

**Tri-City Ambulance Board of Directors  
Minutes of the Regular Meeting  
Friday, June 11, 2021  
Geneva Fire Department Headquarters  
200 Eastside Drive  
8:30 AM**

**Present:** Mayor Schielke, Batavia; Ald. Bob Swanson, Geneva; Mr. Gene Olmstead, Batavia FPD; Ald. David Pietryla, St. Charles; Ald. Ronald Silkaitis, St. Charles; Ald. Dean Kilburg, Geneva; Ald. Alan Wolff, Batavia

**Absent:**

**Also Present:** Fire Chief Scott Swanson, St. Charles; Fire Chief Randy Deicke, Batavia; Fire Chief Michael Antenore, Geneva; Stephanie Hanson, TCA Administrator; Carole Murphy, Recording Secretary

**1. Call to Order**

Chairman Schielke called a regular meeting of the Tri-City Ambulance Board of Directors to order at 8:33 AM.

**2. Roll Call**

Roll was called with seven members present.

**3. Public Forum**

N/A

**4. Minutes of the December 11, 2020 Regular Meeting**

A motion was made by Ald. Wolff and seconded by Mr. Olmstead to approve the minutes of the March 12, 2021 regular meeting.

With no further comments, the motion passed by unanimous voice vote of those members present.

**5. Administrators Report**

**a. Receipts and Disbursements Report Presentation**

The report was distributed and reviewed by Stephanie Hanson. Ms. Hanson stated the budget is currently 4.8% under budget largely due to not attending conferences due to the pandemic. The amount that was in the budget as well as all other disbursements is in line with what was proposed.

With no questions from the Board, the report was accepted and placed on file.

**b. Reports of Service January – December 2020**

The report of service was distributed and reviewed for period January 2021 through May 2021. The total number of incidents are at 2700 which is a 7.4% increase with 2100 transports showing a 6.8% increase from 2020 however it is down 1% from 2019. There had been an increase of cardiac arrests in 2020 as compared to previous years.

Ald. Swanson asked if prior year's data could be included for future meetings to show the trend lines. Ms. Hanson said that can be done.

**c. FY 2020/21 Annual Audit by Sikich**

Ms. Hanson said Sikich has completed the preliminary audit moving on to the final field work. In the next phase of the audit, past Board Members will be receiving annual letters regarding last fiscal year that will need to be responded to and sent back to Sikich. The results of the audit will be presented at the December meeting.

**d. Timeline of Replacement Ambulance M52**

Ms. Hanson reviewed the status of the new Batavia replacement ambulance. Foster Coach typically has a 10-month timeline. Delivery is expected next spring.

Ald. Kilburg asked about ambulance inventory and replacement timeline.

Ms. Hanson explained an ambulance is replaced each year. They are frontline for approximately 5 years and rotate through. There are 6 frontline ambulances, 5 of which run 24 hours. The 6<sup>th</sup> ambulance runs Monday – Friday, 8:00 am – 5:00 pm. And moves through all 3 cities. This helps with increased call volume during the day. Each city also has a reserve ambulance in quarters which are the ambulances that are traded in to Foster Coach. The approximate cost for just the ambulance with a trade in is \$245,000.00. The Stryker cot and power load system are an additional cost of \$31,100.00.

Discussion continued regarding trade in or going to auction as well as the technology in the units.

**6. Expenditure Approval**

Ms. Hanson presented the expenditure list.

A motion was made by Ald. Silkaitis and seconded by Ald. Pietryla to approve the expenditure list as presented.

The motion was passed by a unanimous voice vote of those members present.

**7. Old Business**

N/A

**8. New Business**

**a. Approval to Begin Negotiation of Paramedic Service Contract**

We are into the last year of the current contract with PSI and will need to negotiate for a new contract to be in place for May 2022.

Mayor Schielke explained PSI to the new board members stating they are a good company to work with. Mayor Schielke would like to defer the negotiations to the 3 Fire Chiefs.

Dialogue continued regarding the benefit of retaining PSI as well as giving the medics a pay increase to keep uniformity within the ranks and stay fair with their wages as well as impact to the budget. Ms. Hanson also explained additional revenue through the state GEMT, (Ground Emergency Medic Transport) program, Medicare and Medicaid.

Chief Swanson said he would like to see the increases in 3 tiers.

Mayor Schielke stated this discussion will provide good information to negotiate with PSI.

**b. Election of Officers**

Current Slate: Chairman Mayor Schielke  
Vice Chairman Mayor Rogina  
Secretary Ald. Swanson

Ald. Silkaitis nominated Ald. Pietryla for Vice Chairman.

The new slate is as follows: Chairman Mayor Schielke  
Vice Chairman Alderman David Pietryla  
Secretary Alderman Bob Swanson

A motion was made by Ald. Kilburg and seconded by Ald. Wolff to approve the slate as presented.

The motion was passed by a unanimous voice vote of those members present.

**9. Other Business**

N/A

**10. Executive Session**

N/A

**11. Adjournment**

With no further business, Mayor Schielke called for a motion to adjourn the meeting.

A motion was made by Ald. Kilburg and seconded by Ald. Pietryla to adjourn the Regular Meeting of the Tri City Ambulance Board.

The motion was passed by unanimous voice vote of those members present.

The meeting adjourned at 9:15 AM.

Respectfully submitted,  
Carole Murphy, Recording Secretary