

Tri-City Ambulance Board of Directors
Minutes of the Regular Meeting
Friday, September 10, 2021
Geneva Fire Department Headquarters
200 Eastside Drive
8:30 AM

Present: Mayor Schielke, Batavia; Ald. Bob Swanson, Geneva; Mr. Gene Olmstead, Batavia FPD; Ald. David Pietryla, St. Charles; Ald. Ronald Silkaitis, St. Charles; Ald. Dean Kilburg, Geneva; Ald. Alan Wolff, Batavia, 8:37 am

Absent:

Also Present: Fire Chief Scott Swanson, St. Charles; Deputy Chief Craig Hanson, Batavia; Fire Chief Michael Antenore, Geneva; Stephanie Hanson, TCA Administrator; Carole Murphy, Recording Secretary

1. Call to Order

Chairman Schielke called a regular meeting of the Tri-City Ambulance Board of Directors to order at 8:31 AM.

2. Roll Call

Roll was called with seven members present.

3. Public Forum

N/A

4. Minutes of the June 11, 2021 Regular Meeting

A motion was made by Mr. Olmstead and seconded by Ald. Silkaitis to approve the minutes of the June 11, 2021 regular meeting.

With no further comments, the motion passed by unanimous voice vote of those members present.

5. Administrators Report

a. Receipts and Disbursements Report Presentation

The report was distributed and reviewed by Stephanie Hanson. Ms. Hanson stated the report covers the first quarter plus one month. A great portion of the total budget is 33% for the reimbursement of the GEMT. A separate budget line shows those funds going back to the State of Illinois.

The contractual section of the budget has expensed out 31% that equates to 1.1 million dollars, based on the PSI contract, salary and vendors that incur a monthly fee.

Write offs include bad debt is approximately 25% through that portion of the budget. Capital expenses have been spent down by 77% by purchasing a new ambulance with the Stryker Cot and Power Load.

Overall 2.3 million dollars has been spent that is equivalent to 30% of the budget which is in align with the timeline.

With no questions from the Board, the report was accepted and placed on file.

b. Reports of Service January – July 2021

N/A

c. Timeline of Replacement Ambulance M52

Reviewed in Other Business

6. Expenditure Approval

Ms. Hanson presented the expenditure list.

A motion was made by Ald. Swanson and seconded by Ald. Pietryla to approve the expenditure list as presented.

The motion was passed by a unanimous voice vote of those members present.

7. Old Business

a. Update to Negotiation of Contract Paramedic Service Contract

Ms. Hanson stated she had spoken with Larry Robbins, the Vice President of PSI and waiting for a proposal for the next fiscal year. PSI has increased the salaries of the current paramedics from their own reserves. On average each Paramedic has received an increase to their overall salary of \$5,000.00 from PSI. The goal is to attract new Paramedics and to retain those we currently employ.

Discussions continued regarding pay increases and staffing, including discussions of pressure from the Firefighters Union to bring medics in house.

8. New Business

N/A

9. Other Business

Ms. Hanson reiterated from the expenditure report, there is a shortage of chassis. The new ambulance for this current fiscal year has been prepaid still does not have a chassis. It was stated that it is slated from the factory to go from the factory to Foster Coach by mid-April. It is plausible the ambulance will not be received until the next fiscal year.

Ms. Hanson suggested placing the order for the next fiscal year's ambulance to be order this fiscal year but not make payment until next fiscal year.

Ald. Wolff agrees and recommends ordering early with the Board approving of that decision.

The subject will be tabled until the December meeting.

10. Executive Session

N/A

11. Adjournment

With no further business, Mayor Schielke called for a motion to adjourn the meeting.

A motion was made by Ald. Pietryla and seconded by Mr. Olmstead to adjourn the Regular Meeting of the Tri City Ambulance Board.

The motion was passed by unanimous voice vote of those members present.
The meeting adjourned at 9:02 AM.

Respectfully submitted,
Carole Murphy, Recording Secretary