

Tri-City Ambulance Board of Directors
Minutes of the Regular Meeting
March 10, 2017
Geneva Fire Department Headquarters
200 Eastside Drive
8:30 AM

Present: Mayor Schielke, Batavia; Ald. William Turner, St. Charles;
Ald. Tara Burghart, Geneva; Mr. Gene Olmstead, Batavia FPD;
Chief Deicke, Batavia

Absent: Mayor Rogina, St. Charles; Patrick Jaeger, Geneva Township;
Ald. Richard Marks, Geneva; Ald. Alan Wolff, Batavia;

Also Present: Chief Schelstreet, St. Charles; Chief Antenore, Geneva; Trent Moser, PSI;
Stephanie Hanson, TCA Administrator; Stephanie Dawkins; City Administrator,
Geneva; Larry Robbins, PSI; Carole Murphy, Recording Secretary

Chairman Schielke called a regular meeting of the Tri-City Ambulance Board of Directors to order at 8:33 AM. Roll was called with five members present.

Public Forum

Stephanie Hanson presented Mr. Larry Robbins of PSI the Plaque of Accreditation on behalf of Tri City Ambulance.

Minutes of the December 9, 2016 Meeting

A motion was made by Ald. Olmstead and seconded by Ald. Turner to approve the minutes of the December 9, 2016 Regular Meeting. With no further comments, the motion passed by unanimous voice vote of those members present.

*To meet the requirements of the quorum, Chief Randy Deicke joined the meeting to represent the City of Batavia.

Receipts and Disbursement Report Presentation

The report was accepted and placed on file.

Expenditure Approval Listing

A motion was made by Mayor Schielke to approve the expenditures as presented, moved by Ald. Turner seconded by Mr. Olmstead to approve the expenditures as presented. The motion passed by unanimous voice vote of those members present.

Reports of Service through January 2017

Ms. Hanson reviewed the reports of service through January 2017, reporting call volume; number of transports and number patients seen is up as compared to 2015. Looking forward into 2017, call volume is anticipated to remain the same.

Mayor Schielke expressed concern regarding the new senior facilities to be added in Batavia.

Chief Schelstreet stated there is a possibility of adding a demand staffed ambulance to accommodate the added call volume when the facilities are occupied.
With no further discussion, the report was placed on file.

Administrator's Report

a. Accreditation Status

Accreditation status for 3 years was achieved with a perfect score.
TCA was also awarded Best Practices of Shared Services.

b. Update on Batavia's New Ambulance

The new ambulance will be received within the next couple weeks. The power cot will be installed; the State will certify and then be placed into service.

Old Business

No Report

New Business

a. Proposed FY 17/18 Budget, (Resolution 1017-01)

Ms. Hanson included the proposed FY 17/18 in the meeting packet for review. An additional ambulance is included for Batavia with a power cot and stair chair.

Discussion ensued regarding the spend down from the reserve funds and further discussion will continue at the June meeting.

A motion was made by Mayor Schielke accept the FY 17/18 budget, moved by Mr. Olmstead and seconded by Ald. Turner. The motion passed by unanimous voice vote of those members present.

b. Approval of PSI Service Contract (Resolution 2017-02)

Ms. Hanson requested to move forward with contract with PSI.

Discussion with a 5 year budget plan followed.

A motion was made by Mayor Schielke to accept the service contract of PSI, moved by Ald. Turner and seconded by Mr. Olmstead. The motion passed by unanimous voice vote of those members present.

c. Motion to Purchase Replacement Ambulance Medic 51

Ms. Hanson stated that a second "twin" ambulance will be purchased in the upcoming year for Batavia in the amount of \$215,529.00. This amount includes the trade in of the current Medic 52 and a pre-pay discount.

A motion was made by Mayor Schielke to approve the purchased of new ambulance 51, moved by Ald. Burghart and seconded by Ald. Turner. The motion passed by unanimous voice vote of those members present.

d. Discussion of new logo

Ms. Hanson presented the new suggested TCA logo. Discussion followed regarding the new logo as to where it will be used.

A motion was made by Mayor Schielke to approve the new suggested TCA logo, moved by Ald. Turner and seconded by Ald. Burghart. The motion passed by unanimous voice vote of those members present.

Executive Session

No Executive Session required

With no further business, Ald. Turner moved to adjourn the meeting. Mr. Olmstead seconded. The motion was passed by unanimous voice vote of those members present. The meeting adjourned at 8:53 AM.

Respectfully submitted,
Carole Murphy, Recording Secretary