

Tri-City Ambulance Board of Directors
Minutes of the Regular Meeting
Friday, June 9, 2023
Geneva Fire Department Headquarters
200 Eastside Drive
9:30 AM

Present: Mayor Schielke, Batavia; Ald. Bob Swanson, Geneva; Ald. Dean Kilburg, Geneva; Ald. Ronald Silkaitis, St. Charles; Ald. David Pietryla, St. Charles, Mr. Gene Olmstead, Batavia FPD

Absent: Ald. Alan Wolf, Batavia

Also Present: Trent Moser, Fire Chief Scott Swanson, St. Charles; Fire Chief Craig Hanson, Batavia; Fire Chief Michael Antenore, Geneva; Kevin Kasperek, Greg Johnson, Andrew Cichon, Andrew Shad, Kevin Swanson, Carole Murphy, Recording Secretary

1. Call to Order

Chairman Schielke called the meeting of the Tri-City Ambulance Board of Directors to order at 9:30 AM.

2. Roll Call

Roll was called with five members present.

3. Public Forum

- Andrew Shad asked about staffing for TCA ambulances and the low number of paramedics and how those positions will be filled.
 - Mayor Schielke explained the Tri-City Mayors have met to discuss this. The City Administrators have been asked to keep an eye on it and do some research. The bigger issue is the cost to bring everyone off of a contract and put them in IAFF commission appointments. There is a much higher cost to that to the cities. Specifically, the pension, health insurance and medical malpractice premiums.
- Kevin Swanson, resident of Geneva and member of Batavia Fire Department stated he would like to be sure there is enough staffing for the ambulances and asked if there is a plan with PSI to address paramedic staffing.

4. Review/Approve Minutes

a. March 10, 2023 Regular Meeting Minutes

A motion was made by Ald. Kilburg and seconded by Ald. Silkaitis to approve the minutes of the March 10, 2023 TCA meeting as presented.

The motion was passed by a unanimous voice vote of those members present.

5. Administrators Report

a. Receipts and Disbursement Report Presentation

Mr. Moser presented the expenditure report and the expenditure budget confirming there is nothing unexpected and is as anticipated.

Ald. Pietryla asked about an expenditure on page 2 regarding Tri-Com. Mr. Moser explained that was to cover the cost of the Star Com system.

Ald. Pietryla also asked about health insurance premiums. Chief Swanson explained this is an ongoing expense based on fulltime employment.

b. Status of New Medic 51 Delivery

Mr. Moser said he was told the delivery of M51 is being pushed into November or December. The biggest issue is getting the chassis, taking up to 2 years.

Mayor Schielke agreed it's been difficult trying to order emergency equipment. Delivery is between 1 – 3 years.

c. Status of New Medic 152 & 251 Order

Mr. Moser said it will be about a year from December after we receive new Medic 51. It is the same issue as the others.

6. Expenditure Approval

A motion was made by Alderman Pietryla and seconded by Ald. Silkaitis to approve the expenditures for the period of March 1, 2023 thru May 31, 2023 as presented in the expenditure packet.

The motion was passed by a unanimous voice vote of those members present.

7. Old Business

a. Status of CAAS Accreditation Status

Mr. Moser told the Board the site visit went well with a paramedic from New Jersey and a doctor from North Milwaukee. They are suggesting is to update the strategic plan. They would like a policy showing TCA is moving forward with this.

Mayor Schielke would like Mr. Moser and the Tri-City Chiefs to put together a strategy to bring before the Board to accomplish this.

Ald. Pietryla asked about bringing in a consultant. Mr. Moser explained that would not be needed, as this is a much smaller scale than the City's plan.

Ald. Kilburg mentioned this is what he has asked for in the March meeting regarding goal setting.

8. New Business

a. Election of Officers

- i. Chairman Mayor Schielke
- Vice Chairman Alderman Pietryla
- Secretary Alderman Swanson

A motion was made by Mr. Olmstead and seconded by Ald. Kilburg to retain the current status of Officers.

The motion was passed by a unanimous voice vote of those members present.

b. Recommendation for Amendment of Tri-City Ambulance Budget for Fiscal Year 2023/2024

Chief Swanson explained there was a change in numbers as indicated by the boxes in grey on the report. Those numbers were not included in the formula for a total amount. This does not change the amount for contributions from the members. This only changes the amount that might be needed from the reserves. The items missed totaled \$25,000.00.

A motion was made by Ald. Swanson and seconded by Ald. Pietryla to approve the amendment to the Tri-City budget for fiscal year 2023/2024 as presented. The motion was passed by a unanimous voice vote of those members present.

c. Recommendation and Discussion on Credit Card Use for Administrator

Mr. Moser explained there are times that the use of a TCA credit card would be beneficial and more efficient instead going through the City of St. Charles for re-imbursement. Such charges would include, training seminars, small parts needed for ambulances, ordering supplies from a one time use vendor. TCA already has its own tax exemption certificate from the state. At this time, the City of St. Charles only needs the approval of the TCA Board.

Chief Swanson added, this would be useful when purchasing medical equipment from a company that is not a vendor in the City of St. Charles system. We also should not comingle TCA purchases using a St. Charles issued credit card and would keep the budgets separate.

Mayor Schielke recommended moving forward issuing Tri-City Ambulance a separate credit card which would be subject to the St Charles rules and restrictions of use.

A motion was made by Ald. Kilburg and seconded by Ald. Pietryla to approve credit card privileges to the TCA Administrator.

The motion was passed by a unanimous voice vote of those members present.

9. Other Business

Mr. Olmstead inquired what the status is regarding PSI total staffing.

Mr. Moser informed the Board as of today, there a few people out on workman's comp. He estimated there are 28 positions filled out of 32. There are also several interviews scheduled next week.

10. Executive Session – N/A

- Personnel – 5 ILCS 120/2(c)(1)
- Pending Litigation – 5 ILCS 120/2(c)(11)
- Probable or Imminent Litigation – 5 ILCS 120/2(c)(11)
- Property Acquisition – 5 ILCS 120/2(c)(5)
- Collective Bargaining – 5 ILCS 120/2(c)(2)
- Review of Executive Session Minutes – 5 ILCS 120/2(c)(21)

11. Adjournment

With no further business, Mayor Schielke called for a motion to adjourn the meeting.

A motion was made by Ald. Swanson and seconded by (inaudible) to adjourn the Regular Meeting of the Tri City Ambulance Board.

The motion was passed by unanimous voice vote of those members present.

The meeting adjourned at 9:56 A.M.

Respectfully submitted,

Carole Murphy, Recording Secretary