

Meeting Minutes of the Special Meeting  
City of St. Charles  
Board of Fire & Police Commissioners  
Monday, June 12 2023  
5:00 p.m.  
112 N. Riverside Ave.  
Fire Department Training Room  
2<sup>nd</sup> Floor Century Station

Present: Patrick Reed, Tony Stancati, Geoff Pretkelis, Wedge Lazenby, Mary Jo Knipp

Absent:

Also Present: Police Chief Jim Keegan; Fire Chief Scott Swanson; Deputy Chief Tony Cavallo, PD Commander Eric Majewski, Human Resources Assistant Director, Denice Brogan; Carole Murphy, Recording Secretary

**1. Call to Order**

Patrick Reed called the meeting to order at 5:04 pm.

**2. Roll Call**

Roll was called with five members present.

**3. Public Comment**

N/A

**4. Review/Approve Minutes**

a. April 4, 2023 Special Meeting

Mr. Reed reviewed the minutes of the April 4, 2023 special meeting and asked if there were any changes to be made.

A motion was made by Wedge Lazenby and seconded by Anthony Stancati to approve the April 4, 2023 meeting minutes as presented.

The motion was approved by a unanimous voice vote of all members present.

**5. Executive Session, Personnel – 5ILCS 120/2(c)(1)**

a. Review of Fire Applicant Background Reports

- A motion was made by Tony Stancati and seconded by Wedge Lazenby to move into executive session at 5:05 pm. The motion was passed by a unanimous voice vote of all members present.
- A motion was made by Wedge Lazenby and seconded by Tony Stancati to move out of executive session at 5:15 pm. The motion was passed by a unanimous voice vote of all members present.

**6. Approval/Denial of Fire Department Backgrounds**

After review and discussion of the Firefighter/Paramedic candidate backgrounds in executive session, Chief Swanson asked the Board for the approval of candidates #1, #3 and #4.

- A motion was made by Wedge Lazenby and seconded by Anthony Stancati to approve the background for candidate #1 and to move forward with the new hiring process. The motion was approved by a unanimous voice vote of all members present.

- A motion was made by Wedge Lazenby and seconded by Anthony Stancati to approve the background for candidate #3 and to move forward with the new hiring process. The motion was approved by a unanimous voice vote of all members present.
- A motion was made by Wedge Lazenby and seconded by Anthony Stancati to approve the background for candidate #4 and to move forward with the new hiring process. The motion was approved by a unanimous voice vote of all members present.

#### **7. Other Business**

- Chief Swanson asked the Board for permission for Christopher Overland's permanent appointment to Firefighter/Paramedic after successfully completing his one-year probation as of June 6<sup>th</sup>.
- Chief Swanson said the Fire Department will be sending notice asking for a Board member for a swearing in ceremony for promotions on September 5, 2023.
- Chief Swanson would like to discuss working with Batavia and Geneva Fire Departments with the possibility of a joint testing process for new hire Firefighter/Paramedic written test.
- Denice Brogan is requesting a special meeting on June 19th for the Board to review Police Department applicant backgrounds.

#### **8. Adjournment**

With no further business, a motion was made to adjourn the meeting by Wedge Lazenby and seconded by Tony Stancati. The motion was passed by a unanimous voice vote of all members present. The meeting was adjourned at 5:29 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary