

Minutes
Tri-City Ambulance Board of Directors
Regular Meeting
September 9, 2016
Geneva Fire Department Headquarters
200 Eastside Drive
8:30 AM

Present: Ald. William Turner, St. Charles; Ald. Tara Burghart, Geneva;
Ald. Richard Marks, Geneva; Ald. Alan Wolff, Batavia; Mayor Schielke, Batavia;
Gene Olmstead, Batavia FPD; Mayor Rogina, St. Charles

Absent: Patrick Jaeger, Geneva Township

Also Present: Chief Schelstreet, St. Charles; Trent Moser, PSI; Mark Einwich, Geneva
Stephanie Hanson, TCA Administrator; Carole Murphy, Recording Secretary

Chairman Schielke called a regular meeting of the Tri-City Ambulance Board of Directors to order at 8:34 AM. Roll was called with seven members present.

Public Forum

No Report

Minutes of the June 10, 2016 Meeting

A motion was made by Mayor Schielke and seconded by Ald. Marks to approve the minutes of the June 10, 2016 Regular Meeting. With no further comments, the motion passed by unanimous voice vote of those members present.

Receipts and Disbursement Report Presentation

The report was accepted and placed on file.

Expenditure Approval Listing

A motion was made by Mayor Schielke, moved by Ald. Marks seconded by Ald. Wolff to approve the expenditures as presented. The motion passed by unanimous voice vote of those members present.

Administrator's Report

a. Budget Update

Reports of Service from May 2016 through July 2016

Ms. Hanson reported the audit process through Sikich. The process reported an issue with the current budget. The error was the in adding the capital replacement fund budget line to this fiscal year inadvertently causing an extra line in the spreadsheet. This caused an error in the formula that calculated the total expenditures. Steps have already been taken to correct this. Helping this situation is July reserves is up 9% from last year, call transports are up 3% and revenue from ambulance billing is up 20% from last year. Moving forward, the reserves will be carefully watched with an increase in spend-down as well as the ambulance that is to be delivered in 2017 has already been paid.

With no further discussion, the report was placed on file.

b. Accreditation Status

Ms. Hanson reviewed the feedback received from CAAS and updates to the application were re-submitted. They were pleased with the resubmittal and now waiting for a site visit. That date should be scheduled within the next couple of weeks.

Old Business

No Report

New Business

Mayor Schielke moved for a motion for the appointment of Alderman Marks as the Vice Chairman for the Tri City Ambulance Board. Motion made by Ald. Tara Burghart and seconded by Mayor Ray Rogina. The motion passed by unanimous voice vote of those members present.

Executive Session

No Executive Session required

With no further business, Mayor Schielke moved to adjourn the meeting. Ald. Marks seconded. The motion was passed by unanimous voice vote of those members present. The meeting adjourned at 8:42 AM.

Respectfully submitted,
Carole Murphy, Recording Secretary