

AGENDA
ST. CHARLES CITY COUNCIL MEETING
LORA A. VITEK, MAYOR
MONDAY, MAY 2, 2022 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Presentations**
 - Police Week Proclamation
6. **Omnibus Vote. Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7. Motion to accept and place on file minutes of the regular City Council meeting held April 18, 2022.
- *8. Motion to approve and hold minutes of the Government Services Committee executive session meeting held April 18, 2022.
- *9. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 4/4/2022 – 4/17/2022 in the amount of \$4,703,977.42.

I. Old Business

- A. None

II. New Business

- A. Recommendation from Mayor Vitek to Approve the Reappointment of City Administrator Heather McGuire for Fiscal Year 2022/2023.
- B. Recommendation from Mayor Vitek to approve appointments of Committee Chairmen and City Liaisons.

- C. Recommendation from Mayor Vitek to Approve the Appointments of New Members to City Boards and Commissions for Fiscal Year 2022/2023.
- D. Recommendation from Mayor Vitek to Approve the Reappointments of Members to City Boards and Commissions for Fiscal Year 2022/2023.
- E. Recommendation from Mayor Vitek to appoint Department Directors as recommended by City Administrator Heather M. McGuire for Fiscal Year 2022/2023.
- F. Recommendation from Mayor Vitek to Approve the Reappointment of Tracey Conti as Deputy City Clerk for Fiscal Year 2022/2023.
- G. Recommendation from Mayor Vitek to Approve the Reappointment of City Attorney Nicholas S. Peppers of the Law Firm Storino, Ramello & Durkin for Fiscal year 2022/2023.
- H. Recommendation from Mayor Vitek to Approve the Reappointment of Prosecuting Attorney Timothy O'Neil for Fiscal Year 2022/2023.
- I. Recommendation from Mayor Vitek to Approve the Appointment of Patrick Crimmins as the Prosecuting Attorney for the City of St. Charles Liquor Control Commission for Fiscal Year 2022/2023.

III. Committee Reports

A. Government Operations

- *1. Motion to Approve a Proposal for a New Massage License Application for Beautiful Balance with Anna, Located at 141 S. First Street, St. Charles.
- *2. Motion to Approve a Proposal for a New Class E-1 Temporary Liquor License for the "Hops for Hope 5K" to be held at Mt. Saint Mary's Park on October 1, 2022.
- *3. Motion to Approve a Proposal for a New F2 BYOB Liquor License Application for HM Hair Bar located at 13 S 2nd Street, St. Charles.
- *4. Motion to Approve a Proposal for a new B1 Liquor License Application for XA Maly Thai, Inc., Located at 3825 E. Main Street, St. Charles.
- *5. Motion to receive and file GovHR's Non-union Compensation report and direct staff to develop an implementation plan.
- *6. Motion to approve the Revised Investment Policy for City Funds.

- *7. Motion to accept and place on file minutes of the April 18, 2022 Government Operations Committee meeting.

B. Government Services

- *1. Motion to approve a **Resolution** to Authorize a FY 23 Purchase Order to Anixter for the Purchase of S&C Substation Gang Operated Air Break Switches.
- *2. Motion to approve a **Resolution** for the Sale of Obsolete Surplus Substation High Voltage Bushings to Belyea Company.
- *3. Motion to approve a **Resolution** to approve a Construction Contract with SKC Construction, Inc. for 2022 Crack Filling.
- *4. Motion to approve a **Resolution** to approve Infrastructure Management Systems for the Citywide Pavement Evaluation contract.
- *5. Motion to approve a **Resolution** to Waive the Formal Bid Procedure and Accept the Blanket Quote from Federal Pacific for Stock Switchgear for Fiscal Year 2022/2023.
- *6. Motion to approve a **Resolution** to Waive the Formal Bid Procedure and Authorize the Ordering of Gasoline and Diesel Fuel on an As Needed Basis for FY 2022/2023.
- *7. Motion to approve a **Resolution** to Waive the Formal Bid Procedure and Allow “Spot Buying” of Cable and Transformers on an As-Needed Basis for FY 2022/2023.
- *8. Motion to approve a **Resolution** to Waive the Formal Bid Procedure and Accept the blanket quote form Anixter, Inc. for Okonite Cable for FY22/23.
- *9. Motion to approve a **Resolution** to award a unit cost Service Agreement to M.E. Simpson for FY23/23 and a Resolution authorizing the staff to execute same for FY23/24 and FY 24/25 based on budget approvals.
- *10. Motion to approve a **Resolution** to authorize the purchase of vehicles and equipment budgeted for FY23 and to authorize the sale or trade or corresponding vehicles to be replaced.

C. Planning and Development

- *1. Motion to accept and place on file minutes of the April 11, 2022 Planning & Development Committee meeting.

10. Public Comment.

11. Additional Items from Mayor, City Council Members or Staff.

12. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- **Pending Litigation – 5 ILCS 120/2(c)(11)**
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

13. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).