

Meeting Minutes of the Regular
Meeting City of St. Charles
Board of Fire & Police Commissioners
Monday, July 10, 2023
5:00 p.m.
112 N. Riverside Ave.
2nd Floor Training Room
St. Charles Fire Department

Present: Geoff Pretkelis, Tony Stancati, Wedge Lazenby, Mary Jo Knipp

Absent: Patrick Reed

Also Present: Fire Chief Scott Swanson; Human Resources Assistant Director, Denice Brogan;
Carole Murphy, Recording Secretary

1. Call to Order

Geoff Pretkelis called the meeting to order at 5:02 pm.

2. Roll Call

Roll was called with four members present.

3. Public Comment

N/A

4. Review/Approve Minutes

a. June 12, 2023 Regular Meeting

Mr. Pretkelis reviewed the minutes of the June 12, 2023 regular meeting and asked if there were any changes to be made.

A motion was made by Tony Stancati and seconded by Wedge Lazenby to approve the June 12, 2023 meeting minutes as presented.

The motion was approved by a unanimous voice vote of all members present.

b. June 19, 2023 Special Meeting

Mr. Pretkelis reviewed the minutes of the June 19, 2023 special meeting and asked if there were any changes to be made.

A motion was made by Wedge Lazenby and seconded by Mary Jo Knipp to approve the June 19, 2023 meeting minutes as presented.

The motion was approved by a unanimous voice vote of all members present.

5. Executive Session, Personnel – 5ILCS 120/2(c)(1)

N/A

6. Discussion/Approval of New Firefighter/Paramedic Testing

Chief Swanson asked the Board's permission to conduct a joint testing for new hire Firefighter/Paramedic with Batavia and Geneva. All 3 Chiefs agree with this process and are bringing it to their Boards for approval.

A motion was made by Wedge Lazenby and seconded by Tony Stancati to have St. Charles, Geneva and Batavia conduct new hire testing jointly.

The motion was approved by a unanimous voice vote of all members present.

7. Approval to Move to #8 on the Current Firefighter/Paramedic New Hire List

Chief Swanson requested to move to #8 on the FFPM new hire list based on Section 14B in the BOFPC Rules & Regulations, as well as in 65 ILCS 5 Illinois Municipal Code/102.1-6.3) Sec.10-2.1-6.3.

This candidate has a proven working relationship with the Department and known to be qualified.

A motion was made by Tony Stancati and seconded by Wedge Lazenby to approve moving to candidate #8 on the new hire FFPM list.

The motion was approved by a unanimous voice vote of all members present.

8. Permission/Approval to Begin Testing for New Hire FFPM

Topic covered in agenda item# 6

9. Permission/Approval to begin Testing for Lieutenant and Fire Captain

Chief Swanson explained the current Captain list has exhausted as of July 10, 2023 with the promotion of Capt. Mike Pyzyna. Also, the Lieutenant's list will expire on December 14, 2023. Chief Swanson would like to start the testing process for the lists to be in place by the end of the year.

Mr. Lazenby asked if Geneva and Batavia would be included in this testing process.

Chief explained that would not be possible.

A motion was made by Wedge Lazenby and seconded by Tony Stancati to approve the testing process for Lieutenant and Captain.

The motion was approved by a unanimous voice vote of all members present.

10. Other Business

Denice Brogan reminded the Board the Police Department swearing's in will take place on July 31, 2023

11. Adjournment

With no further business, a motion was made to adjourn the meeting by Tony Stancati and seconded by Wedge Lazenby.

The motion was passed by a unanimous voice vote of all members present. The meeting was adjourned at 5:19 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary