

Meeting Minutes of the Regular Meeting
City of St. Charles
Board of Fire & Police Commissioners
Monday, May 10, 2021
5:00 p.m.
Fire Department Training Conference Room
2nd Floor Century Station

Present: Chairman Keith Rollins, Geoff Pretkelis, Anthony Stancati, John Kennedy

Absent: Patrick Reed

Also Present: Fire Chief Scott Swanson, Police Chief Jim Keegan, Deputy Chief Chuck Pierce; Police Department, Denice Brogan; Human Resources, Carole Murphy; Recording Secretary

1. Call to Order

Mr. Keith Rollins called the meeting to order at 5:01 pm.

2. Roll Call

Roll was called with four members present.

3. Public Forum

N/A

4. Review/Approve Minutes

a. February 1, 2021 Special Meeting

A motion was made by Geoff Pretkelis and seconded by John Kennedy to approve the minutes of the February 1, 2021 special meeting as presented.

The motion was passed by a unanimous voice vote of all members present.

b. March 1, 2021 Special Meeting

A motion was made by Geoff Pretkelis and seconded by John Kennedy to approve the minutes of the March 1, 2021 special meeting as presented.

The motion was passed by a unanimous voice vote of all members present.

5. Executive Session

N/A

6. Permission to Promote from the New Fire Department Captains List

Chief Swanson explained the promotion of AC Cavallo created an open position for a Captain. The new list for Captain was finalized on May 3, 2021 and asked the Board for permission to promote Lt. Jeff Tarro, the first candidate on the new Captains list as of May 17, 2021.

A motion was made by John Kennedy and seconded by Anthony Stancati to promote Lt. Jeff Tarro to Captain as of May 17, 2021.

The motion was passed by a unanimous voice vote of all members present.

7. Approval for Permanent Appointment of Probationary Police Officer

DC Pierce stated Officer Daniel Godinho has completed his probationary period and would like to recommend approval of permanent appointment.

A motion was made to appoint Officer Daniel Godinho as a permanent St. Charles Police Department Officer by Geoff Pretkelis and seconded by John Kennedy.

The motion was passed by a unanimous voice vote of all members present.

8. Other Business

- Chief Swanson let the Board know the current New Firefighter list will be expiring in September this year. There is a new list in process and hope to have the posting released next week. Testing should take place in late June or early July and likely will require 2 days of interviews that will require a quorum.

Ms. Brogan stated she will email the Board members with interview dates for the Boards availability.

Mr. Pretkelis stated he will be available the week July 26, 2021.

- Chief Keegan stated the Police Department had received 59 lateral transfer applications. Interviews are to take place on May 20, 2021. The Police Department currently has permission to hire 1 person from the list.

Chief Keegan would like to start the process of creating a traditional hire list

A motion was made by Geoff Pretkelis and seconded by Anthony Stancati to approve the process of creating a new Police Department traditional hire list.

The motion was passed by a unanimous voice vote of all members present.

- It was noted that May 31, 2021 would be John Kennedy's last day as a member of the Board. The Board wishes him all the best on his new opportunities.

9. Adjournment

With no further business, a motion was made to adjourn the meeting by Geoff Pretkelis and seconded by Anthony Stancati.

The motion was passed by a unanimous voice vote of all members present.

The meeting was adjourned at 5:19 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary