

**AGENDA**  
**ST. CHARLES CITY COUNCIL MEETING**  
**LORA A. VITEK, MAYOR**  
**MONDAY, JUNE 21, 2021 – 7:00 P.M.**  
**CITY COUNCIL CHAMBERS**  
**2 E. MAIN STREET**

[https://zoom.us/webinar/register/WN\\_f3rJX\\_1zTd-FC24pSIAWlg](https://zoom.us/webinar/register/WN_f3rJX_1zTd-FC24pSIAWlg)

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Presentations**
6. **Omnibus Vote. Items with an asterisk (\*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- \*7. Motion to accept and place on file minutes of the Special City Council meeting held June 7, 2021.
- \*8. Motion to accept and place on file minutes of the regular City Council meeting held June 7, 2021.
- \*9. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 5/31/2021 – 6/13/2021 in the amount of \$1,248,615.01.

**I. New Business**

- A. Recommendation to approve an **Ordinance** Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting.
- B. Recommendation from Mayor Lora Vitek to approve the appointment of Heather McGuire as the City Administrator of the City of St. Charles, effective July 26, 2021.

- C. Recommendation to approve a **Resolution** Authorizing and Directing the Mayor to Execute and the City Clerk to Attest to the Execution of a Certain Employment Agreement with Heather McGuire as City Administrator.

## II. Committee Reports

### A. Government Operations

None

### B. Government Services

None

### C. Planning and Development

- \*1. Motion to approve A **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Plat of Easement for Uniphase (425 38<sup>th</sup> St.).
- \*2. Motion to approve A **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to approve a Plat of Easement for Smithfield Foods (410 S. Kirk Rd.).

## 10. Additional Items from Mayor, Council, Staff, or Citizens

## 11. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

## 12. Adjournment

### ***ADA Compliance***

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at [jmcmahon@stcharlesil.gov](mailto:jmcmahon@stcharlesil.gov). Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).