

**Tri-City Ambulance Board of Directors**  
**Minutes of the Regular Meeting**  
**March 23, 2018**  
**Geneva Fire Department Headquarters**  
**200 Eastside Drive**  
**8:30 AM**

**Present:** Mayor Schielke, Batavia; Mayor Rogina, St. Charles ;  
Ald. William Turner, St. Charles; Ald. Jeanee McGowan; Geneva,  
Mr. Gene Olmstead, Batavia FPD; Ald. Alan Wolff, Batavia

**Absent:** Ald. Tara Burghart, Geneva; Patrick Jaeger, Geneva Township;

**Also Present:** Chief Schelstreet, St. Charles Fire Dept.; Chief Antenore, Geneva Fire Dept.;  
Chief Randy Deicke; Stephanie Dawkins, Geneva City Administrator;  
Stephanie Hanson, TCA Administrator; Trent Moser, PSI; Carole Murphy,  
Recording Secretary

**1. Call To Order/Roll Call**

Chairman Schielke called a regular meeting of the Tri-City Ambulance Board of Directors to order at 9:00 AM. Roll was called with six members present.

**3. Public Forum**

N/A

**4. Minutes of the December 8, 2017 Regular Meeting**

A motion was made by Ald. McGowan and seconded by Ald. Turner to approve the minutes of the December 8, 2017 Regular Meeting. With no further comments, the motion passed by unanimous voice vote of those members present.

**5. Receipts and Disbursement Report Presentation**

The report was accepted and placed on file.

**6. Expenditure Approval Listing**

Ms. Hanson presented the expenditure list to the Board.

A motion was made by Ald. Turner and seconded by Mayor Rogina to approve the expenditures as presented. The motion passed by unanimous voice vote of those members present.

**7. Reports of Service for 2017**

Ms. Hanson reviewed the reports of service for 2017; there has been a 2.8% increase in the number of transports with refusals dropping by 17% . Up to now, for January and February, there is an increase in transports by 17% as compared to the same time frame in 2017 due to the flu season and increase in the opiate epidemic. Numbers are moving at the normal average. With no further discussion, the report was placed on file.

## **8. Administrator's Report**

### **a. Central DuPage Mobile Stroke Unit**

Ms. Hanson stated the Central DuPage Mobile Stroke Unit is one of three in the country. The unit contains a CT scanner with the goal of getting the scanner to the patient much sooner. The unit will come with a Paramedic, a Critical Care Nurse, and a CT Technician so they can begin treatment right away and faster than transport to Central DuPage Hospital. The unit is kept at the hospital. When a call is received for a stroke, the Mobile Unit will be dispatched at the same time as the ambulance. The Stroke Unit then assumes responsibility of the patient and transport to the hospital.

Chief Antenore stated the time is cut in half for patient care resulting in a better patient outcome with a better quality of life.

Chief Schelstreet stated the Stroke Center is a higher level of care with an overall much lower cost which The Northwestern Foundation has funded.

Chief Schelstreet is requesting a presentation of the Mobile Stroke Unit at a City Council meeting in all the Tri Cities.

### **b. RFP for Cardiac Monitors**

Ms. Hanson explained we are in the process of looking at new cardiac monitors for the fiscal year 18/19 budget. There has been an earlier than expected recall on the current monitor in use by Phillips and can no longer purchase batteries for these units. Zohl and Physio are in the process of providing demos of their product. The final decision should be made and ready for vote at the June meeting when the figures come back.

## **9. Old Business**

### **a. Discussion of Demand Ambulance**

Ms. Hanson suggested holding off on putting the demand ambulance in service until 19/20 fiscal year. This would allow money to be set aside to offset the costs.

Discussions continued regarding placement of additional ambulance with associated costs.

### **b. Discussion of Ambulance Fee Increase**

Ms. Hanson distributed and reviewed the current and proposed fee structures. Reviewed reserves to be spent down will pay for one additional ambulance. It is suggested to balance out the fees, not to have them dip down to low or raise them too high.

Ms. Hanson explained the different increase options to stay within the 80<sup>th</sup> percentile of surrounding Cities through the year 2023 and why.

As it currently stands, 50% of TCA patients are on Medicare, the increase in ambulance fees will not affect that population. If there is no increase in fees, it will drive the agency's contributions to go up.

Chief Schelstreet stated an annual 11% increase would be the most beneficial to all Cities involved. Referring to the audit, 11% meets goals and offsets costs.

Current fees were reviewed comparing those fees with the increase offsetting revenue losses.

Discussions followed regarding increases.

A motion was made by Mr. Olmstead and seconded by Ald. Turner to approve the ambulance fee increase of 11% for the fiscal year 19/20 and to revisit the subject again next year to see if it is still appropriate.

The motion passed by unanimous voice vote of those members present.

## **10. New Business**

### **a. Proposed FY 18-19 Budget (Resolution 2018-01)**

Ms. Hanson reviewed and explained the proposed FY 18/19 budget. There have been three new lines added to offset Fire Department costs.

Chief Schelstreet explained the proper allocation of costs from the Tri Cities.

Discussion continued regarding allocation of funds and debt.

A motion was made by Ald. Wolff and seconded by Mr. Olmstead to approve the FY 18/19 budget, Resolution 2018-01 as presented.

The motion passed by unanimous voice vote of those members present.

**b. Motion to Approve Annual Renewal of PSI Service Contract  
(Resolution 2018-02)**

Ms. Hanson explained the Board has been pleased with the services provided by PSI and would like to extend their contract for an additional year.

A motion was made by Ald. Turner and seconded by Mayor Rogina to approve the renewal of the PSI Service Contract.

The motion passed by unanimous voice vote of those members present.

**c. Motion to Purchase Replacement Ambulance Medic 251 (Resolution 2018-03)**

Ms. Hanson stated the new ambulance to be purchased is a 2018 Ford F150. It will be the third of what is currently in use.

A motion was made by Ald. McGowan and seconded by Mayor Rogina to approve the purchase of replacement ambulance Medic 251.

The motion passed by unanimous voice vote of those members present.

**Executive Session**

No Executive Session required

**Discussion Only**

Mayor Schielke discussed the impact of the Tri Cities dependent on the situation of Fox River and Countryside Fire Rescue District. Conversation continued among the Board with others present.

With no further business, Mayor Schielke called for a motion to adjourn the meeting. A motion was made by Mr. Olmstead and seconded by Ald. Turner. The motion was passed by unanimous voice vote of those members present.

The meeting adjourned at 10:16 AM.

Respectfully submitted,  
Carole Murphy, Recording Secretary