

Meeting Minutes of the Regular Meeting  
City of St. Charles  
Board of Fire & Police Commissioners  
Monday, February 10, 2020  
5:00 p.m.  
Fire Department Training Conference Room  
2<sup>nd</sup> Floor Century Station

Present: Chairman Keith Rollins, Mr. John Kennedy, Mr. Geoff Pretkelis, Mr. Tony Stancati

Absent: Mr. Patrick Reed

Also Present: Interim Fire Chief Scott Swanson, Deputy Chief Chuck Pierce; Police Department, Denice Brogan; Human Resources, Sara Cass; Recording Secretary

**1. Call to Order**

Mr. Keith Rollins called the meeting to order at 5:01 pm.

**2. Roll Call**

Roll was called with four members present.

**3. Public Forum**

No Report

**4. Approval of December 9, 2019 Minutes**

With no recommended changes, a motion was made to approve the December 9, 2019 minutes by Mr. Geoff Pretkelis and seconded by Mr. John Kennedy. The motion was passed by a unanimous voice vote of all members present.

**5. Executive Session**

- A motion to go into Executive Session was made by Mr. Geoff Pretkelis and seconded by Mr. John Kennedy. The motion was passed by a unanimous voice vote of all members present.
- A motion was made by Mr. John Kennedy and seconded by Mr. Geoff Pretkelis to end Executive Session. The motion was passed by a unanimous voice vote of all members present.

**6. Review of Police Officer background**

- a. Deputy Chief Chuck Pierce provided background results for lateral candidate Paulo Godinho.
  - i. After vetting this candidate, a motion was made to approve the background as presented and move forward with a conditional offer of employment for the this candidate. Motion made by Mr. Geoff Pretkelis and seconded by Mr. John Kennedy. The motion was passed by a unanimous voice vote of all members present.

**7. Review of Two Firefighter-Paramedic Backgrounds**

- a. Interim Fire Chief Scott Swanson provided background results for two Firefighter-Paramedic candidates. After vetting each candidate, the following motions were made:
  - i. A motion was made to approve the background as presented and move forward with a conditional offer of employment for Kevin Kasperek. Motion made by Mr. Geoff Pretkelis and seconded by Mr. Tony Stancati. The motion was passed by a unanimous voice vote of all members present.
  - ii. A motion was made to not approve the background as presented and not recommend candidate Jacob Smith for conditional employment with the City of St. Charles. Motion made by Mr. Geoff Pretkelis and seconded by Mr. John Kennedy. The motion was passed by a unanimous voice vote of all members present.

**8. Approval for probationary Firefighter-Paramedic to be considered for permanent appointment**

- a. Interim Fire Chief Scott Swanson explained that probationary Firefighter-Paramedic Matthew Mols has met all the requirements expected during his probation period with the St. Charles Fire Department and requested the Board of Fire and Police Commissioners formally appoint Matthew as a Firefighter-Paramedic to the City of St. Charles Fire Department.
  - i. Motion to appoint Matthew Mols as a Firefighter-Paramedic to the City of St. Charles Fire Department was made by Mr. Geoff Pretkelis and seconded by Mr. John Kennedy. The motion was passed by a unanimous voice vote of all members present.

**9. Other Business**

- a. Interim Fire Chief Swanson confirmed with Mr. Geoff Pretkelis his availability to swear in the newly appointed Firefighter-Paramedic, as well as two promotions, at the March 16, 2020 City Council meeting at 7:00 pm. Mr. Geoff Pretkelis confirmed he will be present for that meeting.
- b. Deputy Chief Pierce explained the Police Department would like to recommend that lateral Police Department candidates have a 12-month probationary period instead of the current, required probation of 18 months. Traditional hires would remain at an 18-month probationary period since that period includes their three plus months of the academy and inexperience as a certified police officer. Deputy Chief Pierce confirmed that the Police union members are in support of this change. Ms. Brogan explained this is only for discussion at this time and that since the present Board members agreed this is reasonable, a draft of the necessary changes to the Board of Fire and Police rules will be formally presented at the next meeting for consideration.

**10. Adjournment**

With no further business, a motion was made to adjourn the meeting by Mr. Geoff Pretkelis and seconded by Mr. John Kennedy. The motion was passed by a unanimous voice vote of all members present.

The meeting was adjourned at 5:25 pm.