

**MINUTES  
CITY OF ST. CHARLES, IL  
GOVERNMENT OPERATIONS COMMITTEE  
MONDAY, MARCH 20, 2017**

**1. Opening of Meeting**

The meeting was convened by Chairman Stellato at 7:20 p.m.

**2. Roll Call**

**Members Present:** Chairman Stellato, Ald. Silkaitis, Payleitner, Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis

**Absent:**

**a. Omnibus Vote – None**

**b. Police Department**

- b. Recommendation to approve a Class B liquor application for Main Street Pub to be located at 204 W Main Street, St. Charles (former Beehive Tavern & Grille location).**

**Chief Keegan:** This is a recommendation to approve a Class B liquor application for Main Street Pub to be located at 204 W Main Street, St. Charles (former Beehive Tavern & Grille location). Petitioners are here tonight of the application and these folks own and operate Jackson Street Pub in Naperville and Main Street Pub in Glen Ellyn. They are looking to take over the Beehive; an ownership change and a sale is eminent. We've talked to Naperville and Glen Ellyn authorities and they are staples in both of their downtowns. The menu items are indicated in your packet and this should be a nice addition to St. Charles. They are asking for a B license along with a late night permit of 2:00 a.m. such as the Beehive currently has.

**Brian Hahn, 21 Exeter Court, Naperville.**

**Ald. Turner:** Sounds like you're going to redo the inside, are you going to change the menu?

**Brian:** Yes, we're going to renovate the inside, open it up to give it a different feel and it will be a completely different menu that we use at our other locations.

Motion by Ald. Turner, second by Bancroft to recommend approval of a Class B liquor application for Main Street Pub to be located at 204 W Main Street, St. Charles (former Beehive Tavern & Grille location).

**Roll Call:** Ayes: Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis, Silkaitis, Payleitner; Nays: Krieger. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

- c. Recommendation to approve a Class B liquor application for Pub 47 to be located at 1890 W Main Street, St. Charles (former Macarena Tapas location).**

**Chief Keegan:** This is a recommendation to approve a Class B liquor application for Pub 47 to be located at 1890 W Main Street, St. Charles (former Macarena Tapas location). Pub 47, their legacy location is in Huntley, and are looking to expand to two more market places in addition to the St. Charles location. Like Main Street Pub they have a very expansive menu that is in your packets. We've checked with Huntley authorities and found no issues there.

**Gordon Smith, 9928 Bedford Drive, Huntley.** (No questions asked)

Motion by Ald. Turner, second by Guagel to recommend approval of a Class B liquor application for Pub 47 to be located at 1890 W Main Street, St. Charles (former Macarena Tapas location).

**Roll Call:** Ayes: Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis, Silkaitis, Payleitner; Nays: Krieger. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

**d. Recommendation to approve parking lot closure, a Class E2 Liquor License, and use of amplification equipment for the Heritage Center "Best of St. Charles Foodie Fest and Family Fun Day" to be held on June 24 and 25, 2017 at 215 E Main Street, St. Charles.**

**Chief Keegan:** This is a recommendation to approve a parking lot closure, a Class E2 Liquor License, and use of amplification equipment for the Heritage Center "Best of St. Charles Foodie Fest and Family Fun Day" to be held on June 24 and 25, 2017 at 215 E Main Street, St. Charles.

This was vetted earlier at the Liquor Control Commission and this is their second annual event and The Office is the E2 license host which means they will carry the BASSET certification, Dram Shop insurance and the petitioner has to be careful that only The Office distributes the wine and beer. There are going to be some other restaurants/vendors there. This is the same day as the Craft Beer Festival at Lincoln Park, opposite side of the river. This is an annual event and don't anticipate any issues when their event stops and this one starts. I believe some of the vendors want to cross the river and come help and once again we want to make sure The Office are the only folks that distributes and serves alcohol.

**Alison Costanzo, Executive Director of the History Museum, 216 W Main Street.**

**Ald. Lewis:** I'm not sure what you mean that they want to come over and help out?

**Alison:** To be one of our vendors to dispense food. We've talked with The Finery and McNally's and they are involved with Foodie Fest as they enjoyed participating in this last year in serving food.

**Ald. Lewis:** So the Craft Beer vendors how will they come over and be vendors?

**Alison:** We're just talking about the food.

**Ald. Lewis:** I understand.

Motion by Ald. Turner, second by Bessner to recommend approval of parking lot closure, a Class E2 Liquor License, and use of amplification equipment for the Heritage Center “Best of St. Charles Foodie Fest and Family Fun Day” to be held on June 24 and 25, 2017 at 215 E Main Street, St. Charles.

**Roll Call:** Ayes: Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis, Silkaitis, Payleitner; Nays: Krieger. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

**e. Recommendation to approve late night permits for Class B and C licenses of the City of St. Charles for FY2017/18.**

**Chief Keegan:** This is a recommendation to approve late night permits for Class B and C licenses of the City of St. Charles for FY2017/18. I’ve included in your packets ordinance language that is a requirement that each and every year prior to our fiscal year starting that I come forward and present material in referenced to our late night permits. Part of the code also mandates that I check with each and every department to make sure they are in compliance with city ordinances. I’ve checked with the Finance Department to make sure all taxes and fees are up to date. Checked with the Fire Department to make sure we have fire code compliance and also with our Community Development Department to make sure they aren’t any outstanding permit issues. In addition I reviewed the material relevant to police activity. There are 25 requests this year. Of those 25 requests, 19 are B licenses which are commonly referred to as restaurant licenses and 6 are tavern licenses or Class C. Of the 25, 11 are asking for 1:00 a.m. permits and 14 are asking for 2:00 a.m. permits. Keep in mind these are hours 7 days a week Monday through Sunday.

Each and every B and C license are licensed for midnight and permitted based on your authority of 1:00 a.m. or 2:00 a.m. There four distinct columns on the table: reports, arrests, warning letters, and liquor control violations. As I indicated at the Liquor Control Meeting that this is an on-going process that occurs day-to-day for me. I’m in constant communication with the Mayor, Liquor Control Commissioner, and my staff. So even though I give you this information on a yearly basis, it’s really what I do day-to-day that makes the difference. The most two important columns to note are the Liquor Control Commission Violations which in this case of 2016 were zero; and in the corresponding year we had three warning letters. When you look at reports and arrests I use the term institutional control. I look for engaged police activity, look for signs of negligence, and look to see if there is complete and distinctive nexus between the place and corresponding police action. A lot of times we are there to keep the peace and a police report is not generated. If we generate a police report, a lot of times that issue doesn’t have a nexus to the bar. So if it rises to a level of documentation we then generate a report.

The arrest column could be a myriad of things but if a custodial arrest takes place, we generate a report. In this report there are various numbers but what I tried to do was what specifically had a nexus to the bar. What happened in those four walls of the restaurant/bar and how does that correspond with the activity year to year or month to month?

This was a great year and we have done yeoman’s work in policing our entertainment district and are really proud of the men and women of the Police Department. An ounce of prevention is a

pound of cure. I have great relations with our bars and restaurants and I am advocating that each of the establishments get approved for a late night permit.

**Ald. Payleitner:** I want to reiterate a comment I made at the Liquor Control Commission and wanted to commend the Chief and the Department on the issue and importance of institutional control. I think these results are proof positive and speak highly of the Chief and his team on the relationships they've developed. Thank you Chief.

**Ald. Bancroft:** To back up that statement there are a lot of reasons to be proud, recent events notwithstanding. My one issue I have every time this report comes out and I know you're following the ordinance and this is not a criticism of you Chief or the report itself, but I question the production of a report that has reports and arrests as a column of information to this committee is really appropriate? I do not want to have anything out in the community that would even remotely be a discouragement of calling the police if there was a problem. Otherwise kudos, I think it's been a tremendous year.

**Mayor Rogina:** I respect Ald. Bancroft's comments and to that point I think the Chief and I have really worked that through. He's been a great mentor on making a point to the licensees and if you look at the report and something is here, don't think that's going on your record as a demerit. You report them, we appreciate that. And that column can be somewhat deceptive to the fact the licensee may have called and the result was an arrest; that's not a demerit.

**Ald. Payleitner:** I'm trying to think of another way to show transparency in all of this and I think, if nothing else this has proven to show all that.

**Chief Keegan:** I do try to be transparent and do struggle with codifying this; if you don't see a lot in the far right two columns, that's good news. I don't discourage the bars/restaurant to call the police, in fact I encourage them. I look for precursors of did they let someone get out of control or didn't cut someone off. Were they following bad business practices and that's why we were there. If I see that we use progressive discipline that may start out with a sit-down with me and the Liquor Commissioner or might go to a written warning letter and if we don't see signs of improvement it will go before the Liquor Control Commission as a violation. We didn't see that this past year and I am seeing constant improvement during my tenure.

**Ald. Lewis:** Ald. Payleitner and I were here at 3:00 p.m. today when you had the licensee training session. It was very well attended and a very good presentation on behalf of the Chief. There were good questions. You do a tremendous job and have a wonderful relation that was obvious with the licensees who were here. I'm pleased with the rapport and good job and it's working.

Motion by Ald. Lemke, second by Bancroft to recommend approval of late night permits for Class B and C licenses of the City of St. Charles for FY2017/18.

**Roll Call:** Ayes: Lemke, Turner, Bancroft, Gaugel, Bessner, Lewis, Silkaitis, Payleitner; Nays: Krieger. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

**5. Information Systems Department**

**a. Recommendation to award Public Land Survey System - Section Corner Recovery Project to Hampton, Lenzi, Renwick, Inc.**

**Keith Nightlinger, GIS Manager, IS Division:** I'm presenting a recommendation to award Public Land Survey System - Section Corner Recovery Project to Hampton, Lenzi, Renwick, Inc. The Public Land Survey System was put together in the late 1800's to divide and up and count land for property. These section corners that are used for this are used in plat of survey, plate of easement, and subdivision lots. All of these are components of development and to find exactly where these properties are located and their meets and boundaries are etc. During the course of normal business we found that a lot of these physical section corners are actually missing with a system that's over a hundred years old in development that's to be expected. We put together a project to research where these corners actually are and have them re-established directly through the course of recording through the County Recorder's Office. This will create a public grid so all surveyors and engineers, and everyone who is involved with this will be working off of the same starting point for their information. This project is to be spread across three years with a proposed cost of \$52K. With that three-year span we do have a non-appropriations clause that allows the City Council at any year to say that we're not going to fund that project this year and we can cancel out of it.

**Ald. Payleitner:** I have a question for Mr. Suhr, a year ago we found a missing piece over in Royal Fox that wasn't identified and were trying to figure out who own what with a corner and a fence? Would this take care of that?

**Peter Suhr:** Yes it will.

Motion by Ald. Payleitner, second by Lemke to recommend to award Public Land Survey System - Section Corner Recovery Project to Hampton, Lenzi, Renwick, Inc.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

**b. Recommendation to approve the purchase of Panasonic CF-54 Toughbooks, docking stations and extended warranties in the amount of \$73,250.60 from CDW-G.**

**Steve Weishaar:** This is for the purchase of Panasonic Toughbooks, docking stations, and extended warranties for our Police Department. In January 2012 the City purchased Panasonic Toughbooks model CF-31 for the Police Department. These toughbooks are industry standard mobile PCs designed to withstand extreme conditions such as the case in our police vehicles. The Police Department toughbooks are due for replacement in fiscal year 2017 in a budget amount of \$110K. After working very closely with Deputy Chief Kintz and some other officers we were able to save us a significant amount of money by choosing a Toughbook model that was lighter and thinner than the CF-31 models while still maintaining that rugged capabilities that we needed. We initiated a formal bid procedure with a bid opening on March 7 for 20 CF-54 Toughbooks, 19 docking stations, and 22-year extended warranties. We received four bids with one note from VetSource Mobility that supplied a bid for a competing brand, non-Panasonic unit.

The results are shown in the Executive Summary of the winning bid going to CDW-G. Staff recommendation is to approve the purchase of Panasonic CF-54 Toughbooks, docking stations and extended warranties in the amount of \$73,250.60 from CDW-G.

**Ald. Lemke:** What is the service life of this type of unit?

**Steve:** Our replacement schedule for the toughbooks calls for a 4-year replacement. We're at about 5 years now.

**Ald. Gaugel:** Was this an open posting or an invite only?

**Steve:** It was an invitation to bid, so open posting went out on the City's website.

**Ald. Gaugel:** Did we directly solicit any one vendor or group of vendors?

**Steve:** The only case in that is we did send it out to the normal vendors that we deal with just because we know they are vendors who are going to bid on it.

**Ald. Silkaitis:** What happens to the old computers? Do we sell them on the auction or move them around?

**Steve:** There are some different ideas out there and typically we'll come back to this Operations Committee and ask for disposal in some way. There are some Police Departments that we are familiar with that are interested in procuring some of these old units – so that's a possibility that we'll have to work out with the Chief and Finance Director.

Motion by Ald. Krieger, second by Gaugel to recommend approval of the purchase of Panasonic CF-54 Toughbooks, docking stations and extended warranties in the amount of \$73,250.60 from CDW-G.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

## **6. Fire Department**

### **a. Recommendation to approve the Tri City Ambulance Association Budget in our capacity as lead agency for TCA.**

**Chief Schelstreet:** This is a request to approve the Tri City Ambulance budget. At the March 10 meeting of the Tri City Ambulance Board of Directors, they approved the operating budget for FY17/18. The expenditures are just over \$5M to be offset by \$3-1/2M in revenue and almost \$420K spend down of the Reserve fund. Contributions for the City of St. Charles are noted \$367,492 and that is less than what was in the operating budget. We saved a some money with the spend down.

**Ald. Silkaitis:** Looking at the bad debt service, it looks like we're doubled our neighboring cities – any particular reason for that?

**Chief Schelstreet:** Bad debt depends on a number of things. You've got write-downs and write-offs and it depends on the Medicare mix. And by the Medicare mix what percentage of folks are on Medicare, Medicaid, private insurance, etc. We're running right now 33% of Medicare and Medicaid. Federal law prohibits us from back billing those folks. We have no choice but to write that money off.

**Ald. Silkaitis:** So they can pay X amount to Medicare – it's a flat rate and anybody above that, like insurance companies do, can charge the patient the difference?

**Chief Schelstreet:** What we can do with private insurance is back bill for a copay or deductible. We can for private insurance, send them an invoice for the remaining balance but not for the other folks.

Motion by Ald. Turner, second Bancroft to recommend approval of the Tri City Ambulance Association Budget in our capacity as lead agency for TCA.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

**b. Recommendation to approve award of contract to Foster Coach for purchase of ambulance replacement for Tri-City Ambulance.**

**Chief Schelstreet:** This is a request for approval to award of contract to Foster Coach for the purchase of ambulance replacement for Tri-City Ambulance for the City of Batavia. At the March 10 meeting the Tri City Ambulance Board did approve this. Foster Coach on the bidding contract and we did receive \$7,500 trade-in value for the 2009 ambulance that it's replacing a substantial discount for the prepayment.

**Ald. Silkaitis:** A \$7,500 trade-in that sounds awfully low if it's a fully loaded ambulance?

**Chief Schelstreet:** It depends on the market that's available for the ambulance, in comparison, about two months ago we discussed Engine 105, the yellow firetruck, that had the motor – we got \$3,300 for that truck. So for the ambulance, the \$7,500 depends on what they'll pay.

**Ald. Silkaitis:** Have you tried the auction site program we use?

**Stephanie Hansen:** In years past its either been a trade-in or we look at the rest of the fleet to see if it would be suited to trade in for another vehicle that was in reserved that was not performing. The price fluctuates with the market and right now they are flooded with used ambulances and this was the best price we could get.

**Ald. Turner:** I was at the TCA Board meeting and Foster Coach is actually building a facility just to store all these ambulances that are out there.

**Ald. Silkaitis:** Just from my line of work, this seemed awfully low for a furnished ambulance.

**Ald. Gaugel:** I know this was the only bid that was received because they're part of the Suburban Purchasing Cooperative, but in many instances we still go out for open market bid; is that ever done in this scenario or do we just rely on Suburban Cooperative purchasing price?

**Chief Schelstreet:** The Suburban Purchasing Cooperative has met with favor with the Tri City Ambulance Board. Certainly we are responsible to them first and take their direction first and then bring it here.

**Chris Minick:** The Suburban Purchasing Cooperative will technically go out for a formal bid and they will award to the low bidder than we tag onto that so we do an alteration of going through a formal bid process.

Motion by Ald. Krieger, second by Gaugel to recommend approval of award of contract to Foster Coach for purchase of ambulance replacement for Tri-City Ambulance.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

**c. Recommendation to approve the contract between the Tri City Ambulance Association and Paramedic Services of Illinois.**

**Chief Schelstreet:** At the March 10 Tri City Ambulance Board meeting this was approved of the contract for Paramedic Services of Illinois. These contracts are one year with an additional one-year renewal that are offered. PSI has met with exceptional acceptance from the Board and it was PSI who assisted us when we went for our accreditation and received a perfect score. We are very pleased with the service and have been able to negotiate very advantageous rates. If you look at the contract it is 1's and 2's as far as annual percentage.

Motion by Ald Krieger, second Lemke to recommend approval of the contract between the Tri City Ambulance Association and Paramedic Services of Illinois.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

**7. Finance Department**

**a. Recommendation to approve an Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters.**

**Chris Minick:** Each year the City receives an allocation of Volume Cap for private activity based on IRS regulations. What this Volume Cap allows us to do is extend the City's ability to issue bonds on tax exempt basis for the interest expense and that allows private developers to tap into that capability for qualified projects mainly in the terms and purposes of economic development. Each year we have to make a decision to either reserve our Volume Cap and keep it for any potential use for any projects that might come up for 2017 or we need to allow that Volume Cap to remand back to the State which it automatically does if the Council takes no action. We are recommending that we reserve the Volume Cap with this ordinance and it

maintains the most flexibility for the City. We don't have a lot of call for the Volume Cap but we have used it from time to time.

Motion by Ald. Turner, second Bancroft to recommend approval of an Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

**b. Recommendation to approve a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of two (2) 2017 Ford F550 XL 4x2 Chassis Cabs to Zimmerman Ford, and Truck Equipment Body Modifications to Monroe Truck Equipment and Sell Replaced 2004 Ford F-550-4X2 Vehicle #1818 and 2007 Ford F-550-4X2 Vehicle #1821.**

**Chris Minick:** We are recommending to approve a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of two (2) 2017 Ford F550 XL 4x2 Chassis Cabs to Zimmerman Ford, and Truck Equipment Body Modifications to Monroe Truck Equipment and Sell Replaced 2004 Ford F-550-4X2 Vehicle #1818 and 2007 Ford F-550-4X2 Vehicle #1821. We did look at the Suburban Purchasing Cooperative and do invite per our local vendor preference ordinance to bid on purchases such as this and see if they can beat the Purchasing Cooperative price that's expended.

**Ald. Lemke:** How wide of a circle do you considered when you ask for bids from local vendors?

**Chris:** In terms of the Suburban Purchasing Cooperative, there's a quote and spec for specific kinds of trucks, so in this particular instance it was a Ford, we extended the opportunity to Zimmerman. We've had situations in the past where we had Chevrolets and would extend that courtesy to them. That's how it runs.

Motion by Ald. Lemke, second by Bessner to recommend approval of a Resolution Authorizing the Mayor and the City Clerk of the City of St. Charles to Approve the Award of two (2) 2017 Ford F550 XL 4x2 Chassis Cabs to Zimmerman Ford, and Truck Equipment Body Modifications to Monroe Truck Equipment and Sell Replaced 2004 Ford F-550-4X2 Vehicle #1818 and 2007 Ford F-550-4X2 Vehicle #1821.

**Roll Call:** Ayes: Lemke, Turner, Bancroft, Krieger, Gaugel, Bessner, Lewis, Payleitner; Nays: None; Abstain: Silkaitis. Chrmn. Stellato did not vote as Chair. **Motion Carried.**

**c. Budget presentation for Fiscal Year 2017-2018 – For Information Only.**

**Chris Minick:** As the committee is aware that each year we have to pass the budget by May 1 and at this committee meeting we come forward in March with a staff draft of the budget to get initial comments, answer any questions you may have, what the goal is in moving towards the Public Hearing, and ultimately adoption of the budget would occur in April. We are taking a look at the FY2017-18 budget and are going to discuss the recent financial trends that we've

seen, will go through a quick summary of the General Fund and Utility Funds with the major operating utility funds being Electric, Water and Wastewater Funds. We'll talk about significant capital projects and the proposed staffing changes, and then answer any questions or take comments that this committee may have.

Over the last several years as we come out of the great recession and have started to recover, we made a series of prudent financial decisions and those decisions have resulted in a fiscally responsible St. Charles. Each year we have structurally sound operations and results, we seen a slow but consistent revenue growth without tax increases or being added and that has marked the period of the City's recovery. Our expenditures have continued at relatively low levels historically speaking and they've been in line with revenues. The City is living within its means. This combination of factors has resulted in healthy reserve levels in the Reserve Fund but we do see as we go forward anticipating some significant capital expenditures.

Additionally we've seen significant improved utility performance. When we got to the period of the great recession, we were having some very big financial challenges particularly in terms of the Electric and Water utilities. Council, at that point in time, directed staff to take a slow steady approach to addressing those structural rates issues. We've been successful in doing so, we've stabilize the rate structures in the Electric and Water utilities. We are proposing some increases for FY2017-18 but they're smaller increases than have been necessary over the last several years.

Earlier this year the auditor related this during his presentation of our audit last November. We still need to focus a little bit on the Wastewater particularly when you consider some of the capital projects that we have on the horizon with the Wastewater Fund.

In terms of the utilities, we've been able to eliminate operating deficits. We do have one operating deficit projected in one of the funds for FY2017/18 in the Water Fund, but again going out past FY2017/18 we do anticipate that we'll be in a surplus position in the Water Fund. The elimination of these deficits has allowed us to replace our reserves particularly in the Electric Fund. It's allowing us to continue a positive reserve in all of the utilities funds.

Highlights are that the budget is balanced. We have no tax increases proposed and we have no new taxes proposed as part of the FY2017/18 budget. We do have a minimal staffing change that's proposed that we are adding one full time equivalent position. Utility rate adjustments are again proposed but are much smaller in scope than in prior years.

Capital financing and being able to afford our infrastructure improvements is going to be a focus moving forward. It won't be solved tonight but we'll be discussing that at workshop/committee meetings, etc. as we move on.

The biggest wild card is what's going to happen with the State's budget. Their budget is still a significant unknown. The prevailing wisdom from the Illinois Municipal League is that there may not be budget before the new Gubernatorial election. It may be a series of a couple of more years before we know what the State is going to do to pull itself out of the fiscal crisis. To some extent that's good as long as there's no budget, there's no reduction in LGDF, but overall that is

not a good business or finance plan to not have a budget for a period of four years.

Hotel/motel is doing well and we've been able to maintain our property tax levy at that frozen \$12M level for the 9<sup>th</sup> year. Our expenditures are at low levels historically and our strong performance is continuing.

*Chris went through a series of budget tables, graphs, and charts that can be found on the City's website.*

**Capital projects and staffing:** we have some significant capital projects – obviously the Police Department facility. We do anticipated the design will take place in FY2017/18 and construction will take place in FY2018/19; 7<sup>th</sup> Avenue Creek is also being budgeted to continue to move forward with property acquisition as those properties become available; as well as development of the plans and project analysis; and construction beginning in FY2019/2020. We have money in the funds for rehabilitation of George's Sports and funds for the 1<sup>st</sup> Street Phase III streetscaping. There are dollars set aside for the Active River project but have not yet identified a specific project. We have various technologies enhancements that have been discussed at earlier committee meetings; and then some roadway improvements for Main Street bridge alcove repairs; resurfacing of 37<sup>th</sup> and 38<sup>th</sup> Avenues; and the MFT Program.

**In terms of utilities** we got the electric substation #9 on the east side; Digester improvements as most of these are at their end of operational life; phosphorous removal; and culvert improvements.

**Video Gaming** has generated a tremendous amount of discussion. Right now we budgeted \$65K for FY2017/18 only. The ordinance contains a clause that this sunsets as of April 30, 2018; so staff has not taken the next steps to presume that there will be revenue going on after that date. We've put this \$65K into the Capital Fund with the expectation it's going to be a one-time revenue utilized on a one-time expense. It's not been identified for us at this time.

**Staffing** is consistent with FY2016/17 budget. We have approximately 269 full time equivalents and we're proposing the addition of one full time equivalent in the Building Community Development and Economic Development in October and we're also continuing the use of summer interns help as a cost effective alternative in providing services; and we did reinstate the Tuition Reimbursement Program. We eliminated this program as a cost cutting measure when we entered into the great recession and we've recover to an extent now that we can put this back into the budget and allow employees to seek that tuition reimbursement as approved by Department Directors which is subject to \$4,000 annual limit and subject availability. We've budget \$32,000 in total for FY2017/18 which eight employees can take advantage of this offer.

The City continues to strive as the economy recovers. The operations are structurally sound. We see outside forces continually trying to apply pressure in terms of the State fiscal crises and lack of budget. We're in a good position but need to keep an eye on things.

Next thing is the Public Hearing April 3 and the ordinance for the adoption of the budget will

come before Council for approval that same evening.

**Ald. Lemke:** In the terms of the phosphorous, do we have significant sources of phosphorous industrial or residential affluence?

**Chris:** I will have to defer to Peter Suhr on this question.

**Peter Suhr:** The sources are not changing, the regulations that the EPA is mandating is reducing. That's where we are getting hit by the EPA in reducing and the phosphorous are not increasing. There's farm field runoff and stormwater and a whole litany of things.

**8. Executive Session – None.**

- Personnel 5 ILCS 120/2(c)(2), 5 ILCS 120/2(c)(5)
- Pending Litigation 5 ILCS 120/2(c)(4)
- Probable or Imminent Litigation 5 ILCS 120/2(c)(4)
- Property Acquisition 5 ILCS 120/2(c)(3)
- Collective Bargaining 5 ILCS 120/2(c)(1)
- Review of Minutes of Executive Sessions 5 ILCS 120/2(c)(14)

**9. Additional Items from Mayor, Council, Staff or Citizens.**

**10. Adjournment**

Motion by Ald. Bancroft, second by Krieger to adjourn meeting at 8:20 p.m.

**Voice Vote:** Ayes: Unanimous; Nays: None. Chair Stellato did not vote as Chair. **Motion Carried.**

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