

2013

St. Charles Police Department Annual Report





Chief's Letter of Introduction



April 28, 2014

Dear Mr. Koenen,

I am presenting you with the annual report for the St. Charles Police Department for 2013. This information outlines the activities conducted by members of the Police Department, and has been compiled to inform you, the Mayor, members of the City Council and residents of our community. Our mission is to "Protect and serve our community with respect and a commitment to excellence." We have included in this report an overview of our services, crime rates and other activities.

In 2013, our calls for service saw a slight increase from 2012, but were still lower than 2011. Our calls for service vary from traffic crashes to criminal investigations to other types of service calls. We also saw a slight increase in juvenile and adult arrests, as well as Part I crimes reported. Part II crimes saw a slight reduction from 2012. Traffic crashes saw a slight increase from 2012 to 2013, as did the number of arrests for Driving Under the Influence.

We continue to value collaboration with our neighboring police agencies in our investigative and enforcement efforts, as no one agency can stand alone. We continue to foster and build upon the relationships we have within the community, and are pleased with the feedback from our citizens on the quality of our services. We maintain our state of readiness for any emergency that arises through quality training and operational preparedness, and consider the St. Charles Police Department a leader in law enforcement excellence.

Sincerely,

A handwritten signature in blue ink, appearing to read "SG Huffman".

Steven G. Huffman
Interim Chief of Police

STEVEN G. HUFFMAN

Interim Police Chief

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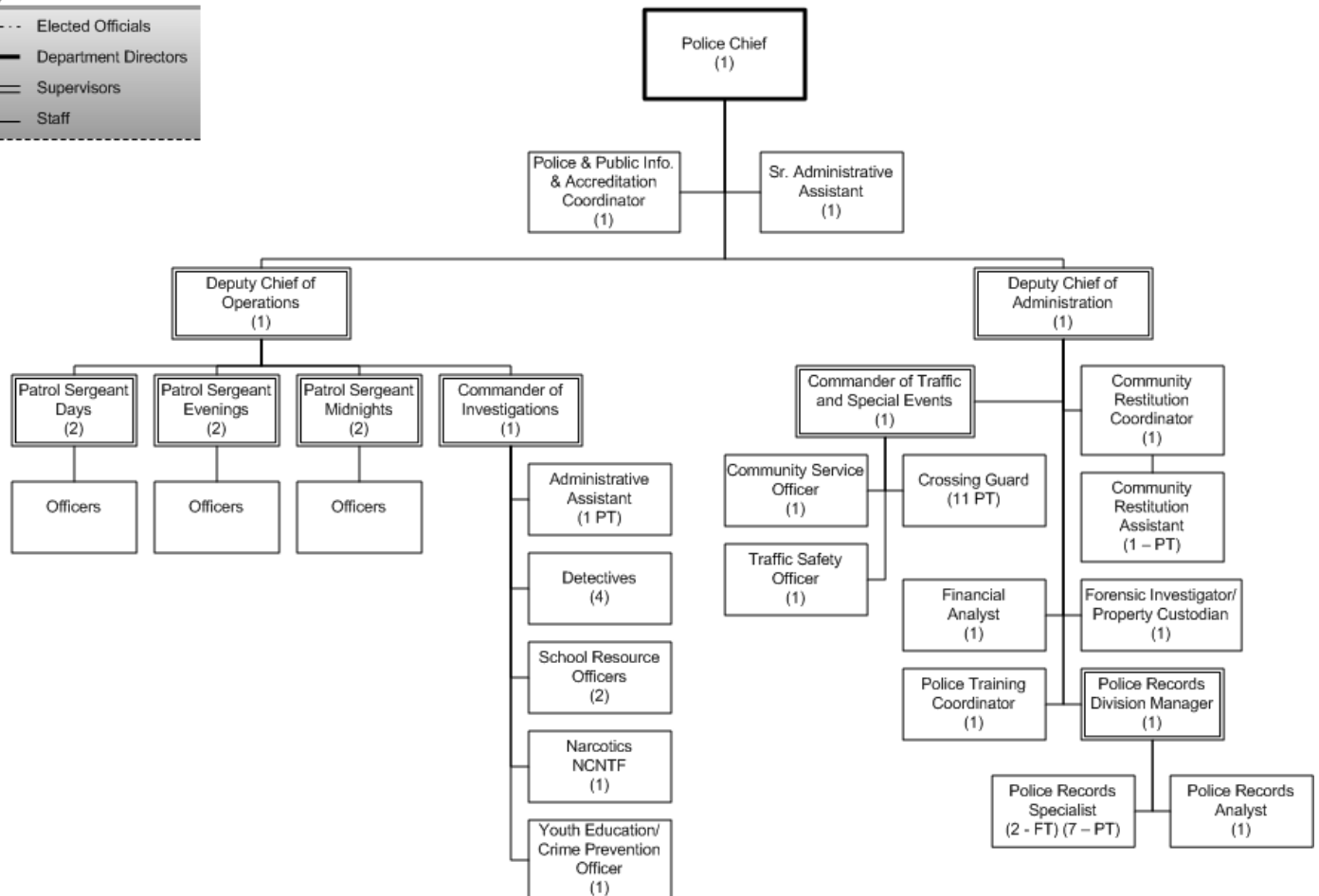


Organizational Chart



Key

| | |
|-----|----------------------|
| --- | Elected Officials |
| — | Department Directors |
| — | Supervisors |
| — | Staff |





Department Roster (serving since)

SWORN PERSONNEL

| | | | |
|----------------------------|------|----------------------------|------|
| Chief James Lamkin | 2003 | Officer Steve Heike | 1999 |
| Deputy Chief Steve Huffman | 1993 | Detective Jerry Schomer | 2000 |
| Deputy Chief David Kintz | 1990 | Officer Rich Clark | 2000 |
| Commander Jerry Gatlin | 1998 | Detective Eric Majewski | 2000 |
| Commander Erik Mahan | 1996 | Detective Chuck Pierce | 2000 |
| Sergeant Joe Cicci | 1989 | Officer Dawn Churney | 2001 |
| Sergeant Lin Dargis | 1989 | Officer Scott Coryell | 2001 |
| Sergeant Roger Anderson | 1989 | Officer Jim Burden | 2001 |
| Sergeant Tom Shaw | 1997 | Officer Ben Devol | 2001 |
| Sergeant Mike Griesbaum | 1990 | Officer Eric Bauwens | 2001 |
| Sergeant Dan Kuttner | 2007 | Officer Bill Tynan | 2003 |
| Officer Jeff Finley | 1974 | Officer Brooks Boyce | 2004 |
| Officer Craig Bahe | 1987 | Officer Brett Runkle | 2005 |
| Officer Marty Sheets | 1988 | Officer Chuck Crumlett | 2005 |
| Officer Steve Bedell | 1989 | Officer Nic Anson | 2005 |
| Officer Joanne Pawlak | 1989 | Officer Cory Krupke | 2005 |
| Officer Darrin Lee | 1990 | Officer Melinda Anyon | 2006 |
| Officer Tim Beam | 1990 | Detective Janis Schuessler | 2006 |
| Officer Troy Peacock | 1992 | K-9 Aries | 2008 |
| Officer Bridget McCowan | 1993 | Officer Adam Stander | 2010 |
| Detective Drew Lamela | 1995 | Officer Steve Woloszyk | 2010 |
| Officer Mike Ross | 1995 | Officer Johnathon Losurdo | 2010 |
| Officer Lisa Ferguson | 1996 | Officer Russell Haywood | 2012 |
| Officer Chris Grove | 1996 | Officer Tim Ocasek | 2012 |
| Detective David Ketelsen | 1997 | Officer Rob Vicicondi | 2012 |
| Officer Mike McCowan | 1997 | Officer Eric Jannusch | 2012 |

CIVILIAN PERSONNEL

| | | | | | |
|---|---------------|------|--|--|--|
| Senior Administrative Assistant | | | Accreditation Coordinator/PIO | | |
| Sara Cass 2004 | | | Lisa Blackwell 2013 | | |
| Records Division Manager | | | Financial Analyst | | |
| Kim Schult 2002 | | | Scott Sanders 2010 | | |
| Forensic Investigator/Property Custodian | | | Training Coordinator | | |
| Rusty Sullivan 2011 | | | Guy Hoffrage 2007 | | |
| Administrative Assistant | | | Community Restitution Coordinator | | |
| France Cevallos 2012 | | | Dan Orland 2004 | | |
| Community Service Officer | | | | | |
| Ryan Beeter 2007 | | | | | |
| Records Staff | Kathy Rust | 1987 | Grace Rhead | | |
| | Diane Leahy | 1987 | Sara Ndonga | | |
| | Sandy Hansen | 1990 | Elizabeth Mendoza | | |
| | Connie Goetz | 1991 | Samantha Witt | | |
| | Carol Johnson | 1993 | | | |



2013 Summary Arrests/Offenses

Part I Crimes

| | |
|-----------------------------|------------|
| Homicide | 0 |
| Criminal Sexual Assault | 5 |
| Robbery | 2 |
| Aggravated Battery | 17 |
| Aggravated Assault | 9 |
| Burglary | 63 |
| Burglary from Motor Vehicle | 120 |
| Theft | 429 |
| Motor Vehicle Theft | 9 |
| Arson | 2 |
| Total Part I | 656 |

Services

| | |
|-----------------------|------------|
| Warrant Service | 97 |
| Public Complaint | 220 |
| Total Services | 317 |

Totals

| | |
|-----------------------|--------------|
| Total Part I Crimes | 656 |
| Total Part II Crimes | 2,181 |
| Total Offenses | 2,837 |

Part II Crimes

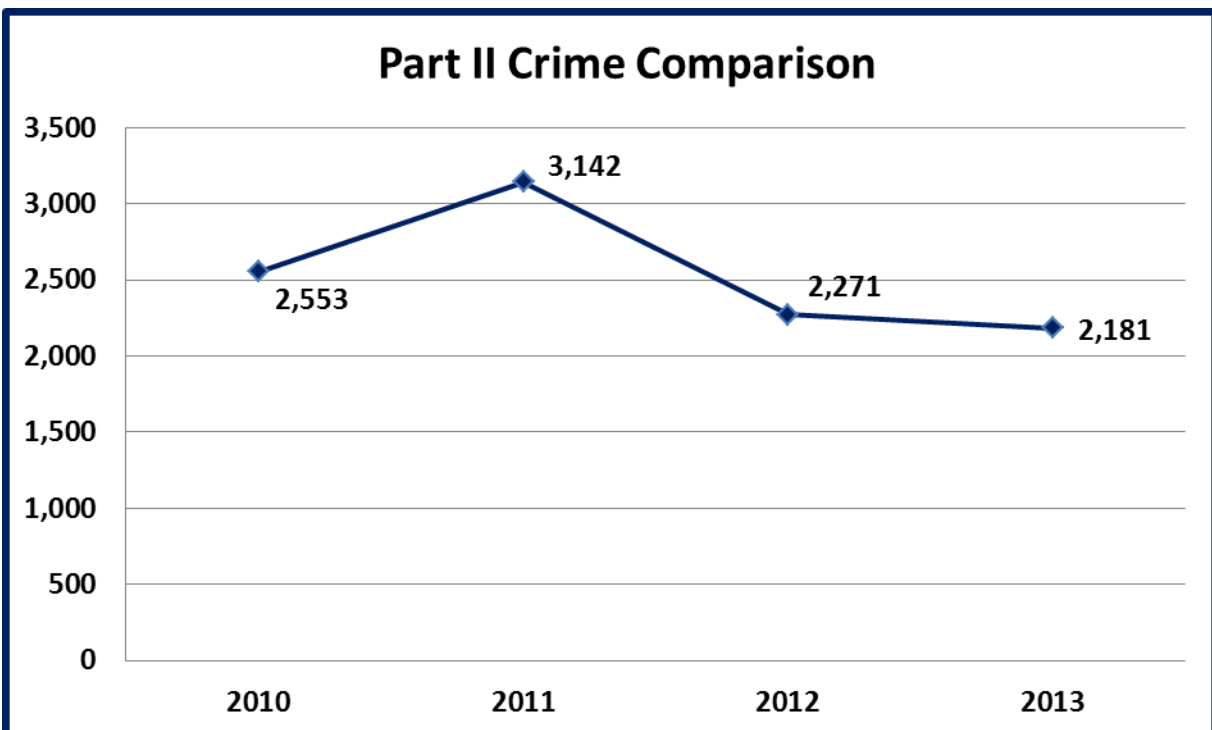
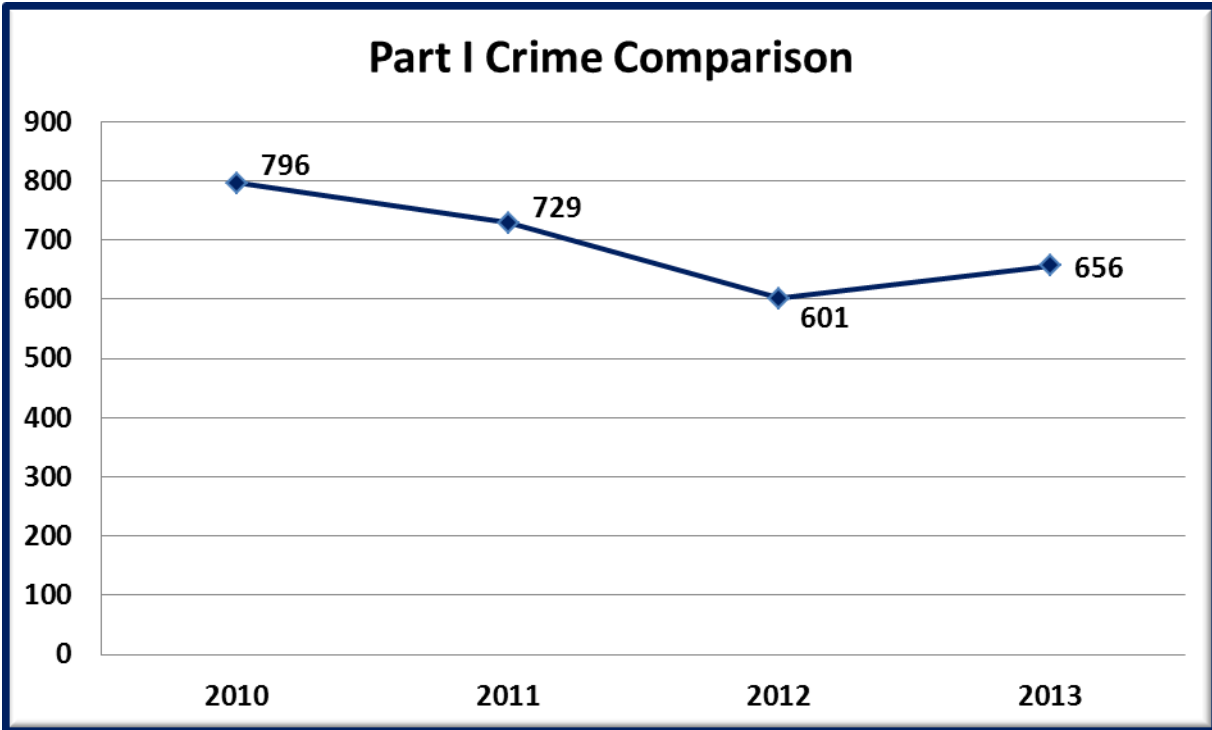
| | |
|-------------------------------------|--------------|
| Reckless Homicide | 0 |
| Battery & Domestic Battery | 232 |
| Assault (Simple) | 4 |
| Deception | 109 |
| Criminal Damage and Trespass | 290 |
| Deadly Weapons | 2 |
| Sex Offenses | 10 |
| Offenses Involving Children | 39 |
| Cannabis Control Act Violations | 69 |
| Methamphetamine Offenses | 0 |
| Controlled Substance Act Violations | 8 |
| Hypodermic Needle | 1 |
| Drug Paraphernalia Act | 58 |
| Liquor Control Act Violations | 51 |
| Intoxicating Compounds | 1 |
| Motor Vehicle Offenses | 635 |
| Disorderly Conduct | 214 |
| Interference w/ Peace Officers | 47 |
| Intimidation | 5 |
| Kidnapping | 2 |
| Violation of Criminal Registry Laws | 1 |
| Other Offenses | 403 |
| Total Part II | 2,181 |

OUR MISSION

TO PROTECT AND SERVE OUR
COMMUNITY WITH RESPECT AND A
COMMITMENT TO EXCELLENCE



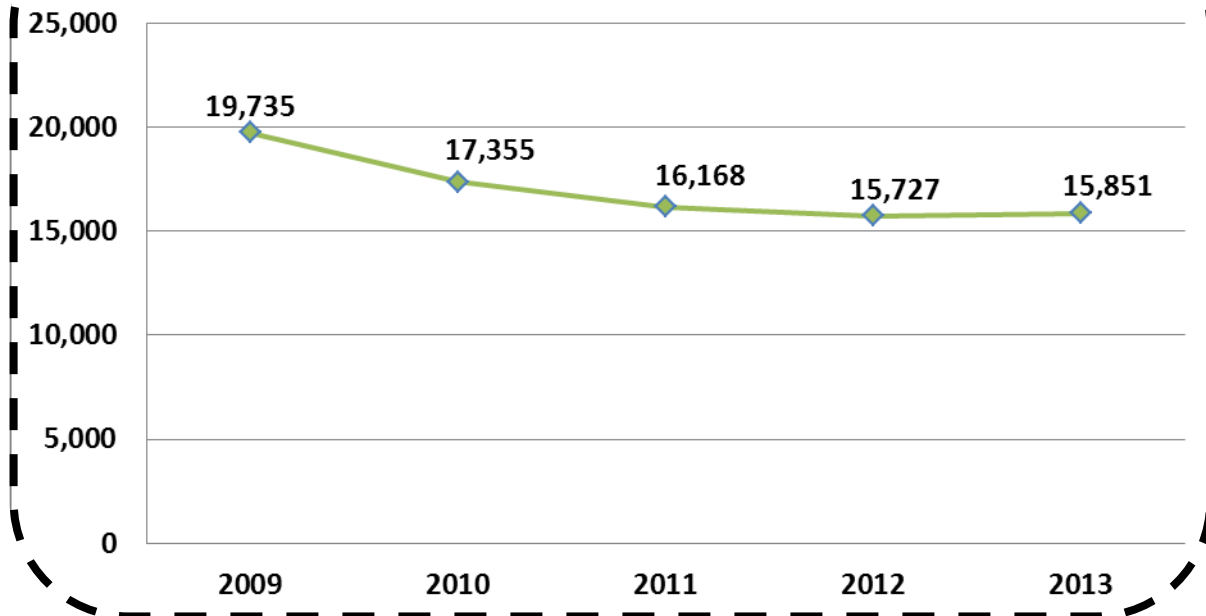
Comparison Statistics



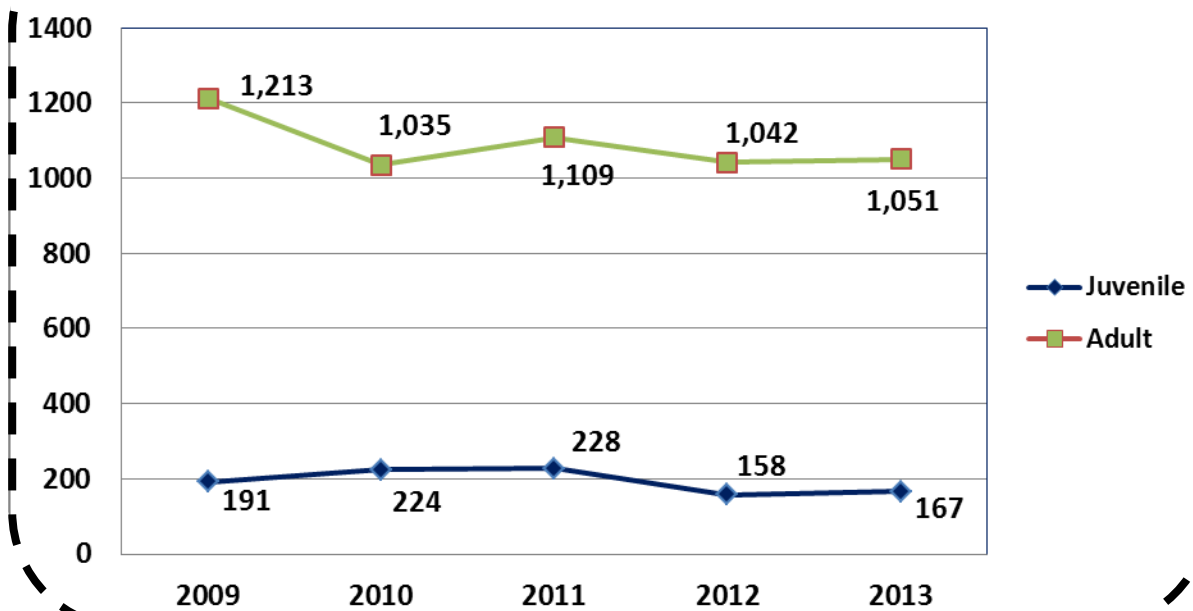


Comparison Statistics

Calls for Service Comparison

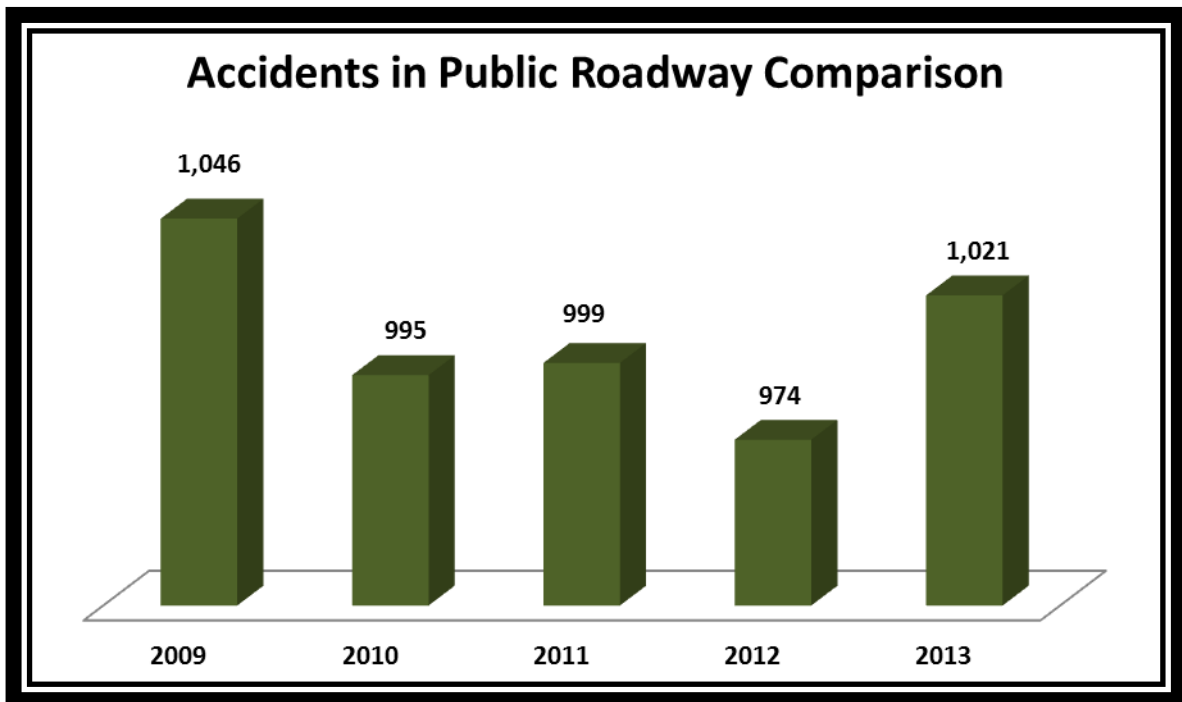
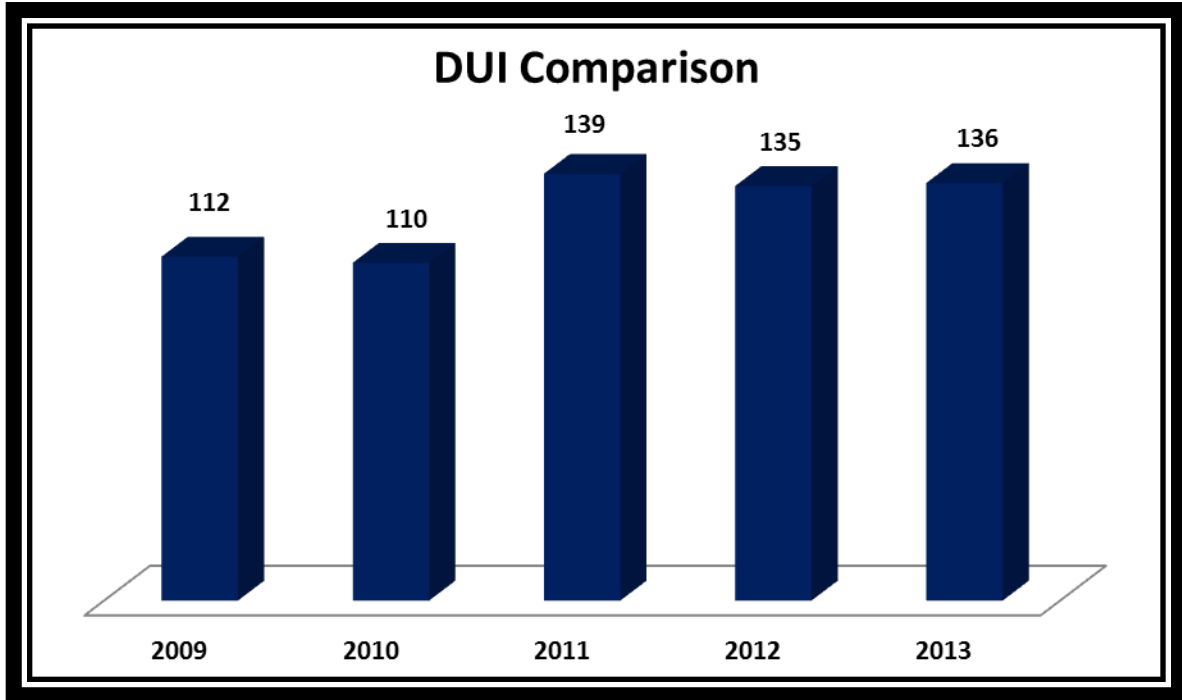


Arrest Comparison





Comparison Statistics





Operations

Prepared by Deputy Chief David Kintz

The Operations Section is made up of two divisions, Patrol and Investigations. The majority of all sworn officers work in Operations. The Investigations Division has 9 sworn officers and the Patrol Division has 36 sworn officers. The Patrol Division is responsible for answering 9-1-1 calls 24 hours a day, seven days a week.

The police department did not hire any new police officers during 2013. The department will conduct testing in the summer of 2014 to establish a new eligibility roster. An eligibility roster is good for two years and all hiring of police officers is done from that list.

Patrol spent a considerable amount of time conducting enforcement in the downtown area to include loud motorcycles in the warmer months and general conduct around the entertainment district. Officers have been proactive to keep the downtown area quiet and safe. This will continue to be a point of emphasis.

The gang/problem oriented policing unit continues to meet with apartment complex managers on a monthly basis. This program prevents problem tenants who violate the law from changing apartments and still causing the same issues. A similar program is being started with the downtown bars in an effort to share information.

Calls for service went up in 2013, reflecting the increase in staffing levels. Four new officers hired at the end of 2012 completed their training and their activity represents an increase in directed patrol. Patrol officers work a 10-hour shift, which allows for an overlap during the heaviest periods of the day.

Sergeant Michael Griesbaum, patrol sergeant, graduated in December from the prestigious Northwestern University's Center for Public Safety School of Police Staff and Command. This class is an intensive 10-week program designed for police management and includes topics such as motivation, training, and supervision. The class is designed to give police supervisors modern tools and a forum to share ideas from around the country.

Kane County SWAT Annual Report 2013, prepared by Officer Mike McCowan

In 2013 the Multi-Jurisdictional Kane County SWAT (Special Weapons and Tactics) Team experienced changes in personnel, additions in assets and equipment, and continued commitment to intense training and community relations.

SCPD Detective Jerry Schomer announced his retirement from the team after 12 years of service. Detective Schomer was an Assistant Team Leader at the time of his retirement. The Assistant Team Leader position was filled by Kane Co. Sheriff Detective Nate Moravec. Operator Elliot Rose left the Campton Hills Police Department and took a position with the Sleepy Hollow Police Dept. Operator Rose was allowed to maintain his position on Kane Co. SWAT. The team also had the addition of their second Team Physician. Dr. Jeff Braxton was sworn in as an Auxiliary Kane Co. Sheriff's Deputy and donates his time to the team.

SWAT Team Leader Sgt. Dave Wolf has been able to utilize LESO (Law Enforcement Support Office) to obtain critical pieces of equipment to assist the SWAT team. The team took delivery of the "Mamba" armored vehicle, two boats, and three OHV's (off-highway vehicles). Smaller items such as eye protection, gear bags, and cold weather gear have also been appropriated.

The team took a second annual training trip to Fort McCoy in Tomah, Wisconsin. SWAT conducted regularly scheduled bi-monthly training on such topics as firearms proficiency, Close Quarters Battle (CQB), hostage rescue, vehicle assaults, rappelling, and tactical medicine. They also participated in a joint training exercise with Aurora Police Special Response Team (SRT) at the Aurora Premium Outlet Mall. Several SWAT operators also attended the annual Illinois Tactical Officers Association Training Conference.





Operations

The SWAT team was activated to execute several high risk search warrants in the Kane County area. The majority of these were in support of the Kane County Sheriff's Special Operations Unit (SOU) which focuses on drug enforcement. These successful deployments led to the seizure of illegal drugs and firearms and criminal charges on the offenders. The team also responded to one armed barricaded subject incident in East Dundee.



SWAT demonstration at Riverfest in June

As in previous years, SWAT team members made appearances at community events throughout Kane County. These included North Aurora Days, Sugar Grove Cornboil, St. Charles Riverfest, National Night Out, Special Olympics events, and the Aurora Sportsman's Club. Some of these appearances included a SWAT demonstration. At the St. Charles Riverfest, SWAT unveiled the new watercraft and made an "amphibious assault" onto the St. Charles riverwalk.

In November 2013 Kane County SWAT and Global Priority Clean-up (GPC) partnered for a large fundraising event in support of "Operation: Armor Up." The event raised over \$80,000 to be used by the team for restoring the Mamba armored vehicle. SWAT would like to sincerely thank GPC and all the local businesses and services that donated to this cause.

ILEAS Weapons of Mass Destruction Special Response Team, prepared by Officer Mike McCowan

Officer Mike McCowan completed his fourth full year as a team member of the Illinois Law Enforcement Alarm System (ILEAS) Region IV Weapons of Mass Destruction (WMD) Special Response Team (SRT). Officer McCowan continued to train with the team twice per month and passed all required academic and physical tests required by the team.

In June, Officer McCowan and several of his teammates traveled to New Mexico Tech in Socorro, New Mexico and attended a week long training class entitled Prevention of and Response to Suicide Bombing Incidents.

In October, the entire WMD SRT attended an intense week of firearms and tactics training at a special facility in Mississippi.

K-9 Team, prepared by Officer Nic Anson



The St. Charles K-9 Unit consists of Officer Nic Anson and his partner, Aries. Aries, a German Shepherd imported from Germany, is now going on his 6th year at the Department and his 3rd year with the Kane County SWAT Team.

In 2013, the K-9 Unit participated in several school searches in St. Charles and surrounding communities. Aries continues to provide valuable resources to the community along with assisting neighboring Departments when called upon.

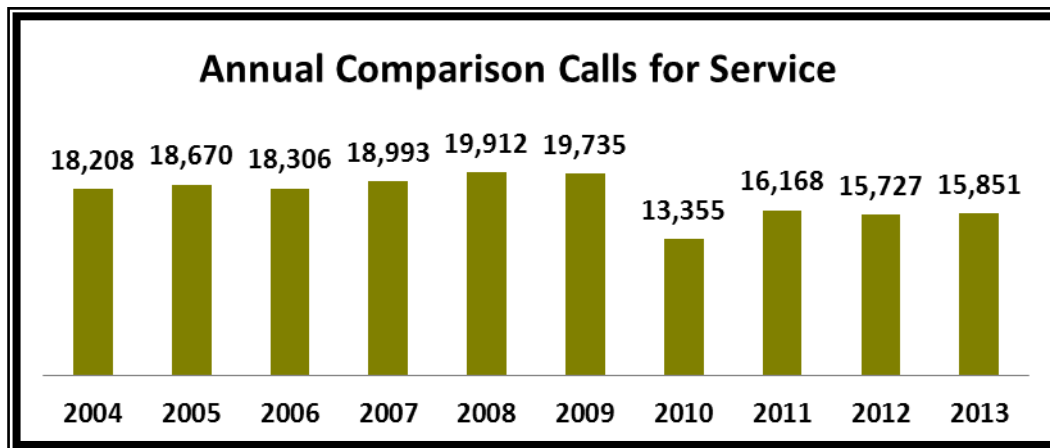
Every year the K-9 Unit is required to be recertified. This year the K-9 Unit updated their certification standards during a week-long training session with the Illinois State Police. During this time the K-9 Unit was tested in Obedience, Agility, Area and Building Searches, Tracking, Controlled Aggression, and Narcotics Detection. The K-9 Unit received passing marks in all categories and has been successfully recertified as a dual-purpose K-9 Unit through the Illinois State Police.



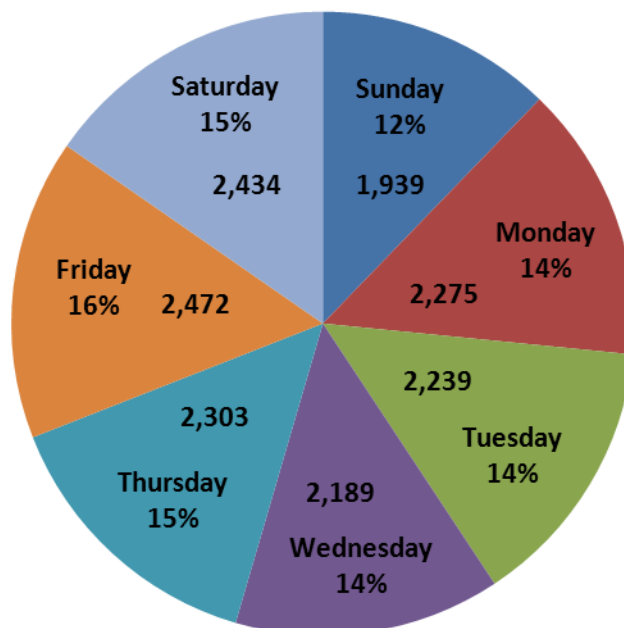


Operations

| Reporting Beat | CFS 2013 | CFS 2012 | % change |
|--------------------------------|---------------|---------------|----------------|
| #1 NE Quadrant | 4,044 | 3,992 | ↑ 1 % |
| #2 SE Quadrant | 3,617 | 3,689 | ↓ 2 % |
| #3 SW Quadrant | 5,196 | 5,196 | No change |
| #4 NW Quadrant | 2,702 | 2,631 | ↑ 2 % |
| Outside Geographical Area | 292 | 219 | ↑ 3 % |
| Total East Side | 7,661 | 7,681 | ↓ 0.2 % |
| Total West Side | 7,898 | 7,827 | ↑ 0.9 % |
| Total Calls For Service | 15,851 | 15,727 | ↑ 0.7 % |



Calls for Service Comparison - Days of the Week





Operations

2013 Hour-of-day Activity Ranking (Highest to Lowest)

| Rank | Hour | Incidents | % of Total | Previous Year's Ranking |
|--------------|-----------|---------------|------------|-------------------------|
| 1 | 1500-1600 | 960 | 6.1 | 1 |
| 2 | 1700-1800 | 935 | 5.9 | 3 |
| 3 | 1600-1700 | 882 | 5.6 | 2 |
| 4 | 1300-1400 | 876 | 5.5 | 5 |
| 5 | 1400-1500 | 855 | 5.4 | 4 |
| 6 | 2100-2200 | 821 | 5.2 | 7 |
| 7 | 1800-1900 | 813 | 5.1 | 4 |
| 8 | 1200-1300 | 803 | 5.1 | 6 |
| 9 | 1100-2200 | 793 | 5.0 | 10 |
| 10 | 1000-1100 | 771 | 4.9 | 9 |
| 11 | 2200-2300 | 738 | 4.7 | 8 |
| 12 | 2100-2200 | 730 | 4.6 | 7 |
| 13 | 2000-2100 | 686 | 4.3 | 11 |
| 14 | 0900-1000 | 680 | 4.3 | 12 |
| 15 | 2300-2400 | 646 | 4.1 | 13 |
| 16 | 2400-0100 | 645 | 4.1 | 14 |
| 17 | 0100-0200 | 632 | 4.0 | 15 |
| 18 | 0800-0900 | 619 | 3.9 | 16 |
| 19 | 0200-0300 | 465 | 2.9 | 18 |
| 20 | 0700-0800 | 455 | 2.9 | 17 |
| 21 | 0300-0400 | 367 | 2.3 | 19 |
| 22 | 0400-0500 | 253 | 1.6 | 21 |
| 23 | 0600-0700 | 237 | 1.5 | 20 |
| 24 | 0500-0600 | 189 | 1.2 | 22 |
| Total | | 15,851 | | |

* Denotes equal number of incidents for time periods



Criminal Investigations Division

Prepared by Investigations Commander Jerry Gatlin

The Criminal Investigations Division is tasked with numerous responsibilities. The primary function is to provide investigative support to the Patrol Division. Reported incidents are screened to identify those cases that require additional follow-up that would exceed the patrol division resources. Solvability factors such as potential suspects, evidence, etc. are evaluated when determining when a case assignment is made. These assignments would include cases requiring multiple interviews, out-of-town follow-ups, extensive crime scene work, and ongoing surveillance activities. These investigations can vary in duration before a case is successfully investigated or closed. A case is closed or deemed inactive after all potential leads have been exhausted.

The Criminal Investigations Division staffing consisted of the following personnel during 2013:

- 1 – Investigations Commander
- 2 – General Assignment Detectives assigned to the day shift
- 2 – General Assignment Detectives assigned to the afternoon shift
- 2 – School Resource / Juvenile Officers
- 1 – Narcotics Detective (North Central Narcotics Task Force – Illinois State Police)
- 1 – Crime Prevention Specialist
- 1 – Civilian Administrative Assistant



In 2013, General Assignment Detectives worked (473) cases, up from 413 cases in 2012. The overall case clearance rate for 2013 was (42%). A total of (19) cases assigned during 2013 remained in a pending status at the end of the year.

The following are highlights of cases worked and related job functions performed by investigators in 2013:

- Execution of numerous search warrants and Grand Jury subpoenas for evidence / property recovery and investigative case support.
- (6) Sexual assault and / or abuse investigations / (1) prosecution denied, (3) determined to be unfounded, and (2) were referred to the Child Advocacy Center.
- Compliance based home visits of registered sex offenders, in addition to sexual predator compliance checks during local carnivals, festivals and child specific holidays such as Halloween, Easter and Christmas. There were no arrests for non-compliance in 2013.
- Compliance and license inspections of local massage parlors were conducted in 2013 resulting in one arrest for prostitution.
- (6) Death investigations, to include (1) by suicide and (2) by overdose.
- (3) Armed Robbery investigations compared to (3) in 2012 and (10) in 2011.
- (2) Arsons compared to (9) in 2012.
- (12) Motor vehicle thefts.
- (124) Burglary from Motor Vehicles compared to (73) in 2012 and (100) in 2011. (This represented 26% of the cases worked in 2013. Several educational crime prevention press releases and web site reminders were published in 2013, alerting the public on ways to protect their valuables.)
- (34) Residential Burglary investigations compared to (13) in 2012 and (36) in 2011 (Many incidents related to entry to unsecured garages).
- (24) Burglary/ Attempt Burglary to commercial establishments compared to (21) in 2012 and (30) in 2011.
- Multiple incidents of criminal damage to property / criminal damage to vehicles.
- Numerous city employment background investigations for probationary police officers, firefighter / paramedics and Tri-Com dispatcher candidates.
- Numerous liquor license and business renewal applications, background investigations and special event applications.
- Numerous assists to outside agency investigations.



Criminal Investigations Division



- (34) Quarterly alcohol compliance checks and (103) tobacco compliance checks, which resulted in a total of (2) citations issued for alcohol sales related non-compliance compared to (4) in 2012. There were (8) citations issued for underage tobacco sales compared to (3) in 2012. St. Charles Police Department continues to work closely with vendors to provide educational information and insure continued compliance.
- A multitude of retail thefts, credit card/gift card frauds, financial and computer fraud and identity thefts. (26%) of cases worked in 2013 were based on some form of theft, fraud or deceptive practice, compared to (31%) in 2012. These cases continue to prove more challenging in their complexity and the transient nature of the offenders. The time and resources required to investigate these case continues to present a challenge for law enforcement. St. Charles Police took an active role in working closely with the Cook County Organized Retail Crime Task Force (CCROC) to identify individual offenders and organized groups involved in high dollar retail thefts in an effort to curb the rise in these types of crimes. CCROC is a partnership between numerous retail organizations and regional law enforcement.
- A total of (22) Identity Theft investigations were conducted, resulting in (3) arrests. (12) cases were transferred to outside agencies.



Drug and Crime Tip Line

This new tool was added to the City of St. Charles website in 2012 that allows for citizens to submit drug and crime related information easily and anonymously. The Tip Line has been proven to be a viable resource and has been actively utilized by residents for a variety of crime related issues. The Tip Line also allows for the submission of photographs. These tips are reviewed immediately upon receipt, researched and assigned accordingly. Anyone can access the Tip Line on the City of St. Charles website, the Police Department main page and Investigations link or by simply calling 1-866-378-4267.

Investigations Assignments and Personnel Changes During 2013

Detective Jerry Schomer transferred back to the patrol division at the end of 2013 after completion of his 4 ½ year assignment in the section. His replacement, Detective Cory Krupke, transferred to the section to begin his assignment. Detective Krupke also serves as a member of the joint Kane County / St. Charles S.W.A.T. Team.

Detective David Ketelsen was assigned to the section in the fall of 2013 to serve as a general assignment Detective. He also serves as a department Liaison to the F.B.I Terrorism Intelligence Task Force (T.L.O.C.)



Officer Bill Tynan is assigned the duties of Crime Prevention and Crime Analysis, in addition to facilitating the instruction for the "Too Good for Drugs Program" in our local schools. He also coordinates the annual Citizens Police Academy, and serves as a liaison to the Illinois Crime Analyst Association and the St. Charles Youth Commission.



The department continues to staff a full-time position with the North Central Narcotics Task Force. That unit was involved in (12) narcotics related investigations in St. Charles, leading to the execution of several search warrants, (7) arrests and seizure of assorted narcotics, related equipment/paraphernalia and currency.



Detective Eric Majewski continues to serve as liaison to the St. Charles North High School. Detective Chuck Pierce serves as the liaison to St. Charles East High School. Both provide similar services to area middle schools as needed. Together they oversee juvenile based initiatives for the department to include referrals to the Juvenile Justice System and alternative programs such as community restitution opportunities and the Turning Point Diversion Program for first time offenders.



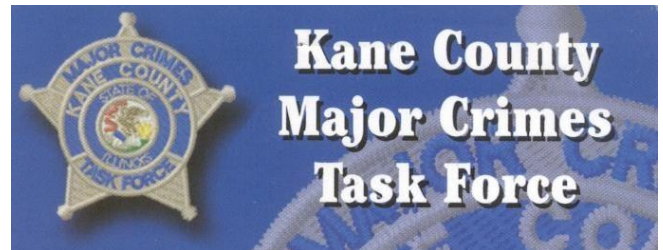


Criminal Investigations Division

Detective Drew Lamela serves as a general assignment Detective and remained active in supporting the Illinois Attorney General's Office in the investigation into online sexual predators. He also manages the sex offender registration and compliance program for St. Charles. He is a certified Voice Stress Analyst and serves as a member of the Kane County Major Crimes Task Force.

Detective Janis Schuessler serves as a general assignment Detective. She is certified as a Voice Stress Analyst and is also assigned as an investigator for the Kane County Major Crimes Task Force.

Commander Gatlin oversees operations of the Investigations Section, while also serving as Commander of the Kane County Major Crimes Task Force. In that role, he is responsible for coordinating major incident response and investigation, liaison with agencies county-wide and to supervise the organization members and their training. Commander Gatlin also serves as a co-leader for the joint Kane County - St. Charles Crisis / Hostage Negotiations Response Team.



The Criminal Investigations Division participates in ongoing monthly intelligence and case briefings with several area Investigators Associations. St. Charles has led the Fox Valley Investigators Association monthly meetings for more than 20 years. Investigators from Kane County, as well as surrounding counties, municipalities and Chicago-based Federal agencies, routinely attend these meetings. The level of cooperation, collaboration and resources generated by this partnership has provided great benefits to this agency, as well as all involved in this partnership.

Crime Prevention Report prepared by Crime Prevention Officer Bill Tynan

Citizen Police Academy: The Citizen Police Academy has been a popular police department program, and perhaps is the most important community-relations tool used by the department. The CPA classes are held twice per week for eight weeks in the spring in the training room of the police department. The curriculum makes use of both classroom instruction and outside demonstrations. The CPA is designed to give participants a better understanding of how the police department functions. It also has the added benefit of being a sounding board regarding how the department is meeting community needs and concerns. Subjects covered include criminal and narcotics investigations, arrest and court procedures, traffic stops, the canine unit, the SWAT team, crime scene processing and evidence collection, officer training and DUI enforcement. Each year the program is tweaked to accommodate the constantly changing dynamics of law enforcement. The 2013 class had 21 regular participants and as many as 30 participants on different days. The class included new topics on coroner duties and the department's records section. Students range in age from high school juniors and seniors to senior citizens. The 2013 class took place from March 5 to May 2. As a result of reviews and feedback from the 2013 class, the 2014 class may be extended and new classes added.

Youth Police Academy: A Youth Police Academy was started in 2013. Crime Prevention Officer Bill Tynan, along with Detective Majewski, set out to target kids ages 13-16. In the end, 20 students participated in this 25-hour class held during the week of June 10. A wide range of classes were offered during the academy, including criminal law, traffic law, juvenile law, bullying, drugs, DUI investigation, Internet safety, personal safety, active shooter and Taser deployment. Students were able to go hands-on during a full day of crime-scene investigation and evidence collection. All students were certified in CPR and basic first aid thanks to assistance from the St. Charles Fire Department. Students also received a tour of the Kane County Judicial Center, and participated in a mock trial. The course ended with a graduation that was



Crime Prevention

attended by participants' families. Each student received a certificate documenting their participation in the course. Each student also received a T-shirt with the department's patch free of charge, and the CPR certification was given free of charge thanks to funds provided by the St. Charles Youth Commission.

Too Good For Drugs: In 2013, 381 students between four Community Unit School District 303 elementary schools within the city participated in this drug and alcohol resistance program. The district schools that participated were Richmond Intermediate, Munhall, Lincoln and Fox Ridge. The program uses the five components of goal setting, decision making, bonding with others, identifying/managing emotions, and communicating with others to go beyond just saying "No" to drugs. The program helps to build students' confidence, self-esteem and thinking skills.

Central Kane County TRIAD: The police department is a member of the Central Kane County TRIAD, which provides services for seniors in central Kane County. The primary goal of the organization is to improve the quality of life for seniors in our area. Officer Tynan serves as the representative for the police department. Throughout the course of the year, members of TRIAD provide seminars on a variety of topics including senior scams, fire and fall prevention and personal safety.

The police department hosted its first ever community shredding event on September 14. The purpose of the event was to help citizens cleanly and securely dispose of old paperwork that may contain important identifying information that could be used by thieves to steal someone's identity. The city's shredding contractor, ProShred, was utilized. The event was co-sponsored by ATC Consultants in St. Charles. The event was held for two hours during which approximately 70 people shredded more than 1,700 gallons of paper. A second event is planned for spring 2014.

Services to the Community and Tours: During the past year, our Crime Prevention Officer attended various civic events held in the community to include: health fair and after-school enrichment at Lincoln School, scam talk to an elderly group at St. John Neumann church, health fair at St. Charles North, health fair at Richmond Intermediate, career day at Haines Middle School, TRIAD safety academy in Geneva, Stranger Danger at Judge Family Chiropractic and Pottawatomie Park, active-shooter presentation to Bison Gear senior staff, community shredding event at SCPD, bank talk at West Suburban Bank, and a legislative forum on aging at Pottawatomie Park. He also provided a total of 13 tours of the police department to Boy Scout and Girl Scout troops in the community.



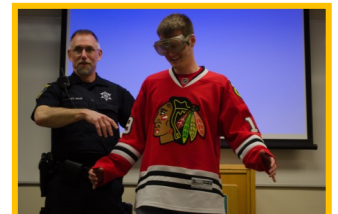
Community document shredding event

Youth Academy Class of 2013



Lincoln Elementary School "Too Good for Drugs" graduation

Citizen's Police Academy Class of 2013





Special Olympics

Prepared by Commander Jerry Gatlin



**Special
Olympics**

The Special Olympics Mission is to provide year-round sports training and athletic competition in a variety of Olympic-type sports for children and adults with physical and intellectual disabilities, giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy and participate in a sharing of gifts, skills and friendship with their families, other Special Olympic athletes, and their communities.

Special Olympics is a non-profit program that began in 1968 with a total of 1,000 athletes from the U.S and Canada. In 2013 there were more than 32,000 athletes in Illinois alone. The program is served by more than 25,000 volunteers. The program relies on the generous donations from a variety of fundraising activities. The Law Enforcement community has been a long-time partner of Special Olympics.

St. Charles Police Department takes a very active role in fund-raising and the promotion of this program. Each year a number of events are held throughout the community to raise much needed funds. Events in 2013 included Cop-on-Top, in partnership with Dunkin Donuts, The Polar Plunge, the 11th Annual St. Charles Special Olympics Golf Outing at Hughes Creek, and numerous area festivals and special events, to name a few. 2013 was also our tenth straight year of fundraising through the sale of raffle tickets for a new Harley Davidson Motorcycle. The motorcycle is sponsored by the Kane County Chiefs of Police Association, an organization in which St. Charles Police Department command officers are actively involved. As a result of these efforts, the St. Charles Police Department raised over \$20,000.00 in 2013, all of which went directly to the charity. The Department has raised over \$100,000.00 for the charity during the past five years. This would not have been possible without the hard work of all who volunteered their time and energy and through the generous donations from those in the community who faithfully support this program.



The St. Charles Police Department was once again one of the top fundraising agencies in Illinois in 2013 and played an important role in a record setting year for Illinois, raising a record 3.3 million dollars statewide in 2013.





Administration

Prepared by Interim Chief Steve Huffman

The Administration Section of the Police Department is responsible for the management of the business functions of the Police Department and to provide the essential resources and equipment for daily operations. The following divisions fall under Administration:

- ◆ Community Restitution
- ◆ Records
- ◆ Budget/Financial Analyst
- ◆ Training
- ◆ Forensic Investigations
- ◆ Traffic and Special Events

In 2013, the Police Department, in collaboration with the Fire Department implemented a Public Safety Chaplain program. Father David Peck answered the call for service, and comes to us as the pastor of St. John Neumann in St. Charles. Father Peck was ordained to priesthood in 1994, and has served as Police and Fire Chaplain for several organizations, including the Rockford and Elgin Police Departments. Father Peck provides services and guidance for employees of the Fire and Police Departments as well as residents of the community.

The Administration Section is also responsible for the Departments Field Training Program. Upon graduation from the police academy, probationary officers must go through the 14-week program while assigned to three different Field Training Officers (FTO's). During this on-the-job training period, the probationary officers are trained and evaluated on a daily basis while responding to calls for service and performing their regular duties. At the end of Field Training, the probationary officers must sit before a panel that consists of FTO's, Sergeants and Command staff, where they are interviewed and tested as to the knowledge they have retained. The probationary officers must pass this testing process before they are released to solo patrol (without their Field Training Officers). The Field Training Program is the most critical element in preparing an officer for their new career in law enforcement, and is intense and stressful at all levels. During this training period, many officers ultimately decide that law enforcement is not the right career path for them. In 2013, we were proud to have four probationary officers progressing well through the Field Training Program.

Prepared by Training Coordinator Guy Hoffrage

The St. Charles Police Department recognizes the importance of training and is continually striving to ensure sworn officers and civilian staff are provided with the knowledge and education to provide services to the community in a professional and safe manner.

In 2013, St. Charles Police Department personnel received 13,370 hours of job related training. This number reflects a 4.2% increase in the number of training hours attained in 2012.

St. Charles police officers work a 10.25-hour workday. The 10.25-hour day allows for an overlap day once a week in which all officers are scheduled to work. All officers have been divided into two teams and are provided, on average, with a 10.25-hour training day every other week.



Training

The Department maintains a training goal of 40 hours of training per year for each full time sworn officer and 24 hours of training per year for each civilian employee. 100% of our sworn officers and 19% of our civilian personnel met or exceeded that goal. It should be noted that many of the Department's civilian employees are part time personnel. Our commitment to training personnel is proven.

In-house training remains an integral part of our training program. Quarterly firearms training along with Tactical Simunitions provide our officers with basic firearms handling skills and realistic scenario based training to place officers in stressful use of force situations to sharpen their tactical thinking and reactions. This group training promotes a team concept and approach to problem solving.

Our annual training program addresses a variety of topics most of which are driven and required by the Commission for Accreditation for Law Enforcement Agencies. These topics include but are not limited to: Use of Force, Firearms training and qualification, Less than Lethal Weapons, Vehicle Operations, Control Tactics, Bias Based Profiling, Holding Facility/Fire Suppression, and Bloodborne Pathogens.



Pictured are Chief Jim Lamkin and Sergeant Mike Griesbaum, who is displaying his certificate he earned from Northwestern University.

CAREER DEVELOPMENT/TRAINING RESOURCES

Some of the training resources include, but are not limited to: North East Multi Regional Training, Inc. (NEMRT), Northwestern University Center for Public Safety (NUCPS), Suburban Law Enforcement Academy (SLEA), Police Training Institute (PTI), Cook County Sheriff's Police Training Academy, Law Enforcement Training, Inc., Kane County State's Attorney's Office, R. A. Doran and Associates, U.S. Department of Justice, The Federal Bureau of Investigation, National Insurance Crime Bureau, Pepperball Technologies, Street Smart Seminars, Illinois Truck Enforcement Association, Illinois State Police, Illinois Attorney General's Office, and Illinois Association of Traffic Accident Investigators.

NEMRT Training

North East Multi Regional Training continues to be one of the most economical training resources for our Department. In 2013, 52 employees attended 18 different NEMRT courses for a total of 702 hours. The annual NEMRT membership is \$90.00 per member.

The St. Charles Police Department hosted four NEMRT classes in 2013: Current Trends in Drug Abuse; Use of Force for Sergeants and Lieutenants; Truck Enforcement two; and Emergency Vehicle Operator's Course.

Northwestern University Center for Public Safety

Sergeant Griesbaum attended School of Police Staff and Command for a total of 400 hours.

Accident Investigation/Training and Traffic Control

The St. Charles Police Department is committed to its effort to make St. Charles a safer place to live and work by attending 363 hours of training in the area of traffic accident investigation along with traffic control.

- Five Child Safety Seat Technicians conducted public training at the Chicago Auto Show.



Training

- Seven officers were recertified as Breath Operators.
- One officer attended Northwestern University's Traffic Accident Investigation 1 and 2.
- Two officers attended Traffic Crash Reconstruction Report Writing and Trial Preparation.
- Two officers were re-certified as a Child Safety Seat Technicians.
- Two officers attended Truck Enforcement 2.
- One officer was certified in Total Station training.
- One officer attended the Illinois Association of Technical Accident Investigators Conference.
- Two officers attended Mapscenes training.



Investigations

The Investigations Division is continually called upon to investigate a wide variety of crimes and in an effort to stay current with the latest techniques and trends, detectives attended 366 hours of training in 2013 in addition to the weekly in-house training.

K9 Training

Officer Anson and Aries attended monthly K-9 Maintenance training skills. They also attended the Illinois State Police K-9 Certification program in January and the Recertification program in December.



SWAT Team

The St. Charles Police Department has teamed with the Kane County Sheriff's Office to maintain an emergency SWAT Team in the event of an active shooter, barricaded gunman or similar event occurring. Three members attended the Illinois Tactical Officers Association Conference. Additionally, SWAT officers trained, on average, twice a month for a total of 1086 hours to maintain their state of readiness.

In-House Training

The 10-hour schedule provides one day a week for In-House training at little or no additional expense to the Police Department. In addition to the firearms and use of force topics listed above, the following are topics of instruction provided to all sworn personnel with the exception of those personnel off on benefit time or attending court when the instruction was offered: In Roads Criminal Patrol and Drug Enforcement, Domestic Violence, Disaster and Large Scale Crime Scene Response and Management (Supervisors and Evidence Technicians only), Reid and Associates Interviews and Interrogations, Halligan Tool Training, Summary of Leadership, New World Training, Emergency Vehicle Operator, Sikh Temple Shooting Debriefing, GHS HAZCOM Update, Customer Service Training, Cell Phone Records, Emergency Awareness, Crisis Intervention Team training, Excited Delirium Updates, Affordable Health Care Act, and Law Review.

The St. Charles Police Department was able to gain additional training with a limited budget by serving as a host site for police training. Forty officers attended a variety of classes free of charge in exchange for the use of the training room and/or the St. Charles Police Department Public Safety Training Facility.





Records Division

Prepared by Records Division Manager Kim Schult

The Records Division of the St. Charles Police Department is comprised of an all-civilian staff of 7 part-time employees and 4 full-time employees.

The Police Records Division staff manages the front desk window and phones 6 days a week (18 hours M-F and 10 hours Saturdays). It maintains the confidentiality and integrity of police reports, arrest and criminal history information both electronically and on paper. It handles requests for dissemination of information for our own use, to other agencies and to the public. Our actions and decisions must comply with all department, state and federal laws, guidelines and confidentiality requirements.

ST CHARLES POLICE RECORDS DIVISION - BY THE NUMBERS

| | | |
|---------|-----------------------------|---|
| 1,398 | ACCIDENT REPORTS | Data Entry / State Reporting |
| 857 | ADMINISTRATIVE ADJUDICATION | Summons to Appear / Findings and Decisions |
| 3,750 | CASE REPORTS | Review, amend and merge into computer records system |
| 165 | CITY CALL OUTS | After hours City public works emergency call outs |
| 515 | COURT PREPARATION | Officers' Notice of Trials/Depositions/Cancellations/Continuances |
| 8,400 | DEMOGRAPHIC PROFILING | Data Entry/State Reporting (required for every traffic stop) |
| 112 | EXPUNGEMENTS/SEALED RECORDS | Received petitions and completed court orders |
| 325 | FEE BILLING | Notice to City Finance to invoice for unpaid Booking Fees |
| 786 | FINGERPRINTS (Arrest) | Quality assurance review |
| 585 | FREEDOM OF INFORMATION | Review, redact, release |
| 348 | IMPOUNDED VEHICLES | Process tow information and prepare for adjudication |
| 20,000+ | INCOMING CALLS | Non-emergency calls to the police front desk |
| 253 | INSURANCE REQUESTS | Accident report copies |
| 483 | RECORDS CHECKS | Military and US Government |
| 740 | RECORDS & EVIDENCE REQUESTS | Court, Corrections and Law Enforcement Agencies |
| 28,000+ | SCANNED DOCUMENTS | Case & accident documents and a variety of records |
| 45 | SOLICITOR APPLICATIONS | Background checks and fees |
| 15 | TICKETS – OVERWEIGHT | Data Entry / Filing |
| 2,434 | TICKETS – PARKING | Data Entry / Filing / Adjudication processing |
| 4,249 | TICKETS – STATE/LOCAL | Data Entry / Filing / State Reporting |
| 8,134 | TICKETS – WARNING | Data Entry / Filing |
| 21 | VACATION WATCH | Electronic notification entry and paper form maintenance |



Daytime Staff



Evening & Weekend Staff



Tri-Com

Prepared by Tri-Com Executive Director Stacy Hall

During 2013 Tri-Com processed 129,274 inbound and outbound telephone calls which resulted in 92,890 calls for dispatch. Out of the total calls, 37,453 were calls received via the 9-1-1 emergency number. 60% of Tri-Com's 9-1-1 calls are received from wireless devices.

Calls for service by community and contract agency in 2013 were:

St. Charles – 29.90%

Batavia – 28.85%

Geneva – 20.36%

Tri-City Ambulance – 6.90%

Elburn and Elburn FPD – 5.55%

Sugar Grove and Sugar Grove FPD – 6.24%**

North Aurora FPD – 2.07%**

Waubonsee Campus Police — .13%**

**Total call volumes are estimated and based on a partial year of service



Staffing:

Tri-Com is authorized to hire 18 full-time dispatchers. Tri-Com currently has two employees in training with two immediate openings.

Labor:

The current labor contract expires April 30th, 2014.

Budget:

On the expense side, the budget is slightly under 4% higher than FY14 which is mostly due to increases in wages and benefits.

FY 14 and FY 15 Projects:

CAD Replacement - The Tri-Com Board of Directors has appointed a CAD Committee to begin the procurement process for a replacement CAD system for Tri-Com. The committee is in the process of hiring a consultant to assist with project management. The CAD replacement project is expected to take approximately two years to full implementation.

Radio Infrastructure – Staff will work on evaluating the radio infrastructure and develop a plan for optimizing the number of receive sites currently in service on the police frequencies. The transmit-out to far reaching areas, like Sugar Grove and Elburn, will also be re-evaluated. The IFERN radio network will be expanded to include additional receive and transmit sites, as well as more integration with Kane Com. The IFERN radio project is a 2013 project funded by MABAS that will roll over into the new budget year.

A long term plan for the UHF t-band replacement will also be developed this budget year.

Tri-Com has completed the installation of the MCC 7500 radio console system in the communications center.

Next Generation Phone System – The Next Generation phone system was successfully cutover at the end of 2013. The replacement phone system was fully funded with 9-1-1 surcharge revenue by the ETSB. The system will position Tri-Com for text to 9-1-1, pictures and video capture capabilities in the future.



Community Restitution

Prepared by Community Restitution Coordinator Dan Orland

The St. Charles Police Department serves as a work site for those who are required by the courts to perform community restitution. The program, now in its tenth year, matches defendants with tasks all over the city. Dan Orland, a retired Marine and a former Drill Instructor, oversees the program. Nicole Kotsy, the part-time Restitution Coordinator, supervises defendants on the weekends. The use of the part-time coordinator allows for teenagers and adults to complete their hours and not interfere with school and work.

Since its inception in 2004, 2,015 workers have completed 149,500 hours of work for the city. This has resulted in a total monetary savings of \$1,898,398. This figure is calculated using the average of the state minimum wage and an entry level laborer for the city.

The following is a sample of the work performed during 2013:

- ◆ Daily pickup of trash and cigarette butts in the downtown area, all of the city owned parking lots, and in the east and west side parking garages;
- ◆ Emptied trashcans around the City Campus, city owned parking lots, and the east and west side parking garages, for a total of 503 bags;
- ◆ Collected 438 bags of trash from 43 Right of Ways around the city;
- ◆ Pulled 513 bags of weeds around various places in St. Charles;
- ◆ Snow shoveling in front of the businesses in the downtown area and around the Police Department;
- ◆ Spider web removal from the east and west side parking garages.
- ◆ Graffiti removal;
- ◆ Mowing and general landscaping of city property as well as abandoned/foreclosed properties;
- ◆ General maintenance at the Heritage Center Museum;
- ◆ General maintenance at the Police Department's firing range;
- ◆ Washing of city owned vehicles.



Total equivalent city project savings is another direct savings to the city. Workers with specialized skills are assigned tasks that would normally be contracted through a private company. Samples of tasks utilizing restitution workers include painting, carpentry, and refuse collection from public garbage cans in the downtown area and in the two public parking garages. This has resulted in a direct savings to the city of \$233,162. This is money that would have been paid to a private contractor to complete needed work. These are projects that are not assigned to city workers.

In 2013, monetary savings along with the total equivalent city project savings has reached a grand total of \$2,131,560.

The program continues to receive accolades from individuals all over the city who notice the benefits and improvements from the program.





Traffic & Special Events

The Traffic and Special Events Division continued efforts to enhance the quality of life for residents and visitors through the safe and efficient movement of traffic in the City. The Division focuses on reducing the number and severity of traffic crashes on our roadways, solving neighborhood traffic and parking problems, and working closely with organizers to plan safe and successful special events.

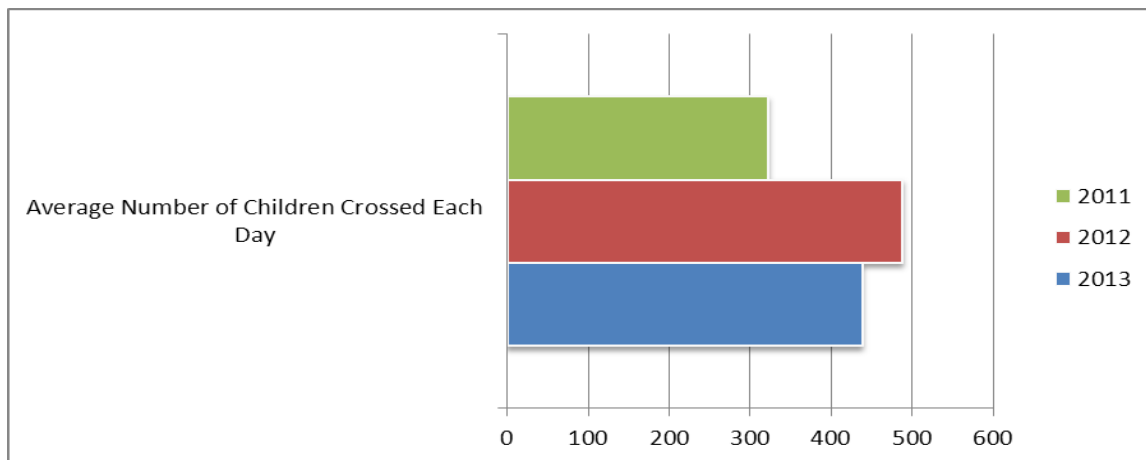
The Traffic and Special Events Division consists of:

- 1 – Commander
- 1 – Traffic Safety Officer
- 1 – Community Service Officer
- 6 – School Crossing Guards
- 2 – Substitute School Crossing Guards



School Crossing Guards

The Crossing Guards work each school day to safely cross over 485 children per day at six different locations. An additional six crossing locations are staffed by Community Unit School District #303. The Crossing Guards also help with pedestrian crossing locations during special events. All Crossing Guards attend an annual training session and periodically take counts of the children they cross each day. The table below shows the average counts over the last two school years.



Community Service Officer

The St. Charles Police Department has one full-time Community Service Officer (CSO). The CSO is a non-sworn member of the Department who performs a variety of tasks in support of all sections of the Police Department. Those tasks include but are not limited to:

- ⇒ Animal Complaints
- ⇒ Motorist Assists
- ⇒ Traffic Control



Traffic & Special Events

- ⇒ Parking Enforcement
- ⇒ Minor Traffic Crashes on Private Property
- ⇒ Ordinance Violations
- ⇒ Assist with Booking
- ⇒ Responding to other non-criminal Calls for Service
- ⇒ Daily transfer of documents between the department and agencies such as, The Kane County Circuit Clerk, The Kane County State's Attorney, and Tri Com Central Dispatch.
- ⇒ Child Car Seat Checks

In 2013, CSO Ryan Beeter was assigned to 720 calls for service. CSO Beeter also plays a key role in the operations of traffic management at each of the special events held throughout the year.

Traffic Safety Officer

The Traffic Safety Officer is a Sworn Police Officer specially trained in areas such as:

- ◆ Traffic Engineering
- ◆ Traffic Crash Investigation
- ◆ Solving Neighborhood Traffic Problems
- ◆ Community Education



During 2013, Traffic Safety Officer Clark served as a member of the City's Special Events Committee and the Development Review Team. He worked closely with the Illinois Department of Transportation during the E. Main Street Reconstruction Project. In 2013, the following areas were among those where Officer Clark was assigned to analyze and address traffic and/or parking concerns:

Industrial Drive
 Indiana Ave/ S. 6th Ave
 Red Gate Rd.
 Crane Rd.
 Country Club Rd.
 Pleasant Plains
 St. Charles North High School
 Richmond Elementary School
 Munhall Elementary School
 Surrey Woods/E. Main St.
 Cedar St./N. 3rd St.
 Foxfield Rd.
 Limestone Dr.



Officer Clark is also an integral part in the planning, coordination, and presentation of Operation Prom Night. Operation Prom Night is a simulated DUI crash held at one of the two high schools each year. In 2013, it was held at St. Charles North High School.



Traffic & Special Events

Traffic Crash Analysis

For the third year in a row there were no crashes involving a fatality in the City of St. Charles. The number of injury crashes in St. Charles was reduced for the third year in a row, as well. In 2013, the number of injury related traffic crashes in St. Charles was reduced by 5% compared to those in 2012. There were 141 injury crashes in 2013 and 148 in 2012. The number of injury related crashes experienced at the top ten crash locations was also reduced. There was, however, an increase this year in crashes involving property damage only. Those crashes rose from 826 in 2012 to 880 in 2013. That increase is partially due to the weather conditions experienced during the last six weeks of 2013. There were more significant snow events during that period in 2013 than there were in 2012. In 2013, there were 69 crashes where weather was listed as a contributory cause. That contributory cause was used in only 30 crashes in 2012 and 25 crashes in 2011. Construction on E. Main Street (Illinois Route 64) continued to be a factor in crashes this year, as well. Five of the top ten "hundred block" crash locations and four of the top ten intersection crash locations for 2013 were under construction from January- October.

There were 79 hit and run crashes reported during 2013. That number is also down from previous years. There were 89 in 2012 and 98 in 2011.

There was a rise in speed related crashes this year, both speed related injury crashes, as well as speed related property damage crashes. Speed related crashes were determined by contributory cause codes used during reporting. Crash reports, which had listed any of the following contributory cause codes, were considered speed related:

1. Exceeding authorized speed limit
2. Following too closely
3. Exceeding safe speed for conditions
4. Failing to reduce speed to avoid crash

It should be noted that not all speed related crashes involved a vehicle exceeding the speed limit.

In 2013, again a majority of the top ten crash locations were along either S. Randall Road or E. Main Street. There were, however, some improvements made on Randall Road. In 2012, three of the top ten crash intersections were along S. Randall Road. In 2013, there is only one Randall Road intersection listed among the top ten. That intersection, Randall and Lincoln Hwy. (IL. Route 38), experienced two more crashes in 2013 than in 2012, but at the same time none of the crashes reported at that intersection during 2013 involved an injury.

In 2011 and 2012 the intersection with the most crashes was S. 2nd Street (IL. Route 31) and Illinois Street, with eleven crashes reported each year. In 2013, the number of crashes at that intersection was reduced by more than 50% to five and is now #7 in the City. Second Street (IL. Route 31) and W. Main Street (IL. Route 64) remains as #2 on the top ten list. The number of crashes rose from 9 to 10, but the number of injury crashes was reduced from 3 to 1.

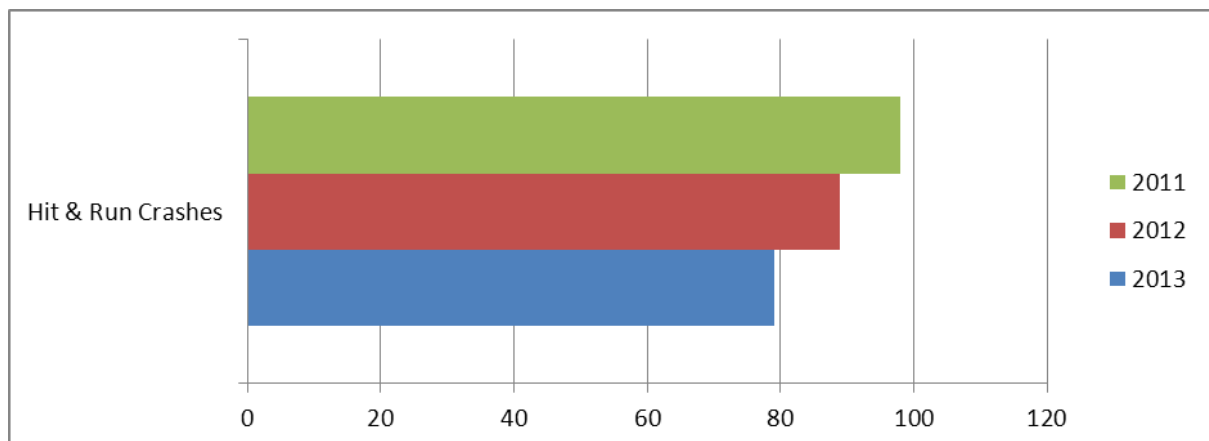
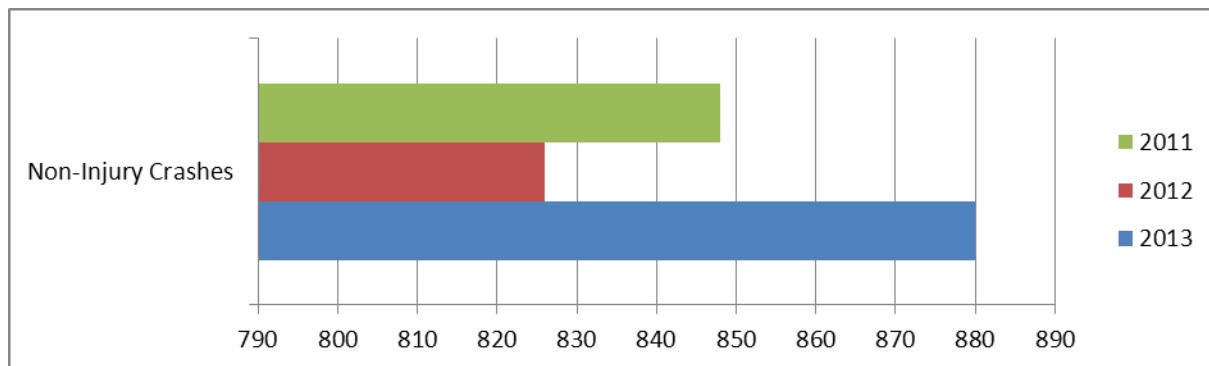
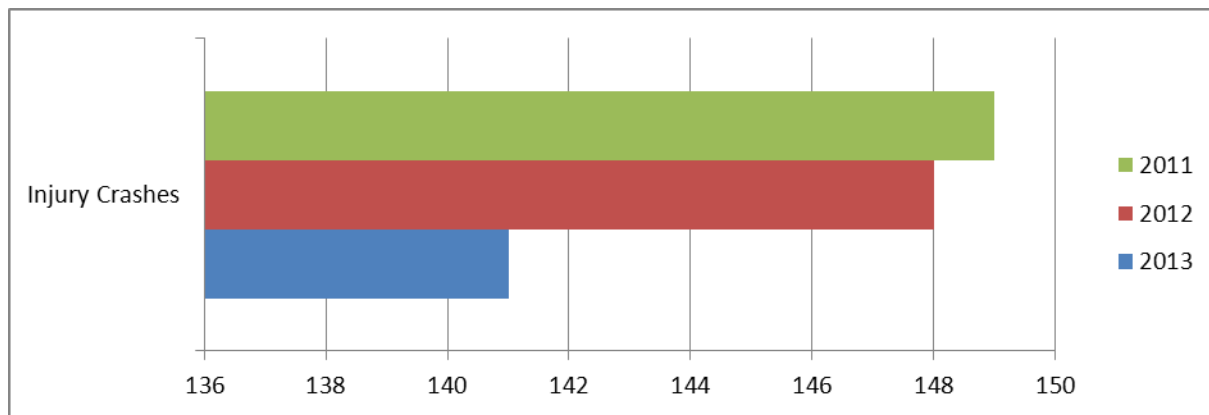
Intersections that were part of the E. Main Street Construction project during 2013 experienced a significant number of crashes. The #1 intersection for crashes in 2013 was E. Main Street and Smith/Kautz Road. There were 16 crashes reported in that intersection. That intersection was one of the more problematic areas during this construction project. There were a number of utility conflicts and other issues, which required numerous traffic pattern changes and



Traffic & Special Events

temporary closures. Only two of those 16 crashes involved an injury. The intersections of E. Main Street and Kirk Road, E. Main Street and Lakeside Drive, and E. Main Street and Dunham Road were also among the top ten crash locations and were significantly affected by this construction project.

Two Peck Road intersections are on the top ten crash list for the first time in 2013. Peck Road and Campton Hills Road was # 9 with four crashes (1 injury) and Peck Road and W. Main St. (IL. Route 64) ranked #10 with four crashes (no injuries). The leading contributory cause for crashes at those intersections was failing to yield right-of-way. Enforcement attention will be needed in the areas surrounding those intersections throughout 2014.





Traffic & Special Events

Top Ten Crash Locations (by hundred block) for 2013 Calendar Year

| | Location | Total Crashes | Injury Crashes |
|----|-------------------------------------|---------------|----------------|
| 1 | 500 block S. Randall Rd. | 17 | 5 |
| 2 | 800 block S. Randall Rd. | 17 | 4 |
| 3 | 1600 block E. Main St. (IL. Rt. 64) | 15 | 0 |
| 4 | 600 block S. Randall Rd. | 12 | 0 |
| 5 | 900 block S. Randall Rd. | 12 | 2 |
| 6 | 4000 block E. Main St. (IL Rt. 64) | 12 | 0 |
| 7 | 100 block W. Main St. (IL. Rt. 64) | 12 | 0 |
| 8 | 1500 block E. Main St. (IL. Rt. 64) | 11 | 4 |
| 9 | 3800 block E. Main St. (IL. Rt. 64) | 11 | 1 |
| 10 | 3700 block E. Main St. | 9 | 2 |

Top Ten Crash Intersections for 2013 Calendar Year

| | Location | Total Crashes | Injury Crashes |
|----|---|---------------|----------------|
| 1 | E. Main St. (Rt. 64) & Smith Rd. /Kautz Rd. | 16 | 2 |
| 2 | W. Main St. (Rt. 64) & 2 nd St. (Rt. 31) | 10 | 1 |
| 3 | Randall Rd. & Lincoln Hwy. (Rt. 38) | 8 | 0 |
| 4 | E. Main St. (Rt. 64) & Kirk Rd. | 7 | 2 |
| 5 | E. Main St. (Rt. 64) & Dunham Rd. | 6 | 1 |
| 6 | Prairie St. & S. 3 rd St. | 5 | 0 |
| 7 | S. 2 nd St. (Rt. 31) & Illinois St. | 5 | 2 |
| 8 | E. Main St. (Rt. 64) & Lakeside Dr. | 5 | 2 |
| 9 | Campton Hills Rd. & Peck Rd. | 4 | 1 |
| 10 | W. Main St. (Rt. 64) & Peck Rd. | 4 | 0 |



Traffic & Special Events

Selective Enforcement

In 2013, there was a 6% increase in total traffic citations written. There was a 28% increase in the number of citations written for speed related offenses.

Selective Enforcement Areas for 2013 were established from the 2012 top ten crash locations. The Selective Enforcement Areas for 2013 were:

- 1500-4000 blocks of E. Main Street (IL. Route 64)
- S. 2nd St. (IL. Route 31) & Illinois St.
- 500-900 blocks of S. Randall Rd.

Throughout 2013, 47% of the citations written for speeding were written in those areas, 35% of tickets issued for other moving violations were in those areas, 44% of non-moving violations were issued in those areas, and 37% of all written warnings were issued in those areas.

In the 1500-4000 blocks of E. Main Street, five separate hundred blocks were listed on the 2012 top ten list. Those hundred blocks had 64 crashes in 2012, which was reduced to 56 crashes in 2013.

The number of crashes at S. 2nd St & Illinois St. was reduced by over 50% from eleven to five.

In the 500-900 blocks of S. Randall Road, three separate hundred blocks were listed on the 2012 top ten list. Those hundred blocks had 55 crashes in 2012, which was reduced to 46 crashes in 2013.

| Traffic Enforcement | 2013 | 2012 | %Change |
|--|------|------|---------|
| Ticket Totals | 4194 | 3964 | 6% |
| Speed related citations | 1695 | 1329 | 28% |
| Citations for moving violations other than speed | 857 | 991 | -14% |
| Citations for non-moving violations | 1642 | 1644 | 0% |
| DUI arrests | 136 | 135 | 1% |
| Driving while license suspended or revoked arrests | 110 | 111 | -1% |
| Warning tickets issued | 8189 | 8025 | 2% |

| Tickets Written in Selective Enforcement Areas | 2013 | % of Tickets Written in 2013 | 2012 | % of Tickets Written in 2012 |
|--|------|------------------------------|------|------------------------------|
| Speeding Related | 793 | 47% | 531 | 40% |
| Moving Violations | 296 | 35% | 393 | 40% |
| Non-Moving | 718 | 44% | 621 | 38% |
| Warnings | 2994 | 37% | 2836 | 35% |



Traffic & Special Events

Child Passenger Safety

The St. Charles Police Department has six nationally certified Child Passenger Safety Technicians. Child Safety Seat Checks are provided free of charge to residents by appointment on Thursday afternoons. In 2013, the St. Charles Police Department also held a Seat Check event in conjunction with the IDOT's Seat Check Saturday Event. St. Charles was one of over eighty statewide locations which held an event on Saturday, September 21. The event was held in the parking lot at Target, 3885 E. Main St. Twenty-five seat checks were performed and a brand new seat was provided to a family in need. In 2013, St. Charles CPS Techs performed more than 100 child car seat checks.



Officer Jeff Finley assisting a citizen with a car seat installation

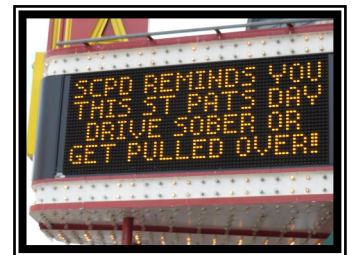


Car Seat Technicians stationed at the annual IDOT Seat Check Saturday event

Traffic Safety Grant

In 2013, St. Charles Police continued enforcement efforts connected with the Sustained Traffic Enforcement Program (STEP). This was facilitated by grants through the Illinois Department of Transportation Division of Traffic Safety. The St. Charles Police Department concluded participation in the 2013 STEP Program and began participation in the 2014 STEP Program. These grants are part of the "CLICK IT OR TICKET" and the "DRIVE SOBER OR GET PULLED OVER" traffic safety campaigns. The STEP Program focuses sharply on specific times of the year and on specific times of the day when data shows alcohol-involved and unbuckled fatalities are the highest. The increased enforcement details conducted during these times raises the perception of getting caught and deters potential impaired drivers and potential unbuckled drivers. In 2013, officers were hired back for DUI Roving Saturation Patrols, Seat Belt Enforcement Zones, and Roadside Safety Checks. Officers assigned to these grant details had the following enforcement results:

- 18 DUI Arrests
- 68 Safety Belt or Child Safety Seat citations issued
- 35 Citations for Operating an Uninsured Motor Vehicle
- 60 Speeding citations issued
- 8 Arrests for Driving While License Suspended or Revoked.



Traffic Safety Challenge

In 2013, the Traffic and Special Events Division participated in the Illinois Chiefs of Police Association's Traffic Safety Challenge. This was the 20th year of that competition and the third year that St. Charles PD had submitted an application. In that challenge, agencies submit an application documenting their efforts and effectiveness in areas such as:

- ◆ Impaired Driving
- ◆ Speeding
- ◆ Occupant Restraint
- ◆ Distracted Driving



Members of Command Staff accepting the Award

The application outlines the Department's efforts throughout the year in enforcing those dangerous driving offenses.



Traffic & Special Events

It also outlines efforts made in public information and education, as well as the training of officers. The application then requires the agency to show the effectiveness of those efforts.

In 2013, the St. Charles Police Department earned a 1st Place award among similar size departments throughout the State. The Department received that award at the Illinois Chiefs of Police Annual Conference and was awarded a new LIDAR speed detection device.

Special Events

The Traffic and Special Events Unit worked closely with other City officials and organizers of special events to plan safe and successful festivals, parades, runs, and walks throughout the City. The following were among those Special Events that took place in St. Charles during 2013:

- Chicago Motorcycle Show
- St. Patrick's Day Parade
- MS Walk
- St Charles Fine Arts Show
- Memorial Day Parade
- Pride of the Fox RiverFest
- 4th of July Fireworks
- Firin' Up the Fox BBQ
- Fox Valley Marathon
- St. Charles Cruise Nites
- Prairie State Cycling Criterium
- St. Charles Knights of Columbus 5K
- Bob Leonard 5K Run & Walkathon
- St. Charles East High School Homecoming Parade
- St. Charles North High School Homecoming Parade
- Scarecrow Festival
- Holiday Homecoming Lighting of the Lights
- Holiday Homecoming Electric Parade



Commander Mahan giving instructions at the St. Patrick's Day Parade



Officer Bahe directing traffic at the St. Charles East High School Homecoming Parade



Detective Pierce and Crossing Guard Gina King directing traffic at the St. Charles North High School Homecoming Parade



Evidence

Prepared by Forensic Investigator & Property Custodian Rusty Sullivan

EVIDENCE

Anything legal or otherwise can establish relationships. One example can be a simple cash register receipt, listing an item used during the commission of a crime. This receipt could provide a lead as to when, where and possibly by whom the involved object had been purchased. There are countless items similar to this one, yet many are innocuous - not recognizable as evidence or as even having any relationship to the incident being scrutinized.

Take a moment and look around the room you are currently in. Start by counting the total number of items present, from small paper clips to a nail in the wall and even up to large items of furniture. Now ask yourself how a first time visitor would know what belongs or does not and what was involved in an alleged prior event which had not been personally witnessed. Combine these with items that are not readily visible to the human eye (DNA, prints, dust disturbances) and now you can begin to imagine what police are confronted with when entering actual crime scene(s).

Many items can be recovered but additional examination often determines some have no related investigative value. Those that have value may be later utilized as demonstratives during a court hearing or other future decision-making review process.

Our Forensic Investigator/Property Custodian is a civilian position, whose primary responsibilities include crime scene investigation, evidence processing and long-term evidence storage and management. Our Forensic Investigator, Detectives and Police Officers utilize acquired specialized training and knowledge, to apply industry recognized methodologies to search for, and when possible, to recognize and recover usable evidence to further investigative efforts.

Given all variables involved, we continually strive to be prepared to deal with this unlimited array of items. Utilizing our own small crime laboratory, equipped with specialized equipment, we are able to process many different types of submitted evidence here locally. Cyanoacrylate (super glue) fuming, the application of specialty powders, chemicals or dye stains that can be used with our alternate forensic light sources for the potential recovery of identifiable fingerprints are all within our capabilities. We can also use static electrical charges, gelatins or casting materials for the recovery and/or enhancement of dust prints or other footwear impression evidence. Chemicals which can provide presumptive confirmation- level testing of drugs and/or suspected blood evidence are at our disposal. Many other similar tools and abilities also exist.

Attendance at various specialized forensic training throughout the year gives us the means to expand upon our existing skillsets and processes which then can serve to benefit the community's needs. Dedicated use of a specialty designed Sprinter van allows us to transport many of the needed forensic supplies out into the field, where they can be used during the various investigative efforts being undertaken.

E-mail exchanges, internet research, mapping, messaging, photo sharing, social exchange, and video camera programs are just a few of the applications being utilized every hour of the day on mobile devices by the majority of us. As with any technology, elements in our communities can and do utilize these knowingly and at times unknowingly during the commission of criminal acts – again with the unlawful acts spanning the spectrum from simple misdemeanors to homicides.

With all of the this in mind and knowing that cell phones have become the most quickly adopted technology in the world, we expanded our local abilities to capture digital evidence off of a variety of phones, some tablet computers and GPS devices. During this past year, we have recovered digital evidence for use in battery, criminal sexual abuse, death investigation(s), fraud, indecent solicitation of a child, illicit drug acts, sexual exploitation of a child cases and even to just return found property items to their lawful owners.



Evidence

In a different but related area, as members of the Kane County Major Crimes Task Force who jointly pool resources from agencies all over the county, we provided crime scene assistance during a relatively complex suspicious Death Investigation involving a previously reported missing person.

Task Force participation with cooperation of the Kane County Bomb Squad also enabled our Forensic Investigator to attend the FBI's Post Blast Investigator's School, free of charge.

Multiple guest lectures were provided to students at each of our high schools and these combined with other community member presentations continually help clarify the many differences between television-type entertainment and the reality of actual forensic science being utilized to help victims throughout our community.

The Property Custodian function is a multi-faceted one; the responsibility for maintaining integrity of all found items or submitted evidence is combined with the coordination of future investigative, crime lab submission or court related needs. A single fingerprint can be one of what may be dozens, or more, items recovered during a single case investigation. Using this as an example, this one recovered print will be handled by on-scene police personnel, an evidence custodian, a courier for transportation to a crime lab, processing by one or more lab personnel, and upon return, another courier, evidence custodian, etc. This all happens before it is to be handled by the States Attorney, possibly viewed by a defense attorney and accepted during trial by the court clerk. This one item has now been handled at least nine times and documentation, referred to as the chain of custody, must be completed for each of these individual instances involved. A single case with 20 pieces of evidence now entails numerous staff-hours of dedicated work efforts and recordkeeping that regularly occurs out of the public's view.

Evidence storage requires effective warehousing-type management while concurrently addressing involved health and safety concerns. Initiated and on-going organization includes the consolidation and long term preservation of this evidence via the use of storage space maximization efforts. Our facilities utilize fixed and moveable shelving units, lockers, refrigerators, freezers, a safe and a vault room in order to accomplish these. An often unknown aspect of evidence storage involves our compliance with the numerous laws requiring items to be appropriately maintained for periods as little as 6 months, up to 25 years or even indefinitely. 2013 efforts resulted in the legal ability to purge 1058 items of evidence out of our storage facilities, while we accepted 1584 new items in during this same period.

Annual quarterly audits ensure that our integrity efforts are continuously maintained. Audit results are subjected to not only internal command staff review but also that of outside agency inspectors via our on-going CALEA certification process.

PRESCRIPTION DRUG DISPOSAL

2013 marks the third full year of this public service program and we were able to safely dispose of approximately 400 pounds of drugs during this time. While this total is again down from the previous year, it is a direct result of EPA regulation and procedural changes which continue to be on-going with the program. Our efforts are still a great feat if one stops and considers where these drugs could have gone otherwise if this program were not in place. We plan to continue to promote this environmentally safe and controlled disposal of unwanted or unneeded drugs in order to reduce or eliminate any related drug-based catastrophes.

Financial assistance from The St. Charles Police Department Citizen Police Academy Alumni Association, the Central Kane County TRIAD and Provena Pine View Care Center organization made our initial drug disposal box purchase possible.



CALEA & Public Information

Prepared by Accreditation Coordinator/Public Information Officer Lisa Blackwell



The Commission on Accreditation for Law Enforcement Agencies (CALEA) is the voluntary practice through which a police department receives an objective, outside stamp of approval earned through diligent internal and external evaluations. The evaluations are based on 482 professional policing standards set by a knowledgeable group of law enforcement professionals from across the United States. Each agency is then required to go through an on-site assessment once every three years. CALEA was first created in 1979 to improve the delivery of law enforcement service.

Our department started their initial self-assessment phase in 1987, receiving our first award in 1989. The re-accreditation process is three years; in that time period our agency must submit annual reports to CALEA to show continuous compliance with the standards. Since receiving our first award in 1989, the department has gone on to receive the "Meritorious Award" in July 2005, and then the "Flagship Award" in July of 2008.

It has been a busy year for accreditation with many changes, including two Standard Change Notices being sent out to all law enforcement agencies. Each change notice included modifications or compliance requirements that needed to be addressed by each law enforcement agency.

We are currently at the end of our three year assessment. The department participated in a "Mock On-Site Assessment" on November 22, 2013. We had members of the Illinois Police Accreditation Coalition (IPAC) attend our mock and participate in the assessment. The mock team reviewed our files, written directives, and checked our facility to make sure we are ready for the CALEA On-Site. Our on-site is scheduled for April 1st through the 4th, with two CALEA assessors attending. This year the department has chosen to participate in the "Gold Standard Assessment." This assessment is different than years past, as the assessors will still review our files, but in a much smaller ratio, and focus more primarily on interviews with selected leaders within the agency, City Administration, and other Community Leaders. 2014 will be the department's eighth award, which will be presented at the July Conference in Schaumburg.

Public Information

2013 was a very productive year for Public Information releases to the media. There were a significant number of press releases distributed in 2013, ranging from crime, arrests, public safety information, traffic safety, criminal statistics and various other informational tools released for public awareness.

We continue to have an excellent working relationship with media representatives in 2013. The department's release of information can be a delicate situation and every report needs to be thoroughly analyzed for accuracy before being released. The department's personnel respond to emergency dispatches on a daily basis, with some calls for service being more of an interest to the media than others. We have an obligation, as a police department, to ensure that the media is well informed, not only of criminal matters, but public safety matters as well. If we have information that the public needs to know that could help them, we are obligated to share that information with the media for dissemination. The citizens of St. Charles, and the media expect disclosure; however, the privacy rights of individuals must also be protected, and police personnel need to maintain the integrity of on-going criminal investigations as well.



CALEA & Public Information

Agencies within the State of Illinois are also required to follow strict FOIA (Freedom of Information Act) laws and the Supreme Court rules restricting the release of protected information, those include, victims and witnesses of a crime and juvenile information. Since the law change in 2011 regarding releasable information through the FOIA process, the department has handled the change well.

The goal of the department is to be an open agency and release as much information to the media as possible. The department is committed to informing the community and media of events handled by our, involving our department. Releasing newsworthy information to our citizens, such as current or future projects, department programs, crime analysis information and special events that may impact our community is important to our department.

In summary, the purpose of the public information function is to develop and maintain a relationship with individuals of mutual trust and respect by providing the media and our community with accurate and up to date information. There should be a respectful cooperation between the department and media in order to enhance the community's trust and to dispel rumors within the community.



In summary, the purpose of the public information function is to develop and maintain a relationship with individuals of mutual trust and respect by providing the media and our community with accurate and up to date information. There should be a respectful cooperation between the department and media in order to enhance the community's trust and to dispel rumors within the community.



Members of the St. Charles Police Department are committed to informing our citizens and cooperating with members of the media. In addition, cooperation with the media promotes the many positive things we do in the City of St. Charles on a daily basis.



Employee Updates

Those who left in 2013...



Chief James Lamkin

In December 2013, Chief James E. Lamkin accepted a position as Chief of Police for the Village of Schaumburg.

During his tenure, Chief Lamkin transformed the Police Department by focusing on building both internal and external relationships. He developed a Community Restitution Program that has resulted in over \$2 million of court ordered services. The Department maintained service levels without layoffs of sworn personnel during austere times.

Chief Lamkin will be remembered for his integrity and dedication, and we wish him well in his future endeavors.

Deputy Chief Steven G. Huffman was named Interim Chief of Police while a nation-wide search is conducted to determine the next Chief of Police for the Department.



**Accreditation Manager/PIO
Paul McCurtain**

...and those who joined us.



**Chaplain,
Father David Peck**



**Accreditation Coordinator/PIO,
Lisa Blackwell**



Years of Service

5 YEARS

RYAN BEETER

10 YEARS

BILL TYNAN

15 YEARS

JERRY GATLIN

20 YEARS

BRIDGET MCCOWAN

STEVE HUFFMAN

CAROL JOHNSON

25 YEARS

MARTY SHEETS

The St. Charles Police Department would like to congratulate the following Officers for earning Certificates of Appreciation from AAIM: Alliance Against Intoxicated Motorists:

CRAIG BAHE
JOANNE PAWLAK
BRETT RUNKLE
ADAM STANDER

Letters of Appreciation

SERGEANT ROGER ANDERSON, OFFICER NIC ANSON, OFFICER MELINDA ANYON, OFFICER CRAIG BAHE, OFFICER ERIC BAUWENS, OFFICER TIM BEAM, OFFICER STEVE BEDELL, OFFICER JIM BURDEN, OFFICER DAWN CHURNEY, OFFICER SCOTT CORYELL, SERGEANT LIN DARGIS, OFFICER BEN DEVOL, COMMANDER JERRY GATLIN, OFFICER CHRIS GROVE, OFFICER STEVE HEIKE, OFFICER ERIC JANNUSCH, SERGEANT DAN KUTTNER, DETECTIVE DREW LAMELA, COMMANDER ERIK MAHAN, DETECTIVE ERIC MAJEWSKI, OFFICER BRIDGET MCCOWAN, OFFICER MIKE MCCOWAN, OFFICER JOANNE PAWLAK, OFFICER TROY PEACOCK, DETECTIVE CHUCK PIERCE, OFFICER BRETT RUNKLE, DETECTIVE JERRY SCHOMER, DETECTIVE JANIS SCHUESSLER, SERGEANT TOM SHAW, OFFICER MARTY SHEETS, OFFICER BILL TYNAN, OFFICER STEVE WOLOSZYK

Way to Be

NIC ANSON * CRAIG BAHE * ERIC BAUWENS * SARA CASS * BEN DEVOL * JEFF FINLEY *
CORY KRUPKE * DREW LAMELA * DARRIN LEE * ERIK MAHAN * ERIC MAJEWSKI *
TROY PEACOCK * CHUCK PIERCE * JOANNE PAWLAK * BRETT RUNKLE *
JERRY SCHOMER * BILL TYNAN



Community Kudos

"From the bottom of my heart, I wish to say thank you to all the police officers for the great jobs you do. I'm proud of all of you."

"Dear Chief Lamkin, Thank you for participating in our annual parish picnic."

"I would like to extend my sincere appreciation and gratitude to you, Commander Gatlin, Detectives Drew Lamela and Dave Ketelsen, and all who were involved this investigation and arrest. Your officers should be congratulated on a job well done."

"Officer Burden was a very outstanding officer during the ride along...thank you for allowing me to ride along."

"You and the folks at the PD have been a tremendous help to us over the last few days during this storm event. Please extend my sincere appreciation to all the staff at the PD."

"I heartily agree that Officer Stander has earned every respect due to him by his work and I was so grateful to ride with him that night."

"Thank you for finding time to meet with us on September 11, 2013—members of the STC East HS."

"...what an asset Detective Schuessler is to your department."

"I would like to take this opportunity to express my thanks and gratitude to you and your officers for the assistance that we were afforded this past Friday, August 30, 2013."

"We wish to thank the St. Charles Police Department for the presentation that was given to the St. Charles Public Library Staff on August 29th by yourself, Detective Chuck Pierce, and Officer Mike McCowan."

"Thank you to the officer who left a crime prevention notice for our open garage door!"

"Officer Devol is a credit to your department and unto himself."

"St. Charles is lucky to have such a dedicated and knowledgeable police officer patrolling the streets—Officer Ross."

"Detective Majewski represents himself, your unit and your agency very well. His work is much appreciated."

"A thousand thanks to all of you is not enough."

"My family and I appreciate your due diligence and all this Department does for the City of St. Charles."

"My sincere appreciation cannot be expressed enough for the compassion and dedication that Officer Bridget McCowan shows towards this profession, thank you."

"Officer Bedell, we appreciate all your efforts. You're really someone special."

"I am writing to commend Officer Mike Ross for his efforts. I am truly grateful to your department, including Officers Bahe and Churney."

"Congratulations on having such a courteous young man guarding and protecting our community, Officer Vicicondi."

"Thanks to everyone for making this a true learning experience and a great internship."

"Officer Bedell, thank you so much for guiding me to the Town House Books Café today. I truly appreciated it."

"Thank you so much for your continued support of the American Cancer Society and the Relay for Life."

"I wanted to let you know what a good job two of your officers, Sergeant Griesbaum and Officer Beam, did. They were both professional and kind."

"On behalf of the men and women of the Streamwood Police Department, I would like to thank you and Detective Lamela for your assistance in helping our organization with an investigation."

"Officers Runkle and Ocasek and Detective Lamela, we wish to thank you very much for your efficient and professional handling of a theft at our home."

"I want to thank Officer Coryell and wanted to be sure that you were all aware of how much we appreciated his time, his knowledge and his concern for our youth."

"Officer Beam, thank you so much for all your help!"

"Your Department went above and beyond and we are so thankful. We truly appreciate all of you! Thank you!"

"To the officers of St. Charles, I want to thank you for your care and concern..."

"Officer Burden is a great ambassador for the St. Charles Police Department."

"Officer Coryell, thank you so much for your time spent with our family."

"Thank you for allowing me to interview Officer Pierce, and please extend my thanks and appreciation to him as well."

"...the professional way in which your officers conducted themselves is a credit to your Department, as well as the Officers themselves...Sergeant Dargis, Officers Pawlak and Mike McCowan."

"I am so glad I live in a town that is lucky enough to have all of you as part of the Police and Fire Departments!"

