

MINUTES
CITY OF ST. CHARLES, ILLINOIS
708 MENTAL HEALTH BOARD MEETING
THURSDAY, JULY 13, 2017

1. Opening of Meeting

The meeting was called to order by Barb Gacic at 5:32 pm.

2. Roll Call

Members Present: Chair. Barb Gacic, Ron Weddell, Carolyn Waibel, Carla Cumblad, and Ron Silkaitis, Michael Cohen, Brian Travilla (via phone)

Absent: None

Others Present: Tracey Conti

Guests: Mayor Ray Rogina, Fred Norris

Barb: First thing on our agenda is our guest tonight, former mayor of St. Charles, Fred Norris. He is here because Carla had suggested it would be nice to know what the original intent was of the 708 Board and why they passed it. To know his thoughts on the board and why the St. Charles Township is not a part of the 708 Board.

Fred Norris: 40 years ago, I was elected mayor. It was a different community at that time. 20 years ago, I turned over the reign to the succeeding mayor and she asked if I could recall. I remember quite well, the State Legislative gave communities the opportunity to find funding for mental health activities in local communities, but you had to by referendum. We chose to go out and knock on doors. We went out and sold the referendum to the residents of St. Charles. At the same time we were working with the township official, but the township felt they already took care of welfare and didn't need another tax. Other communities felt similar, but the city of St. Charles felt we did not have a line item for that. It was always squeezed out of general fund if we found something. We felt there was a lot of need in our growing community. We decided we would support anybody who has needs within our city limits. That did not go well. The people outside our community were just as needy if not more. Considering Fox River Heights and Valley View, they all identify as being St. Charles. Our school district really identifies our community and boundaries for our community. But the school district is much larger. People in South Elgin, they put up St. Charles school district signs up when selling homes. Believe me, they were selling St. Charles. But they are not part of the city of St. Charles. While we were handling mental health problems, the services through our community, we had to draw very distinct line between the City of St. Charles and the township. We started out with a high objective, to do what we could, but did want to throw money at

problems. Never been a policy here at the city. We always tried to validate how those hard earned tax dollars were spent. We worked hard to lower the property tax and when I left office it was 50 cents on the dollar. I always felt the property taxes belonged to the schools; the city has other sources of revenue. We have sales tax revenue, and we were bringing in new businesses. I felt we needed that new property tax. The state felt it was possible, so we did it. At the same time the city council wanted to make sure it was a reasonable increase. When we were bringing in agencies, we needed a zip code match for families we were helping.

Carla: Were you approached by county-wide initiative, joint agreements between municipalities?

Fred Norris: No.

Carla: It was everyone for themselves; at that time Geneva also did this.

Fred Norris: Yes, Geneva, Batavia, Aurora and Elgin. Most of them did it with the township; folded them all together.

Carolyn: They brought in their own township?

Fred Norris: Yes, and worked it together to get the referendum. They passed it. I want to make one emphasis; it's collected from St. Charles residents, people that pay their taxes to the City of St. Charles, not those in the township. Their elected officials chose not to be part of that.

Motion by Cumblad, second by Silkaitis to approve the minutes of the February 15, 2017 Board Meeting of the St. Charles Mental Health Board.

Voice Vote: Ayes: Unanimous; Nay: None. Chair. Gacic did not vote as chair.

Motion Carried

Mayor Ray Rogina: I'm trying to make the rounds on all the committees. I want to thank you for all your time and efforts. This is a very complex board. Fred's lecture on the past suggests how complex it was to get it all put together. Moving forward, decisions rest in your hands on how the money is allocated. I thank you for your efforts on this. We have such a benevolent community; I've learned that as a teacher, but even more so as an alderman and mayor. Your benevolence and participating is important. Today I am only sitting here as an observer. I told Barb that I was going to make my rounds to all the commissions. I've been to a few, but this is my first mental health board meeting.

Barb: Next up is Brian Travilla, our newest board member.

Brian Travilla: I've lived in St. Charles for about 16 years. I live in Renaux Manor on the west side. I'm active in the community, from baseball coaching at Wasco for 7 years. I have 3 sons that go to the local schools, both elementary and middle schools. My wife of 17 years, Charlene, is instrumental in holding everything together. That's just a little bit about me. I've been in the business world for quite a number of years. I'm a Chicago district leader for Petco stores. I just joined this company and I'm very excited to be doing this for the Chicago area. I'm here and always available. I'm that kind of guy that you can call anytime and I'll do my best for you and this board.

Barb: Thank you. Now we will move on. I want to go through just a couple of things and if you don't mind, we are going to take it just a bit out of order. There are a couple of things that I would like Mayor Rogina to be a part of. What was supposed to be my last item will actually be the next item. This is to discuss the Kane County Mental Health Advisory discussion.

Carolyn and Barb watched preliminary presentation they are planning on presenting to Kane County Mental Health Board Advisory Committee at the Kane County Health Department office. Presentation to the Board will be August 16, 2017. They are going to have a meeting beforehand to help determine what direction they are going in. There are four committees that make up the structure they go through to the county board, the Health Department, Finance, and Sub-Committee.

Carolyn: I just touched base with Jerry Murphy from the Inc. Board with Aurora, Batavia and all those conglomerates. There is a meeting July 31, 2017 at 3:00pm at Kane County Health Department in Aurora. They are going to do a final polish of their presentation. Right now it's in the general information. They are keeping close to the details of the presentation. Right now they are polishing up the specifics. The two key points they have to research/clarify with Joe McMahon's office specifically are: they are not sure if Geneva municipality and St. Charles municipality are even included in what would be county-wide or if it would be an exclusion. The second point would be, if we are an exclusion, would we be excluded in an EAV tax or potentially double taxed. That is a concern. They will have to clarify those two points in their presentation. They will know those answers, theoretically, on July 31 at 3:00pm. They will then present on August 16, 2017 to the Board and that would be Chris Lauzen's group. At that point they would then accept or not accept, whether they are going to move forward with it. The interesting point, if the county board decided to accept this as a county wide initiative, they claim. (Kane county mental health advisory board is presenting to the Kane County Board.)

Ray: Who charged this group to come up with this plan?

Carolyn: Barb Jeffery's is the facilitator, but William Beith is really the one who is leading the charge.

Ray: To present to the Kane County Board?

Carolyn: Yes, they present to the Board on August 16th.

Ray: What's the implication? What is the Kane County Board going to do?

Carolyn: They could either vote that day or defer the vote.

Barb: Do they have to go to a referendum?

Carolyn: No, their claim is they have someone in legislation. We are assuming it Christina Castro. She is the Illinois Senator for Northern Kane and Cook counties. She is going to bring this to Springfield and try to put into legislation to override local referendum. That is what they have said in public.

Ray: Christina Castro was a former member of the Kane County Board, correct?

Carolyn: That is correct. She was a former member of the Kane County Board. So, that is what they've alluded to. And I can only say what they've alluded to, because they have not been specific about it. They are holding it close until August 16th. Their initiative is to put it into legislation and purpose it in Springfield and not to go to local referendum.

Carla: If this legislation were passed by the state, then the citizens of Kane County would have an additional tax on their Kane County bill without them having any say to it?

Barb: I represent the St. Charles 708 MHB on the State Mental Health Advisory, Association of Community Mental Health Authorities of Illinois (ACHMAI). Right after this came up, I was very upset and called Jerry. The following week after this came up, was the quarterly meeting down in Champaign. I happened to have dinner next to ACHMAI lobbyist; they watch all this kind of activity. So we were able to give him a heads up and he is watching very closely. So he can give us a heads up if he sees any action. The bill has to have a sponsor in both the senate and the house. We don't know who the house person would be.

Carolyn: The two questions that we're looking to get answers for on the 31st are: do we have a dog in the fight? Cause if municipalities are excluded, St. Charles would potentially be excluded from this entirely. Would our taxpayers potentially be taxed regardless? We have to make sure they are not taxed, if it does get passed. Those are the two-fold questions. I'm going on the 31st to get those answers. Hopefully, we'll have clarification from Joe McMahan's office.

Ray: Do we have a statistic as to how many municipalities throughout the state have a 708 Board?

Carolyn: We don't have that statistic.

Barb: I'll try to get that from Jerry.

Ray: My point being, to run some kind of legislation like this...

Barb: It's going to be Kane County specific. That's the key to this plan. Is it going to be Kane County specific, just like the other?

Ray: We have a state legislator imposing a law on the citizens of Kane County?

Carolyn: Yes. So here what I caution – is this a lot of smoke with no fire? We have a small contingent of people who are just claiming verbally that they have this powerful entity, who are going to pass legislation. We are reporting what we are hearing to you and the mayor. This is our responsibility. I do caution the validity of the pathway, because the rumor-mill is saying that Chris Lauzen is not going to be supportive of this on the County Board. People don't believe that Board itself would pass this, even send it down. There's concern that there is such a contingency in Springfield. I talked to Jerry and asked him if he'd like me to contact Karen McConnaughay's office. I met Leslie Melendy.

Ray: I met Leslie the other day.

Carolyn: She and I have a decent relationship forming. So, I thought we could reach out and touch base with her office.

Ray: Mark and her talk on the phone.

Carolyn: She's close with the district. I'm sure we can reach into her office.

Ray: We're also having a Meet and Greet at the Blue Goose with Senator McConnaughay before the 31st of July. I brought this up to Mark this morning, and he's seen all the documentation you've sent out. He said we'll track the legislation, through Leslie. If in fact it is legislation. It just doesn't make sense, only because you're talking about a state senator, passing a state law that only impact on one county.

Brain: Especially with the turbulence at that State level. Why would they bring this on, with everything else going on?

Ray: One more point, a referendum of this kind, county-wide was trashed 3 years ago.

Carla: I think they're probably using a page from that book, thinking it's not likely a referendum would be passed. Also, it's not likely that the County Board would be willing to tax its residents anymore. So, now they're going to bypass all of it and have it become a state law. I think it is

unlikely. But I certainly think it's wise to keep track. I do know there are people who have been asking for a county-wide, based on the DuPage model. The countywide 708 Board has been asking for this for a long time. Because the northern part of the county doesn't have anything like it. They always say the St. Charles has it and Geneva has it, and then there's the Batavia, and Aurora. The north of the county doesn't have any. I know there are a group of very strong advocates who are pushing for this, for whatever the reason they can't get Elgin or Carpentersville to move on it, in a similar fashion. They are thinking the best way to do this is to go countywide. There are some people who are very big advocates to have that happen. I do know there is a great push for that.

Carolyn: It would make sense for Carpentersville and Gilberts and those communities, to do what Inc. Board did and tack onto an Elgin 708. Where they have a big dog and put their small communities in with it. Then develop their own 708 Board to cover that 40% of those communities. There is a 40% of Kane County that is uncovered and I think that's important to understand. That's a valid concern. And that 40% is not able to cover themselves without a large anchor. But, I think they should be worried about lobbying that percentage, in trying to get hooked up with an anchor town, instead of trying to do a countywide tax.

Carla: It seems to me that every one of those municipalities would have to enter into joint agreements. It would have to also do a referendum of some kind.

Carolyn: It's not impossible to do that. They've done it south of Aurora. They've mirrored similar. Elgin is already getting taxed; they can just suck into other communities.

Barb: No, Elgin does not. The city of St. Charles is the northern most in the county.

Carolyn: So, Elgin does not have a 708.

Barb: No they do not. South Elgin does not. Campton Hills is the beginning of the west.

Carolyn: And unincorporated St. Charles does not?

Barb: But, from St. Charles down through Aurora, and the townships – we encompass 60% of the people in the county that are getting services.

Carla: So, we should just stay tuned? Or is there something that you want us to recommend?

Carolyn: Even Jerry doesn't want anyone to start talking to legislators, until they know what the County Board is going to do. He thinks this will die in the County Board.

Carla: The County Board is August 16th?

Carolyn: Yes, August 16th. I do not have the time.

Ron S.: It has to pass committee before it can go any farther. It may not make it out of committee.

Barb: That is the first of four committees. It has to pass each committee or it could die in any one of those.

Carolyn: It is difficult to get details on the Kane County Mental Health Advisory Committee.

Barb: I've been attending their meetings, once a month for a year. As long as they had a quorum, which didn't happen every month, they are very closed-mouth. Those of you that attended saw that they could be rather cold when the meeting was occurring. There are only 5 people on the committee.

Ron W: It seems this is a waste of time right now. I think there is nothing there.

Ray: We are always in a position that we have a great relationship with Senator McConnaughay office. We can track anything and everything about that and we'll do that. I think to Ron's point, he's right. If you don't think there's double taxation going on, I would just offer the following: residents pay a city tax that supports our police department; you also pay a tax to the county which supports the county sheriff's office. Although they don't service us, they service the county. Take that one step further; that states been harping upon consolidation. I talk with Schielke (Mayor of Batavia) about this all the time. You have TriCom and you have KaneCom. If you were to combined those two, places like Hinkley and Big Rock way out there...if you don't think Kane County subsidized them, you're crazy. They pay a very small fee for the privilege of getting 911 service. If there was a consolidation, they would have to put of their fair share, unless you want to subsidize them. There is all this going on; more than meets the naked eye. I think it's good you're staying on top of this thing. But to Ron's point, there are a couple leading questions. I don't think there's any problem. But to know that you're watching them. To Ron Silkaitis point there are four committees they have to go through.

Carolyn: We'll keep reporting and keep you in the loop. The July 31st meeting (3:00pm) is at the Kane County Health Department building in Aurora. We'll have Tracey send out the details. The August 16th meeting is at the same location. We will confirm with Jerry.

Ron S.: I don't think they want us to be there.

Carolyn: No, they don't want us to be there. That's why I like us being there.

Barb: There were very rude. They didn't introduce anybody. And beyond saying hello when we walked in, they didn't say anything. They were very happy there wasn't a quorum, I believe.

Carolyn: The next meeting is August 16th, don't know time.

Barb: Thank you, Carolyn for the input and helping follow the plan. Let's move on to old business. We need to discuss and finalize the retreat presentation, by Alicia Schatteman for the Board Planning Assistance. We have the contract. Have you all seen it? The proposal is to assist the St. Charles 708 Mental Health Board with planning assistance. The proposed scope of services, hold a planning session for 3-4 hours with board members on mutually agreed upon date in August or September 2017. We have that date now, which is September 7.

To review values, missions and vision of the organization. Identify issues the organization regarding grand evaluation requests. Facilitate discussion of funding criteria for grantees, including performance measures. I will write up a summary report of the retreat to be sent within 10 days following the retreat. The agreement is a proposal based on my experience working with other organizations. It can be further refined to better meet your needs. The proposal takes into consideration all time spent preparing for the retreat. The retreat itself, writing up the retreat summary report and other associated cost, including travel. The total cost of the project is \$1200.00. If you agree to the scope of services, indicate by signing below and contact me so I can generate an invoice. Payment will be due on the day of the retreat. Contact Alicia.

Do we have any comments?

Ron S: Has that been looked over by our attorney? To make sure it's legal.

Barb: I did not think of that. Nobody has suggested that.

Ron S: I was just thinking to make sure that doesn't leave us....

Ron W: We did approve the authorization.

Ron S: I just wasn't sure if you sent the proposal to John McGuirk to look over and study other issues. If we could just have him look at it.

Barb: Ok, I'll run upstairs tomorrow.

Ray: I'm not disagreeing with Ron, but I don't think anything wrong with voicing your support.

Ron S: I support it. I just want to make sure.

Carla: Could you read the performance? What she plans to talk about?

Barb: She will hold a planning session for 3 to 4 hours. Which Tracey has schedule for 4 hours. 5:30 to 9:30 on September 7th. She will mutually agree upon a date to review values, missions

and visions of the organization. Identify issues facing the organization regarding grant evaluation requests. Facilitate discussion of funding criteria for grantees, including performance measures. Her proposal takes into consideration all time spent preparing for retreat, the retreat itself, writing up a retreat summary report and other associated costs, including travel.

Carolyn: So, values, missions, issues regarding grant evaluations, the third one was? Read one more time.

Barb: Identify issues facing organization regarding grant evaluation requests. Facilitate discussion of funding criteria for grantees, including performance measures.

Carla: I reread the minutes and I think one person asked which organization she has provided consultation for in the past. I believe she said it was only DeKalb.

Barb: No, she has a continuing contract with DeKalb.

Carla: Is that the only organization she's consulted with?

Barb: No, that's what she does on a regular basis. I can send her an email and ask which ones.

Carla: I was just curious about how many organizations or any organizations similar to ours. Because if the 708 Board or the Board in DeKalb is more like a countywide.

Barb: It is a countywide.

Carla: They have staff?

Barb: yes

Carla: And they have an operating budget?

Barb: yes

Carla: I was just wondering if there were other organizations like ours. I do think we are fairly unique.

Barb: We are within the ACHMAI group.

Carla: I do think so. I was just curious. Not that I would say that she shouldn't come. But if these are her only experiences with paid staff and operating budget, that we are very different than that. That's my only comment.

Ron S: Nowhere in that proposal does it talk about changes to applications. I'd like to see how other applications look. Sometime our applications are pretty thick. And do we need all that. Which I know is on the agenda for later. I'd like her opinion on our application. Is there stuff that we really don't need, or something not in there that we need?

Carla: I think her coming to just go over some key points would be helpful for us. Within the context of the mental health act, I thought it's interesting because we can issue RFPs (request for funding proposals). We can certainly do that. I'd like to know a little more about that. Because that is our primary function; we can also do planning, we can do evaluations, and we can do a lot of other things. I'd like to know, like Ron, are there other better strategies for the RFP process.

Barb: Could I ask each of you, if you have any ideas about it, send me the email? Then I will compile the list to send to her.

Carla: With questions and ideas?

Barb: Yes, because she's asking for the information ahead of time. I had taken her a number of things before met with her in DeKalb the first time.

Ron W: I think the minutes went into depth about the two models she's talking about. The outcome based model, with the process of giving money to the agency and telling them they need to do what they need to do. And then tell us how you spent the money. Then there's the criteria and performance based model, where we actually get into the nitty gritty of auditing their figures. Then determining the best bang for the dollar. She said with that second model, which we'll talk with her at the workshop, it requires a lot of accounting, a lot of staff and a lot of time to put together the summary. For some of our agencies, like Elderday, they can't perform the hours of generating the performance measures we may want. All based on criteria outcomes. I think that would answer the question about the application. If she says, if it seems like the right thing you're doing and you've been doing it like this for the last 30 years, I would recommend you keep the outcome based model. The people get the money, they perform the service, they tell you how they spent the money and you say yes, OK, we accept that. But we want to start adding more criteria to the performance evaluations. Then we'll have a lot more work to do for us as well as the agencies.

Carla: I'd like to know if she has any recommendations or any best practices or any ideas she might have.

Michael: Best practice on either model is probably ideal in any research she might have on this. Especially the last time we gave them money, the agencies are getting money, and as we heard, they kind of put in the pot. And use it as they see best without accountability. There has to be

some accountability that we need to do. I don't want to get into labor intensive stuff, where we're doing tons of work and monitoring everyone. At some level, there has to be something where, if they're asking for this amount of money, they have to back it up with how St. Charles residents are using it. There has to be some kind of outcome for how they're using it. You're giving us this money, they say it's beneficial and this is why.

Ron: Some examples from other communities on how they do it.

Carla: Some examples and some best practices – we'll see what she has to say. And then we can follow up with our own internal discussion. I think it's a great idea.

Barb: This is one more of the things that I've been able to find through the ACHMAI Group. Besides that and figuring out that we didn't need extra insurance coverage to cover us personally because we serve on the board. That was one of the things I went to Chris with right after I got back from the meetings. It's in the bylaws. There were two separate insurance issues that I checked out.

Motion by Waibel to accept proposal with the legal approval, second by Wedell

Voice Vote: Ayes: Unanimous; Nays: None.

Motion Carried.

Barb: Could I have those items to send to Alicia, by August 29th? I will be unavailable the first two weeks of August. And I'd like to give her some time to do any research that we're looking for.

Michael: Are you looking for anything specific for her?

Barb: Items you are interested in and I'll compile it all. Then let her go through the list to see what she feels needs to be addressed within the timeframe she has. Based on the research she is doing specific to St. Charles and any other communities that have 708 Boards. A lot of agencies are township agencies, a lot of agencies are county agencies. So there are not a lot of city agencies that have 708 Boards.

Ron S: Generally speaking, they still function the same way. I want to hear how they're doing it.

Barb: A lot of them have full time staff. Data input is one of their big things and monitoring. Jerry looks at the financial statements of every single one of the township boards that he is charge of. He meets with each board once a month to go over the agencies. He can watch the specific programs to see if they're using the money like they should before the checks are cut. McHenry County has a mental health board that, at one time employed 13 people. And they go

out and chart audit every single agency on a regular basis. That's not something we're going to do as a volunteer board.

Michael: No we're not going to do it. It is labor intensive, but I think on the bare minimum, there has to be some accountability.

Carla: Let's listen to what she has to say, and then we can maybe follow up with the subcommittee to look at our application. We've said all these things before. Let's see what else she can add to the conversation.

Barb: One more thing that they always advocate when I go to these quarterly meetings is they strongly encourage every agency, whether you are large county or small board, go out and visit your agencies. Let them show you what they are doing. Not only are they proud, but they know that you're watching. I don't think with what we have going this year that we'll do any sight visits. As a board, we really need to consider that after the big meeting next year. Let's go out and see what they're doing. Maybe we can come up with some specific criteria we're looking for, but generally they just want to share what they're doing. They so proud of it, from the big agencies to the small agencies.

Do we want to start setting quarterly meeting dates and then any additional meeting dates as needed? Or do we want to continue on a as needed basis? Open for discussion.

Ron S: We can always set the meeting dates and if there's nothing on the agenda, we can cancel. That way we can have the dates set and everybody knows that we could have a meeting that night.

Carla: It was interesting to read the bylaws. We are supposed to meet on a quarterly basis. And we are supposed to have officers.

Barb: We have the three: the chair, the vice chair, and secretary.

Carla: I think we should set quarterly meeting dates. And have them on the calendar.

Barb: Here's a calendar, if anybody wants to look at it right now to see if you have any ideas. Let's make sure it's predicated on Tracey's availability.

Carla: Do we want to set meeting days and treat the February date as a special meeting? So, set quarterly meetings and not treat that meeting as a quarterly? Do we want to treat that as a quarterly meeting?

Carolyn: We usually in February have two meetings.

Carla: We usually meet beforehand in February or end of January. So we can treat one of those as a quarterly, but not the Allocation Presentation meeting as a quarterly.

Carolyn: Are some nights better than others? Council meets on Mondays.

Carla: Tuesdays would be best. Brian, are they days that are good for you?

Brian: I can do Tuesdays. Mondays are better. But Tuesdays would be fine.

Ron S: So are we doing our first one in February?

Barb: We'll do two in February and I'd also like to have a Fall Bidders meeting. I'm going to pass this around for everyone. I'd like this to be a fall meeting. This is the original minutes from back in the last time we had one of these.

Ron S.: What exactly is a Bidders meeting?

Carla: If you're going to be writing a grant or making an application, they will often have what they call a Bidders meeting. If anybody is interested in what's in the application and they want to talk to the people who are issuing the application, would be there to talk about what's changed or this is what we're expecting from this. It's just an open forum about what in the application and it's called a Bidders meeting.

Barb: The last time we had a Bidders meeting was in 2010. And we had this because everything at that point in time was pretty lax. You just came in and asked for money. The idea was to submit an application, but it didn't really happened and it was ok. At the point in time, the board determined that the application needed to be tightened up. The applicants needed to be showing us what they were doing with behavioral health specifically. So, we had a general meeting in the city council chambers, we required every agency to come. You'll see that John Rabchuk was the facilitator of the meeting and he was the chair at that time. He just told them this is why we're here and we needed people to understand what was going on. This is the criteria we were looking for. Based on the number of executive director changes we had this past year, there's a number of executive directors that are not writing their own grants. They have no clue what's in the grants. So, the numbers are not matching. I just think that it's time again, 8 years later, to have a meeting that requires.....I'd like to have it in November, so we can get this out before the applications are posted online. As you can see, 3 members were missing, because it wasn't a formal meeting. As many board members that could make it would be appreciated. This is so we can share with them any changes we're making to the application process. And what we're expecting from them. Try to coordinate and meeting with their executive director their grant writer to review the application before coming in to present to us. So, when we ask questions, you'll know what you're talking about. I printed this so everybody can read it and see what the meeting was about.

Carla: Barb, can you tell me the timeline again? When are the applications issued to the public?

Barb: This past year, the letters went out December 5th and were posted online December 12th. They were expected back by January 6th.

Carla: When is the process finalized?

Barb: The last meeting is always the 4th Thursday of February. That's a set meeting.

Carla: The review, our meeting, will be February 22nd. We would have a meeting two weeks prior to talk about the upcoming meeting. That meeting would be the 8th. Just working backwards. The applications are due on January 12th. What's the difference between the 5th and the 12th?

Barb: This past year, is the first year we had the application online only. Tracey sent out letters December 5th, a week before it was published, letting them know.

Carla: When is it put in newspaper that it's available?

Carolyn: Press release goes out right around that time.

Carla: Around December 5th is the press release, as well? Now, if you're looking at November for a Bidder's conference.

Barb: End of October or beginning of November, whatever is good for you.

Carla: Here's the struggle: The beginning of September we'll have our presentation, and we may or may not want to make changes to the application. And discuss them among ourselves. So that gives us two months. Let's say we want to have this time to talk about future applicants, a Bidder's conference in the beginning of November. We technically have two months to be in agreement that this is what we want to have changed, if there are any changes in the application process.

Carolyn: All of sudden these meeting are becoming our quarterly meetings, is what you're saying.

Carla: Yes, these are becoming our meetings.

Barb: Right, some years we've had that and some years we haven't.

Carla: Then we wouldn't necessarily meet for a while. Maybe meet in July, when we need to elect officers again.

If we're looking at November, Thanksgiving is the 23rd. I'm looking at Thursdays.

Barb: Are we going to do it Tuesday or Thursday?

Carolyn: When is Thanksgiving?

Carla: The 23rd. What about the 15th or the 14th? OK, November 14th it is for the Bidders conference.

Ron: That is this November of this year?

Barb: Yes.

Ron: Do agencies show up at a Bidders conference?

Barb: Yes.

Ron: Do they all show up?

Barb: It was mandatory in this last one.

Carla: If we want to do this, we have to keep going backwards. The week of October 30th, these folks would need a two week notice to attend. It should be published in the newspapers, as well. The same as we do on the 5th.

Carolyn: We're meeting September 7th, November 14th, February 8th, this is what we have on our calendar for us, so far. If we want to take part of Alicia's time, maybe we cut her to three hours and we meet afterwards to make decisions. So we can make decisions on the applications for the November meeting. I don't know if we're going to have enough time to fit in another meeting.

Carla: This is what I'm concerned about.

Ron: Do you know how long it will take to get a report from Alicia?

Barb: 10 days.

Ron: We'll want her report.

Ron: And we'll want to talk about it.

Carolyn: This is the perfect opportunity for the Chair to designate a subcommittee, after the presentation from Alicia. If we do a meeting in the beginning of October and we open up to get some ideas, we read the report, subcommittee meets and make a couple of recommendations. So that you have something you're working with, when you meet again to discuss it as a whole. I know there are a lot of meetings here, but we've been talking about changes and I don't know how we can do this with our timeline.

Ron S: Will the subcommittees be voting?

Barb: No.

Ron S: It's going to be hard with these meetings, plus to have other meetings with few people.

Carolyn: Subcommittee does not vote. It makes recommendations.

Ron S: But recommendation is from a vote.

Carla: No, it makes recommendations to bring back to the group as a whole.

Barb: We could do a half hour meeting or one hour meeting. This would be after the ideas have been set and we could have a brief meeting. We could have a meeting that wouldn't be very long. This is what the committee came up with, is there any discussion.

Ron S: Even if you're making a recommendation, that means you have to vote on it in the subcommittee.

Carolyn: You cannot vote in a subcommittee. You can't make a motion in subcommittee.

Carla: I'm going to propose that we have an entire Board meeting mid-October.

Barb: That sounds good.

Carla: The chair recommends this: that there be some sort of small group follow-up. Or after we meet with Alicia, we all may choose to meet again. It seems that mid-October; let's say Thursday the 19th, because if we make changes, Tracey needs time to type those up. We'll need to plan who's saying what at the Bidders conference. There's some work that needs to be done there.

Carolyn: I think October 19th is fine by me.

Ron S: As far as I know...

Ron: That would work, Alicia would have enough time. We could review and do all that. And I think we'll need some time for the Bidders conference. We need to be prepared and be able to answer everything thrown our way. I think we'll really need some time.

Barb: That's why I gave you the handout, so you can see what the last meeting was like. Use it a guideline. Things have changed in 8 years, but this is a guideline of how the meeting went and the questions that were asked. So you got a good feel for what transpired. Things have changed obviously, but it gives you a good feel for it. So, October 19th meeting to discuss and finalize the application.

Ron: At that point, we'll have Alicia's recommendations that we can all go over.

Carolyn: That will be done in subcommittee and you'll be giving recommendations on the 19th. The subcommittee should be bringing forth recommendations on the 19th. There should be some discussion, because not everyone will be at the subcommittee meeting. Then it should be votes and moving forward.

Barb: Do we want one or two subcommittees to be looking at this?

Carolyn: One subcommittee for this.

Carla: The subcommittee was a suggestion we could meet as a whole, too.

Ron: That way we would all know exactly what's going on.

Carla: Everyone could read the report.

Carolyn: And it's a longer meeting. I think Carla was trying to shorten time for people.

Ron: Tracey, are you able to be in on these meetings? Do we need minutes for all these meetings?

Tracey: Yes

Carolyn: We could record and send to transcribe, if you can't be here.

Barb: I think there is still a question about whether or not these minutes need to be verbatim.

Tracey: Do they need to be verbatim?

Carla: Certainly, subcommittee meetings don't need to be verbatim. Personally, I don't even think these minutes need to be verbatim.

Carolyn: That's something we would need to vote on, to decide if we would abolish that. The verbatim minutes go back for years and years.

Barb: Well, this is a little different this was a specific meeting they wanted to capture everything. Tina did not.

Carla: I guess this is a legal question. Does the subcommittee need verbatim minutes? The subcommittee could record their own minutes and bring them forward for approval.

Carolyn: You could do audio files and keep them on record. That's what the school district does.

Barb: They also transcribe them, they also keep minutes.

Carolyn: They don't do verbatim for public record.

Barb: No, they don't do verbatim. School districts don't. There's nothing in the Open Meetings Act that states you have to. Unless it's something that the City has decided it's going to be their practice.

Ron: Don't we keep our verbatim minutes? I think we keep the recordings. We have to, by law.

Carla: Then you can vote to destroy them. But you got a printed record.

Ron: We have to publish them, make them available.

Carla: The question is time. If we go to sub-committee and that was just an idea. I'm only do it because of time. If we go to the large committee and just have an open discussion, then something will need to be typed up and approved. That's the only reason why I'm saying this.

Barb: It's just the timeline is going to be difficult.

Carolyn: Is there a group that specifically wants to sit down and talk after Alicia's presentation? To go through all her recommendations and pick apart the multiple models she suggesting. I think more than others.

Ron: Do we do that the night after?

Carolyn: No, I mean after her recommendations. Meet with subcommittee. Then bring their discussion back to the large group. Do people have an interest in that? Is anyone at this table interested in talking about that at length?

Carla: I would be happy to do some follow up, but I first want to hear what Alicia has to say. To see what we might want to do. It might be something minor, it might be something big. I don't really know.

Carolyn: Do you want to decide that night, if we want to break out?

Carla: Yes, I think that's something we can decide afterwards. What are our next steps?

Carolyn: Why don't we wait until that evening to decide if you want to break out into subcommittee for the 19th.

Carla: Just put into your calendar October 19th, so that will be your hold meeting and at least we know that much.

Carolyn: Fair enough. If it seems that there's going to be a lot of discussion coming out of it, then some people can break off into subcommittee.

Carla: You're right, there may be more than one subcommittee, you're right. I don't really know.

Ron: We'll wait to see what the presentation brings.

Carolyn: Barb, do we officially have a subcommittee regarding the Kane County Mental Health Advisory Committee with you and I? Do we want make that an official subcommittee; because we're kind of already doing that.

Barb: We can do that.

Carolyn: Should we do that? We can make a motion to do that.

Carla: I think after reading the bylaws you can appoint any committee.

Carolyn: So, she does not need to motion, she can just appoint.

Carla: I think the other legal question would be; if we have a subcommittee of this committee, do we need to post that agenda? And make it a public meeting?

Carolyn: You do.

Carla: If we're attending other meetings, we're under party of two, I don't think we do. We're going to Kane County Mental Health Advisory Committee.

Barb: All of us cannot meet in a quorum.

Carla: Committees meeting on the call of the president. And there are two meeting committees that are organized. Doesn't say a whole lot. I'm on article V Committees. We're a special ad hoc meeting, may be appointed by the president. So, the special ad hoc meeting, so far, is the Countywide Mental Health Board Advisory Committee.

Carolyn: So, we're just a special appointed ad hoc a committee reporting back in for the Kane County Mental Health Advisory Committee.

Barb: Right and we will let you know through Tracey, if anything happens before our next meeting.

Carolyn: Before next meeting and then we'll give you the update after each meeting.

Barb: Right, because of the potential time-sensitive nature of it, we want to keep everyone informed.

Carolyn: Especially because we're attending those as 708 members.

Barb: Right, and I have not been up until now...

Carolyn: Now I'm going and it's important to keep everyone in the loop. Sorry, didn't mean to get everyone off topic.

Carla: Quarterly meetings, Bidders meeting, witness slip.

Barb: Witness slips, I'll pass out to each of you. You all responded very favorably. We got a request through ACHMAI to send a letter to the governor, regarding special legislation. At the end of the legislative session, I had been getting the request to send the witness slip out. Page two is blank. I did not send any of these in, because I did not believe it was my place to do it without talking to the Board. I am asking you now, how you feel and how you'd like to proceed. Some of these are very time-sensitive. When the email is sent out, it is to get legislation proponents to let the governor know how they feel. I had everyone who responded said yes, they thought it was a good idea. I came in and luckily was able to talk to Mark. I had asked Tracey, if I could use City of St. Charles stationary or if I could use the City of St. Charles logo or if I was doing it as a private citizen. How did it need to be handled? I came in and talked to Mark, and Mark had me explain what it was they were specifically asking on this one. They

were requesting the letters at this time. I told him what it was about. He said, we get those all the time, Tracey give Barb letterhead. So, it actually went out on City of St. Charles letterhead and we know the city was behind it. It was a fill in the blank kind of letter. So that's how that transpired. What I handed out was the witness slips and also the request from Karen Beyer from Ecker Center who also sent one out. I did not respond to that either. How do you want to handle something like this in the future? Do we want to ignore it? Some of it is very important. Do you want me to contact each of you individually? Do you want me to send it to Tracey? And she can poll you and get back to me.

Carla: Barb and I have talked about this, too. I feel that anybody can do a witness slip as a private citizen, whose concern is mental health services. This is a good example. I think being on those listserv, you get a lot of those different notices. Like this or that's coming up. I honestly don't know what our position should be as a committee. I feel that Barb is a wonderful advocate. She can say truthfully, I am acting as a private citizen however I am the president of the City of St. Charles 708 Board. She can say that because it's factual. I feel we would be supportive of whatever she would voice. On the other hand, I don't know how official we should be.

Ron W: We don't want the city 708 Board becoming actively involved in testifying and taking witness positions in legislation.

Ron S: If Barb wants to do it representing us, we all share the same goal as a Board. I don't think that's an issue, if she wants to do it its fine, but just be careful how you put St. Charles on it.

Barb: Absolutely. Let's be realistic, when I step down, the next person may not have the same response for caution that I currently have. Do we as a Board want to go ahead and knock your socks off? Or do we to say specifically we're not going to this unless we really feel we need Board support and we'll handle it the same way this letter was.

Carla: Say that again.

Barb: If it something I think is an issue that is crucial, that would affect us directly or we need to support because we're a part of ACHMAI, I will let the Board know. You send me your feelings back individually or through Tracey, if it's more than one. And we'll go from there. I don't think I would ever do it without first consulting you. I wouldn't feel comfortable with doing that, I'm not the spokesperson for the Board.

Carolyn: So you would distribute through Tracey. Or call us individually. Do we need to vote on something like that, Carla?

Carla: I don't think so.

Barb: We've got some community awareness things. Your thoughts on ordering name tags? The reason for bringing this up for a motion is because it costs money that would come out of our budget. It has to be done. Thoughts? I've gone to several things where I could use a name tag other than a paper one provided. Something that shows representation of the Board.

Ron W: So when you go, you want representation this Board?

Barb: Right.

Ron W: I think name tags are needed. If there's use for them, I don't see a problem with that. I think they're needed.

Carolyn: When we go to the Kane County Mental Health Advisory Committee, they don't even give us an opportunity to introduce ourselves.

Ron S: Just like a little clip or pin?

Barb: A magnet. I went to the open house for United Way for St. Charles.

Carolyn: Or if you're taking a tour of one of the facilities.

Ron W: Yeah, if you're taking a tour, they would want to know who you are and why you're there.

Carolyn: It came up in our discussion for more community awareness of when we're out in public.

Ron S: That way when you are onsite for a visit, that way you have a name tag.

Brian: This is a little bit in my bailiwick from name tags. Being that I do this. It would really improve our professionalism as a Board. I think I would recommend it.

Carolyn: It's something that I recommended to the Youth Commission, as well. And we're doing for the school board, also. Currently, they don't do it at either. And we're doing Round Robin everywhere.

Ron: It can't be that expensive. Are they?

Barb: Can I have a motion to approve the purchase of 708 Mental Health Board name tags?

Motion by Cumblad, second by Waibel to purchase 708 Mental Health Board name tags.

Voice Vote: Ayes: Unanimous; Nays: None. Chair. Gacic did not vote as Chair.

Motion Carried.

Barb: The funding handout publication, which is the one that was colored version that was passed out at the end for each applicant. It was discussed at one of our past meetings, whether it was a good idea to put into the Den. After the checks had gone out, the letters have gone out and it would September or October issue. Thoughts on this, good or bad?

Ron S: It would depend on how much was collected.

Ron W: We know what's collect, this will tell what we've collected.

Barb: Well, I like the whole thing because it describes what the process is and where the money came from.

Michael: Is there anything in there that says where to look for upcoming applications? Or is that just the funding?

Barb: That's just the one we pass out, but Tracey could add that to the bottom. When it's put through for publication, that 2018/2019 applications will be available December 12, 2017.

Carla: When the online applications will be available. When and where, is that what you just said?

Barb: That's what I just said. Do you want the Bidders meeting on there?

Carla: No.

Barb: I didn't think so. It's basically this and then gives them the application date of when it's available online.

Carla: That's great. I don't think you need a vote on that. I just think that's a great idea. I will say that this meets one of the requirements in our bylaws. Publicly posting this information.

Michael: I think we should do more than just putting an ad in the newspaper. Something that will attract more agencies to start asking for funding.

Barb: What would you suggest to get the word out? I know right now I have one potential agency that would be coming this year. They do not have their 501(c)3, yet. They are hoping to have it by the time the applications are due.

Michael: By no means am I volunteering for this, just an idea. I get the electronic newsletter from the city.

Barb: The Den

Michael: We could even write up, not sure if there's room, but just a short article about what we do, and here's the application. It might be a quick way. People are reading it. People work at agencies. More than just something like this. I don't know if this would catch my attention, but if it was a short article, explaining what we do and here's how you get the funding and this is what you could use it for. It's just an idea.

Ron W: In thinking about making long-term decisions after Alicia gives us recommendations, if we're going to make our application more difficult or less difficult and that could impact some of the agencies that might want to come to us. We may want to require more performance measures or outcomes. I agree with you on principle that it's good to always expand our outreach. What impact will it have on them after we give Alicia's report.

Michael: That would be for them to decide. There could be agencies that could say "I read this and really want to go and ask for funding". It could be they get an application and say they're asking too much.

Carla: I understand what you're saying about if we're going to put this in the Den, that you might want a little more information. And Barb, what you read at the City Council Meeting, I thought was really good. So, it said you funded x number of organizations in our home community, serving x number of residents, and just that information would be helpful; and the phrase of "if you're interested in applying, an online application will be available on a certain date". I think there will need to be some sort of posting if we're going to do the Bidders conference. It would need to be on some sort of posting. However you notify people about the applications, you should also notify them about the Bidders conference. What you said was really good. Actually, if you just add that one paragraph, we funded so many agencies, serving so many citizens, all the way from young children to senior citizens, just to say that's what we do. I thought that was nice.

Barb: I'll edit it, send it to you, and you could proof it and send it back to me.

Carla: I'm sure I don't need to proof a word you'd write, Barb. But I'm happy to do that.

Barb: Sometime another set of eyes is not a bad thing.

Michael: There are still a lot of agencies serving St. Charles residents that aren't asking for money for whatever reason?

Barb: Yeah, and I'm not sure what the reasons are. We've been around for 30 years, there are a lot of agencies that know. Whether it's a change in personnel and they're not aware of us. Community Crisis wasn't aware of us until 8 years ago, when Mutual Ground said to Gretchen, "hey, you ought to be going and applying" and they've been getting funding ever since. They're such a good representation of what we do.

Carla: I think it's a good idea to put this in the Den. Add a little bit of information to it would be helpful. Is everybody agreeing that would be a good thing to do?

Barb: As I put in my notes, I know Lighthouse Recovery is the one that is in town now and hoping to have the 501(c)3 funding.

Michael: Where are they located?

Carolyn: They're in St. Charles.

Barb: The old Shelby School building.

Carolyn: It's on 4th and Walnut.

Barb: Funding vote procedural changes and this came up because Carolyn is now on the school board. So, how do we handle? Carla, you suggested a way to handle this. When we're voting on the budget we've always done it as a total budget. How do we segregate out anything that may potentially look like a conflict of interest, when we're doing the total budget? Do we vote on each one individually?

Carolyn: What was your suggestion?

Carla: I think that's what I suggested. I think we could our big discussion and then, so let's say there's 20 agencies we're making decisions on, we could go one by one. Are we in favor of this? Yes or no, and some people could abstain. You may need to abstain.

Carolyn: I would have to abstain for Wredling.

Michael: You have to it by line item.

Carla: That we would have to it by line item for each one. It would take 5 more minutes.

Michael: I didn't know there was a conflict.

Carolyn: Well it's a school district.

Michael: Because you are on the school board, what would happen if any one of us volunteered at one of the agencies that's getting money? Would that be the same thinking?

Carla: She's technically a volunteer.

Ron: I think legally you'd have to, for the public's perception, you probably should.

Carla: You wouldn't have to legally, because we receive services from one of the other agencies. I asked legal, years ago, we did not have to abstain.

Ron: But it looks good if it's viewed that way and it's held confidential. Public perception.

Carolyn: In that case, I was actually told not to, because it's a confidential patient client thing. So we were told not to even disclose.

Ron: In general, you would. Just volunteering, I think it's a legal issue. You're not gaining anything.

Carolyn: If you're serving on a board, it's a public record. You'd definitely need to abstain.

Carla: I think we could still have our big discussion, but then we could all ask if we are all finished. Then one by one we could vote on each one.

Barb: Which we've pretty much done up to the voting on each one, anyway.

Carla: Are we all in agreement that is how it will go?

Ron: If we're going to do the verbatim minutes, then I think that would be a nightmare if everyone is voting on 20 agencies and record everyone's discussions.

Carla: I don't think it has to be a roll call vote. Reading the bylaws, it says that we can do all in favor, opposed and abstained. So she could just take numbers. She wouldn't have to do a roll call.

Ron: For money, I think you need to have votes by each person's name for each agency. Again, why don't you ask the city attorney.

Michael: I think you should since you are spending money.

Carolyn: I think due to the level of money, I thought it was over 25,000, you have to say name and aye or nay or abstain.

Barb: In school boards you have to do a roll call on money.

Carolyn: I know of the youth commission, since we spend under a certain amount, we just have to aye or nay. I was told on the board you have to name and yes or no.

Carla: That's because we do a one big amount, maybe.

Carolyn: Because if we break them out into small agency, maybe not.

Michael: Actually, like in council, you can say, we have a set under x amount, or the chair decides, if you're spending \$20K, you vote all in favor, opposed, abstained. On the other hand, if you're spending \$400K on a fire truck, you actually roll call.

Carla: I think there is a legal set amount for the city that you have to roll call.

Ron S: I don't think that's a legal amount, it just looks good because you're spending a lot of money.

Barb: I think its \$25,000.

Carolyn: Yeah, I think its \$25,000. Youth Commission never hit it, but on this commission we do. So I think its \$25,000. Ask McGuirk. So on some of the agencies we would have to aye or nay, by name.

Ron S: You can combine some of them. If there's a conflict, you'd have to put that on an omnibus vote for that.

Carolyn: Can we consent or omnibus vote everyone except for the one we have to take out. Can't we consent vote everything.

Ron S: Everything in Omnibus vote, someone would pull one off the omnibus, if there's a conflict.

Carolyn: I can action item Wredling.

Ron S: You can ask to remove this from the omnibus vote. Then approve the omnibus vote then you vote separately on the one you requested to be removed.

Carolyn: That's what I was wondering. Can we do it that way?

Ron S: That's what we do. Since we're going this far into the bylaws, you might want to do a roll call on Tri Cities, due to the amount. That's a high amount you might want to make sure everybody is in agreement. You don't have to, but it might just look good to the public.

Carolyn: We could pull a couple out and omnibus the rest of them.

Carla: Our only problem with that, is that would predetermine amounts. So let's say someone is between \$20,000 and \$30,000, and you chose your limit was going to be \$25,000 and everybody else under consent agenda all the little ones. And you hadn't made that decision yet, until you're in the big conversation about how much money you're going to give that one.

Barb: It could go up and down.

Carla: So everyone can't be omnibus

Carolyn: You have to preset the agenda.

Ron S: You can't preset the agenda because we don't decide that yet. When we're having the discussion....that's a good question for John McGuirk. I could see why you could, but then I see why maybe you can't.

Barb: If we're going to do this, we might as well do it right.

Carla: In the past, there have been people on the board of other organizations who have been on the 708 board, too. I'm not sure they abstained.

Barb: Terry Murphy always abstained.

Carla: From the entire budget vote?

Barb: No, anytime we'd have individual ones.

Carla: Did he vote on every one of them? What did he abstain on?

Barb: No. I'd have to go back and look at the minutes. But I know that if any time there was a discussion on the funding or the change of classifications, and somebody wanted to move the Living Well up to a tier one. He's say no, they are a wonderful organization that I helped start, but they are not tier one. They are a support agency. He does sit on a lot of boards and has run companies. But I'm developing my list for Tracey.

Ron S: Why would he abstain and not just vote no. We're talking a conflict vs. a personal issue. He should have just voted no. We all have that right to vote no.

Carolyn: Right, but a no vote is different than an abstained vote. You don't have to, but it's recommend to disclose what my conflict of interest is, so I will be putting that on record, as

well. That's what we've been told by legal on our end and it's the school board. If you're going to abstain, you should disclose why you are abstaining.

Ron S: How come we don't have to do that?

Carolyn: It's recommended.

Ron S: We just have to vote I abstain, because I work there. But I don't have to disclose it.

Carolyn: It's recommended by our legal, to disclose why.

Ron S: That's interesting.

Carolyn: It's for public record, for transparency sake.

Carla: This is an item we will bring back.

Carolyn: This will have to be something we discuss at our next quarterly.

Barb: I have one last thing, Day One came back to us again, regarding what our mission statement is. They want to know specifically what our mission statement is, based on questions we had asked them. I have given you the email that I sent back to Angie in response to hers. I couldn't find a specific mission statement, but I sent her the purpose that came right out of our bylaws. I did talk with Jerry Murphy at the Inc. Board, he provided they don't have a mission statement. I believe they do. But they tend to use a funding policy instead. I just gave you copies of what I sent to her and what it is and see if you guys have any thoughts on it. I'm giving this to you to come back with next time.

Michael: Why are they asking? What's the dilemma?

Ron S: I never heard that before, why are they questioning a mission statement?

Carla: I don't think they thought they got enough money.

Barb: And that we don't understand what they do.

Carolyn: They've been unhappy with us for 4 straight years. Just to let you know, it's not new. Ever since you've been chair and I've been here, which is 4 years. They've come back to us unhappy. Has it been more than 4 years? You're the only one that's been here longer.

Barb: For a very long time there was a discussion as to whether or not they even qualified. So after the board turned them down for all money, the first year I was chair, they came back and

went to the mayor. I was called into the mayor's office like calling into the principal's office. Maureen and I both, we went through this whole big deal. I gave John McGuirk, based on looking for a legal ruling, our bylaws and our funding history for them. In fact, it says we are not required to give money to everybody that applies. Now they come back again. We've been giving them a stipend, up till now. I'm just presenting this to you as an overall thing. Do we want to create a mission statement, do we need to?

Ron S: The Mental Health Board sums it up right there.

Brian: I agree.

Ron S: We shouldn't waste time. I think we have other more pressing things, than do a mission statement. When it says it in our bylaws, what we do.

Michael: Do they specifically talk to you and say here's why we're unhappy, because we didn't get the money we think we should get?

Barb: I didn't bring the email, but that is essentially what they have said. The last time I was called to the mayor's office, yes they were very specific.

Carolyn: The year they didn't get any, was the year we took a large hit in funding. It was over \$100,000.

Michael: I thought this last time they're upset over something.

Carla: I think the issue with them is that on page two of our bylaws, which is more than just this, I'm wondering if you just want to give them the bylaws. I think the issue has been, from what I understood from the conversation, is direct service to individuals or information and referral or facilitation of case management to get individuals to the right service. They don't provide a lot of services themselves directly to individuals. But they do some.

Barb: Yes they do have case managers there.

Carla: They also do some early childhood intervention. They do some work. But for the most part, unlike Tri Cities where they do direct work with clients or individuals, that's the difference. They manage people and put people in the right place.

Barb: I'd have to go through Day One to be placed on the list.

Carla: Which is also valuable, but I think that's where it's been this grey area, from what I can understand from Day One. They see themselves as advocating for people with developmental

disabilities, mental disabilities, all kinds of things. It's not as direct as some of the other providers.

Carolyn: I think direct service is what the hiccup is.

Carla: That's where we get stuck with that.

Ron S: That's our job to determine how much they get. We don't have to give money to everybody. It's up to us to determine what we think as a group.

Barb: They deserve it as much as anybody and that was his legal ruling.

Ron S: But we determine the amount.

Barb: Right.

Michael: We give them increases....

Carla: I wonder if this is just a thought for our application that we talk about direct services. That it not be an administrative services.

Michael: None of this should be going to administrative services.

Barb: Well I have a problem with that, because you can't run an agency without administrative services. The paperwork isn't going to get done and nothing is going to get assigned.

Michael: I guess this always a big thing if you look at our bylaws, and what we fund, we don't fund admin. We fund this kind of stuff. I would always go against it if we're giving money just for administrative.

Barb: It shouldn't be just for administrative.

Michael: I would give none. That's always my stance. My stance is, if we're giving money, it's got to be direct service.

Barb: The money has to come from someplace for admin.

Michael: I understand all that. It shouldn't come from our mental health board to fund an admin position.

Barb: That's a topic for another meeting.

Carla: I think that more of an administrative managerial role is what they have, that's their function. And it's important function. I don't know how you or we should respond.

Barb: Right. And that's why I literally took the first page of our bylaws.

Carla: I would take page 2 as well. Because page 2 says comprehensive commit continues more effective mental health services, health promotions specific protections against disorder detection and treatment in its earliest stages, disability limitation to arrested deterioration and rehabilitation.

Barb: That's where they're going to get us. It's on the early intervention, because they do the initial testing.

Carolyn: But we're still funding them.

Carla: We can fund them however we want.

Ron S: That's right, we're still funding them. We're not say no to them.

Carolyn: And you can say we're still funding you and we understand if they come back to you, and say we're still funding you, we understand you do early intervention. But if you see the tiers, we disclose what we're funding to all agencies.

Barb: Right.

Carolyn: We're funding all agencies at different tier levels. You're in a different tier for funding.

Carla: They're going to want to know how you get into a tier.

Michael: I guess this might be more when Alicia comes, I think this is the dilemma or debate, at least for me, we're kind of in. You have an agency and they do some of the service; I would really love for this agency to specifically say I am asking for this money specifically to do this. Not we're going to put it into this pool and we'll divide up how we think. It should be specifically to what they are doing that meets the criteria. And that's where that money should go to. They should then be able to come back to us and say you gave us this amount, we used it for this position and here are some of our outcomes that we came up with. Ideally, long term, that's what I would love to see.

Barb: I think that is a really good discussion for after we have talked with Alicia. I think at this stage of the game, I wanted to throw this out here to everyone and give you a couple of ideas

of what I had gotten, and whether or not we wanted to create a specific mission statement or if we're good with pages 1 and 2 of our bylaws.

Carolyn: My opinion is that I think a mission statement always good. But, that's my opinion. I support a mission statement for every organization, including commissions.

Carla: I feel the same way.

Ron S: Does the Youth Commission have one?

Carolyn: They are creating one. They had one, now they are a recreating one. They are also re-defining their focus, from what it has been over the years. This commission is not the only commission that is relooking as to what the needs of the community are. There are other commissions that are looking at the morphing needs of the community and the changing times that we are in about what people need.

Ron S: We're kind of going through a revamp here.

Carolyn: That's what I mean. I just wanted this commission to understand you're not the only one going through a morph. It's just the changing times of the way everything is now. There's a lot of evolution going on around us. It makes sense we're not the only one.

Ron S: It's still mental health. That's something that will never change. Therefore, a mission statement, I see your point, the city has one. But, I think this is self-explanatory.

Michael: Let's ask Alicia.

Carolyn: It's on her agenda.

Carla: I feel if you need you have to respond, you should respond the way you've written it; with just the beginning, the purpose.

Barb: Does anybody have anything else they want to cover?

Carolyn: Did we finish the agenda?

Carla: I move to adjourn.

Barb: I want to thank everyone for coming. Brian, I want to thank you for attending your first meeting.

Carolyn: Brian, do you have any feedback for us, on your first meeting?

Brian: No. The only feedback I'd give you is I felt the dialog was productive and two-way. So, thank you very much. I'm a listener when I'm learning, so I didn't say a whole lot because I'm learning. I'm thrilled to be a part of this team. One thing on mission statements, because I've had these my whole life, typically, there are two purposes: internal to unite a team and external to market a team. And I think what is already available about our board, is excellent. I don't see the need to unite this team any more than they already are. I can tell that the relationships are solid here. That's my only feedback on the mission statement.

Carolyn: I like that. That was good. Actually, that was the purpose the Youth Commission developed, was to market, because they cannot get their funding totally spent. That was actually very eloquently put. Thank you.

Motion by Cumblad, second by Waibel to adjourn meeting, 7:38 pm.

Voice Vote: Ayes: Unanimous; Nays: None. Chair. Gacic did not vote as Chair.

Motion Carried.