

Meeting Minutes of the Regular Meeting
City of St. Charles
Board of Fire & Police Commissioners
Monday, June 14, 2021
5:00 p.m.
Fire Department Training Conference Room
2nd Floor Century Station

Present: Patrick Reed, Geoff Pretkelis, Cliff Carrignan

Absent: Keith Rollins, Anthony Stancati

Also Present: Fire Chief Scott Swanson, Deputy Chief Chuck Pierce; Police Department, Denice Brogan; Human Resources, Carole Murphy; Recording Secretary

1. Call to Order

Mr. Patrick Reed called the meeting to order at 5:09 pm.

2. Roll Call

Roll was called with three members present.

3. Public Forum

N/A

4. Review/Approve Minutes

a. May 10, 2021 Regular Meeting

A motion was made by Cliff Carrignan and seconded by Geoff Pretkelis to approve the minutes of the May 10, 2021 regular meeting as presented.

The motion was passed by a unanimous voice vote of all members present.

5. Executive Session

N/A

6. Permission to Move Forward with Next Firefighter Candidate

Chief Swanson explained the Fire Department had an unplanned retirement as of June 10, 2021. Chief Swanson would now like to move forward in the hiring process for Jacob Johns with an anticipated start date of July 12, 2021.

A motion was made by Cliff Carrignan and seconded by Geoff Pretkelis to move forward with the hiring process of Jacob Johns.

The motion was passed by a unanimous voice vote of all members present.

7. Discussion and Approval for Police Department New Hire Process

DC Pierce explained the Police Department current traditional hire list is expiring in November and would like to begin the process of a new traditional hiring list.

A motion was made to move forward to establish a new traditional hiring list for the position of Police Officer by Cliff Carrignan and seconded by Geoff Pretkelis.

The motion was passed by a unanimous voice vote of all members present.

8. Other Business

- Denice Brogan reminded the Board the Firefighter/Paramedic interview dates have been confirmed for August 16th and 17th. Ms. Brogan said, Cliff Carrignan, Patrick Reed and Keith Rollins will be at the interviews and the City Training Room has been reserved.
- Geoff Pretkelis stated he will not be available for the July meeting.
- Chief Swanson showed the Board the plaque for John Kennedy's service to the Board. Since Mr. Kennedy could not be at the meeting, other arrangements will be made to assure Mr. Kennedy will receive it.

9. Adjournment

With no further business, a motion was made to adjourn the meeting by Cliff Carrignan and seconded by Geoff Pretkelis.

The motion was passed by a unanimous voice vote of all members present.

The meeting was adjourned at 5:19 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary