

## **VIDEO GAMING LICENSE APPLICATION (CLASS V LICENSE) INSTRUCTIONS**

1. Applicant must sign and be the holder/agent of a valid City of St. Charles Liquor License. Please sign in the presence of a Notary Public.
2. License fees are due at the time of application; please make checks payable to “The City of St. Charles”.
3. Include copies of your Illinois Gaming Control Board license and related supporting documentation with this application.
4. Attach a responsible gaming policy for your organization that outlines all employee education and training programs, policies, and procedures to promote responsible gaming. If standardized training for responsible gaming becomes available at a future date, it shall be required as part of the Video Gaming License application.

**\*\*Please make sure that the application is completed in full and all supporting documents (see instructions above) are included or application will be denied\*\***



# City of St. Charles

2 E Main Street  
St. Charles, Illinois 60174  
Phone: (630) 377-4400

## VIDEO GAMING LICENSE APPLICATION (CLASS V LICENSE)

**BE AWARE THAT THE CURRENT ORDINANCE FOR VIDEO GAMING WILL EXPIRE ON APRIL 30, 2018.**

- Class V licenses may only be issued to qualified licensed establishments in good standing which have continuously held a class B, C or D liquor license and have operated their business on a regular basis for a period of at least one (1) year prior to the date of application for a Class V license.
- It shall be unlawful for any licensee to post or display any advertisement which is visible to the public that advertises gaming terminals are located at the licensed establishment. This includes temporary or permanent signage that may include a business name, name, identification, description, display, illustration or attention-getting device which is affixed to or painted or represented directly or indirectly upon a building or other outdoor surface or lot, and which directs attention to a person, business, product, service, place, organization or entertainment. (Ord. 2015-M-47, 5.09.070 Conditions of License)

### **APPLICATION FEES**

**New application:** \$1,000 plus \$100 per terminal (limit 5 terminals)

**Renewal application:** \$500 plus \$100 per terminal (limit 5 terminals)

### **NAME AND ADDRESS OF PREMISES WHERE MACHINES ARE KEPT**

**ESTABLISHMENT NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**OWNERS NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_

**CITY/STATE/ZIP** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**PRIOR CONVICTIONS:**     YES             NO

If yes, please describe:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# VIDEO TERMINAL SUPPLIER INFORMATION

SUPPLIER'S NAME AND TITLE: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_ PHONE: \_\_\_\_\_

PRIOR CONVICTIONS:  YES  NO

If yes, please describe:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Video Terminal Supplier License number:

\_\_\_\_\_

**COPY OF SUPPLIER LICENSE MUST BE INCLUDED WITH THIS APPLICATION**

**ESTABLISHMENT NAME:** \_\_\_\_\_

	Machine Description	Serial Number	Location in Building (BE SPECIFIC)	Fee Amount	Sticker Number
1.					
2.					
3.					
4.					
5.					

**Total Fee Amount:** \_\_\_\_\_

DO YOU HOLD A VALID CITY OF ST. CHARLES LIQUOR LICENSE?     YES     NO

DO YOU HAVE AN ILLINOIS GAMING CONTROL BOARD VIDEO GAMING TERMINAL LICENSE?     YES     NO

NUMBER OF TERMINALS AUTHORIZED ON LICENSE \_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

**\*MUST BE SIGNED BY LIQUOR LICENSE HOLDER**

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

(Seal)

\_\_\_\_\_  
Notary Public

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Approved \_\_\_\_\_

Denied \_\_\_\_\_