

Tri-City Ambulance Board of Directors
Minutes of the Special Meeting
Friday, June 10, 2022
Geneva Fire Department Headquarters
200 Eastside Drive
8:30 AM

Present: Mayor Schielke, Batavia; Batavia; Ald. Bob Swanson, Geneva; Ald. Dean Kilburg, Geneva; Ald. Ronald Silkaitis, St. Charles; Ald. David Pietryla, St. Charles; Mr. Gene Olmstead, Batavia FPD

Absent: Ald. Alan Wolf

Also Present: Fire Chief Scott Swanson, St. Charles; Fire Chief Craig Hanson, Batavia; Fire Chief Michael Antenore, Geneva; Trent Moser, PSI; Stephanie Hanson, TCA Administrator; Andrew Shad, Geneva Fire Dept. Union President; Carole Murphy, Recording Secretary

1. Call to Order

Chairman Schielke called the special meeting of the Tri-City Ambulance Board of Directors to order at 8:30 AM.

2. Roll Call

Roll was called with six members present.

3. Public Forum

Andrew Shad stated the agenda for this meeting was not posted anywhere. Chief Antenore advised Mr. Shad where the agenda had been posted. Moving forward, it will be posted at all 3 Fire Departments within the Tri Cities.

4. Motion to Accept and Place on File Minutes of the Regular TCA Board Meeting held March 11, 2022

A motion was made by Ald. Silkaitis and seconded by Ald. Pietryla to approve the minutes of the March 11, 2022 TCA regular meeting as presented.

The motion was passed by a unanimous voice vote of those members present.

5. Administrators Report

a. Reports of Service January thru May 2022

Ms. Hanson reviewed the chart and bar graphs. Beginning in 2022 3,233 incident responses excluding fire. There were just over 2500 transports to the emergency room. The graph had been updated to reflect the comparison to 2021 vs current status. There was an increase of 16% in responses and a 21% increase in transport as compared to 2021.

Ald. Kilburg asked for a report by call response type for 2021 – 2022.

Ms. Hanson will generate and send that report before the next meeting.

b. Receipts and Disbursement Report Presentation FY 2022

Ms. Hanson reviewed the report explaining fiscal year 2022 ended with commodities being over the original budget. This is due to the GMT reimbursement. This is shown in the budget at 100% of the funds being reimbursed for Medicaid, but needs to be sent back to the State of Illinois. The budget reflects the funds and where they are being moved to. Contractual remained under budget due to not having M252 in service. Miscellaneous expenses are bad debt which is Medicare and Medicaid and showed as overbudget. Capital remained unchanged from March.

c. Update of Replacement Ambulance M52

The replacement ambulance will be picked up from Foster Coach on June 14th for Medic 52 and will start to get the equipment transferred into it. Radios will be installed which are being taken from M55. An inspection will be scheduled by IDPH. This is a 2022 Ford F150, with a Horton patient compartment with a new Stryker Power Cot and Power Load system.

Chief Hanson will be having a push in ceremony with Batavia's new engine at Station 2 on June 18, 2022 at 8:00 a.m. and will also push in new Medic 52.

d. Update of Replacement Ambulance M51

New Medic 51 has been ordered this fiscal year and hope to have it in service by the end of April 2023.

Geneva is slotted for the next new ambulance, but will be assessed as needed.

6. Motion to Approve and authorize the Payments from the Expenditure Approval List for the Period of March 2022 thru May 2022

Ms. Hanson presented the expenditure list stating the only thing that is different are per diem checks to members of the Tri City Fire Departments and herself for training in Austin, Texas.

The new Medic 51 was also prepaid that was just discussed.

A motion was made by Ald. Swanson and seconded by Mr. Olmstead to approve and authorize payments for the expenditure list for the period of March 2022 – May 2022 as presented.

Ald. Swanson asked if the 20% increase in commodities in the budget being eaten up by the change in gas prices. Ms. Hanson explained the price has not changed for diesel fuel but since the call volume has increased, the normal amount of fuel used has increased by \$250.00.

A roll call voice vote was taken; the motion was passed by a unanimous voice vote of those members present.

7. Old Business

a. Update to Current Contract Paramedic Staffing

Since the last meeting of the Board, progress is being made. The contract with PSI is for 32 Paramedics, 30 of which are on a 24/48 schedule and 2 on day shift. As of today, there are 29 Paramedics working 24/48. M252 is remaining out of service at this time. Out of the 29, there are 2 Paramedics that are on workers

comp injuries. There is no time line for their return. There is also another Paramedic that is out for a medical issue. New Paramedics are going to be hired to replace the 3 that are not working. There are 3 medics that were interviewed and will be getting their licenses between end of June and mid-July. There is also a Paramedic/Firefighter that will be tested into the system and will be put in St. Charles to fill the gap and then transition to Geneva.

8. New Business

a. Election of Officers

- i. Current Slate:** **Chairman Mayor Schielke**
 Vice-Chairman Alderman Pietryla
 Secretary Ald. Swanson

The current slate of officers was reviewed and agreed to keep the officers that are in place.

A motion was made by Mr. Olmstead and seconded by Ald. Pietryla to retain the officers at the current slate.

The motion was passed by a unanimous voice vote of those members present.

b. Acceptance of TCA Administrator's Resignation

Chief Swanson stated that Stephanie Hanson has tendered her resignation to Tri-City Ambulance to accept another job.

A motion was made by Ald. Kilburg and seconded by Ald. Swanson to accept the resignation of Stephanie Hanson and to retain Ms. Hanson for a limited number of hours until her replacement can be made.

The motion was passed by a unanimous voice vote of those members present.

c. Authorization to Initiate the Selection and Hiring Process for the Vacant Administrator Position

Chief Swanson explained the St. Charles Human Resources Department will be placing the job posting and interviewing for the position

A motion was made by Ald. Kilburg and seconded by Mayor Schielke to approve the St. Charles Human Resource Department to take the lead of the selection and hiring process for the vacant administrator position.

The motion was passed by a unanimous voice vote of those members present.

9. Other Business

N/A

10. Executive Session

N/A

11. Adjournment

With no further business, Mayor Schielke called for a motion to adjourn the meeting. A motion was made by Ald. Kilburg and seconded by Ald. Swanson to adjourn the Regular Meeting of the Tri City Ambulance Board.

The motion was passed by unanimous voice vote of those members present.

The meeting adjourned at 9:03 A.M.

Respectfully submitted,
Carole Murphy, Recording Secretary