

AGENDA
ST. CHARLES CITY COUNCIL MEETING
LORA A. VITEK, MAYOR
TUESDAY, SEPTEMBER 7, 2021 – 7:00 P.M.
CITY COUNCIL CHAMBERS
2 E. MAIN STREET

https://us06web.zoom.us/webinar/register/WN_gJoSEgRR1Wu8gVgDNZ6Ug

1. **Call to Order.**
2. **Roll Call.**
3. **Invocation.**
4. **Pledge of Allegiance.**
5. **Presentations**
 - Kiwanis Peanut Week Proclamation
6. **Omnibus Vote. Items with an asterisk (*)** are considered to be routine matters and will be enacted by one motion. There will be no separate discussion on these items unless a council member/citizen so requests, in which event the item will be removed from the consent agenda and considered in normal sequence on the agenda.
- *7. Motion to accept and place on file minutes of the special City Council meeting held July 26, 2021.
- *8. Motion to accept and place on file minutes of the regular City Council meeting held August 16, 2021.
- *9. Motion to approve and authorize issuance of vouchers from the Expenditure Approval List for the period of 8/9/2021 – 8/22/2021 in the amount of \$5,321,588.31.
- *10. Motion to accept and place on file the Treasurer’s Report for periods ending April 30, 2021; May 31, 2021; June 30, 2021; and July 31, 2021.

I. New Business

- A. Recommendation to approve an **Ordinance** Confirming and Extending a Declared State of Emergency within the City of St. Charles Due to the COVID-19 Pandemic until the next regularly scheduled City Council Meeting.

- B. Recommendation from Mayor Vitek to Appoint Colleen Lavery to an interim position on the Fireman's Pension Fund Board.
- C. Recommendation from Mayor Vitek to Appoint David Jannusch to an interim position on the Police Pension Board.
- *D. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for a three-year Contract for Holiday Lighting and Decoration Services to Temple Display.
- *E. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award the Bid for a three-year Contract for Holiday Lighting and Decoration Services to Skyline Tree Service.
- *F. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to Authorize the Purchase of One Caterpillar Skid Steer from Altorfer CAT through the Sourcewell joint purchasing agreement #032119-CAT and the Corresponding Trade-In of Unit #1865.
- G. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award Unit Cost Bid for Well #3 Maintenance to Layne Christensen Company.
- H. Motion to approve a **Resolution** Authorizing the Mayor and City Clerk of the City of St. Charles to award Construction Bid for the 1st Street East Plaza Expansion Project Phase 1 to Martam Construction.

II. Committee Reports

A. Government Operations

- *1. Motion to Approve Closing Parking Lot J and the 100 Block of Riverside Drive from 7 a.m. to 4 p.m. for Fire Department Open House Events.
- 2. Motion to approve a Proposal for a Class D-10 Liquor License for Moonlight Theatre, Located at 7 S. Second Avenue, St. Charles.
- 3. Motion to approve a Proposal for a New Class E-2 Special Event Liquor License for Pollyanna Brewing Company for their Octoberfest Event being held on October 10, 2021 from noon – 7:00 pm at 106 S Riverside Avenue in the South Parking Lot.
- 4. Motion to approve a Proposal for a New Class E-1 Temporary Liquor License for St. Patrick Catholic Church for their Beer Festival being held on September 18, 2021, 6:00 pm – 8:00 pm, in the parking lot at the 400 Block of State Street.

5. Motion to approve a Proposal for a New Class B-1 Liquor License and 1:00 am Late Night Permit for 222 Hospitality LLC, dba Whiskey Bend, Located at 222 W. Main Street, St Charles.
6. Motion to approve a Proposal for a New Class B-1 Liquor License and 1:00 am Late Night Permit for H&C Hospitality LLC dba The Office Dining & Spirits, Located at 201 E Main Street, St. Charles.
- *7. Motion for Approval of the Partial Closure of Parking Lot "B" for the Annual Scarecrow Festival, as Well as the Temporary Closure of Riverside Ave. Between E. Main St. and Illinois Ave.
- *8. Motion to accept a Proposal from and Authorize the City Administrator to Execute a Contract with GovHR to Conduct Recruitments for the Director of Community Development, the Director of Economic Development, and the Director of Finance in the Amount of \$65,500.
- *9. Motion to Approve an **Ordinance** Adopting a Whistleblower Protections Policy.
- *10. Motion to approve and place on file the minutes of the August 16, 2021 Government Operations Committee meeting.

B. Government Services

None

C. Planning and Development

- *1. Motion to accept and place on file Plan Commission Resolution No. 12-2021 A Resolution Recommending Approval of a Special Use (PUD Amendment) for First Street Redevelopment PUD - Alter Brewing, 12 S. 1st Street (Douglas B. Walker).
- *2. Motion to approve an **Ordinance** Amending Ordinance 2006-Z-29 (First Street Redevelopment PUD) to modify permitted signage for Alter Brewing, 12 S. 1st St.
- *3. Motion to accept and place on file Plan Commission Resolution No. 10-2021 A Resolution Recommending Approval of a General Amendment to Ch. 17.14 "Business and Mixed-Use Districts", Ch. 17.20 "Use Standards", Ch. 17.24 "Off-Street Parking, Loading and Access", and Ch. 17.30 "Definitions" regarding microbreweries, outdoor dining, outdoor entertainment, and related uses.
- *4. Motion to approve an **Ordinance** Amending Title 17 of the St. Charles Municipal Code Entitled "Zoning", Ch. 17.14 "Business and Mixed-Use Districts", Ch. 17.16 "Office/Research, Manufacturing and Public Land Districts", Ch. 17.20 "Use Standards", Ch. 17.24 "Off-Street Parking, Loading and Access", and Ch. 17.30 "Definitions" (Microbreweries)

11. Additional Items from Mayor, Council, Staff, or Citizens

A. Executive Session

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

12. Adjournment

ADA Compliance

Any individual with a disability requesting a reasonable accommodation in order to participate in a public meeting should contact the ADA Coordinator, Jennifer McMahon, at least 48 hours in advance of the scheduled meeting. The ADA Coordinator can be reached in person at 2 East Main Street, St. Charles, IL, via telephone at (630) 377 4446 or 800 526 0844 (TDD), or via e-mail at jmcmahon@stcharlesil.gov. Every effort will be made to allow for meeting participation. Notices of this meeting were posted consistent with the requirements of 5 ILCS 120/1 et seq. (Open Meetings Act).