

AGENDA
SPECIAL MEETING OF THE ST. CHARLES CITY COUNCIL
RAYMOND P. ROGINA, MAYOR
MONDAY, APRIL 27, 2020 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

For instructions on how to access the meeting remotely follow the link below:

<https://www.stcharlesil.gov/events/public-meetings/2020/14358>

Please Mute Your Phone To Avoid Sharing Background Noise.

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Administrative**
 - a. Video Gaming Statistics – Information Only
 - b. Fuel Tax Receipts February 2020 – Information Only
 - c. Electric Reliability Report – Information Only
6. **Presentations**
 - Presentation of a Proclamation Declaring May 1, 2020 through May 9, 2020 as Public Service Recognition Week in the City of St. Charles.
 - Presentation of a Proclamation Declaring May 10, 2020 through May 16, 2020 as Police Week in the City of St. Charles.
7. **Omnibus Vote. Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *8. Motion to accept and place on file minutes of the regular City Council meeting held April 6, 2020.
- *9. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 3/23/2020-4/5/2020 in the amount of \$789,059.89, and the Expenditure Approval List for the period of 4/06/2020-04/19/2020 in the amount of \$4,981,312.03.

I. New Business

- *A. Recommendation to approve a **Resolution** Awarding the Bid for Asphalt Materials to Plote Construction.
- *B. Recommendation to approve a **Resolution** Awarding the Bid for Concrete Materials to Prairie Material.

- *C. Recommendation to approve a **Resolution** Awarding the Bid for Hauling Services to E.D. Shands, LLC.
- *D. Recommendation to approve a **Resolution** Awarding the Bid for Stone and Gravel Material to Viking Brothers, Inc.
- *E. Recommendation to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to execute a Five-Year Contract Extension for Mosquito Abatement Services to Clarke Environmental Mosquito Management, Inc.
- *F. Recommendation to approve a **Resolution** to Authorize a Five-Year Contract for Landscape Maintenance Services to Cornerstone Partners Horticultural Services Co. in the amount of \$31,249.68 per year.
- *G. Recommendation to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to execute a One-Year Contract Extension for Street Sweeping Services to Lakeshore Recycling Systems.
- *H. Recommendation to approve a **Resolution** Authorizing the Mayor and the City Clerk of the City of St. Charles to Waive the Bid Procedure for 2020/2021 ordering gasoline & diesel Fuel (bio-diesel) per order on an as needed basis, to Al Warren Oil Co, Bell Fuel, Buchanan Energy, Feece Oil, Gas Depot Oil Co, & Parent Petroleum.
- *I. Recommendation to approve a **Resolution** Authorizing the Mayor and the City Clerk of the City of St. Charles to Waive the Bid Procedure & allow “Spot Buying” of Cable & Transformers on as as-needed basis 2020/2021, to Anixter, EESCO, Universal Utility Supply, & RESCO, respectively.
- *J. Recommendation to approve a **Resolution** Authorizing the Mayor and the City Clerk of the City of St. Charles to Waive the Bid Procedure and Accept the Blanket Switchgear Quote from Federal Pacific for Stock Switchgear for Fiscal Year 2020/21.
- *K. Recommendation to approve a **Resolution** Authorizing the Mayor and the City Clerk of the City of St. Charles to Waive the Bid Procedure and Accept the Blanket Cable Quote from Anixter, Inc., for Okonite Cable for Fiscal Year 2020/21.
- *L. Recommendation to approve a **Resolution** to approve Construction Engineering Agreement for the South 7th Avenue Resurfacing Project with Hampton, Lenzini and Renwick, Inc. in an amount not to exceed \$95,820.
- *M. Recommendation to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Contract for Traffic Signal Maintenance with Meade, Inc.
- *N. Recommendation to approve a **Resolution** to Award the Bid for Well # 9 Electrical Improvements and Generator Replacement to Newcastle Electric, Inc. in the amount of \$177,250.
- *O. Recommendation to approve a **Resolution** to Approve Professional Service Agreement for Well #7 and #13 Interconnection Project to Trotter and Associates, Inc. in the amount of \$867,000.

- *P.** Recommendation to approve a **Resolution** Approve Contract Extension for Water, Sanitary Sewer and Storm Sewer Underground Point Repairs to Mid-American Underground in the amount of \$650,000.
- *Q.** Recommendation to approve a **Resolution** to approve Engineering Services Agreement for Basin SCO5 Phase 1 Flow Monitoring with Engineering Enterprises, Inc. in an amount not to exceed \$87,533.
- *R.** Recommendation to approve a **Resolution** Approving an Electric Easement at 2445 Dean Street Entrance.
- *S.** Recommendation to approve a **Resolution** Awarding the bid for Directional Boring Services and Landscape Restoration Services to Archon Construction Company in the amount of \$250,000.
- *T.** Recommendation to Approve a **Resolution** Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of One (1) 2020 Altec Model DB37 Hydraulic Derrick “Backyard” Machine and Sell the replaced Altec Model DB30 unit number 2184 and its trailer unit number 2183.
- U.** Recommendation to Approve an **Ordinance** Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic.
- V.** Recommendation to approve an **Ordinance** Amending Title 13, “Public Utilities, Chapter 13.12 “Sewers” of the St. Charles Municipal Code to Allow for Changes in the Rate Structure for the Sewer Utility.
- W.** Recommendation to approve an **Ordinance** Amending Title 13, “Public Utilities, Chapter 13.16 “Water” of the St. Charles Municipal Code to Allow for Changes in the Rate Structure for the Water Utility.
- X.** Recommendation to approve the Service Agreement with the History Museum for FY 2020-2021 in the amount of \$46,000.
- Y.** Recommendation to approve a Service Agreement with the St Charles Business Alliance in the Amount of \$698,600 for Fiscal Year 2020-2021.
- Z.** Recommendation to Approve a **Resolution** for the One Year Contract and Lease Agreement with A.I.D. (Association for Individual Development).
- AA.** Recommendation to Approve a **Resolution** for the School Resource Officer Agreement for School Years 2020-2023.
- BB.** Recommendation to Approve a Proposal for a New Class E-1 Temporary Liquor License for the “Hops for Hope 5K” to be held at Mount Saint Mary Park Rescheduled for October 3, 2020.
- CC.** Recommendation for Approval of 1st Street Plaza, Street, and Parking Lot Closures and Amplification License for the Fine Art Show Rescheduled for September 10-13, 2020, and now known as the St. Charles Fine Art & Jazz Weekend.

- DD.** Recommendation to approve a **Resolution** Authorizing and Directing the Mayor to Execute and the City Clerk to attest to the Execution of a Certain Extension of the Employment Agreement with Mark W. Koenen, City Administrator.
- EE.** Recommendation from Mayor Rogina to Approve the Appointments of New Members to City Boards and Commissions for Fiscal Year 2020/2021.
- FF.** Recommendation from Mayor Rogina to Approve the Reappointments of Members to City Boards and Commissions for Fiscal Year 2020/2021.
- GG.** Recommendation from Mayor Rogina to Approve the Reappointment of City Administrator for Fiscal Year 2020/2021.
- HH.** Recommendation from Mayor Rogina to appoint Scott Swanson as the Chief of Fire for the City of St. Charles.
- II.** Recommendation from Mayor Rogina to appoint Department Directors as recommended by City Administrator Mark Koenen for Fiscal Year 2020/2021.
- JJ.** Recommendation from Mayor Rogina to Approve the Reappointment of Tracey Conti as Deputy City Clerk for Fiscal Year 2020/2020.
- KK.** Recommendation from Mayor Rogina to Approve the Reappointment of City Attorney Nicholas S. Peppers of the Law Firm Storino, Ramello & Durkin for Fiscal year 2020/2021.
- LL.** Recommendation from Mayor Rogina to Approve the Reappointment of Prosecuting Attorney Timothy O'Neil for Fiscal Year 2020/2021.
- MM.** Recommendation from Mayor Rogina to Approve the Appointment of Patrick Crimmins as the Prosecuting Attorney for the City of St. Charles Liquor Control Commission for Fiscal Year 2020/2021.
- NN.** Recommendation to approve an Ordinance Amending Title 9 "Public Peace, Morals and Welfare", Chapter 9.64 "Penalties", Section 9.64.010 "Penalties" of the City of St. Charles Municipal Code.

II. Committee Reports

- A. Government Operations**
- *1. Recommendation to approve a Proposal for an E4 Liquor License Application for Pollyanna Brewing Company's Summer Soiree Event taking place on July 18, 2020 at 106 S Riverside Avenue, St. Charles.
- *2. Recommendation to approve a Proposal for a New E1 Liquor License for D & G Brewing for the St. Charles Craft Beer Festival taking place on May 30, 2020 in Lincoln Park.

- *3. Recommendation to approve a Proposal for a New Class E-4 Temporary Liquor License and a Loudspeaker Application for a Special Event, Unwind Wednesdays, to be held on the First Street Plaza.
- *4. Recommendation to approve Late Night Permits for Class B, C and G licenses of the City of St. Charles for FY 2020/2021, effective June 1, 2020.
- *5. Recommendation for Approval of the use of West First Street Plaza and Amplification License for the STC Live.
- *6. Recommendation to Approve Street and Parking Lot Closures and Use of Amplification Equipment for the 2020 Fox Valley Marathon.
- *7. Recommendation to Approve Proposed Revisions to the Rules and Regulations of the Board of Fire and Police Commissioners.
- *8. Recommendation to approve an **Ordinance** Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters.
- *9. Recommendation to approve an agreement with IT Solutions Group, Inc. for professional services, software, and hardware for a not-to-exceed cost of \$51,101.
- *10. Recommendation to approve a **Resolution** Authorizing the Execution of an Agreement between the City of St. Charles and the Metropolitan Alliance of Police St. Charles Chapter 27 (Police Officers).
- *11. Motion to accept and place on file minutes from the April 6, 2020 Government Operations Committee meeting.

B. Government Services
None

C. Planning and Development
None

10. Additional Items from Mayor, Council, Staff, or Citizens

A. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

11. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).