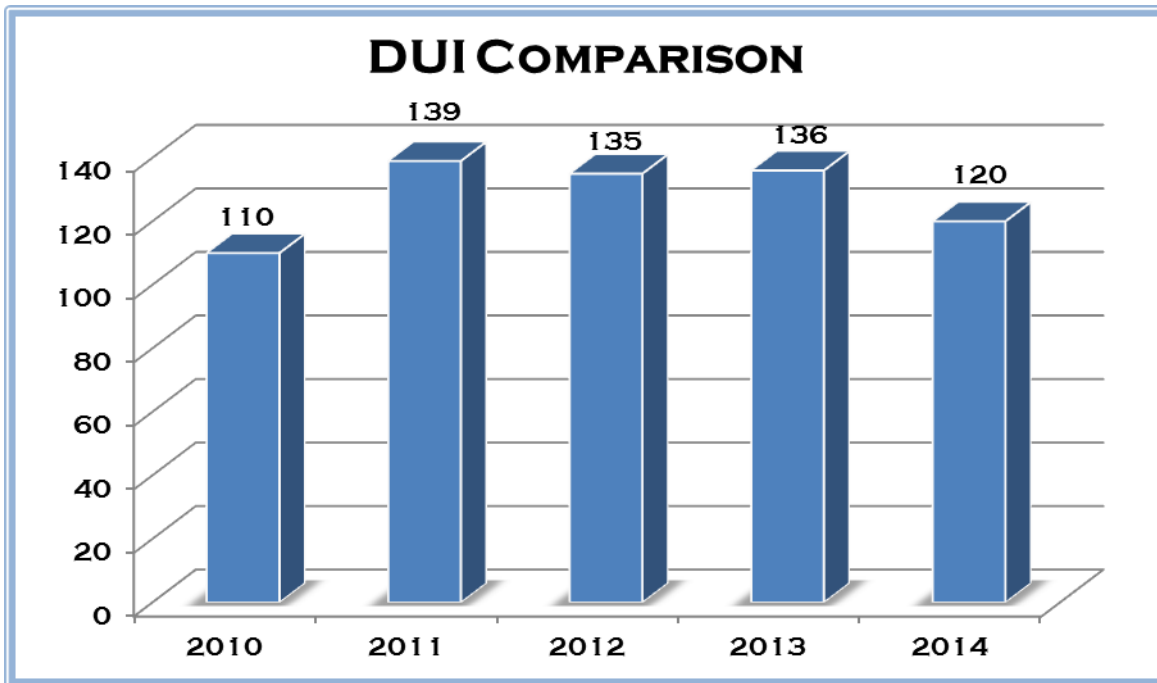
## COMPARISON STATISTICS







## COMPARISON STATISTICS





## OPERATIONS

***Prepared by Deputy Chief David Kintz***

The Operations Section is comprised of Patrol and Investigations. This makes up the bulk of the sworn officers within the Department. Patrol is the front line response for the City of St. Charles. They respond to every 9-1-1 call that comes in. They are also responsible for general patrols within the City. The Patrol Section works a 10 hour day. This schedule provides for overlap periods during peak call times. There is a double shift working during the prime downtown entertainment period. This allows coverage for downtown while still maintaining neighborhood patrols. This dedicated neighborhood patrol resulted in several arrests for burglary to motor vehicles in 2014 with the offenders being caught in the act.

The Patrol Section is also responsible for chronic nuisance locations where repeat calls for service prevent patrols from handling other needs. The Department works with local landlords to share information and prevent problems from simply moving to another area. Landlords share tenant information with each other which helps to reduce the number of police calls due to criminal activity. The Department met with several landlords to identify the problems and notify them of the general disruption to a neighborhood. Criminal activity is not allowed to simply move from one location to another. Liquor license holders were also held accountable for the problems created by over-serving alcohol. The City implemented a new late night permit with increased restrictions. Several license holders received severe punishment for failure to control the problems with the overconsumption of alcohol.

The Department continues to make use of specially trained Crisis Intervention Team officers (CIT). These officers have undergone intensive training to learn to recognize symptoms of mental health issues. The officers try to find long-term solutions for people with these issues instead of simply locking them up for disturbances. The officers work with families to find resources that were previously not available. They also provide a level of comfort to families who often feel like they are alone in dealing with this problem.

The calls for service went up for a second straight year while Part I crimes (serious felonies) went down. The Department increased the focus on the use of overlapping shifts to identify problems and make arrests where needed, instead of waiting for a crime to happen. The method of the "Broken Windows" theory prevents larger crimes from becoming an issue. The largest increase in Part II crimes was due to the increasing problem with internet crimes and identity theft. This increasing common and complex crime is affecting more people as organized criminal enterprises take advantage of newer technology and increasing sophisticated scams.

Sergeant Steve Bedell was promoted to the rank of sergeant in September. Sergeant Bedell has been a longtime officer with St. Charles and is a trusted member by all the ranks. He is known for his thoroughness and follow-through in his investigations. He has experience in Investigations as well as the Tactical Response Unit (which is now part of the SWAT team). His promotion was well deserved.

### ***Kane County SWAT Annual Report 2014, prepared by Officer Mike McCowan***

In 2014, the Multi-Jurisdictional Kane County SWAT (Special Weapons and Tactics) Team experienced changes in personnel, continued to enhance tactical assets and equipment, fulfilled training requirements, responded to requests for service and assistance, and strived to maintain good community relations.

After 22 years of service to the citizens of Kane County, Undersheriff Dave Wagner retired from the Kane County Sheriff's Office. Undersheriff Wagner was the SWAT Team Commander at the time of his retirement. He was largely responsible for the merger of the Kane County Sheriff SWAT team and St. Charles Police Tactical Response Unit, which created Kane County SWAT. Undersheriff Wagner's dedication and leadership will be missed. Entry Team Leader Sgt. David Wolf took on the role of SWAT Team Commander. St. Charles Police Officer Mike McCowan was appointed to the vacant Entry Team Leader position. Kane County Sheriff's Office Lt. Chris Collins joined the team in



## OPERATIONS

the newly-added position of SWAT Coordinator. Geneva Police Officer Dan Yates was appointed to a new position of Sniper – Assistant Team Leader. The Kane County Sheriff's Office filled vacancies on the team by adding Deputies Tom Durham and Chris Zydzik. Operator Elliott Rose took a Police Officer position with the Village of Schaumburg and had to leave the team.

Kane Co SWAT has been fortunate enough to enhance equipment and vehicles by continuing to utilize the military surplus for law enforcement program (LESO). New equipment has also been purchased through the use of funds generated by donations and fundraising events. Several sets of night vision goggles were purchased and distributed. Many of the operators received new ballistic vests. The team also took delivery of a "C2V" vehicle which is a high speed on/off road vehicle. A command post trailer, a rifle-rated ballistic shield, and second robot were also added assets in 2014.

Kane County SWAT continues to train twice a month. Typical training topics include firearms proficiency, CQB (close quarters battle), hostage rescue, vehicle assaults, rappelling, and tactical medicine. SWAT also ventured up north for their 3<sup>rd</sup> annual training evolution at Fort McCoy in Tomah, Wisconsin. This year they were joined by the Naperville Police Special Response Team (SRT). Several operators also attended the annual Illinois Tactical Officers Association Training Conference which brings together SWAT officers from all over the world.

The SWAT team was called upon several times in 2014 to execute high-risk search warrants. Most of these were executed in support of the Kane County Sheriff Special Operations Unit, which focuses on drug enforcement. No one was injured in any of these operations and they led to the seizure of illegal narcotics, weapons, money, and property. In September, SWAT responded to Geneva for a subject barricaded in a house and armed with a firearm. That subject was ultimately taken into custody by SWAT without injury to anyone involved. In December, SWAT was activated for a male, female, and child barricaded in a mobile home in Aurora Township. After several hours, the team forced entry into the home and took custody of the adults and made sure there was no harm to the child. No one was injured in the incident.

The SWAT team attended many community events throughout the Fox Valley area. SWAT routinely visits annual community events such as North Aurora Days, Sugar Grove Cornboil, St. Charles Riverfest, National Night Out, Special Olympics, and the Aurora Sportsmen's Club. Many of these appearances include a SWAT demonstration. See Kane County SWAT in action at <http://www.kanesherriff.com/agencyDivisions/swat.aspx>.

### ***ILEAS Weapons of Mass Destruction Special Response Team, prepared by Officer Mike McCowan***

Ofc. Mike McCowan continued his assignment to the Illinois Law Enforcement Alarm System (ILEAS) Region IV Weapons of Mass Destruction (WMD) Special Response Team (SRT). Ofc. McCowan has now been assigned as an operator on the team for five years. In 2014, Ofc. McCowan continued to train with the team twice per month and passed all physical and academic requirements.

The WMD SRT participated in a very large scale active shooter scenario at Midwestern University in Downers Grove. The special response team was activated in October to assist with a five hour standoff at a pasta manufacturing plant in Bartlett. The offender had access to and threatened the use of noxious gasses. The situation ended peacefully when the offender was taken into custody without incident.

### ***K-9 Team, prepared by Officer Nic Anson***

The St. Charles K9 Unit consists of Ofc. Nic Anson #356 and his K9 partner, Aries. Aries, a German Shepherd imported from Germany, is now going on his 7<sup>th</sup> year with the St. Charles Police Department and his 4<sup>th</sup> year as a member of the Kane County SWAT Team.



## OPERATIONS

In 2014, the K9 Unit continued to assist the St. Charles School District #303 along with several other surrounding agencies by conducting school searches of the facilities and the parking lots. Aries continues to be a valuable resource to the community, as well as with assisting neighboring agencies when called upon.

Every year the K9 Unit is required to be recertified. This year, the K9 Unit updated their certification during a three-day training session with the Illinois State Police. During the three-day period, Aries was heavily tested in the following categories:

- Narcotics Detection
- Tracking
- Controlled Aggression/Handler Protection
- Agility
- Obedience
- Area/Building Searches



*St. Charles officers at the annual K-9 Memorial in Libertyville, IL. Police K-9 Lars was added to the memorial in 2014. Sergeant Tom Shaw (pictured second from the left) was the handler for Lars.*

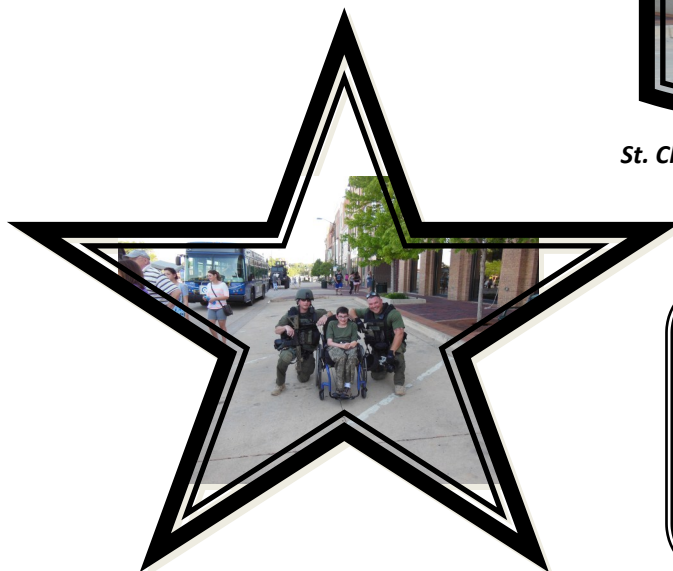
Aries again received passing marks in all categories and has been successfully recertified as a Dual-Purpose K9 through the Illinois State Police.



*St. Charles Riverfest SWAT demonstration*



*Ofc. Anson and his partner, Aries, perform a mock drug search for the Citizen Police Academy*



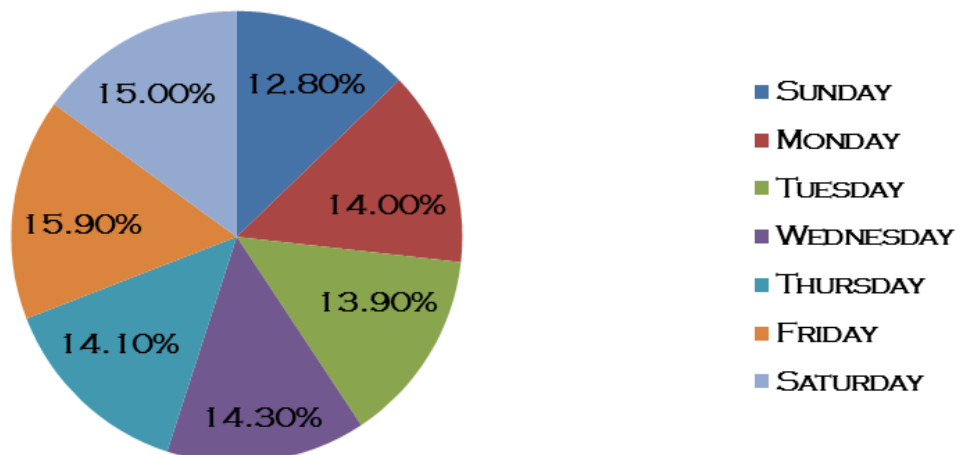
*Celebrating Steve Bedell's promotion to Sergeant*



## OPERATIONS

Reporting Beat	CFS 2014	CFS 2013	% change
#1 NE Quadrant	4,122	4,044	↑ 1.9 %
#2 SE Quadrant	3,803	3,617	↑ 5.1 %
#3 SW Quadrant	5,321	5,196	↑ 2.4 %
#4 NW Quadrant	2,741	2,702	↑ 1.4%
Outside Geographical Area	353	292	↑ 20.9%
Total East Side	7,925	7,661	↑ 3.4%
Total West Side	8,062	7,898	↑ 2.1%
<b>Total Calls For Service</b>	<b>16,340</b>	<b>15,851</b>	<b>↑ 3.1%</b>

### CALLS FOR SERVICE COMPARISON - DAYS OF THE WEEK





## OPERATIONS

### 2014 HOUR-OF-DAY ACTIVITY RANKING (HIGHEST TO LOWEST)

RANK	HOUR	INCIDENTS	% OF TOTAL	PREVIOUS YEAR'S
1	1700-1800	965	5.9	2
2	1600-1700	960	5.9	3
3	1500-1600	914	5.6	1
4	1400-1500	912	5.6	5
5	1200-1300	868	5.3	8
6	1300-1400	860	5.3	4
7	1800-1900	846	5.2	7
8	2100-2200	834	5.1	6
9	1100-1200	826	5.1	9
10	1900-2000	820	5.0	12
11	2200-2300	776	4.7	11
12	1000-1100	735	4.5	10
13	2000-2100	729	4.5	13
14	2300-2400	713	4.4	15
15	0900-1000	676	4.1	14
16	0800-0900	649	4.0	18
17	0100-0200	620	3.8	17
18	2400-0100	614	3.8	16
19	0700-0800	495	3.0	20
20	0200-0300	405	2.5	19
21	0300-0400	355	2.2	21
22	0400-0500	283	1.7	22
23	0600-0700	278	1.7	23
24	0500-0600	207	1.3	24
<b>TOTAL</b>		<b>16,340</b>		





## CRIMINAL INVESTIGATIONS DIVISION

*Prepared by Investigations Commander Jerry Gatlin*

The Criminal Investigations Division serves in various roles. The primary function is to provide investigative support to the Patrol Division. Reported incidents are screened to identify those cases that require additional follow-up that would exceed the patrol division resources. Solvability factors such as potential suspects, evidence, crime patterns, etc. are evaluated when determining when to assign a case for additional follow-up work. These assignments would include cases requiring multiple interviews, out-of-town follow-ups, extensive crime scene work, and ongoing surveillance activities. These investigations can vary in duration before a case is successfully investigated or closed. A case is closed or deemed inactive after all potential leads have been exhausted.

The Criminal Investigations Division staffing consisted of the following personnel during 2014:

- 1 – Commander
- 4 – General Assignment Detectives
- 2 – School Resource / Juvenile Officers (one assigned to each of the 2 high schools)
- 1 – Narcotics Detective (North Central Narcotics Task Force – Illinois State Police)
- 1 – Crime Prevention Specialist / Too Good for Drugs Program Instructor
- 1 – Civilian Administrative Assistant



In 2014, General Assignment Detectives worked 453 cases, slightly down from 473 cases in 2013. The overall case clearance rate for 2014 was (42%), with 118 arrests. A total of 16 cases assigned during 2014 remained in a pending additional investigation status at the end of the year.

**The following are highlights of cases worked and related job functions performed by investigators in 2014:**

- ◆ Execution of numerous search warrants and Grand Jury subpoenas for evidence / property recovery and investigative case support.
- ◆ (10) Sexual assault and / or abuse investigations
- ◆ (1) arrest for a registered sex offender's Failure to Register
- ◆ Ongoing compliance-based home visits of registered sex offenders, in addition to sexual predator compliance checks during local carnivals, festivals and child specific holidays such as Halloween, Easter and Christmas. There were no arrests for non-compliance in 2014.
- ◆ Ongoing compliance and license inspections of local massage establishments were conducted resulting in three (3) arrests for prostitution.
- ◆ (4) Death investigations, to include (1) by suicide and (2) by overdose.
- ◆ (1) Reckless Homicide (Drug related DUI that caused a fatal crash)
- ◆ (1) Drug Induced Homicide
- ◆ (2) Armed Robbery investigations compared to (3) in 2013 (one case cleared by arrest)
- ◆ (0) Arsons compared to (2) in 2013 and (9) in 2012
- ◆ (15) Motor vehicle thefts compared to (9) in 2013
- ◆ (82) Burglary from Motor Vehicles compared to (124) in 2013. (Crime prevention press releases and web site reminders were published, alerting the public on ways to protect their valuables.)







## CRIMINAL INVESTIGATIONS DIVISION

- ◆ (25) Residential Burglary investigations compared to (34) in 2012 and (13) in 2011 (Many incidents related to entry to unsecured garages).
- ◆ (14) Burglary/ Attempt Burglary to commercial establishments compared to (24) in 2012 and (21) in 2011
- ◆ Numerous incidents of criminal damage to property / criminal damage to vehicles.
- ◆ City employment background investigations for probationary police officers, firefighter / paramedics and Tri-Com dispatcher candidates.
- ◆ Liquor license and business renewal applications, background investigations and special event applications.
- ◆ Numerous assists to outside agency investigations.
- ◆ (29) alcohol establishment compliance checks and (102) tobacco compliance checks. A total of (4) citations issued for alcohol sales related non-compliance compared to (2) in 2013. There were (9) citations issued for underage tobacco sales compared to (8) in 2013. St. Charles Police Department continues to work closely with vendors to provide educational information and insure continued compliance.
- ◆ A multitude of theft and fraud based offenses. (28%) of cases worked in 2014 were based on some form of theft, fraud or deceptive practice, compared to (26%) in 2013. These cases continue to prove more challenging in their complexity and the transient nature of the offenders. The time and resources required to investigate these cases continue to present a challenge for law enforcement.
- ◆ The St. Charles Police Department works closely with the Cook County Regional Organized Crime Task Force (CCROC) and other area investigators to identify individual offenders and organized groups involved in high dollar retail thefts in an effort to curb the rise in these types of crimes. CCROC is a partnership between numerous retail organizations and regional law enforcement.
- ◆ A total of (10) Identity Theft investigations were conducted, resulting in (4) arrests. (6) cases were transferred to outside agencies.



### Drug and Crime Tip Line

This link allows citizens to submit drug and crime related information easily and anonymously. The Tip Line has proven to be a viable resource and has been actively utilized by residents for a variety of crime-related issues. The Tip Line also allows for the submission of photographs. These tips are reviewed immediately upon receipt, researched and assigned accordingly. Anyone can access the Tip Line on the City of St. Charles website, the Police Department main page, the Investigations Division link or by simply calling 1-866-378-4267.

### Investigations Assignments and Personnel Changes During 2014

There were no personnel changes in Investigations in 2014.

Ofc. Bill Tynan is assigned the duties of Crime Prevention and Crime Analysis, in addition to facilitating the instruction for the "Too Good for Drugs Program" in our local schools. He coordinates the annual Citizens Police Academy, the Youth Academy, and serves as a liaison to the Illinois Crime Analyst Association and the St. Charles Youth Commission.

The Department continues to staff a full-time position with the North Central Narcotics Task Force. That unit was





## CRIMINAL INVESTIGATIONS DIVISION

involved in numerous narcotics related investigations throughout the region in addition to (20) narcotics related investigations in St. Charles. These efforts resulted in the execution of several search warrants, a total of (20) arrests, and the seizure of assorted narcotics, related drug equipment/paraphernalia, and U.S. currency.

Detective Eric Majewski continues to serve as liaison to the St. Charles North High School. Detective Chuck Pierce serves as the liaison to St. Charles East High School. Both provide similar services to area middle schools as needed. Together they oversee juvenile-based initiatives for the Department to include referrals to the Juvenile Justice System and alternative programs such as community restitution opportunities, the Turning Point Diversion Program for first time offenders and the Peer Jury program.

Detective Drew Lamela serves as a general assignment Detective assigned to the day shift. He is active in supporting the Illinois Attorney General's Office in the investigation into online sexual predators and manages the sex offender registration and compliance program for St. Charles. Det. Lamela is a certified Voice Stress Analyst and serves as a member of the Kane County Major Crimes Task Force.

Detective Janis Schuessler serves as a general assignment Detective assigned to the day shift. She is certified as a Voice Stress Analyst and is also assigned as an investigator for the Kane County Major Crimes Task Force.

Detective Cory Krupke serves as a general assignment Detective and is assigned to the evening shift. Detective Krupke also serves as a member of the Kane County SWAT Team.

Detective David Ketelsen serves as a general assignment Detective and is assigned to the evening shift. He also serves as a Department Liaison to the F.B.I Terrorism Intelligence Task Force (T.L.O.C.) and to the Cook County Regional Organized Crime Task Force.

Commander Gatlin oversees operations of the Investigations Division, while also serving as Commander of the Kane County Major Crimes Task Force. In that role, he is responsible for coordinating major incident response and investigation, liaison with agencies county-wide, and to supervise the organization members and their training.

The Criminal Investigations Division participates in ongoing monthly intelligence and case briefings with several area Investigators Associations. St. Charles has led the Fox Valley Investigators Association monthly meetings for more than 20 years. Investigators from Kane County, as well as surrounding counties, municipalities, and Chicago-based Federal agencies, routinely attend these meetings. The level of cooperation, collaboration, and resources generated by this partnership has provided great benefits to this agency, as well as all involved in this partnership.

### **Crime Prevention Report prepared by Crime Prevention Officer Bill Tynan**

#### **Citizen Police Academy**

The Citizen Police Academy (CPA) has been a popular Police Department program, and perhaps is the most important community-relations tool used by the Department. The CPA classes are held twice per week for nine weeks in the spring in the training room of the Police Department. The curriculum makes use of both classroom instruction and outside demonstrations. The CPA is designed to give participants a better understanding of how the Police Department functions. It also has the added benefit of being a sounding board regarding how the Department is meeting community needs and concerns. Subjects covered include criminal and narcotics investigations, arrest and court procedures, traffic stops, the canine unit, the SWAT team, crime scene processing and evidence collection, officer training and DUI enforcement, among several others. Each year the program is tweaked to accommodate the constantly changing dynamics of law enforcement. The 2014 class had 22 regular participants. Because of feedback provided by previous classes, this class was extended by one week to include more topics. The topics added were the Department's Crisis Intervention Team, the Kane County Coroner's Office,



*Officers Coryell and Heike during their presentation for Citizen Police Academy Class of 2014*



## CRIME PREVENTION

Department firearms training, vehicle theft and a tour of the downtown Fire Department and emergency operations center. Students range in age from high school juniors and seniors to senior citizens. The 2014 class took place from March 18 to May 15.



*Youth Academy Class of 2014*

### Youth Police Academy

The second annual Youth Police Academy was held from July 7 to July 11. The class targeted kids ages 13-16 years old. Ten students participated in the 2014 class. The 25 hour course included a wide range of topics, including criminal law, traffic law, juvenile law, bullying, drugs, DUI investigation, Internet safety, personal safety, active shooter, and Taser deployment. Students were able to go hands on during a full day of crime-scene investigation and evidence collection. All students also were certified in CPR and basic first aid thanks to assistance from the St. Charles Fire Department. Students also received a tour of the Kane County Judicial Center, and participated in a mock trial. The course ended with a graduation that was attended by participants' families. Each student received a certificate documenting their participation in the course. Each student also received a T-shirt with the Department's patch free of charge, and the CPR certification was given free of charge, thanks to funds provided by the St. Charles Youth Commission.

### Too Good For Drugs

In 2014, 380 students between four Community Unit School District 303 elementary schools within the City participated in this drug and alcohol resistance program. The district schools that participated were Richmond Intermediate, Munhall, Lincoln, and Fox Ridge. The program uses the five components of goal setting, decision making, bonding with others, identifying/managing emotions, and communicating with others to go beyond just saying "no" to drugs. The program helps to build students' confidence, self-esteem, and critical thinking skills.



### Central Kane County TRIAD

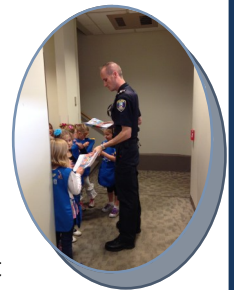
The Police Department is a member of the Central Kane County TRIAD, which provides services for seniors in central Kane County. The primary goal of the organization is to improve the quality of life for seniors in our area. Ofc. Tynan serves as the representative for the Police Department. Throughout the course of the year, members of TRIAD provide seminars on a variety of topics including senior scams, fire and fall prevention, and personal safety.

### Community Shredding Event

The Police Department hosted its second community shredding event on June 28. The purpose of the event was to help citizens cleanly and securely dispose of old paperwork that may contain important identifying information that could be used by thieves to steal somebody's identity. The City's shredding contractor, ProShred, was utilized. The event was sponsored by the City of St. Charles and the Police Department. The event was held for two hours during which approximately 40 people shredded more than 1,000 gallons of paper.

### Services to the Community and Tours

During the past year, Ofc. Tynan attended various civic events held in the community and spoke to different groups around town to include: Health fair at Lincoln School, scam talk to residents of Carroll Tower, health fair at St. Charles North, TRIAD safety academy in Geneva, bank robbery talk to PNC Bank and West Suburban Bank employees, active-shooter presentation to Bison Gear employees, St. Mark's Preschool employees and Dreyer Medical and System Sensor senior staff, community shredding event at SCPD, Kids' Day at Thompson Middle School, stranger danger talks to girl scouts at Davis and Ferson Creek Elementary Schools, kids safety talk at Pottawatomie Park, K-9 division talk to families at St. Charles Public Library, Kids Day at Colonial-East, Kids Day at Charlestowne 18 movie theater, crime prevention talk to Oak Crest homeowners group, personal safety talk to Keller-Williams Realty employees, and personal safety for seniors at the library. He also provided a total of seven tours of the Police Department to Boy Scout and Girl Scout troops in the community.



*Ofc. Tynan giving a tour of the PD*





## SPECIAL OLYMPICS



*Prepared by Commander Jerry Gatlin*



The Special Olympics Mission is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with physical and intellectual disabilities. This gives them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families, other Special Olympic athletes, and their communities.

The Special Olympics is a non-profit program that began in 1968 with a total of 1,000 athletes from the U.S and Canada. In 2014, there were more than 32,000 athletes served in Illinois alone. That service is provided by more than 25,000 volunteers. The program relies on the generous donations from a variety of fundraising activities. The Law Enforcement community has been a long-time partner of Special Olympics.

The St. Charles Police Department takes a very active role in fund-raising and the promotion of this program. Each year a number of events are held throughout the community to raise much needed funds. Events in 2014 included Cop-on-Top, in partnership with Dunkin Donuts, The Annual Polar Plunge, the 12<sup>th</sup> Annual St. Charles Special Olympics Golf Outing at Hughes Creek, and numerous area festivals and special events. 2014 was also our 11<sup>th</sup> straight year of fundraising through the sale of raffle tickets for a new Harley Davidson Motorcycle. The motorcycle is sponsored by the Kane County Chiefs of Police Association, an organization in which St. Charles command officers are actively involved. As a result of these efforts, the St. Charles Police Department raised over \$16,000.00 in 2014, all of which went directly to the charity. The Department has raised over \$120,000.00 for the charity during the past six years. This would not have been possible without the hard work of all who volunteered their time and energy and through the generous donations from those in the community who faithfully support this program.

The St. Charles Police Department combined efforts with other area agencies to make Kane County the top countywide fundraising team in Illinois for 2014.





## ADMINISTRATION

### ***Prepared by Deputy Chief Steve Huffman***

The Administration Section of the Police Department is responsible for the management of the business functions of the Police Department and to provide the essential resources and equipment for daily operations. The following divisions fall under Administration:

- ◆ Community Restitution
- ◆ Records
- ◆ Budget/Financial Analyst
- ◆ Training
- ◆ Forensic Investigations
- ◆ Traffic and Special Events



*Deputy Chief of  
Administration, Steve  
Huffman, received recognition  
for being one of the top "Most  
Engaging" Leaders in the 2013  
Wonderlic Leadership  
Invitational.*

In 2014 the Police Department, in conjunction with and through the Kane County Health Department, implemented the Narcan administration program. Narcan, a trade name for Naloxone, is a medication used to reverse opioid overdoses, and has been proven to aid in saving the life of an overdose victim. Several officers in the Department were trained by the Health Department, who in turn trained all sworn members in the administration of the medication. All officers now carry two doses of Narcan while on patrol duty.

Also in 2014, the Police Department worked with legal counsel and other City staff to write and implement a massage business licensing ordinance. This ordinance was necessary in order to regulate massage establishments, as well as to provide due process for license violations.

2014 also marked the first year the Police Department contracted with the Association for Individual Development (AID) to provide social services, crisis intervention, and assistance to the residents of St. Charles. Through Department referrals, community members now have access to critical social services at no cost to the citizen. Officers are also able to utilize AID's services to help resolve otherwise difficult social situations and circumstances.

### ***Prepared by Training Coordinator Guy Hoffrage***

The St. Charles Police Department recognizes the importance of training and is continually striving to ensure sworn officers and civilian staff is provided with the knowledge and education to perform their service to the community in a professional and safe manner.

In 2014, St. Charles Police Department personnel received 11,984 hours of job related training. This number reflects a 10.4% decrease in the number of training hours attained in 2013.

Saint Charles police officers work a 10.25-hour workday. The 10.25-hour day allows for an overlap day once a week in which all officers are scheduled to work. All officers have been divided into two teams and are provided, on average, with a 10.25-hour training day every other week.

The Department maintains a training goal of 40 hours of training per year for each full time sworn officer and 24 hours of training per year for each civilian employee. 100% of our sworn officers and 47% of our civilian personnel met or exceeded that goal. It should be noted that many of the Department's civilian employees are part time personnel. Our commitment to training personnel is proven.



## TRAINING

In-house training remains an integral part of our training program. Quarterly firearms training along with Tactical Simunitions provide our officers with basic firearms handling skills and realistic scenario based training to place officers in stressful use of force situations to sharpen their tactical thinking and reactions. This group training promotes a team concept and approach to problem solving.

Our annual training program addresses a variety of topics most of which are driven and required by CALEA. These topics include but are not limited to: Use of Force, Firearms training and qualification, Less than Lethal Weapons, Vehicle Operations, Control Tactics, Bias Based Profiling, Holding Facility/Fire Suppression, and Bloodborne Pathogens.

### CAREER DEVELOPMENT/TRAINING RESOURCES

Some of the training resources are, but not limited to: North East Multi Regional Training, Inc. (NEMRT), Northwestern University Center for Public Safety (NUCPS), Suburban Law Enforcement Academy (SLEA), Police Training Institute (PTI), Law Enforcement Training, Inc., Kane County State's Attorney's Office, U.S. Department of Justice, The Federal Bureau of Investigation, National Insurance Crime Bureau, Pepperball Technologies, Street Smart Seminars, Illinois Truck Enforcement Association, Illinois State Police, Illinois Attorney General's Office, Illinois Association of Traffic Accident Investigators.



Commander Jerry Gatlin attended the 258th Session of the FBI National Academy in Quantico, VA. He graduated in December 2014 after completing the 11-week program.

### NEMRT Training

North East Multi Regional Training continues to be one of the most economical training resources for our Department. In 2014, 61 employees attended 28 different NEMRT courses for a total of 770 hours. The annual NEMRT membership is \$90.00 per member.

The St. Charles Police Department hosted 5 NEMRT classes in 2014: Verbal Judo, False ID's and Unlawfully Altered Drivers Licenses, Financial Planning for New Officers, and Laws of Interrogation-How to Take Statements and Basic Police Photography.

### Northwestern University Center for Public Safety

Officer Burden attended Vehicle Dynamics, Traffic Accident Reconstruction 1 and 2 for a total of 160 hours.

### Accident Investigation/Training and Traffic Control

The St. Charles Police Department is committed to its effort to make St. Charles a safer place to live and work by attending 723 hours of training in the area of traffic accident investigation along with traffic control.

### Investigations

The Detective Division is continually called upon to investigate a wide variety of crimes and in an effort to stay current with the latest techniques and trends, detectives attended 472 hours of training in 2014 in addition to the weekly in-house training.







## TRAINING

### K9 Training

Officer Anson and Aries attended monthly K-9 Maintenance training skills. Detailed training conducted this year for this team is listed on page 12 of this report.



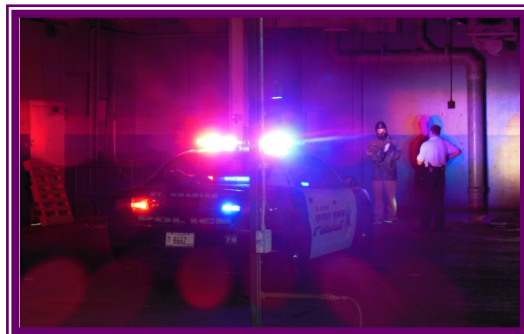
### SWAT Team

The St. Charles Police Department has teamed with the Kane County Sheriff's Office to maintain an emergency SWAT Team in the event of an active shooter, barricaded gunman or similar event occurring. Officer Anson, Officer Krupke and Officer McCowan attended the Illinois Tactical Officers Association Conference. Additionally, SWAT officers trained, on average, twice a month for a total of 980 hours to maintain their state of readiness.

### In-House Training

The 10-hour schedule provides one day a week for In-House training at little or no additional expense to the Police Department. In addition to the firearms and use of force topics listed above, the following are topics of instruction provided to all sworn personnel with the exception of those personnel off on benefit time or attending court when the instruction was offered: SFST Refresher Training, Personnel Policy Manual changes, Traffic Related Topics, CPR Recertification, Investigating Physical/Sexual Abuse of Children, Domestic Violence Procedural Updates, Officer Involved, Shooting, Report Writing Refresher, Article 36 Updates, Employee Self Service training, NARCAN training, Autism training, Child Safety Seat Review, Emergency Vehicle Operator, Law Review, Shoulder Injury Prevention, Ethics in Law Enforcement, and PowerDMS training.

The Saint Charles Police Department was able to gain additional training with a limited budget by serving as a host site for police training. Twenty-two officers attended a variety of classes free of charge in exchange for the use of the training room and/or the Saint Charles Police Department Public Safety Training Facility.







## RECORDS DIVISION



*Records Division Manager, Kim Schult, received recognition for being one of the top "Most Engaging" Leaders in the 2013 Wonderlic Leadership Invitational.*

### *Prepared by Records Division Manager Kim Schult*

The Records Division of the St. Charles Police Department is comprised of an all-civilian staff of 7 part-time employees and 4 full-time employees.

The Police Records Division staff manages the front desk window and phones 6 days a week (18 hours M-F and 10 hours Saturdays). It maintains the confidentiality and integrity of police reports, arrest and criminal history information both electronically and on paper. It handles requests for dissemination of information for our own use, to other agencies and to the public. Our actions and decisions must comply with all department, state and federal laws, guidelines and confidentiality requirements.

### *ST. CHARLES POLICE RECORDS DIVISION -- BY THE NUMBERS*

1307	ACCIDENT REPORTS	Data Entry / State Reporting
890	ADMINISTRATIVE ADJUDICATION	Summons to Appear / Findings and Decisions
704	ALARM PROCESSING	New alarm permits, false alarm letters, invoices
3822	CASE REPORTS	Review, amend and merge into computer records system
204	CITY CALL OUTS	After hours City public works emergency call outs
498	COURT PREPARATION	Officers' Notice of Trials/ Depositions/ Cancellations/ Continuances
8263	DEMOGRAPHIC PROFILING	Data Entry/State Reporting. Required for every traffic stop.
121	EXPUNGEMENTS/SEALED RECORDS	Received petitions and completed court orders
413	FEE BILLING	Notice to City Finance to invoice for unpaid Booking Fees
Varies	FEE HANDLING, PROCESSING and TRANSFER	Accident report copies, bail bond, bike permits, booking, fingerprints, FOIA, registered sex offenders, solicitors, subpoena, towing, utility disconnect after-hours payments, vehicle impounds, and other miscellaneous fees.
789	FINGERPRINTS (Arrest)	Quality assurance review
531	FREEDOM OF INFORMATION	Review, redact, release
337	IMPOUNDED VEHICLES	Process tow information and prepare for adjudication
378	INSURANCE REQUESTS	Accident report copies
137	MEDICATION PROCESSING (in pounds)	Drug drop-off program: Pharmaceuticals turned in by St. Charles residents
418	RECORDS CHECKS	Military and US Government
805	RECORDS & EVIDENCE REQUESTS	Court, Corrections and Law Enforcement Agencies
30 ft <sup>3</sup>	RECORDS DESTROYED (in cubic feet)	Records destroyed per state guidelines, with written authorization
20,000+	SCANNED DOCUMENTS	Most of the records on this list are scanned and maintained in an electronic format
27	SOLICITOR APPLICATIONS	Process application, fees and background checks
22	TICKETS – OVERWEIGHT	Data Entry / Filing
2429	TICKETS – PARKING	Data Entry / Filing / Adjudication processing
3905	TICKETS – STATE/LOCAL	Data Entry / Filing / State Reporting
7512	TICKETS – WARNING	Data Entry / Filing
114	VACATION WATCH	Electronic notification entry and hard copy maintenance
104	VERBAL WARNINGS	Traffic stops, without a written citation
197	WARRANTS	Process new and served warrants



## TRI-COM

### ***Prepared by Tri-Com Executive Director Stacy Hall***

During 2014 Tri-Com processed 131,654 inbound and outbound telephone calls which resulted in 94,159 calls for dispatch. Out of the total calls, 37,272 were calls received via the 9-1-1 emergency number. 63.22% of Tri-Com's 9-1-1 calls are received from wireless devices.

### **Calls for service by community and contract agency in 2014 were:**

St. Charles – 30.59%

Batavia – 25.23%

Geneva – 20.02%

Tri-City Ambulance – 7.30%

Elburn and Elburn FPD – 5.78%

Sugar Grove and Sugar Grove FPD – 8.77%

North Aurora FPD – 2.16%

Waubensee Campus Police - .15%



### **Staffing**

Tri-Com is authorized to hire 18 full-time dispatchers and currently has four immediate openings. By the end of first quarter 2015, Tri-Com will hire three new employees with a fourth employee starting at the end of second quarter 2015. Tri-Com's three year average for turnover is 15% per year. Hiring and retention continues to be a challenge in this industry with an average turnover of 19% nationwide. Staff plans to test quarterly for 2015 in an effort to have plenty of candidates in the pipeline when vacancies occur; however, due to our minimum staffing levels and call volume, Tri-Com can only bring on two candidates at a time on average which hampers the hiring process.

### **Collective Bargaining**

The labor contract expired April 30, 2014 and Tri-Com is in the final stages of negotiating the successor contract with all but four issues TA'd.

### **Budget**

The budget increase this year is approximately 3.8% which includes a projected 20% increase in wireless revenue. Tri-Com will not receive reimbursement from the Emergency Telephone System Board (ETSB) for any portion of Computer Aided Dispatch (CAD) maintenance and dispatcher training (except for EMD—Emergency Medical Dispatch—related training) due to ETSB budget cuts and reduced hardline money.

### **FY16 Projects**

**CAD Replacement** – A contract should be awarded for the new CAD system by June, 2015 with a cutover planned for end of second quarter 2016.

**Radio Infrastructure** – A long term plan for the UHF t-band replacement will be developed this year.

**Text to 9-1-1** – Software upgrades to the phone system will be completed by the end of February, 2015. Tri-Com is working with neighboring county PSAPs on a plan to provide text to 9-1-1 services. It is expected that this will be offered in Kane County by fall of 2015.



## COMMUNITY RESTITUTION

### *Prepared by Community Restitution Coordinator Dan Orland*

The St. Charles Police Department serves as a Not-for-Profit work site for those who are required by the courts to perform community restitution. The program, now in its eleventh year, matches defendants with tasks all over the City. Dan Orland oversees the program and Nicole Kotsy, the part time coordinator, supervises defendants on the weekends. The use of the part time coordinator allows for teenagers and adults to complete their hours and not interfere with school and work.

Since its inception in 2004, 2,154 workers have completed 159,583 hours of work for the City. This has resulted in a total monetary savings of \$2,051,688. This figure is calculated using the average of the state minimum wage and an entry level laborer for the City.

The following is a sample of the work performed during 2014:

- ◇ Daily pickup of trash and cigarette butts in the downtown area, all of the City-owned parking lots, and in the east and west side parking garages.
- ◇ Emptied trashcans around the City Campus, City-owned parking lots, and the east and west side parking garages; for a total of 1,042 bags.
- ◇ Collected 396 bags of trash from 43 right of ways around the City.
- ◇ Pulled 280 bags of weeds around various places in St. Charles.
- ◇ Snow shoveling in front of the businesses in the downtown area and around the Police Department.
- ◇ Spider web removal from the east and west side parking garages.
- ◇ Graffiti removal.
- ◇ Mowing and general landscaping of abandoned/foreclosed properties.
- ◇ General maintenance at the Heritage Center Museum.
- ◇ General maintenance at the Police Department's range.
- ◇ Washing of City-owned vehicles.
- ◇ General maintenance in the lobby of City Hall.

Total equivalent City project savings is another direct savings to the City. Workers with specialized skills are assigned tasks that would normally be contracted through a private company. Samples of these tasks include painting, carpentry, and refuse collection from public garbage cans in the downtown area and in the two public parking garages. This has resulted in a direct savings to the City of \$245,162. This is money that would have been paid to a private contractor to complete needed work. These are projects that are not assigned to City workers.

To date, monetary savings, along with the total equivalent City project savings, has compiled to a grand total of \$2,296,850.

The program continues to receive accolades from people all over the City who notice the benefits and improvements from the program.





## TRAFFIC & SPECIAL EVENTS



*Prepared by Commander Erik Mahan*

The Traffic and Special Events Division continued efforts to enhance the quality of life for residents and visitors through the safe and efficient movement of traffic in the City. The Division works in support of the Patrol Division while focusing on reducing the number and severity of traffic crashes on our roadways, solving neighborhood traffic and parking problems, and working closely with organizers to plan safe and successful special events.

The Traffic and Special Events Division consists of: 1 – Commander, 1 - Traffic Safety Officer, 1- Community Service Officer, and 9 – School Crossing Guards.

### School Crossing Guards

The Crossing Guards work each school day to safely cross children at six different locations. An additional six crossing locations are staffed by Community Unit School District #303. The Traffic and Special Events Division works closely with the school district to train crossing guards and plan safe routes to school. The Crossing Guards also help with pedestrian crossing locations during special events. All Crossing Guards attend an annual training session. Our School Crossing Guards are: JoAnne Bullock, Gloria Helm, Gina King, Nicole Kotsy, George Mace, Maureen O'Carroll, Heidi Scaletta, Jan Schrank, and Richard Schrank.

### Community Service Officer

The St. Charles Police Department has one full-time Community Service Officer (CSO). The CSO is a non-sworn member of the Department who performs a variety of tasks in support of all divisions of the Police Department. Those tasks include but are not limited to:

- ⇒ Animal Complaints
- ⇒ Motorist Assists
- ⇒ Traffic Control
- ⇒ Parking Enforcement
- ⇒ Minor Traffic Crashes on Private Property
- ⇒ Ordinance Violations
- ⇒ Assists with booking/processing of arrestees
- ⇒ Responding to other non-criminal Calls for Service
- ⇒ Daily transfer of documents between the department and agencies such as, The Kane County Circuit Clerk, The Kane County State's Attorney, and Tri Com Central Dispatch.
- ⇒ Child Car Seat Checks
- ⇒ Delivery of vehicles for maintenance and repair
- ⇒ Transfer of evidence to and from state crime labs



In 2014, CSO Ryan Beeter handled 657 calls for service, and assisted with many others. CSO Beeter also played a key role in the operations of traffic management at each of the special events held throughout the year.

### Traffic Safety Officer

The Traffic Safety Officer (TSO) is a Sworn Police Officer specially trained in areas such as:



## TRAFFIC & SPECIAL EVENTS

- ◆ Traffic Engineering Technical Assistant Training
- ◆ Traffic Crash Investigation
- ◆ Solving Neighborhood Traffic Problems
- ◆ Community Education

During 2014, TSO Rich Clark served as a member of the City's Special Events Committee and the Development Review Team. In 2014, the following areas were among those where Ofc. Clark was assigned to analyze and address traffic and/or parking concerns:

- ◇ Fox Glen Drive
- ◇ Dean Street
- ◇ 1<sup>st</sup> Street
- ◇ Fairfax Rd.
- ◇ Walnut Drive
- ◇ Howard Street
- ◇ Peck Road
- ◇ Dunham Road
- ◇ Brook Street
- ◇ Production Drive
- ◇ Limestone Drive
- ◇ Stuarts Crossing



The TSO also plays a key role in delivering police services where needed during special events.

### Public Information and Education

The Traffic and Special Events Division participated in the following events to try and get the traffic safety message out to the public during 2014:

- ◆ Prom Week Mock DUI Crash: Several agencies came together to give a dramatic presentation of the dangers of drinking and driving as well as driving distracted. In 2014, the simulated crash event was held at St. Charles East High School (photos from the event shown above).
- ◆ St. Charles North High School Wellness Fair
- ◆ Richmond School Wellness Fair
- ◆ Lincoln School Wellness Fair
- ◆ Weekly Child Car Seat Checks
- ◆ The Chicago Auto Show, IDOT Traffic Safety/Safekids Booth
- ◆ Illinois Department of Transportation, Sustained Traffic Enforcement Program

### 2014 Traffic Crash and Selective Enforcement Analysis

This information is compiled annually in an attempt to focus the following year's traffic enforcement efforts toward the goal of reducing the number and severity of traffic crashes throughout the City of St. Charles. The following are some key points taken from this year's analysis:

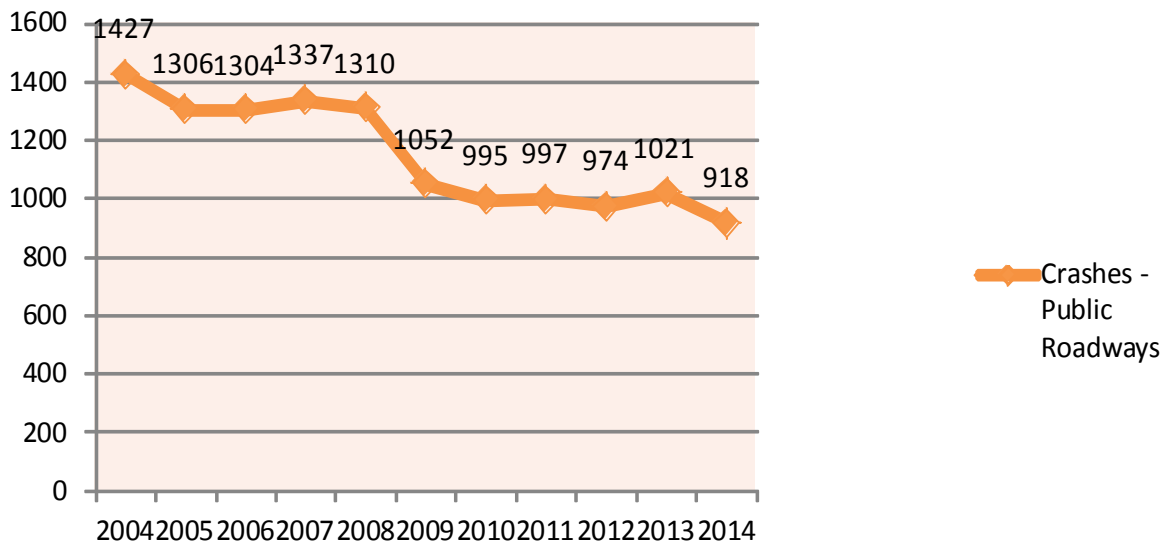
- ◆ Downward trend of crashes continues.
- ◆ Number of crashes in 2014 is the lowest in at least 10 years
- ◆ Injury-related crashes were reduced by 17%.
- ◆ There was one crash involving a fatality. This was the first fatality since 2010.



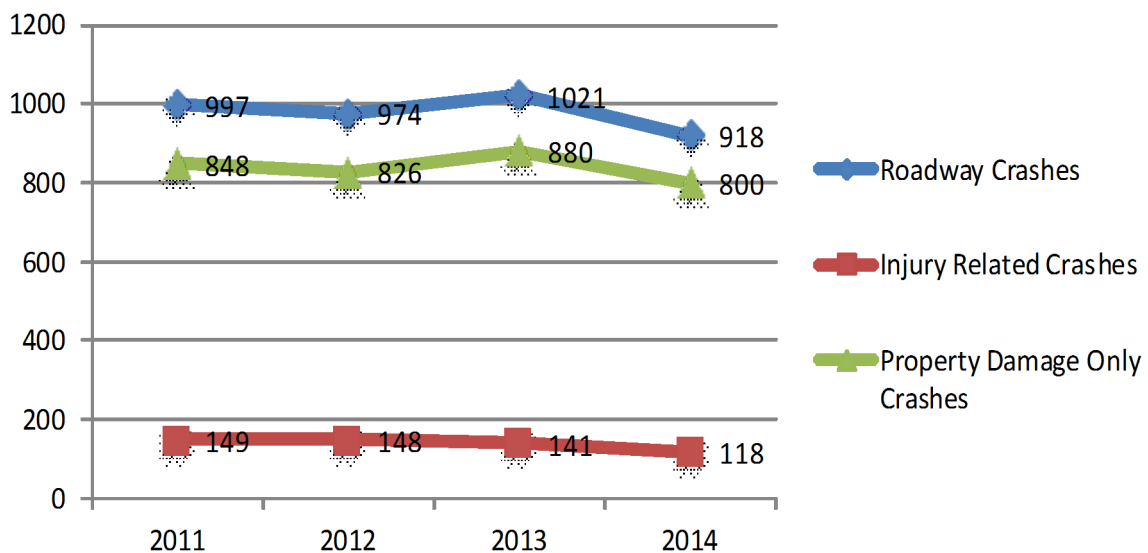
## TRAFFIC & SPECIAL EVENTS

- ◆ Fewer pedestrian-related crashes.
- ◆ Speed-related crashes have been reduced, but there was a rise in alcohol-related injury crashes.
- ◆ DUI arrests have declined but traffic arrests overall have increased.
- ◆ Traffic stops for offenses related to “Distracted Driving” increased from 260 in 2013 to 710 in 2014.

### Traffic Crashes - Last Ten Years



### Traffic Crashes 2011-2014







## TRAFFIC & SPECIAL EVENTS

CRASH REPORTS 4-YEAR COMPARISON				
	2014	2013	2012	2011
<b>Total Crashes on Public Roadways</b>	<b>918</b>	<b>1,021</b>	<b>974</b>	<b>997</b>
Crashes involving a fatality	1	0	0	0
Crashes involving injury (PI)	117	141	148	149
Crashes, property damage only (PDO)	800	880	826	848
Hit and Run Crashes*	89	79	89	98
Crashes involving a pedestrian*	3	8	8	21
Speed related PI crashes*	46	63	53	67
Alcohol related PI Crashes*	10	8	7	8
Speed related PDO crashes*	274	376	340	369
<b>Total Private Property Crashes</b>	<b>389</b>	<b>377</b>	<b>387</b>	<b>359</b>
ENFORCEMENT EFFORTS 4-YEAR COMPARISON				
	2014	2013	2012	2011
<b>Total Citations Issued</b>	<b>3,847</b>	<b>4,194</b>	<b>3,964</b>	<b>3,939</b>
Speed Related	1,490	1,695	1,329	1,370
Other Moving Violations	787	857	991	915
Non-Moving Violations	1,464	1,642	1,644	1,618
Seat Belt Violations	79	101	232	179
Child Safety Seat Violations	5	6	6	4
Overweight Vehicle Violations	22	15	14	19
<b>Written Warning Notices Issued</b>	<b>7,015</b>	<b>8,189</b>	<b>8,025</b>	<b>8,060</b>
<b>Total Traffic Arrests</b>	<b>498</b>	<b>487</b>	<b>458</b>	<b>554</b>
DUI	120	136	135	139
Driving while license suspended/revoked	149	110	111	142
No valid driver's license	195	206	181	237
Reckless Driving/ Excessive Speed/ Fleeing & Eluding	10	6	7	6
Hit and Run	24	29	24	30
<b>Distracted Driving Contacts (Citations &amp; Written Warnings issued for distracted driving related offenses)</b>	<b>710</b>	<b>260</b>	<b>125</b>	<b>56</b>
SELECTIVE ENFORCEMENT 4-YEAR COMPARISON				
	2014	2013	2012	2011
<b>Total Traffic Contacts in Selective Enforcement Areas</b>	<b>3,985</b>	<b>4,801</b>	<b>4,381</b>	<b>4,281</b>





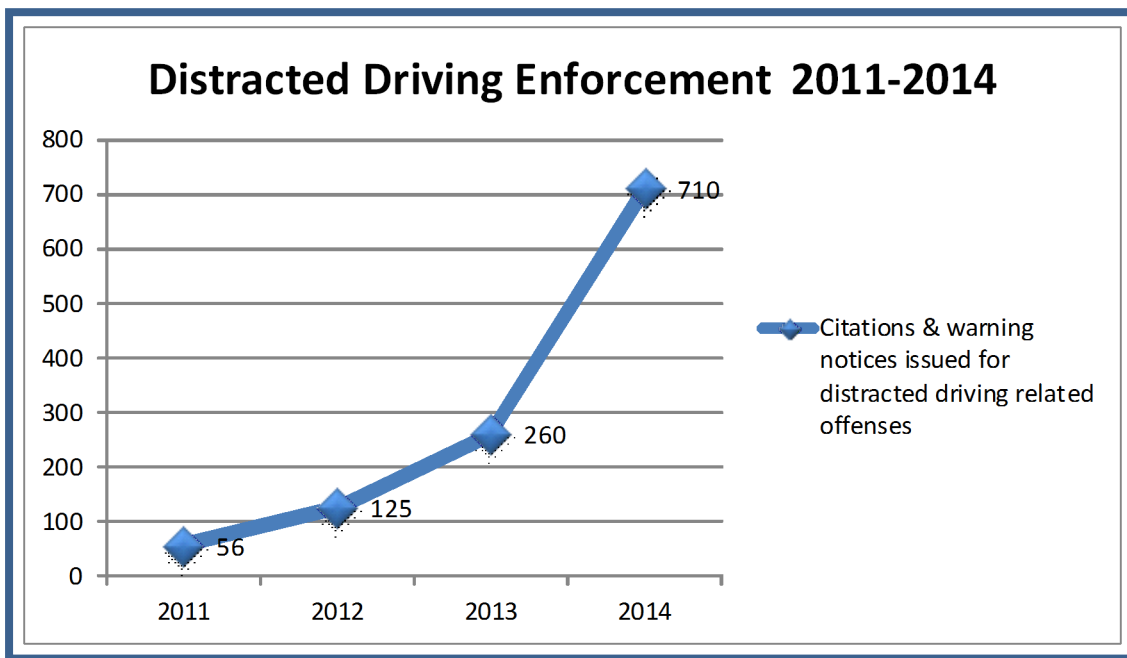
## TRAFFIC & SPECIAL EVENTS

During 2014, efforts to reduce the number and severity of crashes continued through the IDOT S.T.E.P. (Sustained Traffic Enforcement Program) as well as other assigned traffic details and general patrol shift activities.

DUI, speed, and seat belt enforcement were focused toward identified Selective Enforcement areas. Particular attention was given to enforcement of offenses related to “Distracted Driving” behavior such as texting or using a cell phone while driving. The number of traffic contacts (Citations and/or Written Warnings) for distracted related offenses rose from **260** in 2013 to **710** during 2014.

The number of crashes occurring in the City of St. Charles continued on a downward trend throughout 2014. The total number of crashes occurring on City streets during 2014 was the lowest amount in at least the last ten years. There were 918 crashes which occurred on City streets in 2014 as opposed to 1021 in 2013.

Crashes involving personal injury also continued to decline. Unfortunately in 2014 the City experienced its first fatal crash since 2010. However injury-related crashes overall were reduced by 17%. There was a total of 117 injury-related crashes in 2014. The average rate of injury crashes for the three years preceding was approximately 145 per year. Correspondingly, the number of pedestrian involved crashes declined also. There were 3 pedestrian involved crashes this year which is the lowest number since 2005.



### Traffic Safety Challenge

The Traffic and Special Events Division participated again this year in the Illinois Chiefs of Police Association's Traffic Safety Challenge. St. Charles Police Department competed in the *Championship Class* this year due to our 1<sup>st</sup> Place finish in 2013. In the *Championship Class*, our submission in 2014 received a 3<sup>rd</sup> place Award when judged against all other 1<sup>st</sup> place finishers in the state, regardless of agency and/or municipality size.

For that challenge, agencies submit an application documenting their efforts and effectiveness in areas such as:

- ⇒ Impaired Driving
- ⇒ Speeding



## TRAFFIC & SPECIAL EVENTS

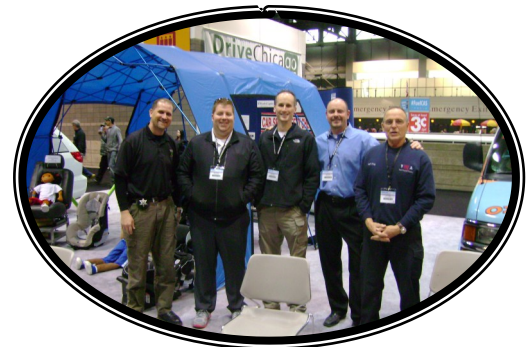
- ⇒ Occupant Restraint (seat belt use)
- ⇒ Distracted Driving

The application outlines the Department's efforts throughout the year in enforcing those dangerous driving offenses. It also outlines efforts made in public education, as well as the training of officers. The application then requires the agency to show the effectiveness of those efforts.

### Special Events

The Traffic and Special Events Division worked closely with other City departments, community members, and organizers of special events to plan safe and successful festivals, parades, runs, and walks throughout the City. The following were among those Special Events, which took place in St. Charles during 2014:

- Chicago Motorcycle Show
- St. Patrick's Day Parade
- MS Walk
- St Charles Fine Arts Show
- Memorial Day Parade
- STC Live
- Pride of the Fox RiverFest
- Ducky Derby
- Tour de Cure
- Joggin for the Noggin 5K
- Heritage Center BBQ
- 4<sup>th</sup> of July Fireworks
- Firin' Up the Fox BBQ
- Kane County Fair
- Fox Valley Marathon
- St. Charles Cruise Nites
- Bob Leonard 5K Run & Walkathon
- Festival of the Horse and Drum
- Dash in the Dark
- St. Charles East High School Homecoming Parade
- St. Charles North High School Homecoming Parade
- BSA Camporee
- Scarecrow Festival
- Ghosts Vs. Ghouls Face Off 5K
- Strides Against Breast Cancer Walk
- Rhythm on the River
- Holiday Homecoming Lighting of the Lights
- Holiday Homecoming Electric Parade



### Summary

The Traffic and Special Events Division works to coordinate efforts toward the goals of reducing traffic crashes and providing police services for special events, but that coordination would be futile without the daily efforts of the men and women assigned to the Patrol Division.



## EVIDENCE

*Prepared by Forensic Investigator & Property Custodian Rusty Sullivan*



### EVIDENCE

Take a moment and look around the room you are in. Start by counting the total number of items present, from small paper clips to a nail in the wall and even up to large items of furniture. Now ask yourself how a first time visitor would know what belongs or what doesn't, or what was involved in an alleged prior event that had not been personally witnessed? Combine these with items that are not readily visible to the human eye (DNA, prints, surface contaminate/dust disturbances), and now you can begin to imagine what police are confronted with when entering actual crime scene(s).

Physical evidence can be anything that has the potential to establish relationships. Guns, knives and bloodstains are easy ones. But what about a simple cash register receipt listing an item used during the commission of a crime? This receipt could now provide a lead as to when, where and possibly by whom the involved object had been purchased. There are countless other similar items like this one, yet most are innocuous - not easily recognizable as evidence or initially lacking relative information even as having any relationship whatsoever to the incident being scrutinized.

Given all variables involved, we continually strive in advance to be prepared to deal with this unlimited array of items. Utilizing our own small crime laboratory equipped with specialized equipment, we are able to process many different types of submitted evidence. Cyanoacrylate (super glue) fuming, the application of specialty powders, chemicals or dye stains which can be used with our alternate forensic light sources for the potential recovery of identifiable fingerprints are all within our capabilities. We can also use static electrical charges, gelatins or casting materials for the recovery and/or enhancement of dust prints or other footwear impression evidence. Chemicals which can provide presumptive testing of drugs and/or suspected blood evidence are at our disposal. Many other similar tools and abilities also exist and are at our disposal.

Numerous items of evidence are often recovered from a crime scene. However, it takes additional, staff-intensive efforts to determine which of these items has actual evidentiary value (i.e. presence of the victim's own prints on their own property disturbed during criminal incidents). Those that do have some related value can possibly be utilized to further ongoing investigative efforts or possibly during a future court hearing or other decision-making review process.

Digital evidence includes E-mail exchanges, internet research, mapping, messaging, photo sharing, social exchange, and video camera programs. These are just a few of the applications being utilized every hour of the day on a variety of devices by the majority of us. As with any technology, elements in our communities can and do utilize these knowingly and at times unknowingly during the commission of criminal acts – from simple misdemeanor crimes to homicides.

Cell phones have now become the most widely used technology in the world. As no single tool exists for forensic data recovery from all of the widely varying makes and models, we continue to expand our capabilities to capture digital evidence off of witness, victim and of course the suspect's mobile devices.

During this past year, we have recovered data for potential evidentiary use in cases like; aggravated battery, burglary to motor vehicles, criminal defacement, criminal sexual abuse, death investigation(s), drug induced homicide, financial exploitation of the elderly, fraud, illicit drug acts, indecent solicitation of a child, residential burglary, theft, assisting other agencies investigating shootings, or their similar cases and even to just return found property items to their lawful owners.

Attendance at various specialized forensic training throughout the year gives us the means to expand our existing skillsets and





## EVIDENCE

processes which then can benefit this community when and as needs arise. Dedicated use of a specialty designed Sprinter van allows us to transport most of the needed forensic supplies out into the field, where they can be used during the various investigative efforts being undertaken.

In a related area, our active participation continues as members of the Kane County Major Crimes Task Force. This task force jointly pools resources from related agencies all over the county. During this past year, we provided crime scene assistance during two relatively complex murder investigations to other nearby communities. Task Force participation is reciprocal. Should our community ever need additional manpower and/or specialized resources, they are often only just a phone call away.

Multiple guest lectures were provided to students at each of our high schools and, combined with other community member presentations continually help clarify the many differences between television type entertainment and the reality of actual forensic science being utilized to help victims.

The Property Custodian function is a multi-faceted one; the responsibility for maintaining integrity of all found items or submitted evidence is combined with the coordination of future investigative, crime lab submission or court related needs. A single fingerprint can be one of what may be dozen of items recovered during a single case investigation. Using this as an example, this one recovered print will be handled by on-scene police personnel, an evidence custodian, a courier for transportation to a crime lab, processing by one or more lab personnel, and upon return, another courier, evidence custodian, etc. This all happens before it is to be handled by the States Attorney, possibly viewed by a defense attorney and accepted during trial by the court clerk. This one item has now been handled at least nine times and documentation, referred to as the chain of custody, must be completed for each of these individual instances involved. A single case with 20 pieces of evidence now entails numerous staff-hours of dedicated work efforts and recordkeeping that regularly occurs out of the public's view.

Evidence storage requires effective warehousing-type management while concurrently addressing associated health and safety concerns. Our facilities utilize fixed and moveable shelving units, lockers, refrigerators, freezers, a safe and a vault room in order to store evidence and other property in accordance with legal standards and requirements.

An often unknown aspect of evidence storage involves our compliance with the numerous laws requiring items to be appropriately maintained for periods as little as 6 months, up to 25 years or even indefinitely. 2014 efforts resulted in the legal ability to purge 930 items of evidence out of our storage facilities, while we accepted 1683 new items during this same period.

Annual quarterly audits ensure that our integrity efforts are continuously maintained. Audit results are subjected to not only internal command staff review but also that of outside agency inspectors via our on-going CALEA certification process.

### **PRESCRIPTION DRUG DISPOSAL**

2014 marks the fourth full year of providing this public service program. We were able to safely dispose of approximately 137 pounds of prescription medications during this time. While this total is again down from the previous year, it is a direct result of EPA regulations and procedural changes which continue to be on-going with the program. Our efforts are still a great feat if one stops to consider where these medications could have gone otherwise if this program were not in place. We plan to continue to promote this environmentally safe and controlled disposal of unwanted or unneeded medications.

Financial assistance from The St. Charles Police Department Citizen Police Academy Alumni Association, the Central Kane County TRIAD and Provena Pine View Care Center organization made our initial drug disposal box purchase possible.



## CALEA & PUBLIC INFORMATION

*Prepared by Accreditation Coordinator/Public Information Officer Lisa Blackwell*

The Commission on Accreditation for Law Enforcement Agencies (CALEA) is the voluntary practice through which a police department receives an objective, outside stamp of approval earned through diligent internal and external evaluations. The evaluations are based on 484 professional policing standards set by a knowledgeable group of law enforcement professionals from across the United States. Each agency is then required to go through an on-site assessment once every three years. CALEA was first created in 1979 to improve the delivery of law enforcement service.

It has been a busy year for accreditation with many changes, including two Standard Change Notices being sent out to all law enforcement agencies. Each change notice included modifications or compliance requirements that needed to be addressed by each law enforcement agency.

We are currently at the beginning of our three year assessment, just finishing our first year. The Department recently participated in a "Gold Standard Assessment" that occurred April 1, 2014 through April 4, 2014. Two members of CALEA attended the onsite assessment, which included one Team Leader, Deputy Chief Webb from Abington Township Police Department in Pennsylvania, and one Assessor, Colonel (Retired) Mary Ann Viverette from North Myrtle Beach, South Carolina. This assessment is different than years past, as the assessors still reviewed our files, but in a much smaller ratio. They focused primarily on interviews with selected leaders within the agency, city administration, and other community leaders. 2014 was the St. Charles Police Department's eighth award, which was presented at the July CALEA Conference in Schaumburg. The Department was awarded the "Meritorious/Gold Standard Award" on July 26, 2014.

### **Public Information**

2014 was a very productive year for Public Information releases to the media. There were a significant number of press releases distributed in 2014, ranging from crime, arrests, public safety information, traffic safety, criminal statistics, and various other informational tools released for public awareness.

We continued to have an excellent working relationship with media representatives in 2014. The Department's release of information can be a delicate situation and every report needs to be thoroughly analyzed for accuracy before being released. The citizens of St. Charles and the media expect disclosure, however, the privacy rights of individuals must also be protected, and police personnel need to maintain the integrity of on-going criminal investigations as well.

The goal of the Department is to be an open agency and release as much information to the media as possible. The Department is committed to informing the community and media of events handled by or involving our Department. Releasing newsworthy information to our citizens, such as current or future projects, department programs, crime analysis information, and special events that may impact our community, is important to our Department.

Members of the St. Charles Police Department are committed to informing our citizens and cooperating with members of the media. In addition, cooperation with the media promotes the many positive things we do in the City of St. Charles on a daily basis.



## EMPLOYEE UPDATES

### *Those who joined us in 2014...*



Chief Keegan came to St. Charles from the Village of Streamwood, Ill., where he served as Chief of Police since 2011. He had been with the village police department for the last 22 years, rising through the ranks to ultimately earn the position of Chief. He holds an A.A. from William Rainey Harper College, Palatine; a B.A. from Northeastern Illinois University, Chicago; and an M.S. from National Louis University, Chicago.



**Records Specialist  
Connie Davis**



**Records Specialist  
Nancy Ricotta**



**Records Specialist  
Kathy Young**



**Officer  
Joe Eversole**



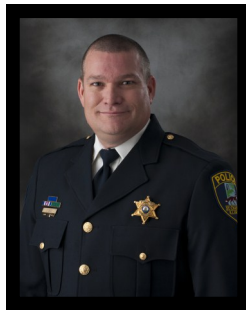
**Officer  
Rick Murawski**

### *...and those who left us.*



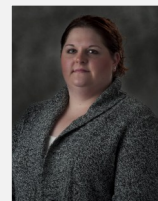
**Officer Jeff Finley**

**Retired after 40 years with  
the St. Charles Police Dept.**



**Sergeant Joe Cicci**

**Retired after 25 years with  
the St. Charles Police Dept.**



**Records Specialist  
Samantha Witt**



**Records Specialist  
Sara Ndonga**



**Records Specialist  
Betsy Romine**





## Years of Service

### 10 YEARS

BROOKS BOYCE  
SARA CASS  
RICHARD SCHRANK

### 15 YEARS

STEVE HEIKE

### 25 YEARS

ROGER ANDERSON  
STEVE BEDELL  
JOE CICCI  
LIN DARGIS  
JOANNE PAWLAK

### 40 YEARS

JEFF FINLEY

*The St. Charles Police Department would like to congratulate the following Officers for earning Certificates of Appreciation from AAIM: Alliance Against Intoxicated Motorists:*

CRAIG BAHE  
ERIC BAUWENS  
JOHNATHON LOSURDO  
ADAM STANDER



Officer Schomer  
Award of Merit



Commander Mahan &  
Officer Clark  
Traffic Safety Challenge Award



Officer Beam  
Lifesaving Award



Officer Ocasek  
Lifesaving Award



Officer Finley  
Distinguished  
Service Award for  
40 years of  
dedicated service



CALEA  
Meritorious/Gold  
Standard Award

## Letters of Appreciation

OFFICER ERIC BAUWENS, CSO RYAN BEETER, OFFICER JIM BURDEN, OFFICER BEN DEVOL, OFFICER LISA FERGUSON, OFFICER RUSS HAYWOOD, CROSSING GUARD GLORIA HELM, CROSSING GUARD GINA KING, CROSSING GUARD NICOLE KOTSY, SERGEANT DAN KUTTNER, DETECTIVE DREW LAMELA, OFFICER JOHNATHON LOSURDO, CROSSING GUARD MAUREEN O'CARROLL, OFFICER BRETT RUNKLE, CROSSING GUARD HEIDI SCALETTA, OFFICER JERRY SCHOMER, CROSSING GUARD JANICE SCHRANK, CROSSING GUARD RICHARD SCHRANK, OFFICER ROB VICICONDI





## Community Kudos

*"Thank you for your dedication and service to the St. Charles community."*

*"I would like to thank Sergeant Dargis and Officers McCowan, Pierce, and Tynan for facilitating the Active Shooter Training presentation for our company..."*

*"...the Officer conducted himself in an extremely professional, yet friendly and cordial manner..."*

*"...which made my experience with the St. Charles Police Department a great one."*

*"Thank you to Officer L. Ferguson for going above and beyond the call of duty."*

*"Dear Officer Burden...you helped to comfort us that morning and you went above and beyond when you stopped by on your own time to before your work shift to see how we were doing..."*

*"Your department's willingness to step up and provide street coverage and overall support during this difficult time was greatly appreciated."*

*"I would like to extend NIPAS EST's appreciation to you and Officer M. McCowan for the assistance provided us on this day."*

*"...a special thanks to Deputy Chief D. Kintz, Sergeant Kuttner, and Officer Pawlak. Their professionalism and sense of partnership with our department reflected proudly on themselves and the St. Charles PD..."*

*"Please extend my gratitude to Officer Beam for his willingness to assist with an investigation outside of his jurisdiction that made my job much easier."*

*"Please pass along my gratitude to Officer Lee."*

*"Officers Runkle & Ferguson: "...she was very complimentary on your teamwork."*

*"I just wanted to let you know what a wonderful officer you have in Officer Vicicondi..."*

*"...Forensic Investigator Sullivan offered guidance, support, and advice while maintaining the highest level of professionalism..."*

*"Thanks to you all for your dedication to duty."*

*"Thank you Officer Stander...I truly appreciate his willingness to take time out of his day to help a total stranger. He has restored my faith that there are still people willing to help others."*

*"Officer B. McCowan...thank you for your compassion, empathy, professionalism, and patience..."*

*"...thank you to Officer Pawlak for making a tough situation bearable...she's a credit to your force."*

*"...we are truly appreciative of Officer Bedell and wanted to be sure he's commended for his efforts..."*

*"A special thanks to Commander Mahan and the people who worked the detail."*

*"Please extend my sincere thanks and appreciation to Deputy Chief Kintz, Detective Lamela, Officer Schomer, Officer Runkle, Officer Clark, and CSO Beeter for the quick response and assistance they provided."*

*"Officer Beam was professional, he performs his job well, but mostly he acted as a caring individual..."*

*"Officer Stander was wonderful and very skillful with his CIT knowledge..."*

*"Please convey our gratitude to Detective Lamela for the exceptional service provided..."*

*"Officer Ferguson was more than helpful and professional during my moment of frustration. Thank you!"*

*"We extend our appreciation for the assistance of Officer M. McCowan provided to our Department..."*

*"Thank you to Officer Beam for checking our property after discovering a door was open."*

*"Officer Sheets...a resident called to say thank you, thank you, thank you to you and any other Officer that checked on their home this weekend..."*

*"Thank you to Officer Stander...his calm and empathetic attitude made a patient much more comfortable after a traumatic situation."*

*"Dear Officer Finley...thank you for everything you did to help us!"*

*"Our special thanks to Officer Haywood and Detective Ketelsen..."*

*"With appreciation for Officer Grove and Officer Vicicondi."*

*"Dear St. Charles Police Department...thank you so much for your kindness to those less fortunate..."*





Memorable Moments of 2014

