

Meeting Minutes of the Special Meeting
City of St. Charles
Board of Fire & Police Commissioners
Monday, April 18, 2022
5:00 p.m.
Fire Department Training Conference Room
2nd Floor Century Station

Present: Keith Rollins, Patrick Reed, Geoff Pretkelis

Absent: Cliff Carrignan, Anthony Stancati

Also Present: Fire Chief Scott Swanson, Police Chief Jim Keegan, Deputy Chief Chuck Pierce, Denice Brogan; Human Resources, Carole Murphy; Recording Secretary

1. Call to Order

Keith Rollins called the meeting to order at 5:00 pm.

2. Roll Call

Roll was called with three members present.

3. Public Forum

N/A

4. Review/Approve Minutes

a. February 14, 2022 Regular Meeting

A motion was made by Geoff Pretkelis and seconded by Patrick Reed to approve the minutes of the February 14, 2022 regular meeting as presented.

The motion was passed by a unanimous voice vote of all members present.

5. Executive Session

A motion was made by Patrick Reed and seconded by Geoff Pretkelis to move into executive session at 5:01 pm.

The motion was passed by a unanimous voice vote of all members present.

A motion was made by Geoff Pretkelis and seconded by Patrick Reed to come out of executive session at 5:05 PM.

The motion was passed by a unanimous voice vote of all members present.

6. Decision for Fire Department Candidate Background

Chief Swanson explained to the Board the Police Department has completed their background on the first Fire Department candidate on the hire list for the available position of Firefighter/Paramedic. Chief is recommending approval for a conditional offer of employment.

A motion was made by Patrick Reed and seconded by Geoff Pretkelis to approve the conditional offer to the number 1 candidate on the Firefighter list, Chris Overland.

The motion was passed by a unanimous voice vote of all members present.

7. Approval for 2 Police Department Conditional Offers

DC Pierce asked the Board for approval to offer 2 police candidates conditional offers of employment. Nothing was found in their background to indicate any issues and highly recommends these candidates to be able to send them to the June SALEA academy.

A motion was made by Geoff Pretkelis and seconded by Patrick Reed to approve the conditional offer for patrolman to Ryan Ledebuhr.

The motion was passed by a unanimous voice vote of all members present.

A motion was made by Patrick Reed and seconded by Geoff Pretkelis to approve the conditional offer for patrolman to Robert Jacobsen.

The motion was passed by a unanimous voice vote of all members present.

8. Other Business

Denice Brogan asked for a Board member for police lateral interviews on May 26th. Geoff Pretkelis said he would put that on his calendar and see what he could do.

Chief Keegan said there are 2 remaining names on the traditional list that is valid until the summer of 2023.

Chief Swanson stated the Fire Department new hire list is good until next September, just took the 1st one off the list and anticipates hiring another 2 or 3 over the course of the year.

9. Adjournment

With no further business, a motion was made to adjourn the meeting by Geoff Pretkelis and seconded by Patrick Reed.

The motion was passed by a unanimous voice vote of all members present.

The meeting was adjourned at 5:09 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary