

Minutes
Tri-City Ambulance Board of Directors
Special Meeting
May 15, 2015
Geneva Fire Department Headquarters
200 Eastside Drive
8:30 AM

Present: Ald. Ron Singer, Geneva; Mayor Rogina, St. Charles; Ald. Richard Marks, Geneva; Gene Olmstead, Batavia FPD; Ald. William Turner, St. Charles; Ald. Alan Wolff, Batavia

Absent: Mayor Schielke, Batavia; Geneva Township

Also Present: Chief Schelstreet, St. Charles; Chief Deicke, Batavia; Deputy Chief Einwich, Geneva; Stephanie Hanson, TCA Administrator, Nonda Anderson, Recording Secretary

Vice-Chairman Singer called a regular meeting of the Tri-City Ambulance Board of Directors to order at 8:35 AM. Roll was called with six members present.

Public Forum – No public comments

Introduction of Tri-City Ambulance Administrator – Chief Schelstreet told the Board that 30 applications for the position of TCA Administrator were received. He said the Tri-Cities chiefs and the City of St. Charles Human Resources Department reviewed the applications and narrowed the field. Chief Schelstreet introduced Stephanie Hanson as the new TCA Administrator who began her duties on May 11. Ms. Hanson provided her background and told the Board that she has started to look at the accreditation process.

TCA Audit – Chief Schelstreet explained that as part of the intergovernmental agreement TCA is subject to a quarterly financial audit as part of the City of St. Charles which acts as lead agency for TCA. He said it has been suggested that a more thorough audit of TCA would be appropriate. This audit would be conducted by Sikich and would be similar to the type of audit that is conducted for Tri-Com. Ald. Marks made a motion to approve an audit of Tri-City Ambulance Service conducted by Sikich. Ald. Turner seconded. The motion passed by unanimous voice vote of those members present.

Discussion of Alternate Board Members – Resolution No. 2015-03 – Chief Schelstreet reminded the Board of the earlier discussion about having alternate members in order to have a quorum consistently. He said the concept has been through a legal review with the request of approving a memorandum of understanding that would amend the intergovernmental agreement which requires approval of each community. Ald. Turner asked if the alternate member would have voting rights. Chief Schelstreet said the alternate would have the same privileges as the other members, but would only act in the absence of the regular board member they are representing. He said the intent was to name a staff member. Chief Schelstreet said he would pass along the concerns of the Board. He said the MOU would designate a position rather than a specific person.

Tri-City Ambulance Special Meeting
May 15, 2015
Page 2

Ald. Marks made a motion to approve the memorandum of understanding amending the intergovernmental agreement to add alternates to serve in the absence of regular board members. Ald. Wolff seconded. There was discussion of adding language to grant authority to remove the alternate members if the Board desired. Ald. Marks approved the friendly amendment to the motion and Ald. Wolff seconded. The amended motion was passed by unanimous voice vote of those members present.

Election of Officers – Mayor Rogina made a motion to retain the current slate of officers- Chairman, Mayor Schielke; Vice-Chairman, Ald. Singer; Secretary Ald. Turner. Alderman Marks seconded. With no other nominations, the motion passed by unanimous voice vote of those members present.

With no further business, Ald. Wolff moved to adjourn the meeting. Ald. Marks seconded. The motion was passed by unanimous voice vote of those members present. The meeting adjourned at 8:50AM.

Respectfully submitted,
Nonda Anderson, Recording Secretary