

Meeting Minutes of the Regular Meeting
City of St. Charles
Board of Fire & Police Commissioners
Monday, August 14 2023
5:00 p.m.
112 N. Riverside Ave.
Fire Department Training Room
2nd Floor Century Station

Present: Patrick Reed, Tony Stancati, Geoff Pretkelis, Mary Jo Knipp

Absent: Wedge Lazenby

Also Present: Fire Chief Scott Swanson; DC Majewski, Human Resources Assistant Director, Denice Brogan; Carole Murphy, Recording Secretary

1. Call to Order

Patrick Reed called the meeting to order at 5:03 pm.

2. Roll Call

Roll was called with four members present.

3. Public Comment

N/A

4. Review/Approve Minutes

a. July 10, 2023 Regular Meeting Minutes

A motion was made by Geoff Pretkelis and seconded by Mary Jo Knipp to approve the July 10, 2023 meeting minutes as presented.

The motion was approved by a unanimous voice vote of all members present.

5. Review Fire and Police Candidate Backgrounds in Executive Session

Refer to Item# 6

6. Executive Session, Personnel – 5ILCS 120/2(c)(1)

a. Review of Fire Applicant Background Reports

- A motion was made by Geoff Pretkelis and seconded by Mary Jo Knipp to move into executive session at 5:05 pm. The motion was passed by a unanimous voice vote of all members present.
- A motion was made by Geoff Pretkelis and seconded by Tony Stancati to move out of executive session at 5:20 pm. The motion was passed by a unanimous voice vote of all members present.

7. Fire Department Candidate Background Decision

After review and discussion of the Firefighter/Paramedic candidate backgrounds in executive session, Chief Swanson asked the Board for the approval to move forward with the hiring process of candidate #8.

- A motion was made by Geoff Pretkelis and seconded by Anthony Stancati to approve the background for candidate #8 and move forward with the Fire Department new hiring process.

The motion was approved by a unanimous voice vote of all members present.

8. Police Department Candidate Background Decision

9. After review and discussion of the Police Department candidate backgrounds in executive session, DC Majewski asked the Board for the approval to move forward with the Police Department hiring process of both candidates.
- A motion was made by Mary Jo Knipp and seconded by Anthony Stancati to approve the background for Ray Garcia and move forward with the lateral new hiring process.
The motion was approved by a voice vote from Patrick Reed, Mary Jo Knipp and Anthony Stancati. Geoff Pretkelis recused himself from voting.
 - A motion was made by Geoff Pretkelis and seconded by Mary Jo Knipp to approve the background for Dhaval Patel and move forward with the lateral new hiring process.
The motion was approved by a unanimous voice vote of all members present.

10. Other Business

Denice Brogan reminded the Board a member will be needed for the Fire Department Lieutenant and Captain interviews. They are scheduled for October 16th and if needed, October 17th, depending on the number of candidates being interviewed. Anthony Stancati and Patrick Reed said they can be available on October 16, 2023. Ms. Brogan will confirm this with them at a later date.

11. Adjournment

With no further business, a motion was made to adjourn the meeting by Tony Stancati and seconded by Mary Jo Knipp. The motion was passed by a unanimous voice vote of all members present. The meeting was adjourned at 5:27 pm.

Respectfully Submitted by Carole Murphy; Recording Secretary