

Tri-City Ambulance Board of Directors
Minutes of the Regular Meeting
Friday, March 11 2022
Geneva Fire Department Headquarters
200 Eastside Drive
8:30 AM

Present: Mayor Schielke, Batavia; Ald. Alan Wolff, Batavia; Ald. Bob Swanson, Geneva; Ald. Dean Kilburg, Geneva; Ald. Ronald Silkaitis, St. Charles; Mr. Gene Olmstead, Batavia FPD

Absent: Ald. David Pietryla, St. Charles

Also Present: Fire Chief Scott Swanson, St. Charles; Acting Fire Chief Craig Hanson, Batavia Fire Department; Fire Chief Michael Antenore, Geneva Fire Department; Craig Hanson, Batavia Fire Department; Trent Moser, PSI; Stephanie Hanson, TCA Administrator; FF/PM Steve Rehak, St. Charles; Carole Murphy, Recording Secretary

1. Call to Order

Chairman Schielke called the special meeting of the Tri-City Ambulance Board of Directors to order at 8:30 AM.

2. Roll Call

Roll was called with six members present.

3. Public Forum

N/A

4. Motion to Accept and Place on File minutes of the Regular TCA Board Meeting held December 10, 2021

A motion was made by Ald. Kilburg and seconded by Ald. Silkaitis to approve the minutes of the December 10, 2021 TCA regular meeting as presented.

The motion was passed by a unanimous voice vote of those members present.

5. Motion to Accept and Place on File minutes of the Special TCA Board Meeting held January 11, 2022

A motion was made by Ald. Silkaitis and seconded by Mr. Olmstead to approve the minutes of the January 11, 2022 TCA special meeting as presented.

The motion was passed by a unanimous voice vote of those members present.

6. Motion to Accept and Place on File minutes of the Special TCA Board Meeting held January 14, 2022

A motion was made by Ald. Swanson and seconded by Ald. Kilburg to approve the minutes of the January 14, 2022 TCA special meeting as presented.

The motion was passed by a unanimous voice vote of those members present.

7. Motion to Accept and Hold the minutes of the Special TCA Board Executive Session Meeting held January 14, 2022

A motion was made by Ald. Kilburg and seconded by Mr. Olmstead to approve holding the executive session minutes of the January 14, 2022 TCA special meeting.

The motion was passed by a unanimous voice vote of those members present.

8. Administrators Report

a. Reports of Service January thru December 2021

Ms. Hanson reviewed the chart and bar graphs as well as the spread sheet. 2021 ended in an overall increase in responses and in transports which totaled 7,126 responses which is a 16% increase over 2020 and transporting 5,665 patients, a 12% increase. Discussion continued and the report was accepted and placed on file.

b. Receipts and Disbursement Report Presentation May 2021 thru February 2022

Looking at the commodities, 98% of the budget has been spent. There is an increase in fuel costs but will remain within budget for fuel. 80% of the contractual portion of the budget has been disbursed which comes to \$2,784,126.00. Most of which is the PSI contract, the salary of the administrator, Tri-Com and other administrative fees. The bad debt which includes Medicare and Medicaid write-offs. Capital is at 77% through its budgeted amount that includes the purchase of an ambulance and the Stryker Power Cot and Power Load. Overall the budget is expended 84% which is \$6,646,800.00.

c. Update to Contract Paramedic Staffing

The results of the special meetings in January have brought us out of the paramedic staffing crisis. The beginning of January, staffing was down over 34%. Looking forward to having discussions with the rest of the TCA staff of getting 252 back into service. Staffing has significantly increased. Dialogue continued regarding interviews and selection of staff.

9. Motion to Approve and authorize the Payments from the Expenditure Approval List for the Period of December 2021 thru February 2022

Ms. Hanson presented the expenditure list.

A motion was made by Ald. Wolf and seconded by Ald. Silkaitis to approve and authorize payments for the expenditure list for the period of December 2021 – February 2022 as presented.

The motion was passed by a unanimous voice vote of those members present.

10. Old Business

a. MIH Pilot Program

Ms. Hanson reviewed the past program in working with Northwestern Hospital and their cardiology team for a CHF program going into the three cities to help decrease the number of E.D. admissions and readmissions to the hospital. The goals of the MIH program is to lower the cost of the health care system and improve care to the population and to enable EMS to use their skills and resources

to help solve problems within the community. Each patient is to be seen 3 times if possible.

The City of St. Charles has received a grievance and a cease and desist order for that specific program to be provided in the City of St. Charles. As of now, the program is paused in Geneva and Batavia as well while working through the legalities.

Ms. Hanson is seeking advice from the Board as how to use 251 while the program is not in use.

The question was asked what the negative piece was in the lawsuit and why did they want to stop the program. Ms. Hanson referred the answer to Chief Swanson. Chief Swanson stated the St. Charles Firefighters Association feels it is their work not Tri City Ambulance. The union filed a grievance stating that's work of the union members and not of the contract paramedics.

Ald. Wolf suggested to resolve the first issue rather than be subject to more litigation.

It was decided to pause the program until an outcome is reached with St. Charles.

A motion was made by Ald. Wolf and seconded by Ald. Swanson to put an official pause on the MIH pilot program until (inaudible) to St. Charles.

The motion was passed by a unanimous voice vote of those members present.

11. New Business

a. Presentation of the Proposed Budget for Tri City Ambulance for Fiscal Year 2022-2023

Ms. Hanson reviewed the proposed budget broken down into appropriate categories and expenses and explained there is a minimum 2% increase with an additional cushion in each category. The discussion continued to clarify the equality between the Tri City's.

Ald. Wolf addressed the issue of rising fuel costs and does not think an additional 2% is sustainable and would rather see an increase for the budget of 10 to 20%.

b. Recommendation to Approve a Resolution Adopting the Budget for Tri City Ambulance for the Fiscal Year Beginning May 1, 2022, (Resolution 2022-01)

A motion was made by Ald. Kilburg and seconded by Ald. Wolf to approve the budget taking into consideration the fuel line item reflecting at a 20% increase verses 2%.

The spreadsheet will be updated with the final budget showing the corrected number.

The motion was passed by a unanimous voice vote of those members present.

c. Recommendation to Approve a Resolution Authorizing the Execution of an Extension of the PSI Contract, (Resolution 2022-02)

Ms. Hanson is asking the Board for a 1-year extension on the PSI contract with the starting salaries at \$65,000.00. If PSI can meet the standards within that timeframe we can then start the negotiation process with them. Ms. Hanson would like to move forward with a 1-year extension not to exceed \$3,692,364.00.

Ald. Swanson asked if we would then go out for bid.

Ms. Hanson explained, by law we do not have to go out to bid, however if we are not happy with current services we could seek other proposals without going out with an official RFP.

Conversations went on as to how that would play out with the capabilities available.

A motion was made by Ald. Wolf and seconded by Ald. Kilburg to approve a resolution to authorize an execution of a one-year extension of the PSI contract.

The motion was passed by a unanimous voice vote of those members present.

12. Other Business

N/A

13. Executive Session

N/A

14. Adjournment

With no further business, Mayor Schielke called for a motion to adjourn the meeting.

A motion was made by Ald. Wolf and seconded by Mr. Olmstead to adjourn the Regular Meeting of the Tri City Ambulance Board.

The motion was passed by unanimous voice vote of those members present.

The meeting adjourned at 9:15 A.M.

Respectfully submitted,
Carole Murphy, Recording Secretary